



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING  
held on 16 March 2020  
at the Fernwood Village Hall, Rubys Avenue, Fernwood**

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith  
(Chair), J. Weale, M. Weale

Clerk: Marion Fox Goddard

### **27. Public Forum**

No residents attended the meeting.

### **28. Co-option of a new Councillor and Declaration of Acceptance of Office**

The Council unanimously agreed to co-opt John Newton onto Fernwood Parish Council (Proposer: M. Weale, Seconder: R. Cullen). John Newton duly signed the acceptance of office form.

*Clerk to arrange new Councillor training and send Councillor Newton's declaration of interests form to NSDC.*

### **29. Apologies for absence**

District and County Councillor K. Walker.

### **30. Declarations of Interest**

None.

### **31. Approval of the minutes of the Parish Council meeting on 17<sup>th</sup> February 2020**

The Parish Council minutes were approved as accurate record and were signed by the Chairman. Proposer: R. Cullen, Seconder: J. Weale, RESOLVED unanimously.

### **32. Approval of the minutes of the Planning and Strategy Committee meeting 12th February 2020**

The Planning and Strategy Committee minutes were approved as accurate record and were signed by the Planning and Strategy Committee Chairman. Proposer: D. Harrison, Seconder: R. Cullen, RESOLVED unanimously.

### **33. Councillors & Clerk Reports**

*Councillor J. Weale* – Suggested that the Parish Council needs to discuss Fernwood Residents Association.

*Clerk to add to the next full Council agenda.*

*Councillor Harrison* – Suggested that the Parish Council need to offer support to isolated residents due to the Coronavirus pandemic.

*Clerk to produce a flyer which will be delivered to every Fernwood home on the weekend of 21/22 March and post this online and on the Parish Council notice boards and village hall screens.*

*Councillor Cullen* – Had attended the Bantycok open evening which was well attended. Concerned residents were offered monitoring at their homes.

Had met with David Albans of NCC Highways – see clerk's report.

Had met with Barratt David Wilson Homes – to tackle construction traffic in the village and excessive signage. Planning enforcement who also came to the meeting, requested that excessive and intrusive signage be taken down – see clerk's report.

*Councillor Micah* – Suggested the Risk Register be updated considering the Coronavirus pandemic. *Clerk to update.*

*Councillor Smith* – requested that it be noted in the minutes that negative comments on social media regarding the Parish Council may feel personal to the clerk and thanked the clerk for the work she does on behalf of the Parish which is appreciated by the Councillors.

<b>MARCH Clerk's report – to be included in the minutes</b>	Agenda Item
Bus services – Awaiting response from NCC.	19/288g
Barratt David Wilson Homes Spring Drive sign showing this is a no through road has been replaced	19/215
New Play Park – Clerk has asked Matt Lamb of NSDC to discuss bringing the park provision in Fernwood North forward with Barratt David Wilson Homes. <i>Clerk has contacted Strawsons - awaiting response.</i>	19/249a
Clerk has written to Saint-Gobain Formula/British Gypsum to pursue the idea of extending Cross Lane toward the Southern Relief Road. No feedback to date.	19/294
Printer contract – Draft contract has received from Apogee and copied to Councillors for feedback. <i>Clerk to sign</i>	20/9d
Fernwood North – Awaiting draft agreement from NSDC.	19/297e
Trade Waste – Notice has been served on current contract.	19/309d
Long term budget – Figures have been requested from NSDC to assist with this.	19/309e
Report It Campaign has been included in the Fernwood Gazette – see item 39	20/1
It has been established that the 2 streetlights which are out on the path between Rubys Avenue and Dale Way (through woodland) belong to Derry's. NCC are prepared adopt these if they are brought to NCC standard.	20/18
VE DAY 75 plans continue to go well. May 10 <sup>th</sup> 1.30pm - 4pm. This is being advertised in the Gazette and Use Locally Magazine.	20/21
Meeting requests – Awaiting date from Robert Jenrick's office. Provisional date booked with Matt Lamb and John Robinson (NSDC).	20/18

