



Dear Councillors Ryan Cullen, Dee Harrison, Henry Micah, John Newton, Barry Smith, Jim Weale, and Mollie Weale,

You are summoned to attend the next meeting of the Parish Council to be held on Monday 26th September commencing at 7pm. This meet will be held in the small hall of Fernwood Village Hall, Rubys Avenue, Fernwood, NG24 3RS

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

Marion Fox Goddard, Fernwood Parish Clerk, Tuesday 20th September 2022

A G E N D A

124. Declarations of any Intentions to Record the Meeting
125. Public Open Forum (15 minutes) - ***Fernwood Parish Council is committed to community engagement and therefore warmly invites members of public to contribute during this part of the meeting***
126. Apologies for absence
127. Declarations of interest
128. Approval of the minutes of Parish Council meeting held on 18th July, 2022
129. Approval of the minutes of the Extraordinary Parish Council meeting held on 7th September, 2022
130. Councillors' & Clerk's reports
131. County Councillor's and District Councillors' reports
132. Finance
 - a. Bank reconciliation to be noted
 - b. Items of income to be noted – year 2022/23 up to 31st August
 - c. Items of expenditure paid by Direct Debit/Standing Order to be noted and items of expenditure approved under delegated powers since the last meeting – to be noted
 - d. Items of expenditure for consideration
 - i. Floor scrubber
 - ii. Wildflower bulbs
 - iii. NALC finance courses
 - iv. Plumbing work following legionella risk assessment
 - v. Additional work required following legionella risk assessment
 - vi. SLCC membership for the Clerk
 - vii. Leaf blower
 - viii. Bat surveys
 - ix. Woodland Management Plan
 - x. 50% contribution to the costs for managing the road closures in Balderton for Remembrance Sunday
 - e. To note the conclusion of external audit for the year ended 31 March, 2022
 - f. To note the option to opt out of the SAAA central external auditor appointment arrangements

133. Planning and Licensing

a. To note the following decisions made by Newark and Sherwood District Council:

22/01256/HOUSE	6 Johnsons Road Fernwood	Single storey rendered extension to rear of the property	Grant Householder Application
22/01410/ADV	Welcome Break Newark Services Great North Road	Welcome Break Newark Services Great North Road	Grant Advertisement Consent

- b. To consider the Council's feedback on the application for a premises licence to be granted under the Licensing Act 2003 for [Welcome Break Newark Services](#) (alcohol)
- c. To consider emails from N&SDC regarding further changes to the N&SDC's Scheme of Delegation for planning and associated applications and offer of planning training

134. To consider the Council's feedback Via East Midlands' consultation on the reduction of the speed limit to 40mph on the B6326 between Hollowdyke Lane and Shire Lane

135. To consider how to respond Via East Midlands' refusal to allow Fernwood Parish Council to install a speed activated sign on Dale Way

136. Woodland Update Report

- a. Discussion on how to proceed following the Ecological Survey
- b. How to proceed with the maintenance of the lamps and paths
- c. Confirmation of the name for the woodland
- d. Discussion on dogs on lead order following feedback from N&SDC

137. To consider whether to take part in the [Local Council Award Scheme](#)

138. To consider Christmas closure period for Fernwood Village Hall and the Parish Council office

139. Correspondence

- a. Email regarding the tinder in the woodland behind the nursery
- b. Email regarding antisocial behaviour
- c. Emails regarding construction traffic on Hunters Road, vehicles going over 20mph on Hollowdyke Lane and enquiry on when there will be a dog bin on the new development
- d. Invite to the Nottinghamshire Association of Local Councils AGM
- e. Messenger request to ask developers to have all ages in mind when designing parks
- f. Complaint regarding the park at Fernwood
- g. Winter Service 2022/2023 - Offers to Assistance to Parish Councils
- h. Email regarding alcohol licence application at the Welcome Break Services
- i. RCAN Community Engagement Project
- j. NHS Nottingham and Nottinghamshire Engagement Team Consultation regarding an [Have your say to inform the development of a new mental health website for adults](#)

EXEMPT BUSINESS

Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972

140. To review the Parish Clerk and Responsible Financial Officer's working hours



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING

held on 18th July 2022 at 7pm
at Fernwood Village Hall

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, B. Smith (Chair), J. Weale, M. Weale
Clerk: Marion Fox Goddard
District Councillors: N. Mison (arrived during 114, left after 105)
County Councillor: J. Lee (left after item 105)

Agenda, reports and accompanying information for this meeting is available on the Council's website here: [FERNWOOD PARISH COUNCIL \(fernwood-pc.co.uk\)](http://fernwood-pc.co.uk)

31. Declaration of intentions to record the meeting

The Clerk recorded the meeting.

32. Public Forum

No members of the public joined the meeting.

33. Apologies for absence

Councillor Newton. District Councillors I. Walker and K. Walker.

34. Declarations of Interest

None.

35. Approval of the minutes of the June Meeting and Parish Council Meeting

The minutes were approved as accurate record and Councillor Smith signed them. Proposer: R. Cullen, Seconder: D. Harrison, RESOLVED unanimously.

36. Councillors & Clerk Reports

Councillor Micah – reported that 2 residents had raised concerns regarding the amount of dust at the moment; he too had noticed this. The Council discussed this noting contributory factors including construction, farming, Bantycok, the current dry weather. It was also mentioned that at a meeting with Barratt David Wilson Homes and Allison Homes that day and the developers reported that they are both road sweeping daily and are trying to dampen down dust with hosepipes. They reported that N&SDC have visited their sites regarding this. Allison Homes has bowsers to aid their efforts to reduce dust and Barratt David Wilson Homes are getting some.

Councillor Cullen – confirmed that he had attended a liaison meeting with both developers earlier that day and that Barratt David Wilson Homes have started to install play equipment that day. Nottinghamshire Youth Service Application/DBS process almost complete so he can volunteer at the youth club.

July Clerk's report	Agenda Item
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Target date for completion: October 2022. N&SDC and Fernwood Parish Council have sent a joint letter at the beginning of July seeking an update on this. Awaiting feedback.	21/46c
Trees – The dead Elm removal and crown reduction on one of the Silver Maples on Dale Crescent has been completed. Also, see item 116c.	22/8dii - iv
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH.	21/87e
Youth Initiative – New system for registering for a place at the youth club has been introduced and seems to have reduced the issues which were experienced before/after half term. Currently exploring whether a change of day is possible. Following issues at the club, Acceptable Behaviour Contracts have been issued by the police to 3 young people. A review meeting was conducted on 15/7 and we are continuing to work closely with Youth Services and N&SDC to make this a success.	21/127
Antisocial Behaviour – see item 113	21/149
Request for signage for Fernwood from the Balderton roundabout – Following the Parish Council's request costs for the signs in November 2021, County Councillor Lee detailed the signage will cost £2100 last month but no installation date has been provided – it could be this financial year or next. The Clerk had asked the Council to consider whether to offer to pay for the signs (using CIL) to get an earlier installation date but during the meeting Councillor Lee said this would make no difference.	21/154
Coat of Arms – Councillor Harrison and I have met with the Research Assistant to the Windsor Herald and the brief for the artist (who will design the arms, crest, and badge) has been agreed.	21/154
Barratt David Wilson Homes Development: Construction traffic improved directional signage – still not in place but a planning application was submitted in March. NSDC are still awaiting feedback from NCC*. Following Councillor Micah's report last month, BDWH fed back that they are reducing an existing bund blocking access to the next run of plots, which unfortunately requires the use of heavier machinery than standard ground works. This seems to be the cause of the additional disruption experienced. These works have now finished. A further complaint has come in regarding dust which may be from the site. The resident has been referred to N&SDC for advice. <i>*During the meeting the Clerk reminded Councillor Lee that NCC feedback on the planning application has yet to be provided and ask him to speak with officers about this as this is delaying installation of directional signage.</i>	22/87
Water Tower, Goldstraw Lane – broken fencing to the rear of the tower still not fixed.	22/6
Scrapyard – Still awaiting official feedback from NCC officer. However, Councillor Lee gave a brief confidential update before the meeting.	22/6

Hollowdyke Lane – see item 115	22/24
Ditches responsibility on Hollowdyke Lane – a note was sent to NSDC regarding this, and they have asked their solicitor to investigate this. No further feedback at this stage.	22/16
Summer Play Sessions – these will be held on August 3 rd , 10 th , 17 th , 24 th in the village hall garden with places for 50 children at each. Booking system will be organised if deemed necessary after the first session. Parents to stay with children.	22/80
Administration Assistant recruitment – adverts are out. Closing date Monday 29th August 2022. Interviews due to be held on the second weekend in September.	
Village Hall extension – the draft plans are with N&SDC for pre-planning application advice – Feedback was due early this month, but N&SDC are awaiting feedback from consultees.	
Finance system – this month, I have started looking into financial packages for the accounts.	

Note: The Council resolved to bring items 114 and 115 forward on the agenda so these 2 items were discussed before item 105.

114. Discussion on how the Parish Council will proceed regarding speed tube results on Dale Way and Goldstraw Lane

Following Nottinghamshire County Council feedback that that they will look at speed on these roads again in 18 months and evidence that some cars are speeding on Dale Way, Fernwood Parish Council agreed to request costs from NCC for the Parish Council to pay (using CIL) for 1 interactive sign on Dale Way (in the vicinity of streetlamp 46 or 47) for traffic coming into Fernwood.

115. Discussion on how the Parish Council should proceed regarding Hollowdyke Lane

The Parish Councillors, County Councillor and District Councillors discussed at length the issues that will be caused by the long term closure of Hollowdyke Lane. Following the letter from NSDC and email from NCC, the Councillors agreed to meet with NCC officers to ask questions about this issue and be given an overview of all the plans regarding highways in the area. Councillor Lee asked the Clerk to suggest dates so this could be arranged at NCC.

105. County Councillor and District Councillors Reports

County Councillor Lee – Detailed that the completion date for the Southern Relief Road has been pushed back to 2024. Has visited Bantycok and thinks that no dust is coming from there. Said NCC would be against road out of Fernwood which would go past the Suthers School. Mentioned the YMCA opening – gym in August, everything else - September. Cabinet system going working well, if Councillors don't agree with officers and vice versa, they can get portfolio holder to relook at things. Plans to visit the youth club to have engagement session with the young people.

District Councillor Mison – YMCA has sports college and is a good facility. Phase 3 will include a skate park and cycling facilities. First full council after cabinet system due 19/7. Cllr Mison sits on Policy & Performance Improvement Committee. This is a different structure for the council – more motions. Looking at kerbside recycling – whole area is likely

to change. Plans being made for library gardens. Travellers' pitches policy/allocation is being looked at.

106. Finance

[Bank reconciliation](#) – noted.

Year to date income – noted.

Expenditure since last meeting under delegated powers/previously agreed expenditure was noted

Items of Expenditure considered – all payments unanimously approved items i, ii, iv, v, vi.

Expenditure	Budget Area	Total £	Decision
i. Ecological report for the woodland	Parish Council – individual items	2,178.70	Prop.; R. Cullen, Sec.; M. Weale
ii. Repairs to 4 emergency lights	Emergency Lights	80.00	Prop. D. Harrison; Sec.; M. Weale
iii. Upgrade intruder panel	Intruder Alarm	1500.00	The Council agreed not to proceed with this item.
iv. NALC event: Working between the tiers	Training	38.93	Prop.; H. Micah, Sec.; J. Weale
v. SLCC Training – Finance Summit	Training	54:00	Prop.; D. Harrison, Sec.; H. Micah
vi. Monitor	IT - hardware	145.00	Prop.; R. Cullen, Sec.; J. Weale

107. Planning and Licensing

a. Planning applications considered:

22/01256/HOUSE	6 Johnsons Road, Fernwood	Single storey kitchen extension to rear of the property, full width of current house, K-Render finish in keeping with neighbouring property extension, Flat GRP roof with glass lantern, remove external wall to create open plan space. Convert garage into half office and half storage.	The Council unanimously agreed to support this application. Prop.; R. Cullen, Sec.; H. Micah
22/00862/FULM	Land At Cross Lane Fernwood Business Park Fernwood	Proposed industrial warehouse development suitable for 3no. B2/ B8 Units Use Classes with ancillary E(g)(i) Office space, including service yards, car parking, landscaping, and associated access infrastructure.	The Council unanimously agreed to support this application. Prop.; D. Harrison, Sec.; J. Weale

108. Policy

The Council reviewed the following documents and unanimously agreed no changes were required.

[General Data Protection Documentation](#)

109. General Power of Competence: Confirmation that the Council meets the eligibility criteria to exercise the General Power of Competence and resolve to adopt the power

The Council unanimously resolved to adopt the General Power of Competence as the Parish Council continues to meet the eligibility criteria for this.

110. Appointment of a new Internal Auditor

The Council unanimously agreed to appoint Kenneth Goddard to perform the internal audit work for the Council.

111. Woodland Volunteers meeting and suggestions

The Council noted the meeting notes and agreed to:

- a. Apply to N&SDC for it to be compulsory to have dogs on leads in the area.
- b. Look into the possibility of carving one of the trees that need to be felled.
- c. Find a contractor to redesign the area behind Marron Court to make it more wildlife friendly, including soil tests.
- d. Do an online survey on a shortlist of names for the woodland.
- e. Commission a local artist to design a sign for the area.

112. Village Hall Management Group - June 14th, 2022

The notes from the meeting were noted.

