

Item 58d i

From: Andrew Dennison REDACTED
Sent: Sunday, April 16, 2023 7:50 PM
To: clerk@fernwood-pc.co.uk
Subject: Parking Survey quotes / HAS Fees

Hello Marion,

Please see two quotes attached – I have tried to find another company I'd be happy to ask to quote, but to no avail. Both are <£5,000, so I trust this should not be an issue.

It is up to you which to use – Tracsis quoted previously and are slightly cheaper, while PCC TIC are our usual supplier with whom we have an excellent relationship.

I need to revise my previous quote. Part 1 of my previous allowed for Survey set-up, etc, but no meetings at £595 – we have now done this work plus a meeting for £800 (£400 invoiced, further Invoice to follow). So that is essentially resolved.

My Part 2 allowed for preparation of a Transport Statement [TS] at time charge rates up to £2,000. I anticipate a similar fee for the TS, but would ask that the time charge allowance be increased to £2,500 to allow for our detailing the expanded survey brief, and the small amount of design work required in relation to the disabled bays, pedestrian access route, etc. Assuming this is acceptable in principle to your members, I can get you revised paperwork in due course.

I am away on site tomorrow, but may be reached on my mobile around lunchtime, say between 12 and 2pm.

Best regards

Andrew Dennison
Founder - Highway Access Solutions

From: REDACTED
Sent: Friday, April 14, 2023 10:34 AM
To: Andrew Dennison REDACTED
Cc: clerk@fernwood-pc.co.uk
Subject: RE: URGENT - Parking survey quote request, Fernwood Village Hall, nr Newark

Good morning, Andrew.

Thank you for your message and detailed scope for the work required. I note that you have tentatively marked up on the plan the likely camera positions which upon first glance look sensible to me however when looking at the street view images, I'm not so sure. Having discussed the survey in the office the consensus here is that we would prefer to place cameras at the locations shown on the attached image. That all said I would ultimately have to defer to the installation team regarding the equipment locations as the ground-based viewpoint may differ from what can be seen on Google maps but with an understanding that we agree before hand where the no go locations are.

A few things to consider.

- Ruby's Avenue appears to be an adopted road and assuming I am correct will fall under Nottinghamshire's care. That will mean a license permit is required to place CCTV on site. The license costs £75 plus VAT assuming you are happy to share the data with the LA, or £125 plus VAT if you prefer not to share the results. The license permit will take 2 weeks to procure so just be mindful if trying to hit specific survey dates of that lead in time. Please choose the permit fee which best suits you and note that the permit fee must be added to the survey proposal costs above.
- Whilst we currently have capacity to survey the preferred dates our own schedule moves constantly and is subject to change. Due to the approaching May day and Coronation bank holidays, we are aware of increased activity to book surveys immediately after those days and together with the Whitsun half term at the end of May we have a very short month available to survey.
- Whilst a permit from the LA allows us to survey from the public highway there may be other constraints regarding the use of CCTV at site, you mentioned the yellow area is privately owned however our preference would be to mount a camera on the lamp column directly outside the village hall looking across the car park towards the direction of the road running past the nursery. That isn't within the car park boundary so it shouldn't be an issue?. Please also note that the CCTV locations will have multiple units to cover off any redundancy or failures, I'm also thinking that if any of them are tampered with we have a provision to cover that all be it unlikely eventuality.
- You should also consider that CCTV deployed in any public space can come under scrutiny and prior to setting up the equipment the businesses that operate from the designated survey areas are informed that the survey will be taking place for full transparency. I should just mention that the CCTV we use do not have any facial recognition or capacity to read number plates, as these units are deemed as low definition,

On that basis of the above I can confirm our fees to complete a continuous parking accumulation survey for your preferred survey dates and for the suggested hours is £4770 plus VAT to follow the methodology you have written.

We will present the parking results based upon the coloured zones as shown in your plan after 7 working days and will be in Excel format.

I trust that the above is helpful and would add that should you wish to speak to me regarding the project I am available in the office all day today.

Regards
Dave.



Project Quotation- Fernwood Community Centre – 51451r
Date- 14.04.23

1 Costs

Requirement	Survey Period	Price (exc. VAT)
5 x Classified Car Park Occupancy / Accumulation Surveys: Fernwood Community Centre	Thursday 0600 – Monday 2200 (110 hours)	£3,400
Nottingham County Council Licences		£750
Grand Total		£4,150

1.1 Notes

- Please note that survey equipment is subject to licensing in this area, at present there is a 5 working day lead time applicable from the date of application. The license fee per piece of equipment is £125. The above outlined costs are inclusive of the cost of obtaining the required licenses – Tracsis will conduct all necessary liaison with the Council following acceptance of our quote.