Great North Road (B6326) – awaiting update from Via.	20/18
Section 137 award – FADS – email of thanks has been received.	20/23
Armed Forces Covenant – signed and published.	20/26a
Barratt David Wilson Homes have suggested the management company are responsible for Spring Drive and the hedges between Tutt Close and Spring Drive. <i>Clerk to suggest the resident contacts Barratt David Wilson Homes.</i>	PS20/9
Meeting with David Albans re. Highways. Councillor Cullen and the Clerk met with David on 5/3/20 <ul style="list-style-type: none"> <li>• Infrastructure work is all dependent on triggers in section 106 agreements so the timing of road developments by developers is dependent on when they hit those triggers. <ul style="list-style-type: none"> <li>○ Roundabout linking the southern relief road - hopeful that this will be done at the end of next year (Trigger point 600 occupations at Middlebeck)</li> </ul> </li> <li>• Barratt David Wilson Homes work on the Goldstraw roundabout is likely to be done before the summer. Awaiting paperwork as Highways England are also involved.</li> <li>• Speed limit reduction (from 60mph to 40mph) on B6326 from Hollowdyke Lane to London Road should be advertised for consultation soon. This should be in place before September.</li> <li>• A crossing should be in place before September. This will be between the Dale Way and Goldstraw Lane roundabouts (closer to the Dale Way roundabout).</li> <li>• Issue with cars waiting on B6326 near the bus stop between the Dale Way and Goldstraw Lane roundabouts was mentioned to David. <i>Councillor Cullen and Clerk to check if the bus stop has clear way markings and survey this area for a few nights between 4pm and 5pm to be able to give Highways/Via more information.</i></li> <li>• Ditch next to Spring Drive – This was discussed, and David agreed to investigate what can be done.</li> <li>• David agreed in principle to adopting the lights/path through the woodland between Rubys avenue and Gilbert Way subject to the current owner bringing these up to NCC standard. <i>Clerk working with Derry's and NCC on this (also affected by item 35e)</i></li> </ul> <i>Clerk to arrange an update meeting with David in September/October.</i>	PS20/13
Barratt David Wilson Homes have agreed to move speed signs/children crossing signs. Bigger no construction signs are now up near the Goldstraw Lane and Dale Way roundabouts.	PS20/13
Complaint regarding marketing signage – Clerk has met with the Planning enforcement officer who agreed there are too many signs on Dale Way. The developer has been asked to remove most of them including the very big ones.	PS20/13
Empty Units on Rubys Avenue – Our contact a has reported 'I'm in process of building a program of works and will include the lighting (2 lights out in car park) you have mentioned. Following this we are going to tweak the marketing material to reflect an accurate estimate of service charge, at which point I will send you clean versions of the marketing material'. Clerk has published marketing material on Facebook.	PS20/13
Highways England yet to respond re. signage to Fernwood from the A1	PS20/16
Fernwood Residents Association – Clerk wrote regarding the new arrangements for the liaison meetings with BDWH and feeding back about an open meeting with FirstPort. Following this, the clerk was asked to ask BDWH if FRA could still come to the meetings. BDWH agreed as long as we are clear it is a new development update;	PS20/16

not a discussion on the management company arrangements for the Fernwood Central.	
Liaison Meeting with Barratt David Wilson Homes – Discussed how to stop construction traffic coming through this village, intrusive signage, the potential for a path near Spring Drive, the drain next to Spring Drive. We will meet with them again in May (increased regularity of the meetings to keep on top of issues). <i>Clerk to publish details online and on the village hall screens.</i>	
Industrial Estate Double Yellow Lines – a revised proposal has been received from NCC which has 4 stretches on the industrial estate where parking will be allowed during the daytime (no parking 6pm-6am). All other areas will have double yellow lines. This should help tackle lorries parking there overnight. The Council will need to meet again should they disagree with the proposal. If no objections are received NCC will proceed. (Due to the Coronavirus pandemic, it was agreed not to meet as the Councillors would not object to the proposal).	PS19/85

### 34. County Councillor and District Councillors

None.