113. Draft report on CCTV in open spaces including results of the Crime and Antisocial Behaviour Survey

The Council agreed to request 2 cameras through N&SDC's partnership arrangement. Initial costs to be paid for the community infrastructure levy that the Parish Council has, then annual monitoring and maintenance costs through precept.; one looking down Rubys Walk towards the shops (sited to cover the benches) and one looking over the playing field (possibly sited near the bat house). *Clerk to write to N&SDC to request inclusion in the partnership arrangement including business case.*

116. Correspondence

- a. Email requesting that any felled trees are replaced like for like – This is most likely to be a requirement of the planning permission to fell the trees anyway and the Council wants to maintain the area and is committed to replacing felled trees.
- b. Request for CCTV In Fernwood – see item 113.
- c. Request for replacement tree on Dale Crescent – Clerk to get quote for replacement tree with protection around it.
- d. Request for investigation into who is responsible for woodland behind some Dale Crescent homes – The woodland belongs to Barratt David Wilson Homes and is managed by FirstPort. Clerk to email FirstPort regarding this to see what can be done and to establish if they are responsible for looking after the building.

EXEMPT ITEM

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117. Communications with Nottinghamshire County Council

Members of the Fernwood Parish Council and the Clerk will meet with NCC officer and cabinet member next month.

Meeting closed at 21:50

**MINUTES OF THE EXTRAORDINARY FERNWOOD PARISH COUNCIL MEETING
held on 7th September 2022 at 7.45pm
at Fernwood Village Hall**

Present: Parish Councillors: R. Cullen, D. Harrison, , B. Smith (Chair), J. Weale,
M. Weale

Clerk: Marion Fox Goddard

District Councillors: K. Walker

County Councillor: J. Lee

Agenda and accompanying information for this meeting is available on the Council's website here: [Agenda](#)

Councillor Smith welcomed the attendees and detailed that the extraordinary Parish Council meeting had been convened to discuss the Council's feedback as a consultee for the planning applications on the agenda; that N&SDC, as the planning authority, will make the decision on whether to grant permission for the applications. He went on to explain that the Parish Council would listen to attendees' feedback in the public forum, but this would not be directly passed to N&SDC, recommending that anyone wishing to give feedback to those officers/councillors at N&SDC making the final decision, to submit their comments on N&SDC's planning portal.

37. Declaration of intentions to record the meeting

The Clerk recorded the meeting.

38. Public Forum

11 members of the public joined the meeting from the beginning and another person joined just before Councillor Harrison's feedback on item 123.

Councillor Lee reminded everyone that the current arrangement is left in and left out of the site but said this is not being followed. He went on to say the officer he has spoken to has said if vehicles should go left in, left out there would need to be some form of works in the middle of the road and there isn't enough room for that; so the left turn only could not be enforced; that is: vehicles could go right if they wanted to. The officer was going to submit comments today but Cllr Lee has asked them to hold off so he can feedback to NCC officers what the Parish Council and residents have to say. N&SDC has said that they will let NCC send feedback on Friday (1 day late) when Cllr Lee has had chance to brief officers on the feedback from this meeting.

A resident detailed he had a major concern about the access in an out. He was going to say why cannot we have an area that separates the traffic, but Cllr Lee had answered that. When larger lorries start going in and out of the site, turning left only they will need every bit of the

road and he thinks an accident is going to happen. Something needs to be done to give people from Fernwood more vision over the road.

Another resident that lives opposite reported that lorries coming out at night are setting off a resident's security lights because the trees have been stripped out. They are concerned that vehicles will come into the back gardens on the opposite side of the road from the services entrance. The camber is not designed to send vehicles out left, so lorries will turn right. The resident asked if the third lane is not happening.

The Clerk explained that the plans for the widening of the road in the approved application will be happening. Welcome Break (WB) has been trying to get the plans for the road agreed since October 2021 but there have been delays (WB had not factored in that a retaining wall would be required and there have been delays in getting the plans agreed with NCC/Via). WB had initially intended to do the roadworks before construction started. This application has been made because the agreement is not in place for the works required to meet the planning condition; it is a temporary solution. It would have been useful for the Council to have sight of NCC/Via feedback because the letter in the application details that the requested changes in conditions have been prepared in discussion with the local highway authority's consultants (Via). Clarification has been sought from WB and they had fed back that Via's Crash Site Investigator had said he did not have any major issues and had provided feedback on signage/recommendations to stop vehicles turning right.

A resident said lorries would just take the bollards out. Another resident said trunkers and large lorries would cause a problem. Another resident said there are already tyre tracks over the central island.

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Another resident said if the someone from the County Council has said you can fit a barrier down there, it cannot happen.

Councillor Lee disagreed with the Parish Clerk; the County Council, through Cllr Lee has said in their opinion you cannot put in any safety mechanisms. It is positive that NCC has not put in their comments before the meeting. If they had put their comments for or against until the Parish Council has spoken, the District Council would struggle to go against the comments of the highways authority. If NCC were for it and already put in their comments, it would not help. Waiting for the feedback, has given the Parish Council more of a say. In future, he would like Parish Council feedback to feed to the officers at NCC to let them know the Parish Council's concerns so that can be considered before they make their response.

Another resident said if they allow the services to open now, when the road widening work is done, the additional traffic visiting the open services will cause chaos when temporary traffic lights are in for the works.

Another resident said without barriers to stop traffic turning right, it cannot happen. A path on the other side would be the simple solution.

Another resident suggested Councillors visit a peak time. Kids ignore the pedestrian crossing. They also asked if the school has been consulted.

A resident suggested pedestrian barriers on the edge of the paths.

A resident raised concerns that we are totally trapped in Fernwood with one way out and one way in. Councillor Smith confirmed that the Parish Council shares this concern, and this is why the Council did not want Hollowdyke Lane to be closed.

Cllr Walker suggested that objectors write to the planning committee members at N&SDC. A site meeting for the planning committee could be possible. (The Clerk asked if the application will go to committee) – Cllr Walker stated it could be decided through delegated powers rather than go to committee.

A resident raised concerns about the limited notifications on plans such as these. Not enough people know that the applications are coming through. This led to discussions on lack of knowledge about the applications and more should be done to let people know. A resident raised concerns that work commenced before necessary reports/approvals/investigations had been put in place. A Water Vole survey was given as an example. Another resident detailed that surveys were done at quiet times – pedestrian and noise surveys. Councillor Smith suggested these concerns need to be raised with the District Councillors.

39. Apologies for absence

Councillor Micah. District Councillors M. Mison and I. Walker.

40. Declarations of Interest

Councillor Newton declared that his son has been offered a job at the services (7 hours per week). Therefore, Councillor Newton did not take part in the Council's debate and vote on the Welcome Break application.

41. Correspondence

- a. Email from a resident regarding application [22/01598/S73M - this was noted.](#)

42. Planning

- b. Planning applications considered:

The Councillors each gave their feedback regarding Welcome Break Application summarised as follows:

Councillor Cullen - detailed the buildings are nearly completed but there is a condition that the roadworks must be done before opening the services. If they do not find a solution the services build will be completed with no access. Welcome Break have looked at their options and experts have said they can safely go left in and left out. He feels sorry that people that have been offered jobs given that we are coming up to Christmas/facing the energy crisis. However, it needs to be safe. Would have loved to have formal written document from experts not working for WB. Not confident that it would be easy for lorries to do 360 degrees around the Tawny roundabout. Now Cllr Lee has suggested that there is not the space in the road to put the barrier in, that then becomes a problem. We see it at Asda, people ignore signs. Has concerns of the affect the roadworks (road widening) will have if the services were already open.

Councillor Harrison - Agreed with Councillor Cullen – feels for those getting jobs there with the economy as it is. It is difficult as the application says lorries can turn, left in , left out – it looks viable. Does not share concerns about lorries going around the Tawny roundabout. Would like to see cyclist dismount signs at the Tawny Owl. We do not have NCC/Via view, find it difficult to object.

Councillor J. Weale – Objected to the original application. Can see the problem. Fernwood only has 1 way in and out. It is a danger and bigger lorries will come. Also noted the comments about lights and that will get worse. Can see there will be an issue with kids. Previously written to the paper about too many builds in Fernwood. There is a lot of apathy from the people of Fernwood.

Councillor M. Weale – Listening tonight, hearing there will be bigger lorries and we will not get the central reservation – that is a real worry. Wonders if there was an accident, what precautions would be put in place; why that cannot be put in place now. Agrees with Cllr J. Weale: it is in the wrong place, should be further up the A1. Accident waiting to happen. Will it only be 8 weeks. Could NCC/NSDC visit to look at the site in the rush hour?

Councillor Smith – Has never had a problem with the service station, thinks it is a good idea for this end of Newark. Only concern is the resident’s feedback about large trucks. Ultimately want services, employment, facilities but would have concern about large lorries. Does not know what vehicles were used in the safety assessment with the application to assess the safety of the proposal. Has seen problems with big lorries at Staple Lane.

The Council’s decision:

22/01598/S73M	Welcome Break Newark Services Great North Road Fernwood Newark on Trent	Application for variation of conditions 5 (Site Access) and 20 (Highway Signage) attached to planning permission 20/01177/FULM to allow occupation prior to highway works and approve details pursuant to condition 20.	Unanimous vote to object to this application. Prop.; R. Cullen, Sec.; M. Weale (Cllr Newton did not take part in this vote – see item 121)
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Clerk to send objection notification to N&SDC – including the following concerns: safety of large vehicles (European low line trucks need more space to turn) – not enough room, concern that Via (through Cllr Lee) have said that there isn’t room for some kind of works in the road to stop vehicles turning right, public safety when pedestrians/cyclists cross the road (at the entrance of the services). Traffic congestion that will be caused when the permanent solution (road widening works – approx. 10 weeks) is delivered if the services are open at that time.

Councillor Cullen – Gave an overview of the application and confirmed he has no concerns regarding this application.

The Council’s decision:

	Land North & East of Fernwood West & East of Spring Lane/Hollowdyke Lane South of A1 And West of	Reserved Matters Submission (Replan) For Footprint Amendments and House Type Amendments (Phase 3) For Plots 597- 598, 600-612 And Plot 527 Following Outline Planning Approval Ref: 14/00465/OUTM	The Council unanimously agreed to support this application. Prop.; R. Cullen, Sec.; M. Weale
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	Railway Line Fernwood		
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Councillor Smith thanked attendees for coming and asked them to come again and let the Parish Council know their feedback.

Meeting closed at 20:55

Next Meeting Monday 26th September, 7pm, Fernwood Village Hall

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September Clerk's report	Agenda Item
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Target date for completion: October 2022. N&SDC and Fernwood Parish Council sent a joint letter at the beginning of July seeking an update on this. Awaiting feedback.	21/46c
Replacement tree for the dead Elm removed on Dale Crescent – one quote received so far. Other quotes are being sought. Only 5 responses were received on the consultation on how to address the bald patch on Dale Green. Three respondents preferred the shrubbery option, one respondent said they'd be happy with turfing or a shrubbery and one respondent said they'd be happy with turfing, gym equipment or a shrubbery. I have started getting quotes for a shrubbery.	22/116c 22/92
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH.	21/87e
Youth Initiative – Reopened after the summer break. The booking system is still being used. There will be an article on the youth club in the October Fernwood Gazette. Councillor Cullen and I have now completed all the checks required to volunteer at the group should the staff require assistance. The recruitment of a permanent worker in charge and an additional youth support worker has been delayed but Youth Services do have this in hand. N&SDC have pledged £1731.23 to cover a youth support worker for July 2022 to June 2023.	
Antisocial Behaviour/CCTV – A letter has been sent to N&SDC to request 2 cameras managed through the partnership that N&SDC are members of – awaiting feedback. Nottinghamshire Police have been in contact to ask if the Parish Council would like to attend quarterly Safer Neighbourhood Group meetings which will cover Balderton, Fernwood and Middlebeck.	21/149
Coat of Arms – A second sketch has been done. <i>Clerk to bring sketch to the Parish Council meeting so the Council can sign it noting any amendments required.</i>	21/154
Barratt David Wilson Homes Development: Construction traffic improved directional signage – still not in place. The planning application was submitted in March. NSDC received feedback from NCC at the beginning of August. The developer received a quote from Via to erect signs on 16 th September so they (BDWH) are now going to arrange installation.	22/87
Water Tower, Goldstraw Lane – broken fencing to the rear of the tower still not fixed. Teenagers have been seen trying to get into the building. I have raised this issue with the Police and N&SDC's antisocial behaviour team and they have got Environmental Health Officers involved. I spoke to the owner of the tower on 16 th September; he has said he will send his own staff to fix the fences w/c 19/9/22.	22/6
Hollowdyke Lane – We are trying to find a suitable date to go to NCC to discuss this. Suggestion: Online survey to confirm support for the lane to be reopened. <i>Council to consider.</i>	22/24
Responsibility for ditches Hollowdyke Lane – a note was sent to NSDC regarding this, and they have asked their solicitor to investigate this. No further feedback at this stage.	22/16
Summer Play Sessions in the Village Hall Garden – these were very well attended.	22/80
Administration Assistant recruitment – Interviews were conducted on September 15 th and we hope to have the new person in post for the beginning of October.	
Request for an Interactive Speed Sign on Dale Way – see item 135	22/114
The headmistress of Chuter Ede, Fernwood has been in touch regarding a child that hit a car whilst crossing the road near Restfil Way recently. The school are doing everything they can to educate the children to cross safely but there is concern that the design of the road is not helping the situation and a belief that a pelican crossing/ double yellow lines may be helpful in keeping pedestrians/cyclists going to school safer. She has said she will contact Nottinghamshire County Council directly, following our conversation but I have	

advised if she needs any support in future regarding this to come back to the Parish Council.	
Woodland – ecological report/general update – see item 136	
New Internal Auditor booked to do interim audit in November.	22/110
<p>FirstPort have responded regarding the woodland behind Dale Crescent homes They have said: the woodland marked is part of the managed estate; the building is Transco's responsibility (which may still have gas valves in);the wood was subject to a 5 yearly tree survey, on the last report they were no concerns about any of the trees and that they are carrying out a survey later this year.</p> <p>As Transco no longer exist, I have contacted National Grid who have now fed back that Cadent Gas own the property. Cadent Gas will be doing a site visit and feeding back to us.</p>	22/116
Village Hall extension – N&SDC have provided pre-planning application advice based on the draft plans that our consultant prepared. A meeting has been held with the consultant to go through the feedback. The consultant is currently getting quotes for a parking survey for the Council to consider. It is recommended this is done to assess current usage of the car park with a view to seeing whether it would be sufficient to meet extra demand from an extension	
Finance system – I have had demonstrations from Rialtas and Scribe. Currently awaiting quotes for the Council to consider.	

