



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held after the Annual Parish Council meeting on 14 May 2018
at the Fernwood Village Hall, Rubys Avenue, Fernwood**

Present: Parish Councillors: D. Harrison, M. Hartley, H. Micah, B. Smith (Chair), J. Weale, M. Weale
District Councillor: N. Mison
County Councillor: K. Walker (District and County Councillor)
Clerk: Marion Fox Goddard
Assistant Clerk: Emma Oldham

69. Public Forum

Five parishioners attended the public forum. Public transport for Fernwood was discussed (see item 80)

70. Apologies for absence

Apologies were received and accepted from Councillor Nigel Branston (Vacation).

71. Declarations of interest

None.

72. Approval of the minutes of the last meeting on 16th April 2018

The minutes were approved as accurate record and were signed by the Chairman. Proposer: M. Weale, Seconder: M. Hartley, RESOLVED unanimously.

73. Councillors & Clerk Reports

Councillor Smith

Has received an invite to Bantycok: 'Following our public consultation we are inviting local residents who raised concerns a site tour, to observe site operations and get a better understanding of the programme of works. If possible, we would like to coincide this with when we are blasting. We would also like to extend this invitation to a representative from Fernwood Parish Council'.

Councillors Micah, M.Weale and J. Weale offered to attend. *Clerk to liaise with the contact at British Gypsum to organise a suitable date.*

Clerk's Report

	Agenda Item
Meeting requested with owners of the retail unit – no response so far. To date have been liaising with the Property Management Company. Letter has been posted – still no response. Received an enquiry about broken fencing outside village hall. Explained that this is not Parish Council property and we are trying to get the land owner to rectify.	102
Ventilation from changing rooms – The problem has been found and this has also highlighted other work that is required – quote received from contractor. Met with NSDC 20/3/18, awaiting feedback.	147c
Play equipment repairs – HAGS have completed these repairs	148
Signage Plum Way/Rubys Avenue – the signs are on order. Local businesses informed that non-regulation signs may be removed.	152d
Minutes of meeting held with NSDC on 14/3/18 have been copied to all councillors. No further progress to report at this stage.	137
Bike racks – still awaiting feedback from LCP properties – as first item on this report.	161
Balderton Parish Council invited the chair/vicechair to discuss Hollowdyke Lane. Response received after the agenda was published – <i>Clerk to add to the agenda for the June meeting.</i>	161
A complaint was sent to Via about the maintenance of the weeds/shrubs on Dale Way (23/11/17). No response has been received from Via.	169h
Development meeting – Clerk will contact NSDC about next meeting.	6
Scrapyard - This is under investigation. No further progress to report at this stage.	6
Letter to NCC Highway with reference to vehicles speeding has been sent. No further progress to report at this stage.	15a
Dog exclusion order in the play area request has been submitted to NSDC. No feedback to date.	15b
A letter has been sent to Marshalls and Wrights with reference to the viability of more bus services in Fernwood. To be discussed agenda item 80. Reply received from Wrights and Marshalls.	28
Digital recorders and retention periods – to be added to the agenda for the June meeting.	28
CCTV costs for Hollowdyke Lane have been requested. No feedback to date	28
New Tables and recycling bin are now being used at the village hall.	35
Awaiting feedback from Via on speed humps and the noise they cause. (see item 74)	40
Dog Poo bins quotes - to be added to the agenda for the June meeting.	44
Section 137 Grants to Chuter Ede School and Royal British Legion have been paid.	48
NALC Planning training has been requested for evenings.	52
Annual Parish Meeting and Annual Parish Council Meetings – This is the first time the current clerk has organised these. It is recommended that we review these for next year as it is very labour intensive and unwise to have so much business conducted in one night. In particular, policy reviews could be timetabled through the year to do the job thoroughly. This has been difficult this year with the need to put processes and policies in for GDPR at the same time and we have lost a week with the meeting being pulled forward.	

76. Finance



a. Bank reconciliation for the year end circulated to members previously – noted.