### 35. Finance

a. Bank reconciliations for February circulated to members previously – noted.

b. **Income** (year to date)

£

Regular Hire	16,442.28
Other Hall Hire	9,570.23
Commission	844.76
Entertainment night takings	22.00
Feed in tariff	1,244.27
Precept	69,507.00
VAT Rebate	6,844.92
Interest	644.22
<b>Total</b>	<b>105,119.68</b>

#### c. Expenditure since last meeting under delegated powers/previously agreed expenditure

Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (March)			3600.99	SO/BACS
<b>Parish Council</b>					
Canva	Design Software	10.28		10.28	BACS
Belina Boyer	Internal Audit	62.50		62.50	BACS
Sartoris Products	Maypole	375.17	75.03	450.20	BACS
NALC	Subscription	408.40		408.40	BACS
<b>Village Hall</b>					
RB Wholesale	Cleaning supplies	39.92	7.98	47.90	BACS
Ames	Legionella Control	174.51	34.90	209.41	BACS
Brighter Bills	Mobile phones	27.98	5.60	33.58	BACS
1&1	Email provider & domain	7.98	1.60	9.58	BACS
Waterplus	Water	55.21		55.21	BACS
Blue Castle	Waste	97.92	19.59	117.51	BACS
SSE	Utilities - Gas	1135.26	56.77	1192.03	BACS

Apogee	Copiers and copies	193.49	38.70	232.19	BACS
P. Murray	Maintenance – plumbing	300.00		300.00	BACS
Lidl	Cleaning Supplies			15.98	BACS
John Lewis	Dishwasher	315.83	63.17	379.00	BACS
Castorsonline	Trolley wheels	10.53	2.11	12.64	BACS
Amazon	Cable	8.05	1.61	9.66	BACS
Amazon	Stationery/Plasters	10.20	2.04	12.24	CARD

d. Items of Expenditure considered

Expenditure	Budget Area	Total £	
GPR Construction	Hall Maintenance – servery hatch worktop replacements	1225 plus VAT	Agreed Prop.: D. Harrison Sec.: R. Cullen (6: For, 1: Abstention)
RCAN	Parish Council – Membership	£95 plus VAT	Unanimously Agreed Prop.: M. Weale Sec.: D. Harrison
Laptop	Parish Council – individual items	£582.50 plus VAT	Unanimously Agreed Prop.: J. Newton Sec.: H. Micah

*Clerk to arrange.*

e. Enquiry regarding whether the Parish Council would like to buy woodland in central Fernwood. – In inform a decision the clerk was asked to arrange a valuation and tree survey for the area (unless the owner has a recent one).

*Clerk to action.*

### 36. Planning

a. Planning Applications for consideration

<a href="#">20/00306/FUL</a>	33 Dale Crescent Fernwood	Householder application for proposed single storey side extension and conservatory to rear	Unanimously supported. Prop.: M. Weale Sec.: R. Cullen
<a href="#">19/02199/FUL</a>	54 Rubys Walk Fernwood	Householder application for two storey side and rear extension	Unanimously supported. Prop.: R. Cullen Sec.: J. Weale
<a href="#">20/00172/FUL</a>	30 Phoenix Lane Fernwood	Proposed concrete base and timber summer house	Unanimously supported. Prop.: D. Harrison Sec.: M. Weale

- b. Nottinghamshire County Council: Notice of Submission of the Nottinghamshire Minerals Local Plan – noted.
- c. Nottinghamshire and Nottingham Joint Waste Local Plan – Issues and Options Consultation 27th February to the 9th April 2020. *Clerk to ask for a summary of key changes.*

### 37. Village Hall Management

Pre-acquisition survey report – The Council agreed to proceed with the transfer subject to the repairs being done in the shower block. Proposer: D. Harrison, Seconder: J. Newton, RESOLVED unanimously.

### 38. Policy Review

- a. [Expenses Policy](#) – The Council unanimously agreed to make no changes. Proposer: H. Micah, Seconder: J. Weale

### 39. Fernwood Publication

This has been printed and will be distributed by the Parish Councillors and clerk on 21/22 March.

### 40. Correspondence

- a. PRS for Music: Notification of Local Authorities tariff launch – noted.
- b. Response from Via regarding signage for shops – Via rejected this request previously so will not reconsider. Clerk has asked why it was rejected. *Clerk to let Councillors know the response to this.*
- c. Response from NSDC regarding number of marketing signs for the Barratt David Wilson Homes Development – see clerks report (item 33).

### 41. EXEMPT BUSINESS - Personnel

*Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972*

- a. Personnel Committee meeting minutes February 12<sup>th</sup> 2020 – noted.
- b. The Council unanimously agreed to the recommendations made by the Personnel Committee.

Meeting closed at 9.10pm

**Next Meeting: Monday 20<sup>th</sup> April 2020, 7pm** (subject to the village hall being re-opened)