**Bank Reconciliation
Fernwood Parish Council**

Period Ending 31-Jul-22

Prepared by: *Marian Fox Goddard, Clerk*
Date: 01 August 2022

Approved by:

Date:

Balance per bank statement as at 31-July-2022

	£	Total £
TSB Current Account - Parish Council	£7,531.43	
TSB Reserve Account - Parish Council	£48,908.51	
Unity Trust - Parish Council	£17,864.91	
TSB Current Account - Village Hall	£5,056.55	
TSB Reserve Account - Village Hall	£7,191.59	
Unity Trust - Village Hall	£19,593.84	
Nationwide	£83,928.27	
Redwood	£85,000.00	
Virgin Money	£85,722.50	
Petty Cash	None held	
		360,797.61
Less: any unpresented cheques/BACS payments at 31-July-2022		£0.00
Add: any unbanked cash / cleared cheques at 31-July-2022		£0.00
Net bank balances as at 31-July-2022		£360,797.61

The net balances reconcile to the Cash book (receipts and payments)

CASH BOOK

Opening Balance	£368,022.85
Add: Receipts in the year	£455,829.61
Less: Payments in the year	£463,054.85

Closing balance per cash book as at 31-July-2022 **£360,797.61**

Ringfenced Amounts

General Reserve	£222,859.74
CIL	£537,938.87
	£760,798.61

Note:

Investments with CCLA			
Deposits made during the period ending	31 July 2022	£	100,000.00
Total Investments with CCLA		£	400,001.00

Agenda Item 132 - Finance

Item
132
b-d

b. Income 2022/23 (up to 31/8/22)	£
Regular hire	12,242.35
Other hall hire	3,474.00
CIL	398,249.92
Precept	40,474.50
Interest	896.58
VAT reimbursement	4,637.06
Grants	400.00
Feed in tariff	134.83
Advertising income	160.00
Total	460,669.24

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
Parish Council					
	Salaries, HMRC, pension (August, September)			11,143.94	BACS
Amazon	Stationery	4.32	0.87	5.19	CARD
Amazon EU S.à r.l., UK Branch	IT hardware/repairs (mouse/keyboard)	14.99	3.00	17.99	CARD
Amazon EU S.à r.l., UK Branch	Individual Items - Parish Council – No ball games sign.	23.91	4.78	28.69	CARD
Apogee	Printers/copiers	26.99	5.40	32.39	DD
ASR Shopping Ltd	Stationery	3.62	0.73	4.35	CARD
BNP Paribas	Copiers and Copies	337.26	67.46	404.72	DD
County Court Business Centre	Individual Items - Village Hall	35.00		35.00	CARD
Invero Ltd	Individual Items - Village Hall - beakers	19.98	4.00	23.98	CARD
Kirk and Bills	Individual Items – Parish Council – bin installation	438.00	87.60	525.60	BACS
McAfee	Software/licences	33.32	6.67	39.99	CARD
McAfee	Software/licences	83.33	16.66	99.99	CARD
PKF Littlejohn	Audit Fees	400.00	80.00	480.00	BACS
Shanghai LeYoung Trade Co LTD	Individual Items - Village Hall - beakers	24.98	5.00	29.98	CARD
Zoom	Software/licences	23.98	4.80	28.78	CARD
Village Hall					
Amazon	Individual Items - Village Hall - teaspoons	9.67	1.93	11.60	CARD
Amazon	Cleaning - Products	19.31	3.86	23.17	CARD
Brighter Bills	Utilities - Mobile Phones	91.74	18.36	110.10	DD
BT Business	Utilities - Phone	145.98	29.20	175.18	DD
Crown	Utilities - Gas	191.86	9.59	201.45	DD
Garden Ornaments & Accessories	Individual Items – Village Hall – Bird bath	14.99	3.00	17.99	CARD
Guardian Legionella and Hygiene	Watersafe Contract	569.50	113.90	683.40	BACS

Ionos by 1&1	Subscription - Parish Council emails	15.96	3.20	19.16	DD
Lemonfresh	Cleaning Services	297.00		297.00	BACS
Marion Fox Goddard	Parish Council Staff Expenses (mileage/batteries)	28.90		28.90	BACS
PHS Group	PHS Waste	89.85	17.97	107.82	DD
RB Wholesale	Cleaning - Products	122.07	24.42	146.49	DD
Thermometres Direct	Miscellaneous Maintenance items/work - Thermometre	118.33	23.67	142.00	CARD
Water Plus	Utilities - Water	71.30		71.30	DD

d. Items of Expenditure to be considered

Expenditure	Budget Area	Net £	VAT £	Total £
Floor scrubber	Village Hall – Individual items	Various options		
Wildflower bulbs	Grounds Maintenance	Various options		
NALC finance course	Training	60.00	-	60.00
Plumbing work to meet legionella risk assessment	Maintenance	1218.36	243.67	1462.03
Additional work required following legionella risk assessment	Legionella Management	See quote		
SLCC membership for the Clerk	Subscriptions	325.00	-	325.00
Leaf blower	Parish Council – Individual items	220.49	44.10	264.59
Bat Surveys	Parish Council – Individual items	See quote		
Woodland Management Plan	Parish Council – Individual items	1201.00	240.20	1441.20
50% contribution to the costs for managing the road closures in Balderton for Remembrance Sunday	Parish Council – Individual items	340.00		340.00

Reason for the request

The caretaker of Fernwood Village Hall has submitted a request for a scrubber dryer because they:

- pick up dirty water
- dry the floor more quickly than the current method used
- are more efficient and hygienic.

Currently the caretaker uses the buffer once a week to deep clean the hall floor but the buffer doesn't suck up dirty water so a mop is used to pick this up after buffing – this can be very time consuming – sometime 2 hours +. He also mops the hall on average three times per week between hires. Having seen, scrubber dryers being used at the bus station and how quick and effective they appeared to be, he has suggested that we invest in one for Fernwood Village Hall.

Information regarding Scrubber Dryers

Source: [All You Need To Know About Scrubber Dryers - Clean Middle East](#)

Whether you belong to the food processing, hospitality, automobile, pharmaceutical or any other industry, a good floor cleaning machine can be like an extra member of staff for a busy cleaning team, if carefully chosen.

This holds true for scrubber dryers, which are most often recommended for indoor floor cleaning regimes. Here are the popular reasons to use them!

1. They are more hygienic and achieve ten times more sanitation than a manual cleaning system.
2. They take just half the time of a manual cleaning process with minimal effort and lead to all round savings on time, money and resources!
3. They are environmentally friendly. They release just the right water/detergent combination for the selected cleaning task, saving both.

How does a scrubber dryer work?

A scrubber dryer comes in two models: walk- behind or ride-on. They may also be classified as battery operated with or without a cable. A scrubber dryer machine essentially cleans floors with the help of a mechanically operated, rotating floor pad and a mixture of water and detergent which it constantly releases into the rotating pads. The rear of the machine collects the leftover detergent and debris and stores it in a recovery tank which can be emptied at the end of the cleaning regime.

Result? Spotless and almost instantly dry floors!

What types of floors can a scrubber dryer clean?

Scrubber dryers can wash and dry almost every type of hard surface with the exception of carpet, natural wood flooring or suspended floorings. When choosing a scrubber dryer it is imperative to choose the type of floor on which the machine will be used, the pad type required and water quantity to be used.

You can even wash and dry even the small or confined floor surfaces using a scrubber dryer. It is recommended that you use a purpose built machine to complete such tasks. In fact, there are many reasons to opt for a scrubbing machine rather than go for the traditional mop and bucket system. These include better hygiene, efficiency and eco-friendliness.

The ease of use and cost saving factor

Companies often fear that introducing a new machine will require a lot of time and cost to be spent on training. With modern scrubber dryers, that is not the case. Because their operating systems are easy to use, they require minimal training.

By using a scrubber dryer, you get to automate the floor-cleaning process. This involves:

- A reduction in labour and cleaning times.
- Improved hygiene standards.
- Optimization of your washing operations (in terms of water and detergent).

Choosing the right scrubber dryer for your facility

Here are a few things to consider while choosing the right scrubber dryer for your business:

Size and type of floor being cleaned

Avoid making costly mistakes and evaluate all of the areas that the scrubber dryer could be used in. Choose considered ideal for cleaning large as well as small areas.

Choose a ride-on scrubber drier

As mentioned before, scrubber driers are of two types - walk behind and ride on. The former consumes a lot of manual effort, the latter minimises it. The former is not very maneuverable, the latter is. Hence, ride-on scrubber dryers are considered ideal.

Consider the training

Choose a scrubber dryer which is super easy to use so you won't have to spend too much time and money training people for it.

Avoid accidents

Look for anti skid wheels in a scrubber dryer. They will ensure safety for your staff.

Don't compromise on the capacity

A large capacity means that you have hours of interrupted cleaning!

Maintenance

Scrubber dryers should be serviced once a year to ensure efficiency and performance levels. Maintaining these super machines is not difficult at all!

Top benefits

1. They are faster

If you've been using the traditional grotty mop and buckets, a scrubber dryer will come as some relief. Using floor scrubbers helps slash the cleaning and dry times to be slashed. Not only does this mean improved productivity, it also means fewer accidents. Besides, they also cover more area due to their wider scrubbing path, meaning it's great for business owners who want increased productivity.

2. They are far more efficient

Ride on scrubber dryers have a greater solution holding capacity than the classic bucket or a walkbehind cleaner. This means there is barely any wastage of time in refilling and draining the water. Over an eight hour shift, this can reduce the cleaning time by approximately one to two hours. A floor scrubber dryer leads to less employee fatigue as your operators are now riding instead of walking with the cleaning apparatus. Because of this, you will get more done.

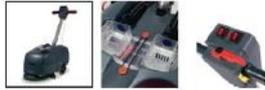
3. They are easy to use

Instead of having individual and time consuming scrubbing, cleaning, and polishing processes in place, a scrubber dryer does all three in one go. Besides, these machines are incredibly easy to use. The settings and control panel are simple enough for a layman to understand. So it's pretty evident that all the hype surrounding the benefits of using a scrubber dryer in your workplace is true. If your commercial premises witness a lot of footfall, and your flooring frequently looks grubby, then looking for a scrubber dryer is a wise decision for some serious money saving and gleaming floors.

Options that we have considered

Below are screen shots of 3 options and links to the website where these products are available.

8%
DISCOUNT



Numatic Small Scrubber Dryer TT1840G

Brand: Numatic

£1,775.99 **£1,628.11** £1,356.76 **ex VAT**

FREE DELIVERY

TT1840G 700W 150RPM

CaterLease Lease this from as little as **£31.56 per month**
Apply | Learn More

In stock:

1

ADD TO BASKET

♥ Add to list

EAN: 502806588818 **SKU: GH886** Categories: Rotary and Vacuum Cleaners, Scrubber Driers, Cleaning Equipment. Tags: Cleaning Equipment, Numatic, Rotary and Vacuum Cleaners, Scrubber Driers

Description Additional information Reviews (0) Delivery & Refunds Payment information



NUMATIC SMALL SCRUBBER DRYER TT1840G
£1,775.99 **£1,628.11** £1,356.76 **ex VAT**

In stock

1

ADD TO BASKET

[Numatic Small Scrubber Dryer TT1840G - GH886 - Catering Centre](#)



Lavor Pro Quick 36E Cabled Scrubber Dryer - 240v

Ex VAT: **£1,006.24**
Inc VAT **£1,207.49** ~~£1,099.99~~

Compact walk behind professional mains operated scrubber dryer by Lavor Pro. Suitable to work in congested areas like small shops, offices, kitchens, schools, hospitals, bars, gyms, restaurants. Adjustable flow (automatic start-stop with solenoid valve) of the detergent solution depending on type of surface. Brush with quick release. Removable recovery tank. Squeegee lifting lever. Compact reclining handle with control switches. Easy access... [FULL DESCRIPTION](#)

Availability: In Stock

Vendor: Lavor

SKU: 8.518.0004

Quantity:

ADD TO CART



We are using cookies to provide you the best experience of our site. [More info](#) [Accept](#)

[Lavor Pro Quick 36E Cabled Scrubber Dryer - 240v \(candorservices.co.uk\)](#)



Search: welders, compressors...



WELD - AIR - WORKSHOP - HEATING / COOLING - WOODWORK - PUMP - CLEAN - GENERATOR - ACCESSORIES - SIP SPARE PARTS

HOME > SIP SD1600AC WALK BEHIND FLOOR SCRUBBER DRYER 07984



SIP SD1600AC Walk Behind Floor Scrubber Dryer 07984

✓ UP TO 3 WORKING DAYS DELIVERY

Overview

- 45-54 Scrubber / Squeegee Width
- 1600m²/h Working Capacity
- 400W Brush & 700W Vacuum Motors
- 30 Litre Solution Tank
- Wheel Mounted for Easy Manoeuvrability

[VIEW FULL SPECIFICATION](#)



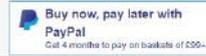
RRP: £3,069.96

£1,796.04 inc. VAT

£1,496.70 Exc. VAT

Qty

[ADD TO CART](#)



Product Code: SIP07984

Related Products

Check items to add to the cart or [select all](#)

[SIP SD1600AC Floor Scrubber Dryer - SIP UK](#)

Conclusion

The Council is asked to consider whether to proceed with purchasing one of these machines. There aren't many online reviews for these products online, but should the Council agree to proceed, we will endeavour to obtain feedback from other users of these machines.