	Total £
b. Income	38642.13
Regular Hire (year to date)	2589.00
Other Hall Hire (year to date)	715.90
Commission	97.73
Entertainment night takings	81.00
Precept	35,158.50
VAT Rebate	0.00

c. Expenditure since last meeting under delegated powers/previously agreed expenditure

Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (April)			3523.65	SO/BACS
Blue Castle Group	Waste	58.96	11.79	70.75	BACS
Office Furniture online	Tables	697.00	139.40	836.40	BACS
BNP Paribas	Photocopier Hire	175.70	35.14	210.84	BACS
Lightning Strike	Lightning protection system	24.00	120.00	144.00	BACS
Rosie Helping Hand	Cleaning services			105.00	BACS
BT	Phones	207.26	41.45	248.71	BACS
RB Wholesale	Cleaning supplies	72.90	14.58	87.48	BACS
Securetec	CCTV annual inspection			285.00	BACS
Securetec	New fire alarm			1916.61	BACS
I. McGregor	Entertainment			140.00	BACS
Easygoodsuk	Recycling bins			6.79	BACS
Amazon	Stationery	1.25	6.24	7.49	BACS
Emerald Office Solutions	Stationery	1.16	5.79	6.95	BACS
Autosilicone Hoses Ltd	Recycling bins	19.88	3.97	23.85	BACS
d. Expenditure	Budget Area	Net £	VAT £	Total £	
Community Lincs	Insurance (Parish Council)			£279.62	

The councillors resolved unanimously to proceed with the purchase of Parish Council insurance. Proposer: J. Weale, Seconder: M. Hartley. *Clerk to organise.*

Clerk to break down Parish Council and Village Hall expenditure from June onwards.

e. Letter to external auditor with reference to transfers on 2017/8 Bank

Unanimously resolved to approved the letter. *Clerk to send with the Annual Return.*



74. County Councillor and District Councillors

Councillor Walker

Is meeting with Jo Horton from Via on May 17th to look at the rumble strips that are noisy (Ref. item 40, April Parish Council Meeting)

Councillor Mison

Is working with NSDC and Strawsons to resolve litter/rodent issues on the industrial estate.

Asked the Parish Council to remind residents with brown bins to pay the annual £35 charge to Rushcliffe Council as some bins have not be emptied due to non-payment. *Assistant clerk to add reminder to Parish Council and Fernwood Residents Group Facebook pages and the Parish Council website to remind people and give a link to relevant NSDC/Rushcliffe web pages.*

75. Planning

a. Applications considered

18/00637/FULM	Erection of 3 Commercial Units along with Associated Car Parking and Landscaping	Erection of 3 Commercial Units along with Associated Car Parking and Landscaping	Votes For :6 Against : 0
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Clerk to send feedback to NSDC.

b. Decisions to note

18/00360/FUL	16 Apple Avenue Fernwood NG24 3US Proposed Single Storey Rear Extension	Approved
18/00472/HPRIOR	29 Dale Crescent Fernwood Newark On Trent Nottinghamshire NG24 3JT Householder prior approval for single storey rear extension The length that the extension extends beyond the rear wall of the original house: 5.288 metres Eaves height of the extension: 2.971 metres Maximum height of the extension: 2.971 metres	Permitted Development

77. General Data Protection Regulation

- a. The councillors agreed to defer the approval of policies and procedures with reference to GDPR until the June meeting. *Clerk to liaise with Councillor Harrison to make final amendments.*
- b. The councillors resolved unanimously to approve the updated terms and conditions and regular hire agreements with tick boxes added. Proposer: D. Harrison, Seconder: M. Hartley.

78. Safeguarding Policy

Clerk to finalise and distribute to all councillors for consideration before the June meeting.

79. Section 137 Grant Application for Funding – Fernwood Residents Association

Resolved unanimously to give £1200 to this cause for the Fireworks display. Proposer: J. Weale, Seconder: H. Micah. *Clerk to write to FRA detailing the payment will be made when the fireworks have been booked and date confirmed.*

80. Bus Routes to/from Fernwood (this item was done in the public forum)

A Fernwood resident gave a presentation about the lack of bus services in the area. Reallocation of funding for services was suggested. Freedom of information requests will be submitted to NCC about allocation of travel subsidies in the area and Survey Monkey to gauge interest in demand at different times. *Resident to come back to the Parish Council once further information has been received.*

81. Letter to the Housing Minister

Councillors to email to the clerk so this can be finalised for approval at the June meeting.

82. Request for Allotment Space

Two emails have been received requesting whether we have allotments this month. At present the Parish does not have allotments but there are plans to have some in the Larkfleet development so the clerk is in touch with the planning department about those. The clerk has contacted Balderton Parish Council and they have no spare allotments and a waiting list. *Clerk to reply to enquiries.*

83. Correspondence

- a. Thank you from Citizens Advice for £400 Section 137 grant - noted
- b. Email regarding road names for the new builds – The councillors welcomed the idea of naming roads after local people. *Clerk to contact NSDC to see if this is possible.*
- c. Request for Parish Council to complete 2018 National Rural Crime Survey – *Councillor Smith to complete.*
- d. ONS Consultation: Initial View on Census 2021 Output Content Design - *Councillor Harrison to complete.*
- e. Fernwood Business Park Litter – see item 74.



18/6/18

