



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 17 February 2020
at the Fernwood Village Hall, Rubys Avenue, Fernwood**

Present: Parish Councillors: R. Cullen, D. Harrison, B. Smith (Chair), J. Weale, M. Weale
Clerk: Marion Fox Goddard

14. Public Forum

One Fernwood resident attended the meeting.

15. Apologies for absence

None.

16. Declarations of Interest

Councillors J and M Weale – item 23.

17. Approval of the minutes of the Parish Council meeting on 20th January 2020

The Parish Council minutes were approved as accurate record and were signed by the Chairman.
Proposer: R. Cullen, Seconder: D. Harrison, RESOLVED unanimously.

18. Councillors & Clerk Reports

Councillor J. Weale – Noted the Advertiser's report regarding management of open spaces in new developments and moving towards not using management companies. Expressed concern regarding the state of the Great North Road between the Dale Way and Goldstraw Lane roundabouts as this has still not been repaired.

Clerk to arrange meetings with John Robinson and Robert Jenrick.

Clerk to contact Jo Horton for an update on the Great North Road.

Councillor Cullen – Had met the owners of the Newlands development.

FEBRUARY Clerk's report	Agenda Item
2 new trees for Dale Crescent – These have now been planted. <i>Clerk to take photos.</i>	19/246d
Bus services – Awaiting response from NCC.	19/288g
Barratt David Wilson Homes have agreed to put a sign on the verge next to Spring Drive to show this is a no through road/children are playing (current sign is too far back) – this was installed with Lane instead of Drive – awaiting replacement	19/215

New Play Park – Clerk has asked Matt Lamb of NSDC to discuss bringing the park provision in Fernwood North forward with Barratt David Wilson Homes. <i>Clerk to contact Strawsons.</i>	19/249a
Unclear house numbering layouts – Awaiting details from the person who alerted us to this issue. An enquiry has been sent to NSDC to see how we can tackle this but no feedback to date. <i>(To be taken off the agenda until the information is provided)</i>	19/254
Clerk has written to Saint-Gobain Formula/British Gypsum to pursue the idea of extending Cross Lane toward the Southern Relief Road. No feedback to date.	19/294
Printer contract – awaiting draft contract from Apogee	20/9d
Fernwood North – Awaiting draft agreement from NSDC. <i>Clerk to write to Matt Lamb indicating Councillor Walker would like Fernwood Parish Council to be updated.</i>	19/297e
Trade Waste – Notice has been served on current contract.	19/309d
Long term budget – Figures have been requested from NSDC to assist with this.	19/309e
Report Campaign – awaiting marketing information and survey from NSDC	20/1
Planning and Maintenance Strategy has been published	20/8
Clerk has attended IOSH Managing Safely Course	20/9
New dishwasher has been installed in the Village Hall kitchen	20/9
2020/21 Precept - £70,008 has been requested from NSDC	20/9
Risk register has been updated and published	20/10
VE Day poppies are the same as the Remembrance Sunday ones so we can use our existing ones	20/13
The Parish Council has received a query regarding 2 streetlights which are out on the path between Rubys Avenue and Dale Way (through woodland). These are not NCC lights and FirstPort have reported they are not their responsibility – Clerk trying to establish who is responsible. Who should be looking after the paths in this area is also being investigated. <i>Clerk to ask NSDC what the plans were for this path/area when the estate was originally planned.</i>	
VE DAY 75 plans are going well. A maypole has been purchased and a full afternoon of entertainment is being planned for the village. May 10 th 1.30pm - 4pm	

19. County Councillor and District Councillors

County Councillor Keith Walker reported that the district council is currently working on budgets and dealing with the flooding.

20. Planning and Strategy Committee

- a. Planning and Strategy Committee meeting minutes February 12th – noted.

21. Finance

- a. Bank reconciliations for January circulated to members previously – noted.

b. **Income** (year to date)

£

Regular Hire	15141.08
Other Hall Hire	8732.93

Commission	844.76
Entertainment night takings	22.00
Feed in tariff	1244.27
Precept	69507.00
VAT Rebate	6844.92
Interest	583.55
Total	102,928.51

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (February)			3600.99	SO/BACS
Parish Council					
Canva	Design Software			20.39	BACS
BNP Paribas	Printer Lease	175.70	35.14	210.84	BACS
Microsoft	Licence			89.99	BACS
Via East Midlands	Grit and Grit bin	255.00	51.00	306.00	BACS
Educational Aids	Individual Items: Maypole	378.50	71.70	450.20	
Village Hall					
RB Wholesale	Cleaning supplies	23.95	4.79	28.74	BACS
Ames	Legionella Control	58.17	11.63	69.80	BACS
Brighter Bills	Mobile phones	27.98	5.60	33.58	BACS
1&1	Email provider & domain	4.98	1.00	5.98	BACS
Waterplus	Water	55.21		55.21	BACS
Blue Castle	Waste	97.92	19.59	117.51	BACS
PPL/PRS	Music Licence	126.26	25.25	151.51	BACS
Lemonfresh Cleaning	Relief Cleaner			467.50	BACS
Marion Fox Goddard	Mileage			141.30	BACS
BT	Phone and Broadband	240.82	48.16	288.98	BACS
Securetec	Fire Alarm and Emergency Lighting Service			185.00	BACS
Handi Domestic Services	Cleaning: Gutters			95.00	BACS
SSE	Electricity	695.15	34.75	729.90	BACS
Central Source Ltd	Individual items: Chair Trolley	101.92	20.38	122.30	CARD

d. Items of Expenditure considered

Expenditure	Budget Area	Total £	
Navas	Parish Council – Individual Item	£625 plus VAT	Unanimously agreed Prop.: D. Harrison Sec.: R. Cullen

Use Locally	Advertising	£514 plus VAT	Unanimously agreed Prop.: R. Cullen Sec.: D. Harrison
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Clerk to arrange.

22. Policy Review

- a. [Village Hall Management Group terms of reference](#) - The Council unanimously agreed to make no changes (numbering error to be rectified) (Proposer: D. Harrison, Seconder: J. Weale)
- b. [Personnel Committee terms of reference](#) - The Council unanimously agreed to make no changes (Proposer: J. Weale, Seconder: R. Cullen)
- c. [Safeguarding Policy](#) - The Council unanimously agreed to make no changes (Proposer: R. Cullen, Seconder: D. Harrison)

23. Section 137 Applications

- a. **FADS** - The Council agreed to award £500 to FADS. (Proposer: D. Harrison, Seconder: R. Cullen. Agreed B. Smith)
Clerk to arrange payment.

24. Fernwood Publication – Discussion and planning

Clerk to finalise, send to Councillors for proof reading, arrange printing for early March so the Councillors can distribute before April.

25. Village Hall Management

- a. The notes from the meeting held on February 3rd were noted.

26. Correspondence

- a. JPAG Practitioners Guide survey – *Clerk to respond*
- b. Armed Forces Covenant Request – The Council unanimously agreed to commit to the Armed Services Covenant, with the exception of appointing an armed forces champion. (Proposer: D. Harrison, Seconder: R. Cullen)

Clerk to add to village hall screens, newsletter and publish the covenant.

Meeting closed at 8.25pm

Next Meeting: Monday 16th March 2020, 7pm.