Wildflower Suppliers

Introduction

There is a plethora of online bulb/rhizome suppliers. The Council is asked to consider:

- which bulbs/rhizomes to plant in the woodland and how many
- whether they would prefer a local supplier or not
- how much they would like to spend on them
- whether they wish to do some planting on Dale Green as well as the woodland.

When the bulbs arrive in the Autumn, a planting session will be organised for volunteers to help plant them. This will have to be as close to the delivery date as possible.

Suggested Bulbs/Rhizomes

Native British
Bluebells
Bulbs

Native British
Lesser
Celandine
Bulbils

Native British
Lily of the Valley
Rhizomes

Native British
Solomon's Seal
Rhizomes

Native British
Wild Garlic
Bulbs



Prices

Prices vary between suppliers. Should the Council wish to opt for a relatively local supplier there are local suppliers in Langar and Boston:

<https://www.naturescape.co.uk/product-category/wildflower-bulbs/wildflower-bulbs-autumn-planting/>

<https://www.wildflower.co.uk/products/wildflower-bulbs/autumn-planted-wildflower-bulbs/>

<https://www.bostonbulbswholesale.co.uk/flower-bulbs-611>

Or there are many suppliers further afield. Here are a couple:

<https://www.wildflowershop.co.uk/WF%20Bulbs/WF%20Dry%20Bulbs.htm#Snowdrop>

<https://www.angliabulbs.com/>

1. Suggestion: Clerk to attend:
 - 22/11/22 – VAT partial exemption
 - 7/3/23 Year end and audit – income and expenditure accounts

2. Councillors to consider whether they wish to attend any of the courses for Councillors.

The Parkinson Partnership have now issued dates for various finance training and these are shown further down the email. They are priced at £30 per delegate per course and as before booking is done via ourselves, we need the name and email of the delegate and 1st and 2nd choice date to undertake the booking.

We have been advised of the following changes to the courses on offer:

- 1) There will be no separate “budgeting for councillors” this autumn, due to low demand last year. Finance for councillors will be strengthened instead.
- 2) Year-end accounts & audit is now split into 3 options:
 - a. Year-end & Transparency, for councils under £25,000 (including exemption and the transparency code for smaller authorities)
 - b. Year-end & Audit – Receipts & payments accounts, for councils over £25,000 but not regularly over £200,000
 - c. Year-end & Audit – Income & expenditure accounts (covering how to include debtors and creditors and reconcile the accounts to the cash position)
- 3) Splitting VAT between registered and unregistered councils has worked well and will continue.
- 4) There are new VAT Partial Exemption sessions from November, for those that have already attended VAT training and have land and buildings to manage.
- 5) We will be adding some “New Clerks Finance” sessions, aimed at clerks in their first few months (These will be basic and of no help if you have already seen a full council year).
- 6) Internal control will be revamped to focus more on practical controls, following recent frauds.
- 7) All courses will now use our fixed Zoom room (previously two courses used individually generated room IDs).

Please see dates and courses below:

September, 2022				November			
6	Tue	10am BST	Finance for Councillors	1	Tue	10am GMT	Budgeting for clerks and finance staff
8	Thu	10am BST	Procurement	3	Thu	10am GMT	VAT for unregistered councils (VAT126)
13	Tue	10am BST	VAT for unregistered councils (VAT126)	8	Tue	10am GMT	Procurement
15	Thu	10am BST	Budgeting for clerks and finance staff	10	Thu	10am GMT	Budgeting for clerks and finance staff
20	Tue	10am BST	Budgeting for clerks and finance staff	15	Tue	10am GMT	Budgeting for clerks and finance staff
22	Thu	10am BST	Internal Controls	17	Thu	10am GMT	Finance for Councillors
29	Thu	10am BST	Budgeting for clerks and finance staff	22	Tue	10am GMT	VAT - Partial exemption
October				23	Wed	10am GMT	Internal Controls
6	Thu	10am BST	VAT for VAT registered councils	24	Thu	10am GMT	Budgeting for clerks and finance staff
12	Wed	10am BST	Internal Controls	29	Tue	10am GMT	VAT for unregistered councils (VAT126)
13	Thu	10am BST	Budgeting for clerks and finance staff	December			
18	Tue	10am BST	Budgeting for clerks and finance staff	6	Tue	10am GMT	Finance for Councillors
				8	Thu	10am GMT	The role of Internal Audit
				13	Tue	10am GMT	VAT for VAT registered councils
				15	Thu	10am GMT	Procurement
				January, 2023			
				10	Tue	10am GMT	Internal Controls
				12	Thu	10am GMT	Finance for Councillors
				17	Tue	10am GMT	The role of Internal Audit
				19	Thu	10am GMT	VAT for unregistered councils (VAT126)
				24	Tue	10am GMT	Procurement
				31	Tue	10am GMT	Year-end & Audit - Receipts & Payments accounts (over £25,000)
February							
2	Thu	10am GMT	Year-end & Audit - Income & Expenditure accounts				
7	Tue	10am GMT	Finance for Councillors				
9	Thu	10am GMT	Year-end & Audit - Receipts & Payments accounts (over £25,000)				
16	Thu	10am GMT	Internal Controls				
23	Thu	10am GMT	VAT for VAT registered councils				
28	Tue	10am GMT	VAT for unregistered councils (VAT126)				
March							
2	Thu	10am GMT	Year-end & transparency - councils under £25,000				
7	Tue	10am GMT	Year-end & Audit - Income & Expenditure accounts				
9	Thu	10am GMT	Procurement				

From: REDACTED
Sent: 11 August 2022 15:32
To: clerk@fernwood-pc.co.uk
Cc:
Subject: RE: Legionella Risk Assessment - Fernwood Village Hall
Importance: High

Hi Marion please see below, apologies I had thought I had sent this!

Any questions please do not hesitate to ask.

Kindest regards

Lewis

From: clerk@fernwood-pc.co.uk <clerk@fernwood-pc.co.uk>
Sent: 18 July 2022 11:18
To: REDACTED
Subject: FW: Legionella Risk Assessment - Fernwood Village Hall
Importance: High

Hello Lewis,

I hope all's good with you. We had our Legionella risk assessment done last week and it's brought back few things that I would appreciate your help with please:

1. Flexi pipe fitted and used as a filling loop for the central heating system in the boiler room. Filling loops should be a temporary connection and should be disconnected after filling the system to avoid cross flow contamination from the heating system to mains cold water. *(recommended timescale – 1 week) – This is installed with a double check none return valve and can be left connected. If disconnected it will prevent the end user from re-pressurising the heating system that can create an unnecessary heating engineers call.*
2. The site are completing monthly temperature checks, but the Calorifier monthly flow and return temperature are not correct with no actions put in place to resolve the issue. Where the temperatures are not correct, it should be documented and remedial action put into place. The Calorifiers flow temperatures was too low on my visit, currently flowing out at 55.9°C and returning at 51.6°C. The Calorifier should be set to at least 60°C returning at 50°C or more and reaching the outlets at 50°C or more to prevent bacteria from developing in the water. Please arrange for the Calorifier to be turned up to achieve the correct temperatures. Legionella bacteria multiply where temperatures are between 20-45°C and nutrients are available. Legionella bacteria remains dormant below 20°C and do not survive above 60°C. *. (recommended timescale – 1 week) – The DHW must have been turned down as this, as passed before, unless when the fuel cell had been isolated (by the fire test) and these tests where conducted during this period this would answer why, as the fell cell heats the base load. This would have now been corrected.*
3. Expansion vessel on Calorifier 1 in the boiler room: Expansion vessels in systems operating at steady temperature and pressure may have long periods without exchanging any significant amount of water and therefore can be at risk of aiding microbial growth. There is no isolation and drain valve fitted to allow flushing of the water within the vessels. HSG 274 part 2 recommends that expansion vessels, where practicable, are to be flushed and purged to drain on a monthly – six monthly basis, I recommend flushing every 3 months or install a flow through vessel so flushing wouldn't be required. Another option would be to

install an Anti-Legionella valve to the expansion vessel which basically convert the vessels to 'flow through' vessels so flushing is not required. *The units did start to be supplied with an anti-legionella valves the year this unit was installed but unsure if this has one or not? I will ask the engineer to check on todays visit. If not these are the most sensible to install.*

4. The Calorifier has a temperature gauge on the flow pipework which is about 30cm long. The length of pipework from the main pipe to the temperature gauge is too long and could cause the hot water to stagnate in the pipe. The temperature gauges should be removed and the pipework cut back to the main pipe. Inline temperature gauges should be fitted. – *Agreed. Work will be required to cut out the existing hot water pipework section housing the none in line gauge, re-pipe this section with a dry pocket in line temperature gauge, flush (to remove any installation debris), fill and test.*
5. Deadend hot pipe in the kitchen behind the fridge and left of the cooker. The pipe used to feed a sink or wash hand basin which has been removed. The deadend is about 20cm long 15mm near the return pipe. Ideally, the pipework should be cut off in the roof space and the pipework removed to prevent water stagnation. Deadends provide an environment for bacterial growth due to water stagnation. *Agreed. Work will be require the existing capped supply to be removed. Pipework in the loft cut back to remove the branched tee piece and re-pipe this section. Copper pipework and necessary insulation will be used along with fittings that ensure no hot works. Recommended to be completed during point 4.*
6. The Caleffi Multibloc Inlet Control Valve in the boiler room has a pipe coming from the bottom of the valve which has been capped off (about 10cm long) creating a deadend in the system. The deadend should be removed which might mean replacing the valve so no deadend is present. *This is supplied with the unit as a balanced cold. Rather than installing a valve that hasn't been supplied by the manufacturer running a risk of raising questions in the future regards warranties, I would advise we install a outside tap within the plant room area. This would then be used for flushing and servicing so would be helpful*

The cost to complete items 4, 5 and 6 - £998.36net

If you could come back to me on if REDACTED can complete each of the actions and costs asap, I'd appreciate it.

Best wishes,

Marion Fox Goddard
Parish Clerk
Fernwood

Note from Clerk: Additional work required – cold pipe behind fridge to be removed as well as hot (see point 5) = estimate £220 plus VAT

Total cost £1218.36 plus VAT

Please sign here if you would like to go ahead with the work below:

X _____

Name:

Dated:



Guardian Hygiene Services Ltd.
 Unit 11, Lincoln Enterprise Park
 Newark Road
 Auburn,
 Lincoln
 LN5 9FP
Tel: (01522) 688180

Fernwood Village Hall
 Rubys Avenue
 Fernwood
 Newark
 NG24 3RS

1st August 2022

Dear Marion Fox Goddard,

QUOTE REF: QI-012418 LEGIONELLA REMEDIAL RECOMMENDATIONS - GHS 005-05

Thank you for contacting Guardian Hygiene Services and inviting us to provide a proposal for completing the remedial work detailed below at Fernwood Village Hall, Rubys Avenue, Fernwood, Newark. As Guardian are fully qualified to carry out the remedial works, we have included a quotation below should you wish to proceed with these important works.

Remedial Work	Cost
Legionella Water Samples x 6 (over the course of a year)	£285.00+ vat
Calibrate thermometers (at the same time as samples)	£60.00+ vat
Legionella Awareness Training on Teams (half day course)	£695.00+ vat

On arrival at the site prior to any work taking place, the technicians/plumbers will determine the location of the work to ensure safe access and safe working practices. Please can you confirm any special requirements regarding any health and safety onsite including the requirement to attend an induction, fire evacuation and emergency procedures and the presence of an asbestos register.

Guardian Hygiene Services are a leading provider of Legionella control services throughout the UK and provide a professional service. We also remain available to assist you with further advice on any areas of concern where required.



Guardian have also quoted £60 (plus VAT) to remove the scale and debris from the outlets. **??? Showers/ TMV in shower block**



Dear Marion,

Your membership to the Society of Local Council Clerks is due for renewal on the 1st October 2022. **Cost £325.00**

Firstly, we would like to thank you for your valued support and commitment over the past year. We hope that your membership has provided you with training, guidance, advice and support so that you can develop the professional skills, knowledge and experience necessary to best serve your council(s) and community.

Your membership has enabled us to accomplish so much in 2021, some of the highlights include:

- Local Governance Toolkit - the Toolkit, available to members on the website, provides information on a range of issues including governance, roles and responsibilities, public engagement, managing information and elections, along with template policies, protocols and forms
- Financial Introduction to Local Council Administration (FILCA) - the Level 2, online learning tool provides an introduction to council finance for RFO's or officers with a financial element to their role
- Dedicated resource for external affairs and policy development covering priorities such as standards and behaviour, business rates, direct access to government funding and remote meetings

Join us in 2022 to help us celebrate 50 years of SLCC! As a thank you for your loyalty and to mark the anniversary we are excited to announce a schedule of enhancements for 2022:

- SLCC Rewards - an exclusive new benefit for SLCC members. The comprehensive discount scheme will provide a range of wellbeing discounts for the clerk as well as savings for the council
- Inclusive training - national and local events delivered in-person and virtually covering topical training such as climate change, wellbeing, finance, community engagement, management etc.
- The Clerk magazine - a special souvenir edition of The Clerk as well as access to all editions at a touch of a button using a new app!

