



MINUTES OF THE FERNWOOD ANNUAL PARISH COUNCIL MEETING
held on 15th May 2023 at 6pm
at Fernwood Village Hall

Present: Parish Councillors: David Mack, Ian McGregor, Neill Mison, Leigh Rixon, Kimberley Shepherd, Jim Weale, and Mollie Weale

Clerk: Marion Fox Goddard

Residents/Public 4 residents/members of public attended the meeting.

Agenda, reports and accompanying information for this meeting is available on the Council's website here: [Agenda pack for this meeting](#)

66. Election of the Chair of the Council and signature of the declaration of acceptance of office

The previous Chair, Barry Smith asked for nominations for the post of Chair of the Council. Nominations were received for Councillor Mack and Councillor Mison. A vote was taken, and Councillor Mison was elected as Chair (5 votes in favour, 2 against). Councillor Mison duly signed the declaration of acceptance of office.

Councillor Mison thanked Barry Smith and other members of the previous Parish Council for their service. Councillor Mison chaired the meeting following item 66.

67. Election of the Vicechair of the Council

Councillor Shepherd was nominated to be Vicechair, and the Council unanimously agreed.

68. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

The Clerk recorded the meeting.

69. Apologies for absence

Apologies received from District Councillors Allen, Haynes, and Kellas. County Councillor Lee (Apologies for all future meetings received March 2023).

70. Declarations of Interest

None.

71. Appointment of Councillors

The following appointments were made:

a. Personnel Committee

Neill Mison, Leigh Rixon, Mollie Weale with the following appeals panel (should one ever be needed): David Mack, Ian McGregor, and Jim Weale

b. Village Hall Management Group

Kimberley Shepherd, Mollie Weale, Jim Weale.

72. Appointment of Representative on other bodies/liaison meetings

The following appointments were agreed:

Newark Healthcare Consultative Group (NHCJ)	Neill Mison
Neighbourhood Watch	Kimberley Shepherd
Bantycok Liaison Meetings	Ian McGregor
Developer Liaison Meetings	All Councillors
Youth Club Review Meetings	Mollie Weale, Jim Weale (but all councillors will be invited to attend).

73. Review and Adopt the Standing Orders of Fernwood Parish Council

The Council unanimously agreed to adopt the standing orders however these will be added to the July Parish Council meeting for review.

74. Review and Adopt the Financial Regulations of Fernwood Parish Council

The Council resolved unanimously to adopt the Financial Regulations.

75. Review and Accept the Civility and Respect Pledge

The Council resolved unanimously to confirm agreement with the statements of the Civility and Respect Pledge and agreed to continue the Fernwood Parish Council's commitment to Civility and Respect Pledge.

76. Review of Bank/Investment Signatories

The Council unanimously resolved to make the following changes:

Current Position	Changes agreed
CCLA Investment Management Limited Ryan Cullen Marion Fox Goddard Dee Harrison John Newton Mollie Weale	Remove: Ryan Cullen, Dee Harrison, John Newton Add: Ian McGregor, Leigh Rixon, Kimberley Shepherd Keep: Marion Fox Goddard, Mollie Weale
TSB Barry Smith James Weale Marion Fox Goddard	Remove: Barry Smith Add: Ian McGregor, Kimberley Shepherd Keep: Marion Fox Goddard, James Weale
Unity Trust Claire Blackman Ryan Cullen Marion Fox Goddard Barry Smith James Weale	Remove: Ryan Cullen, Barry Smith Add: David Mack, Ian McGregor, Leigh Rixon Keep: Claire Blackman, Marion Fox Goddard, James Weale
Virgin Ryan Cullen Marion Fox Goddard Dee Harrison John Newton James Weale	Remove: Ryan Cullen, Dee Harrison, John Newton Add: David Mack, Neill Mison, Ian McGregor Keep: Marion Fox Goddard, James Weale

77. Review of the Policy Review Schedule

The Council unanimously agreed to:

- review the Communications and Engagement Strategy at the June meeting
- review the Council's Strategy at the July meeting
- review the remainder of the Policy Review Schedule at the July meeting.

78. Asset Register Review

The Council resolved to accept the asset register presented.

79. Insurance Policy Review

The Council accepted the current insurance policies whilst noting the insurance renewal would be considered at the next meeting.

80. Review of the Council's subscriptions to other bodies

The Councillors unanimously agreed to continue with the following subscriptions:

- NALC – Nottinghamshire Association of Local Councils
- SLCC for Clerk – Society of Local Council Clerks
- ICO – Information Commissioners Office (Mandatory)
- Parish Online – Mapping software
- RCAN – Rural Community Action Nottinghamshire

81. Confirmation of the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

The Council agreed to meet on the third Monday of each month at 7pm (except for August and December when there will be no meeting). The next Annual Parish Council meeting will be held on the same night as the May 2024 Parish Council meeting. All meetings will be held in the small hall of Fernwood Village Hall.

82. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972

The Council noted expenditure under s.137 since the last Annual Parish Council meeting.

83. Review of Standing Orders, Direct Debits, and regular payments

The Council noted these payments, and no changes were required.

84. General Power of Competence: Confirmation that the Council meets the eligibility criteria to exercise the General Power of Competence and adoption of the power

The Council unanimously resolved to adopt the General Power of Competence as the Parish Council continues to meet the eligibility criteria for this.

Meeting closed at 6.57pm