2 Methodologies

Our standard survey methodologies are available on our website [here](#).

3 Purchase Orders and Invoicing

A purchase order will be required prior to instruction. An invoice will be issued upon delivery of the survey data.

Please note that all purchase orders must be made out to *Tracsis Traffic Data Limited*.



TRAFFIC DATA

Transport Data Collection and Analytics

4 Availability and Delivery Timescale

- Assuming the correct permission(s) to proceed with the survey are received from the authorities in good time we are available to commence the surveys from 11th May 2023.
- The data processing time for work of this scope is typically 10-12 working days. Our Operations team will be able to provide a specific date for data delivery once site work has concluded. If you have any questions or would like to discuss delivery timescales, please contact us.

5 Validity

Our quotation is valid for 30 days from the date of this document.

6 Terms and Conditions

Our terms and conditions can be found on our website [here](#).

Contact Detail

Item 58d i

From: REDACTED

Sent: Tuesday, April 11, 2023 4:55 PM

To: Office <office@fernwood-pc.co.uk>

Subject: Re: Fencing repairs/replacement at Fernwood Village Hall, Fernwood NG24 3RS

Good afternoon Claire,

I do apologise in the delay in replying. I for some reason miss placed the notes to do the quote. I've had a look and found them.

The quote for the installation of a complete new V-mesh fence (35bays) including all materials, fencing and labour also the removal of the old fencing from the site. The cost would be £12,750

I've attached exactly what fencing and a fitting guide as what to expect from the quote.

Kind regards

REDACTED

Item 58d iv

From: East Midlands Accommodation **REDACTED**

Sent: Tuesday, April 18, 2023 9:17 AM

To: clerk@fernwood-pc.co.uk

Subject: RE: Sunday 27th August 2023 Fernwood Community Event Loo order

Good morning,

Iv just heard back and it would make it £75 each way for delivery and collection 25/8 = £150

X6 portaloos - £65 each = £390

Total = £540

Let me know if this works for you, sorry again I know you wanted this by last week

Kindest regards

REDACTED

Sunbelt Rentals Limited | Apprentice-Business Administrator

T: | M:

W: www.sunbeltrentals.co.uk

Road Closure 27/8/23 4pm-10.30pm

Date: 13/04/2023

FAO: Marion Fox Goddard

Dear Marion

Thank you for giving us the opportunity to quote for the above works.

We trust this will be of interest and should any points need clarification, do not hesitate to contact us at any time.

Yours Sincerely,

Paul Cunliffe

Enc.

Our Ref:

Traffic Management Schedule of Rates

A.	1 x Gateman 4pm – 10.30pm	Item	£84.00
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The following notes form part of our quotation for the supply of Traffic Management.

1.	<p>We have not allowed for:</p> <ul style="list-style-type: none"> (a) Removal of permanent road markings. (b) Temporary road markings. (c) Safety fences. (d) Task lighting. (e) Blind signs. (f) Mobile Lane Closures for the placing of temporary signs (g) Convoy working. (h) Delineation of the safety zone for off peak lane closures. (i) Internal signing, internal coloured cones or lamps. (j) Site surveys. (k) Site specific traffic management drawings. (l) Booking of road space.
2.	<p>A 'shift' refers to a period not exceeding 10 hours. This will be calculated from the time the vehicle(s) leaves the depot until it returns to our depot.</p>
3.	<p>Our prices are exclusive of VAT which will be charged at the prevailing rate and is based on payment being received within 30 days of date of invoice.</p>
4.	<p>Chapter 8 makes recommendations based on good practice. It is not a prescriptive specification and it is recognized that the guidance given will not be applicable to all situations. Notwithstanding this; where the words "must" and "shall" are contained within the document this guidance will be followed. Unless agreed prior to the commencement of the works any other guidance will only be considered.</p>
5.	<p>Should our crew(s) be cancelled for any reason the following charges shall apply:</p> <ul style="list-style-type: none"> (a) More than 24 hours – No charge. (b) Less than 24 hours without leaving the depot – 50% of above rates. (c) After leaving the depot – 100% of the above rates.