Renew instantly - to renew your membership online, please follow these steps:

1. Visit www.slcc.co.uk and login using your existing SLCC login details.
2. Once on your 'My Account' page, on the menu to the right click 'Membership'
3. Click the button 'Click here to renew'
4. This will show the membership that is due for renewal and click the button 'Click here to renew'
5. This will take you to the form that needs to be completed, the membership can be paid via cheque, bank transfer, credit or debit card.
6. Once the form has been submitted an email confirmation will be sent to you with your invoice attached

****Please ensure that you complete this online renewal form before sending payment****

Please note our recent change of address: SLCC, Collar Factory, Suite 2.01, 112 St Augustine Street, Taunton, Somerset, TA1 1QN

We hope that you continue to find your membership beneficial to your role, and look forward to hearing from you soon.

If you are no longer working for the council, please let us know so we can update our records.

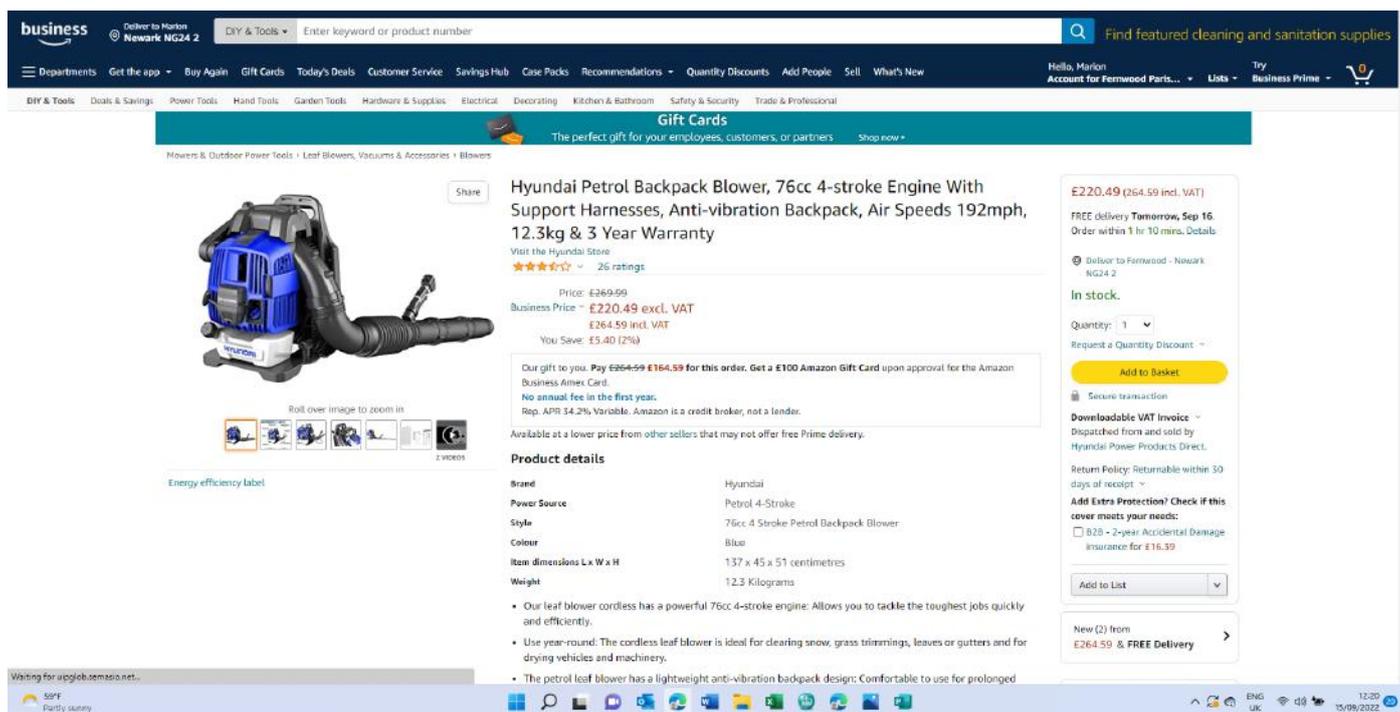
Kind regards

Roxanne Langdon

SLCC Membership Officer

roxanne.langdon@slcc.co.uk

Hyundai Petrol Backpack Blower, 76cc 4-stroke Engine With Support Harnesses, Anti-vibration Backpack, Air Speeds 192mph, 12.3kg & 3 Year Warranty ([Hyundai Petrol Backpack Blower, 76cc 4-stroke Engine With Support Harnesses, Anti-vibration Backpack, Air Speeds 192mph, 12.3kg & 3 Year Warranty : Amazon.co.uk: Garden & Outdoors](#)) [Visit the Hyundai Store](#)



3.9 out of 5 stars_ 23 ratings

Price: £269.99£269.99

Business Price ~~£220.49~~**£220.49 excl. VAT**
~~£264.59~~**£264.59 incl. VAT**

You Save: ~~£5.40~~**£5.40 (2%)**

Our gift to you. **Pay ~~£264.59~~ £164.59 for this order. Get a £100 Amazon Gift Card** upon approval for the Amazon Business Amex Card.
No annual fee in the first year.
Rep. APR 34.2% Variable. Amazon is a credit broker, not a lender.

Product details

Brand Hyundai

Power Source	Petrol 4-Stroke
Style	76cc 4 Stroke Petrol Backpack Blower
Colour	Blue
Item dimensions L x W x H	137 x 45 x 51 centimetres
Weight	12.3 Kilograms

- Our leaf blower cordless has a powerful 76cc 4-stroke engine: Allows you to tackle the toughest jobs quickly and efficiently.
- Use year-round: The cordless leaf blower is ideal for clearing snow, grass trimmings, leaves or gutters and for drying vehicles and machinery.
- The petrol leaf blower has a lightweight anti-vibration backpack design: Comfortable to use for prolonged periods.
- Easy to use: Lockable throttle lever for added ease over continuous use.
- Our leaf blower comes with 3 year Hyundai warranty and full UK after sales team.

East Midlands Environmental Consultants Ltd
The Old Ragged School
Brook Street
Nottingham
NG1 1EA

Quotation



VAT Reg No: 237 1701 25

Co Reg No: 2623590 Registered in England
and Wales Registered office address as above.

Fernwood Parish Council

By choosing us you will be supporting a local charity because all of our profits are gifted to the Nottinghamshire Wildlife Trust
Thank you

Invoice No 3364
Invoice Date 06/09/2022
Order No.
Account Ref FER001
Contract No. Quote Ref 859a

clerk@fernwood-pc.co.uk

Marion Fox Goddard

Quotation only this is not a VAT Invoice

Quantity	Details	Unit Price	Net Amt	VAT %	VAT
1.00	Fernwood Woodland - Tree 853 - Single Dusk activity survey (Ecologist)	200.00	200.00	20.00	40.00
1.00	Tree 853 - Single Dusk activity survey (Assistant Ecologist)	144.00	144.00	20.00	28.80
1.00	Tree 869 - Three nocturnal bat activity surveys (Ecologist)	600.00	600.00	20.00	120.00
1.00	Tree 869 - Three nocturnal bat activity surveys (Assistant Ecologist)	432.00	432.00	20.00	86.40
1.00	Analysis of data	288.00	288.00	20.00	57.60
1.00	Reporting of survey results	400.00	400.00	20.00	80.00
1.00	Travel & Subsistence	228.00	228.00	20.00	45.60

Note from Parish Clerk: Tree 869 is still owned by the owner of Balderton Hall. It is not owned by Fernwood Parish Council

Payment Terms: 30 days from date of invoice

BACS Payment to EMEC Ecology
Sort code: 608009
Account no: 97618160

Total Net Amount	2,292.00
Total VAT Amount	458.40
Invoice Total	2,750.40

Tel no: 0115 9644828
Email for remittances: finance@nottswt.co.uk

East Midlands Environmental Consultants Ltd
The Old Ragged School
Brook Street
Nottingham
NG1 1EA

Quotation



VAT Reg No: 237 1701 25

Co Reg No: 2623590 Registered in England and Wales Registered office address as above.

Fernwood Parish Council

By choosing us you will be supporting a local charity because all of our profits are gifted to the Nottinghamshire Wildlife Trust
Thank you

Invoice No 3366
Invoice Date 06/09/2022
Order No.
Account Ref FER001
Contract No. Quote Ref 859c

clerk@fernwood-pc.co.uk

Marion Fox Goddard

Quotation only this is not a VAT Invoice

Quantity	Details	Unit Price	Net Amt	VAT %	VAT
1.00	Ferwood Woodland Management Plan	800.00	800.00	20.00	160.00
1.00	Walkover survey	200.00	200.00	20.00	40.00
1.00	Walkover survey (Assistant)	144.00	144.00	20.00	28.80
1.00	Travel & Subsistence	57.00	57.00	20.00	11.40

Payment Terms: 30 days from date of invoice

BACS Payment to EMEC Ecology
Sort code: 608009
Account no: 97618160

Total Net Amount	1,201.00
Total VAT Amount	240.20
Invoice Total	1,441.20

Tel no: 0115 9644828
Email for remittances: finance@nottswt.co.uk

From: Balderton Parish Council <office@baldertonparishcouncil.gov.uk>
Sent: 16 September 2022 10:13
To: Marion Fox Goddard <clerk@fernwood-pc.co.uk>
Subject: FW: Quote: ME-Q30607 - Balderton Remembrance Parade / Balderton

Good morning Marion, hope you're well?

We have had the quote for managing the road closures for Remembrance Sunday. The price has gone up substantially from last year's £555 + VAT to £680 + VAT (though this is not as high as their original quote of £910 which we managed to get reduced).

Are you able to confirm that Fernwood PC is prepared to pay 50% as before please?

Kind regards,

Cheryl

Mrs Cheryl Davison-Lyth

Clerk to the Council

Tel. 01636 703626

Fernwood Parish Council

Notice of conclusion of audit

Annual Governance & Accountability Return for the year ended 31 March 2022

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
1. The audit of accounts for Fernwood Parish Council for the year ended 31 March 2022 has been completed and the accounts have been published.	This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. This must include publication on the smaller authority's website. The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.
2. The Annual Governance & Accountability Return is available for inspection by any local government elector of the area of Fernwood Parish Council on application to:	
(a) <u>MARION FOX GODDARD, PARISH CLERK & RESPONSIBLE FINANCIAL OFFICER, FERNWOOD PARISH COUNCIL, FERNWOOD VILLAGE HALL, RUBY'S AVENUE, FERNWOOD, NG21 3RS</u>	(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR
(b) <u>TUESDAY - THURSDAY 9.30AM - 1PM</u> <u>(PLEASE CALL IN ADVANCE BY VISITING : 01636 613024)</u>	(b) Insert the hours during which inspection rights may be exercised
3. Copies will be provided to any person on payment of <u>£ f.o.c</u> (c) for each copy of the Annual Governance & Accountability Return.	(c) Insert a reasonable sum for copying costs
Announcement made by: (d) <u>MARION FOX GODDARD</u> <u>PARISH CLERK & RESPONSIBLE FINANCIAL OFFICER</u>	(d) Insert the name and position of person placing the notice
Date of announcement: (e) <u>28/07/22</u>	(e) Insert the date of placing of the notice

Section 1 – Annual Governance Statement 2021/22

We acknowledge as the members of:

Fernwood Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2022, that:

	Agreed		Yes* means that this authority
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓
			<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

16/05/22

and recorded as minute reference:

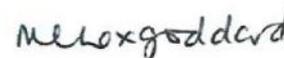
Item 80 e ii

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman



Clerk



www.fernwood-pc.co.uk

Section 2 – Accounting Statements 2021/22 for

Fernwood Parish Council

	Year ending		Notes and guidance
	31 March 2021 £	31 March 2022 £	
1. Balances brought forward	116,643	324,565	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	70,008	71,619	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	226,656	102,909	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	54,145	57,097	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	34,598	73,973	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	324,565	368,023	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	324,565	368,023	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	98,840	1,108,556	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	N/A
			✓
			The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2022 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.
Signed by Responsible Financial Officer before being presented to the authority for approval

Mehe Goddard

Date *10/05/22*

I confirm that these Accounting Statements were approved by this authority on this date:

16/05/22

as recorded in minute reference:

Item 80 e iii

Signed by Chairman of the meeting where the Accounting Statements were approved

[Signature]

Section 3 – External Auditor Report and Certificate 2021/22

In respect of

Fernwood Parish Council – NT0069

1 Respective responsibilities of the body and the auditor

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/> .

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with Proper Practices which:

- summarises the accounting records for the year ended 31 March 2022; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor report 2021/22

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2021/22

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2022.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

26/07/2022

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

Option to opt out of the SAAA central external auditor appointment arrangements

Dear Clerk/RFO/Chairman, Fernwood Parish Council,

Under the Local Audit (Smaller Authorities) Regulations 2015, SAAA is responsible for appointing external auditors to all applicable opted-in smaller authorities, for setting the terms of appointment for limited assurance reviews and for managing the contracts with the appointed audit firms. Smaller authorities are those whose gross annual income or expenditure is **less than £6.5 million**.

The next 5-year appointing period runs from 2022-23 until 2026-27 and SAAA has undertaken a procurement exercise to appoint auditors to each County area from 1 April 2022. Now that the submission deadline for the 2021-22 Annual Governance and Accountability Returns has passed, this is to advise you of the option to opt-out of the next round of 5-year audit appointments.

All authorities require an appointed external auditor even if the authority meets the criteria to qualify for exemption, as a Certificate of Exemption is required to be submitted to the external auditor and the auditor must be in place in case of objections from local electors

During the previous 5-year period **all** smaller authorities were 'opted-in' to the central procurement regime managed by SAAA - no authority decided to 'opt-out' and follow the various complex procedures required under statute to appoint their own external auditor. **If you wish to continue as part of the SAAA sector led auditor appointment regime then no action is required, you will remain part of central scheme.** However, all authorities must be given the option to opt-out of the central procurement and appointment scheme and appoint their own external auditor for the next 5-year period, although the process is onerous for smaller authorities.

This communication is to advise that whilst all smaller authorities are opted into the central procurement of external auditors by default, any authorities who do not wish to be part of the SAAA arrangements must formally notify SAAA that they wish to opt out within **8 weeks** of this communication but no later than **28 October 2022**; this decision must be communicated to SAAA via e mail to REDACTED

If notification of your decision to opt out is not received within this 8-week period, then your authority will be regarded as opted-in for the next five-year period beginning on 1 April 2022 and ending on 31 March 2027.

Opting-out

Opting out is a significant decision which requires careful consideration; to assist authorities considering opting out further guidance has been developed to clarify what opting out means in practice. This detailed information can be found at www.saaa.co.uk

An authority that wishes to opt out must formally reach and record that decision in a way that meets the requirements of its own governance framework, by convening a full council meeting or an extraordinary council meeting.

Key implications are:

- an opted-out authority regardless of size (including exempt authorities) **MUST** appoint an appropriate external auditor;
- the appointed auditor **must** be a registered auditor as defined by the Companies Act and a member of Institute of Chartered Accountants (England and Wales).
- an opted-out authority **must** convene an appropriate independent auditor panel which meets the requirements of the Local Audit and Accountability Act 2014 (LAAA). Detailed guidance on auditor panels is available in Schedule 4 of the LAAA Act and from CIPFA;
- an opted-out authority will need to develop its own specification for its external audit contract, will need to negotiate the price for this work on an individual basis and will need to manage the contract, including any disputes, and any independence issues that may arise;
- an opted-out authority must ensure full compliance with the relevant requirements of the Local Audit and Accountability Act and supporting Regulations;
- any opted-out authority that does not successfully appoint an appropriate external auditor in the correct manner and notify SAAA who their external auditor is by **30 November 2022** will have an external auditor appointed for it by the Secretary of State through SAAA. **This will result in additional costs of £300 which will have to be met by the authority.**

Regards,



LICENSING ACT 2003

Item
133b

NOTICE OF NEW PREMISES LICENCE APPLICATION RECEIVED BY NEWARK AND SHERWOOD DISTRICT COUNCIL

Name of applicant	<i>Welcome Break Group Limited</i>
Postal address of premise or club	<i>Welcome Break Newark Services Great North Road Fernwood Newark NG24 3UG</i>

The proposed use is:
<i>Briefly describe the proposed use:</i> Late Night Refreshment – Daily – 23:00 to 05:00 the following day Alcohol – Daily – 24 hours a day (on and off sales) Opening hours – 24 hours a day

Any representations must be made in writing to: The Licensing and Enforcement Section, Newark & Sherwood District Council, Castle House, Great North Road, Newark on Trent, NG24 1BY.

Representations must be received no later than **20th September 2022**

The application record and register may be viewed during normal office hours at the above address.

It is an offence under section 158 of the Licensing Act 2003 knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for the offence is up to level 5 on the standard scale (£5,000)

Note: This is the first page of a 31-page application. The full application is available here:

[Welcome Break Newark Services](#)

From: Administrative Services
Sent: 15 September 2022 11:31
To:
Subject: Parish Training - 26th October

OFFICIAL

Dear Parish Clerk

Following the recent email regarding the changes to the Scheme of Delegation and asking whether training would be beneficial, a number of you have indicated that you would welcome this. A date and time for planning training has been arranged as provided below. Even if you haven't previously indicated that you would like planning training, you are very much welcome to attend.

Responses to date have indicated the following topic areas:

- Conservation Areas
- Green Belt / Countryside
- Meaningful responses to planning applications
- Challenges small applications present
- General overview of planning

I therefore propose it is a varied session with information provided in 'bite sized' topics. My intention, subject to you finding the training useful, is to undertake training twice a year with one session in the day time and one in the evening which will hopefully enable more/different people to attend depending upon work, committee and other schedules. The topic areas will be dependent upon what is needed and requested as well as responding to any changes in the world of planning. If there is anything else that you would like covered, please let me know. Depending on what is suggested, it might be that some topics are reserved for a later date.

Date: 26th October 2022

Time: 14:30 – 16:00

Venue: Civic Rooms, Castle House

If you could confirm attendance as well as the numbers of people that would be really helpful.

Kind regards

REDACTED

**Business Manager Planning Development
Planning Development**

Newark and Sherwood District Council

www.newark-sherwooddc.gov.uk



Dear Town/Parish Clerk

Further to my email of the 10th June, further changes to the Council's Scheme of Delegation (SoD) for planning and associated applications has been made.

The changes include the ability for Officers to be able to utilise their rights under various Acts for rights of entry and other slight tweaks. However, the main change that is likely to affect/interest you is the change in relation to referrals for applications where the Officer's recommendation is one of refusal contrary to the Town/Parish Council or Meeting's response.

In such instances, the case officer will refer the application to the relevant Ward Member(s) to see if they wish to refer the application to Planning Committee. If they do, the Ward Member has 5 working days in which to make this request. They are also required to provide a statement/reason as to why they consider the application should be approved i.e. how it either complies with policy(ies) and/or how material considerations outweigh the policy harm (noting Section 38(6) of the Town and Country Planning Act which requires decisions to be made in accordance with the plan unless material considerations indicate otherwise). When this information is provided, the application will be presented to Committee for their consideration, where you will have the right to speak.

I trust that this is clear but if anyone has any questions, please let me know.

I am also aware that some Town/Parishes have had change in Members as well as possibly clerks and there therefore might be an appetite for planning training. If there is, could you let me know and I will make arrangements for this. Also, if you are able to advise on whether there is a specific topic area or if it is general awareness, that would be really helpful – it might mean that I am able to provide training for a larger group which can often add value with questions being raised.

I shall look forward to hearing from you and have a lovely weekend.

Kind regards
REDACTED

Business Manager Planning Development
Planning Development
Newark and Sherwood District Council

Attached document can be read here: [FINAL - Appendix 1 - Scheme of Delegation to Officers.pdf \(newark-sherwooddc.gov.uk\)](#)

in partnership with

**Nottinghamshire
County Council**

«Add1»
«Add2»
«Add3»
«Add4»
«Add5»
«Add6»
«Add7»

Your ref:**My ref:** H/JAB/TRO3359/01**Date:** 31 August 2022

Dear «Sig1»

**B6326 GREAT NORTH ROAD, FERNWOOD - PROPOSED 40MPH SPEED LIMIT EXTENSION
PUBLIC CONSULTATION – TRO 3359**

Via East Midlands Ltd, working on behalf of Nottinghamshire County Council, is proposing to introduce a 40mph speed limit on the B6326 Great North Road, Fernwood on the section between the junctions with Hollowdyke Lane and Shire Lane. The new speed limit would extend the existing limit by approximately 240 metres. The proposed 40mph speed limit would replace the existing National Speed Limit of 60mph.

The lower speed limit is being introduced as a result of the construction of a new roundabout which will provide access into a new housing development. The lower speed limit will help ensure that vehicles are travelling at the appropriate speed to negotiate the roundabout.

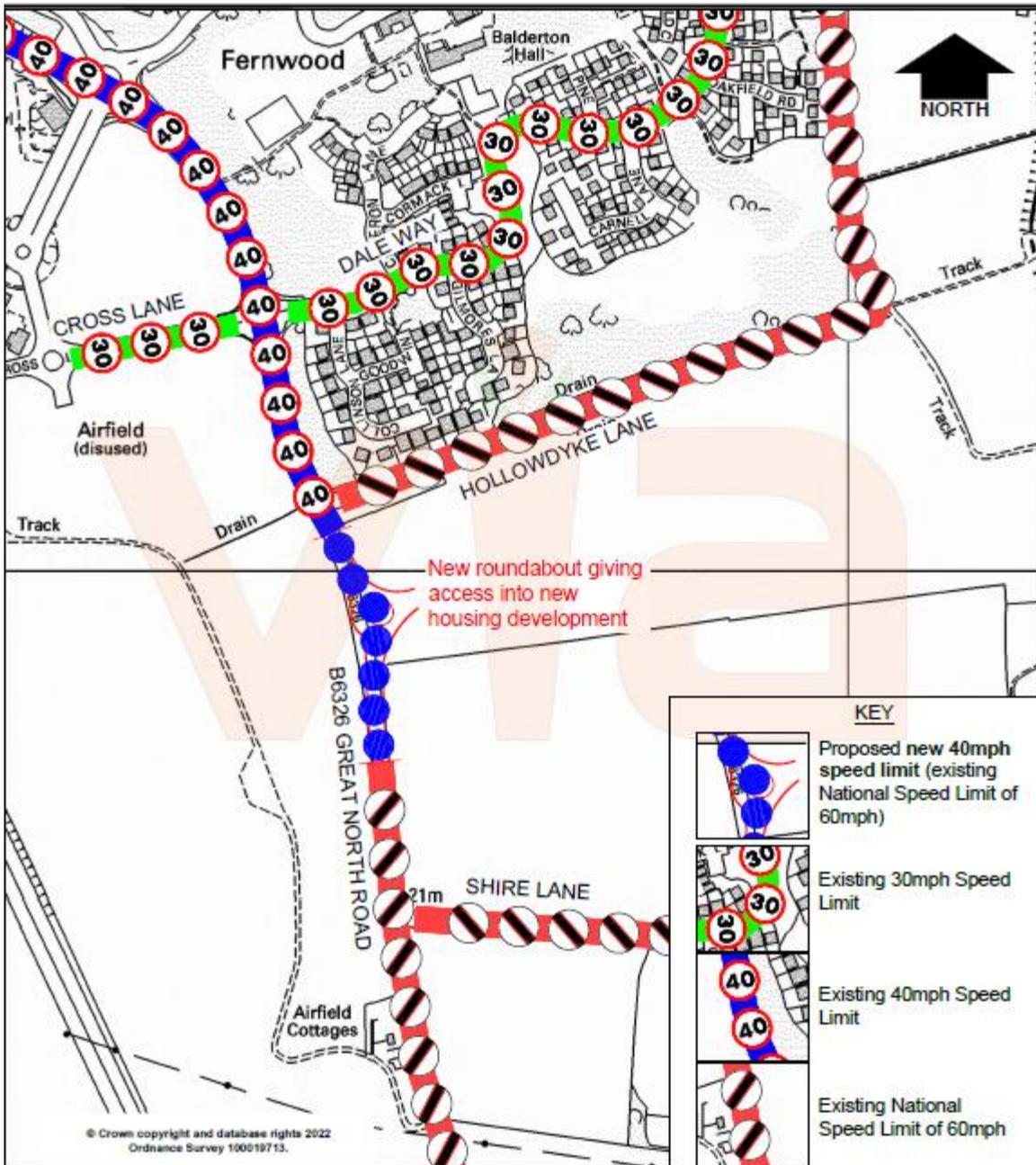
The location of the proposed new speed limit is shown on the attached plan and notice.

Before proceeding further with the proposed 40mph speed limit, I wish to consider the views of residents and organisations who may be interested in this matter. If your comments are in the form of an objection to the proposals and if they cannot be resolved, they will be reported through the County Council's procedures at the appropriate time. Any observations on these proposals should reach me by **3rd October 2022**.

All comments/objections should be sent to either the e-mail address or postal address below.

Any details you provide may be shared with Nottinghamshire County Council as appropriate. If you'd like to find out more about how we use your data, please see our Privacy Notice:
www.viaem.co.uk/privacy-notice-for-the-public/

Yours «Sig2»



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Ordnance Survey 100019713.

Rev.	Description	Drawn	Ch'gd	Auth	Date
	B6326 Great North Road Fernwood	J.A.B.			Aug 22
		M.N.			Aug 22
	TRO 3359				
Drawing Title Proposed 40mph Speed Limit Consultation Plan					N.T.S.
Drawing No. H/JAB/4050/01					

via in partnership with
Nottinghamshire County Council
www.viaem.co.uk Tel 0115 804 2100
Blithorpe Depot, Blithorpe Business Park, Blithorpe,
Nottinghamshire, NG22 8ST

© Via East Midlands Limited, registered in England no. 06903348

A4

**The Nottinghamshire County Council (B6326 Great North Road,
Fernwood) (40 M.P.H. Speed Limit) Order 2022 (3359)**

NOTICE IS HEREBY GIVEN that the Nottinghamshire County Council proposes to make an Order under the Road Traffic Regulation Act 1984, the effects of which will be, in respects of roads in Fernwood in the District of Newark and Sherwood:-

1. The following length of road shall have a speed limit of 40mph:-

(i) B6326 Great North Road, Fernwood

from a point 20 metres south-east of its junction with Hollowdyke Lane in a south-easterly direction to a point 155 metres north-west of its junction with Shire Lane.

Relevant documents may be inspected at during opening hours:-

- (a) The Nottinghamshire County Council, County Hall, Loughborough Road, West Bridgford, Nottingham NG2 7QP.
- (b) Balderton Library, Main Street, Balderton, Nottinghamshire, NG24 3NP

Or by visiting the County Council's Website consult.nottinghamshire.gov.uk

The speed limit would replace the existing National Speed Limit of 60mph. The reduced speed limit will help to reduce the speed of traffic approaching the new roundabout on The Great North Road which will give access to the new housing development. The new speed limit will be an extension to the existing 40mph speed limit.

Written comments and objections either by letter or email to tmconsultation@viaem.co.uk (stating grounds and quoting ref: 3359) must be received by **3rd October 2022**.

Any details you provide may be shared with Nottinghamshire County Council as appropriate. If you'd like to find out more about how we use your data, please see our Privacy Notice: www.viaem.co.uk/privacy-notice-for-the-public/

Improvements Manager
Via East Midlands Ltd
Bilsthorpe Depot
Bilsthorpe Business Park
Bilsthorpe
Nottinghamshire
NG22 8ST
or e-mail TMconsultation@viaem.co.uk

**The Nottinghamshire County Council (B6326 Great North Road,
Fernwood) (40 M.P.H. Speed Limit) Order 2022 (3359)**

The Council of the County of Nottinghamshire ("the Council") in exercise of its powers under Sections 81, 82(2) and 83(2) of the Road Traffic Regulation Act 1984 ("the 1984 Act"), and of all other enabling powers, and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the Act hereby makes the following Order:-

1. No person shall drive any vehicle at a speed exceeding 40 miles per hour on that length of road in Fernwood in the District of Newark and Sherwood as specified in the Schedule of this Order.
2. Any previous speed limit order made under the Road Traffic Regulation Act 1984 or any enactment replaced by that Act in so far as it related to the lengths of road specified in Schedule to this Order is hereby revoked.
3. This Order may be cited as "The Nottinghamshire County Council (B6326 Great North Road, Fernwood) (40 M.P.H. Speed Limit) Order 2022 (3359)" and shall come into force on the ## day of ### 2022.

SCHEDULE

B6326 Great North Road, Fernwood.

from a point 20 metres south-east of its junction with Hollowdyke Lane in a south-easterly direction to a point 155 metres north-west of its junction with Shire Lane.

<p><u>THE COMMON SEAL</u> of <u>THE</u>))) <u>NOTTINGHAMSHIRE COUNTY COUNCIL</u>))) was hereunto affixed this ##th day))) of ##### 2022 in the presence of:-)</p>	<p>Affix Seal:</p>
<p>SEAL REGISTER NO:</p>	
<p>Authorised Signatory:</p>	<p>Sign: Authorised Signatory</p>

DRAFT

**The Nottinghamshire County Council (B6326 Great North Road,
Fernwood) (40 M.P.H. Speed Limit) Order 2022 (3359)**

Statement of Reasons

The speed limit would replace the existing National Speed Limit of 60mph. The reduced speed limit will help to reduce the speed of traffic approaching the new roundabout on The Great North Road which will give access to the new housing development. The new speed limit will be an extension to the existing 40mph speed limit.

From: REDACTED
Sent: 31 August 2022 15:20
To: clerk@fernwood-pc.co.uk
Subject: HAMS Ref: 6257591 - Interactive Speed Sign Request, Dale Way Balderton

Good afternoon Marion

I'm aware that we have still have the issue of a request from yourselves for the installation of (quote from us to be precise) an Interactive Speed Sign.

As eluded to in my previous email, of 27th July, as we are not yet convinced of a problem in the area you suggest, we are unable to approve such an installation, irrespective of who provides/pays.

Where they are positioned, it is in the belief of an evidence based need. As such we retain the integrity of such installations.

I'm sorry that we are not giving the response that you would hope for.

Kind regards.

REDACTED
Highways Liaison Coordinator
Via East Midlands Ltd.

www.viaem.co.uk

Head Office: Bilsthorpe Highways Depot, Bilsthorpe Business Park,
Eakring Road, Bilsthorpe, Newark NG22 8ST



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From: REDACTED
Sent: 29 July 2022 09:45
To: clerk@fernwood-pc.co.uk
Subject: RE: HAMS Ref: 6257591 - Interactive Speed Sign Request for Dale Way, Balderton

Morning Marion

A first for me and my colleagues, so I'll find out who, within Via, is the right person for you in terms of purchase.

I'll decline to speculate on the details of Cllr Lee's involvement.

Back to you soon.

Cheers

REDACTED

Highways Liaison Coordinator

Via East Midlands Ltd.

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From: Councillor John Lee <Cllr.John.Lee@nottsc.gov.uk>

Sent: 01 August 2022 13:41

To: clerk@fernwood-pc.co.uk

Cc: REDACTED @viaem.co.uk>; Barry Smith <Cllr.Barry.Smith@Fernwood-PC.co.uk>; Dee Harrison <Cllr.Dee.Harrison@Fernwood-PC.co.uk>; Henry Micah <henry.micah@fernwood-pc.co.uk>; Jim Weale <Cllr.Jim.Weale@Fernwood-PC.co.uk>; John Newton <john.newton@fernwood-pc.co.uk>; Mollie Weale <Cllr.Mollie.Weale@Fernwood-PC.co.uk>; Ryan Cullen <ryan.cullen@fernwood-pc.co.uk>

Subject: Re: HAMS Ref: 6257591 - Interactive Speed Sign Request for Dale Way, Balderton

County council offices will have the final say if they do not want signs to happen sadly the parish council will not be able proceed I look forward to hearing back from officers with their final decision .If the parish council need any assistance please don't hesitate to contact .

Yours cllr johno lee

From: clerk@fernwood-pc.co.uk <clerk@fernwood-pc.co.uk>

Sent: Monday, August 1, 2022 8:28:11 AM

To: Councillor John Lee <Cllr.John.Lee@nottsc.gov.uk>

Subject: RE: HAMS Ref: 6257591 - Interactive Speed Sign Request for Dale Way, Balderton

Good morning Councillor Lee,

Thank you for the clarification. The Parish Council want to proceed with interactive signs in the meantime and look forward to receiving a quote from Via East Midlands.

Best wishes,

Marion Fox Goddard

Parish Clerk

Fernwood Parish Council

Email: clerk@fernwood-pc.co.uk

Tel: 01636 613024

From: Councillor John Lee <Cllr.John.Lee@nottsc.gov.uk>

Sent: 29 July 2022 17:14

To: clerk@fernwood-pc.co.uk; REDACTED

Subject: Re: HAMS Ref: 6257591 - Interactive Speed Sign Request for Dale Way, Balderton

Thank you for linking me into the email

As stated in the parish council meeting I intend to carry on looking at the flow and speed of fernwood over the next 18 months not in 18 in months as the estate grows .

We will look at reintroducing the same speeding tubes within an 18-month period as the flow changes due to the growing of the community , we will also be selecting other roads in and around fernwood .

I'm in communication with county officers and we will be doing more work going forward and we will feed through the parish council meeting as is the norm .

I'm doing these assessments across balderton division and where is required we will look at bringing projects forward .

yours cllr johno lee

From: clerk@fernwood-pc.co.uk <clerk@fernwood-pc.co.uk>

Sent: 29 July 2022 09:17

To: REDACTED

Cc: cllr.johnno.lee@nottscc.gov.uk

Subject: RE: HAMS Ref: 6257591 - Interactive Speed Sign Request for Dale Way, Balderton

Good morning Steve,

Thank you for your email. We understand from Councillor Lee that the next step would be to put the tubes down again in approximately 18 months time. Although the data for Dale Way does not meet your threshold for any action, Fernwood Parish Council can see that some vehicles (report indicates over 750 vehicles were travelling faster than 30mph and 51 were going fast enough to receive a speeding fine over the small period that was covered) are speeding in that area and with this in mind we would like to invest in the interactive sign. We are not asking Via to pay for these. The Parish Council will pay for them and it would make sense for them to be provided by Via so we know they meet the standard you require.

Could you clarify what is meant by 'Cllr Lee's investigations are ongoing.' When we asked Cllr Lee what was being done, he said 'We will review the data and to look at reinstalling the tubes in 18 months once the estate grows and we have more vehicles to see if there's an increase in speed because at the moment in time it is under the speed limit of 30 mph .' We would appreciate full details of the investigation Cllr Lee is leading.

Fernwood Parish Council discussed this at a meeting when Councillor Lee was present. He asked that we raise this through your customer service centre so we could be given a quote. I'm not sure why as a Parish Council we cannot request a quote. The alternative is that we will get another company to install an interactive sign. We would prefer to work with Via but if this is not possible, please let me know.

Best wishes,

Marion Fox Goddard

Parish Clerk

Fernwood Parish Council

Email: clerk@fernwood-pc.co.uk

Tel: 01636 613024

From: REDACTED

Sent: 26 July 2022 10:12

To: clerk@fernwood-pc.co.uk

Cc: cllr.johnno.lee@nottscc.gov.uk

Subject: HAMS Ref: 6257591 - Interactive Speed Sign Request for Dale Way, Balderton

Dear Marion

I have received your recent enquiry requesting pricing for an interactive speed sign, to be installed on Dale Way, Balderton.

I am aware of an ongoing investigation around this issue, led by Cllr. Lee, which as yet is incomplete.

In addition, based upon current data from speed surveys, we do not believe there is a problem in the location you suggest. As such, it is our view that such installations do not offer good value for money.

At this time, our recommendation is that you do not proceed with the purchase, whilst Cllr Lee's investigations are ongoing.

it is possible that a more suitable location will be identified at some future date.

So for now our suggestion is that you continue to work with Cllr Lee on this issue.

Kind regards.

REDACTED

Highways Liaison Coordinator

Via East Midlands Ltd.

| www.viaem.co.uk

Head Office: Bilsthorpe Highways Depot, Bilsthorpe Business Park,
Eakring Road, Bilsthorpe, Newark NG22 8ST



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From: Customer Service Centre <enquiries@nottsc.gov.uk>

Sent: 21 July 2022 12:10

To: clerk@fernwood-pc.co.uk

Subject: Highways requests - Nottinghamshire County Council. Enquiry reference:
CSC438667977

Dear Marion Fox Goddard,

Thank you for your e-mail.

Your reference number for this is CSC438667977.

This has now been reported to our highways team.

A member of our highways team will inspect this and you will receive an update notifying you of any intended action. This will aim to be inspected within 20 working days. Our inspection timescales are only a guide. We aim to inspect issues within the given timescales but various factors including weather, utilities and more urgent defects can often cause delays. Furthermore, we cannot provide an exact timeframe for when the problem will be fixed as the worklist is continuously reordered based on risk and priority.

If you see any other problems on Nottinghamshire road, please let us know.

Did you know that you can now submit your online report through our new 'MyNotts' app?

Here's the download link for the Play or App store



Thank you for helping to keep Nottinghamshire roads safe.

We hope you find this helpful but if you have any further queries, please email us at: enquiries@nottscc.gov.uk.

For further information and advice on all County Council services please visit our website at <http://www.nottinghamshire.gov.uk>

Yours sincerely,

Martyn
Customer Services
Nottinghamshire County Council

Original email:

clerk@fernwood-pc.co.uk

clerk@fernwood-pc.co.ukTo: "'Customer Service Centre"' enquiries@nottscc.gov.ukcc:
"Noreply.Enquiries@nottscc.gov.uk" Noreply.Enquiries@nottscc.gov.ukCosting request for
Interactive Speed Sign on Dale Way, Fernwood

Good morning,

Following the data from speed tubes that were put on Goldstraw Lane and Dale Way in Fernwood recently, Fernwood Parish Council feels that an interactive speed sign would be beneficial for Dale Way.

We would like a costing for one sign to be installed around streetlamp 46 or 47 on Dale Way to

inform drivers of their speed as they enter the estate from the Dale Way roundabout.

We have community infrastructure levy funding to pay for this so it should be no cost to NCC.

Please can a costing and all other relevant details such as timescales for installation, maintenance costs, estimated lifetime, specification of sign be provided by NCC.

If you need anymore details from me, please do not hesitate to get in touch.

Best wishes,

Marion Fox Goddard

Parish Clerk

Fernwood Parish Council

Email: clerk@fernwood-pc.co.uk

Tel: 01636 613024

Action Update

1. Fernwood Parish Council's Caretaker and Maintenance Operative is checking the area on a weekly basis and N&SDC continue to do fortnightly grass cutting around the verges.
2. The 2 refuse bins and 1 dog bin were installed on July 22nd and are emptied weekly by N&SDC.
3. Lighting repairs were done on September 13th.
4. Councillors Smith and Harrison have removed the private land signs.
5. An ecological assessment has been conducted. Advice includes soft felling on trees and more work to assess if bats are present in 2 trees – see full report on the following 4 pages.
6. I have approached several companies to ask for quotes for transforming the area behind Marron. Only one quote has been received so far but the ecologist's report does suggest retaining part of the area as it is. My contact at N&SDC has also offered to help with planning for the area. The ecologist report recommends cutting this area once a year so I will be organising this to be done by N&SDC soon.
7. An online survey has been conducted to get feedback on options for a name for the area.
8. I have contacted N&SDC to see if they can work with us to do a bat/bird box making community session – currently awaiting feedback.
9. Community bulb planting session being organised for October 15th subject to delivery of the bulbs - see 132d ii for suggested bulbs to plant.

Potential Issues

- One of the eight trees that are recommended for felling still belongs to the hall owner.
- Cracks along the footpath, from lamppost 4 and continuing beyond lamppost 5. See following pages for photographs.

Decisions Required

The Council is asked to consider:

- a. Which bulbs to buy or whether they wish to delegate the decision to the Clerk.
- b. How to proceed with the owner of tree number 869. We could look at sharing the costs of the further surveys or we could advise the owner of the ecological survey feedback and suggest they commission the survey work separately.
- c. Whether to commission a woodland management plan.
- d. Whether there is still a requirement for Via (NCC) to inspect/assess the lamp columns as agreed in September 2021 (da21/125div).
- e. How to proceed regarding the cracks in the path.
- f. What the woodland shall be called.

Marion Fox Goddard, Parish Clerk and Responsible Financial Officer
September 15th, 2022

Fernwood Woodland - Ecological Walkover Survey	
Job reference & client	#717 – Fernwood Woodland, Fernwood Parish Council
Ecologist	Jake Hill BSc (Hons), Ecologist
Date of issue	16/08/2022
Background & Methodology	
<p>EMEC was commissioned by Fernwood Parish Council to complete an Ecological Walkover Survey, including the Preliminary Roost Assessment (PRA) of several trees within an area of woodland off Rubys Avenue, Fernwood, Newark, Nottinghamshire. A General Tree Assessment undertaken by Forest Farm Tree Services in November 2020 identified ten trees that needed to be felled due to the amount of dead wood present, consequently resulting in a health and safety risk. Fernwood Parish Council commissioned EMEC to assess these ten trees for the potential to support roosting bats, undertake a general ecological walkover of the woodland and to provide further assessment and recommendations in regard to bats and other species within the woodland.</p> <p>An Ecological Walkover Survey and Preliminary Roost Assessment for bats was completed. The potential of habitats to support legally protected and/or notable species was also undertaken, including the recording of important ecological features including sightings, signs, evidence and potential habitat for legally protected and/or notable species.</p> <p>The survey followed the Guidelines for Accessing and Using Biodiversity Data in the UK (CIEEM, 2020), the Guidelines for Preliminary Ecological Appraisal, the Guidelines for Ecological Report Writing (CIEEM, 2017 a & b), and the British Standard BS42020:2013 'Biodiversity – Code of practice for planning and development.</p> <p>A ground level tree assessment (GLTA) was undertaken on the ten trees to identify potential roosting features (PRFs) including hollows, cracks and cavities within trunks and branches (e.g. old woodpecker holes), crevices behind loose bark and ivy growth. Each tree was assessed individually by a licenced and suitably experienced ecologist and graded as to their suitability for supporting roosting bats in line with best practice guidelines (Collins, 2016) (Appendix A).</p> <p>The survey was undertaken on 3rd August 2022 by Jake Hill BSc (Hons) (Natural England Level 1 Bat Licence 2022-10609-CL17-BAT), Lorna Griffiths MRes BSc (Hons) ACIEEM (Natural England Level 2 Bat Licence 2016-19884-CLS-CLS CL18) and Ed Donell. The survey was undertaken in suitable weather conditions, a temperature of 20°C, a light breeze (1 on the Beaufort Scale), 40% cloud cover and no precipitation.</p> <p>The woodland is located in the centre of Fernwood Village, Newark, Nottinghamshire and is approximately 0.8ha in area. The woodland mainly consists of ornamental and introduced species including turkey oak (<i>Quercus cerris</i>), western red cedar (<i>Thuja plicata</i>), atlas cedar (<i>Cedrus atlantica</i>), tree of heaven (<i>Ailanthus altissima</i>) and wellingtonia (<i>Sequoiadendron giganteum</i>). Several native species including yew (<i>Taxus baccata</i>), English oak (<i>Quercus robur</i>), holly (<i>Ilex aquifolium</i>), field maple (<i>Acer campestre</i>) and beech (<i>Fagus sylvatica</i>) were also present.</p> <p>The woodland has some, albeit limited, terrestrial connectivity due to being completely surrounded by a sub-urban residential area; however, there will be some connectivity via the residential gardens for aerial species such as bats and birds. There is connectivity to Fernwood Woodland North and Fernwood Woodland South to the west, and the Fernwood RAF Woods to the south, although connectivity does not extend further beyond these woodlands (see Figure 1).</p>	



Figure 1 – Aerial image of the site¹

Results and Recommendations

The ten trees identified as needing to be felled were inspected for their potential to support roosting bats and other species. A summary of the roosting potential for each of the trees has been provided in the table below alongside recommendations to help reduce potential impacts and, where necessary, further survey requirements.

Tree Number and Species	Results	Recommendations and Further Survey Requirements
811 - Western Red Cedar	Some minor cavities present, Low potential for roosting bats.	Soft fell ² .
812 - Sycamore	Several tear outs that do not extend into cavities, Low potential for roosting bats	Soft fell.
821 - Western Red Cedar	Some minor cavities, Low potential for roosting bats.	Soft fell.
823 - Yew	Negligible potential for roosting bats.	Do not fell entirely. Pollard at 6 m and neaten up side-stems off the main stool, remove smaller deadwood branches at the end of stems. Standing dead wood will provide habitat for a variety of invertebrates.
853 - Horse Chestnut	Some cavities present which appear to extend into the tree. Low to Moderate potential for roosting bats. Unsafe to climb to fully inspect features.	Single dusk nocturnal survey for bats with the use of infrared camera. Survey needs to be undertaken in the peak activity season between May and the end of August.

¹ (Imagery ©2021 Google, Imagery ©2021 Getmapping plc, Infoterra Ltd & Bluesky, Maxar Technologies, The Geoinformation Group, Map data ©2021)

² The tree is carefully dismantled in sections and each section slowly lowered to the ground the leave any potential bat roosting habitat intact.

		Following further survey, pollard at 6 m and retain standing dead wood.
857 - Western Red Cedar	Some minor cavities, Low potential for roosting bats.	Soft fell.
869 - Tree of Heaven	Multiple large cavities present, including tear outs, lifted bark, deadwood and woodpecker holes. High potential to support roosting bats. Unsafe to climb to fully inspect features.	Three nocturnal surveys, consisting of two dusk emergence and one dawn re-entry survey, with the use of infrared camera. At least two of the surveys need to be undertaken within the peak activity season between May and the end of August. Following further surveys, pollard at 6 m and retain standing deadwood (where safe to do so).
875 - Sycamore	Some minor cavities, Low potential for roosting bats.	Soft fell.
885 - Sycamore	Already felled	N/A
886 - Sycamore	Already felled	N/A

Further Recommendations

- Log and brash piles should be created at strategic points within the woodland using arisings from the tree felling and pollarding procedures. These will provide habitat suitable for invertebrates, birds and small mammals. These should 4 m in length or width and 1.5 m tall, it is better to have several smaller piles than one large pile.
 - Larger logs could be left in sunlit open areas, such as the ‘wildflower’ area just north of the woodland and turned into invertebrate ‘hotels’ by the partial drilling of holes of a variety of sizes into the log.
- The ‘wildflower’ area, just north of the woodland, which currently consists of creeping thistle, nettle, bramble and species poor grassland, should be managed to improve the area for biodiversity. It is recommended half is retained in its current state and cut once a year. The other half should be stripped bare, including the top layer of soil, and sown with a native wildflower seed mix such as the Standard General Purpose Wildflower mix EM2F from Emorsgate. This wildflower meadow should be cut twice a year, once in August when the arisings should be left to dry and shed seed for 7 days before being removed, and once again in late winter with the arisings removed immediately.
- Bat and bird boxes could be installed on the trees within the woodland.
 - Bat boxes such as the Improved Crevice Bat Box and the Improved Cavity Bat Box from www.nhbs.com could be utilised. These should be placed at least 4 m from the ground on southwest or southeast facing aspects with a clear flight path, on mature trees at the woodland edge or open rides within the woodland, with one of each style of box per tree.
 - Bird boxes such as the Vivara Pro Seville Woodstone Nest Box 28 mm and 32 mm from www.nhbs.com could be utilised. These should be placed at height of at least 3 m, on south or east facing aspects on mature trees within the woodland.
- Areas of the woodland should be thinned to allow more light onto the woodland floor to promote the growth of ground flora, particularly in the eastern section of the woodland where there are closely planted semi-mature sycamore.
- Trees with deadwood should be retained where possible, unless they are overhanging footpaths and public rights of way and are a public health and safety risk.
- The creation of a Woodland Management Plan would provide detailed long term management for the woodland which would benefit biodiversity in the area as well as the general health of the woodland.

Report prepared by: Jake Hill BSc (Hons), Ecologist

Report QA by: Lorna Griffiths MRes BSc (Hons) ACIEEM

Date: 16/08/2022

Contact details: EMEC Ecology, The Old Ragged School, Brook Street, NG1 1EA www.emec-ecology.co.uk

Appendix A: Categories for Assessing Bat Roost Potential and Legislation

Bat Roost Potential Level	Roosting Habitats	Foraging and Commuting Habitats
Confirmed	Evidence of roosting bats in the form of bats, bat droppings, urine stains, grease marks and scratch marks	N/A
High	A structure or tree with one or more potential roosting sites that are obviously suitable for use by larger numbers of bats on a more regular basis, and potentially for longer periods of time due to their size, shelter, protection, conditions and surrounding habitat.	<p>Continuous high quality habitat that is well connected to the wider landscape that is likely to be used regularly by commuting bats such as river valleys, streams, hedgerows, lines of trees and woodland edge.</p> <p>High quality habitat that is well connected to the wider landscape that is likely to be used regularly by foraging bats, such as broadleaved woodland, tree-lined watercourses and grazed parkland.</p> <p>Site is close and connected to known roosts.</p>
Moderate	A structure or tree with one or more potential roosting sites that could be used by bats due to their size, shelter, protection, conditions, and surrounding habitat but unlikely to support a roost of high conservation status.	<p>Continuous habitat connected to the wider landscape that could be used by bats for commuting, such as lines of trees and scrub or linked back gardens.</p> <p>Habitat that is connected to the wider landscape that could be used by bats for foraging, such as trees, scrub, grassland or water.</p>
Low	<p>A structure with one or more potential roosting sites that could be used by individual bats opportunistically. However, these potential roost sites do not provide enough space, shelter, protection, appropriate conditions and/or suitable surrounding habitats to be used on a regular basis or by a larger number of bats (i.e. unlikely to be suitable maternity or hibernation).</p> <p>A tree of sufficient size and age to contain potential roosting features but with none seen from the ground, or feature seen with only very limited roosting potential.</p>	<p>Habitats that could be used by small numbers of commuting bats such as a gappy hedgerow or unvegetated stream, but isolated i.e. not very well connected to the surrounding landscape by other habitat.</p> <p>Suitable, but isolated habitat that could be used by small numbers of foraging bats such as a lone tree (not in a parkland situation) or a patch of scrub.</p>
Negligible	No features on site likely to be used by roosting bats	No features on site likely to be used by commuting or foraging bats.

Conservation of Habitats and Species Regulations 2020 (as amended)	Deliberately capture, injure or kill a bat; Deliberate disturbance of bats; Damage or destroy a breeding site or resting place used by a bat. The protection of bat roosts is considered to apply regardless of whether bats are present.
Wildlife and Countryside Act 1981 (as amended) ⁴ S.9	Intentionally or recklessly obstruct access to any structure or place used for shelter or protection or disturb a bat in such a place.

This report can also be found on the Parish Council website here: [Ecological report](#)

Cracks in the path in the woodland



The top left picture is on the fork of the path towards Denny Close. The remainder are in the vicinity of lamp posts 4 and 5 on the main path through the woodland.

The Local Council Award Scheme (LCAS) has been designed to celebrate the successes of the very best local councils and to provide a framework to support all local councils to improve and develop to meet their full potential. The scheme offers councils the opportunity to show that they meet the standards set by the sector, assessed them by their peers, and put in place the conditions for continued improvement.

Full details can be found here: [Local Council Award Scheme](#)

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ABOUT

The Local Council Award Scheme (LCAS) has been designed to celebrate the successes of the very best local councils and to provide a framework to support all local councils to improve and develop to meet their full potential. The scheme offers councils the opportunity to show that they meet the standards set by the sector, assessed them by their peers, and put in place the conditions for continued improvement.

The scheme has been designed to provide the tools and encouragement to those councils at the beginning of their improvement journeys, as well as promote and recognise councils that are at the cutting edge of the sector. It is only through the sector working together, to share best practices, drive up standards and support those who are committed to improving their offer to their communities that individual councils and the sector as a whole will reach their full potential.

LCAS undergoes a review every year. Local councils must meet the criteria of the guidance that is in place on the date they submit their completed application form to their local accreditation panel.

[Read the Local Council Award Scheme guide](#)

NALC will be running events to help local councils prepare an award-winning application — [find out more](#).

Why should you apply?

There is a range of reasons why a council could benefit from taking part in the award scheme. For those councils who are already confident that they perform to a high standard the scheme provides assurance to the council that it is up-to-date and progressive by the standards set by the sector. For those who wish to improve, it provides a framework to plan and make the first steps. Helping the council improve performance and confidence, with policies in place for continuous development. And for all councils winning the award should be a celebration for councillors and officers, as their commitment and hard work are recognised and respected.

An award is a tool that councils can use when working with the local community or other local partners. Giving them confidence that the council is delivering to a national professional standard.

And finally, the scheme will contribute to the national reputation of local councils demonstrating achievements and a commitment to improvement.

How do you apply?

Which award level should we apply for?

Fernwood Parish Council is asked to consider whether it would be beneficial for the Council to apply to this scheme in 2023. The cost to register is £50.

Christmas Closure Period for Fernwood Parish Council and Fernwood Village Hall

Item
138

The Council is asked to consider closing the Village Hall and parish Council from Saturday 24 December 2022 to Monday 2nd January 2023, inclusive.

During this period the hall will be shut down to all users.

20/7/22 14:12

In view of the events in London and elsewhere may I suggest that action needs to be taken urgently to deal with the tinder dry undergrowth in the wood land and open area south of the nursery. I noted that no action could be taken earlier as preference was given to nesting birds, hedgehogs and the like but it is time to protect Fernwood residents. Any fire in this area could endanger life and property including the nursery and Balderton House let alone smoke damage to a wide range of properties. As a resident in Pine Close there is an obvious concern. Thank you.

03/08/22 20:57

Good Afternoon

Further to my previous email regarding Antisocial Behaviour on Dale Crescent, I would like to update you.

The problems continue as before, with groups kicking footballs into properties surrounding The Green. When spoken to politely they become verbally abusive. During their play they can also be heard using foul language, to the extent that I have to close my windows during working hours, to avoid this being heard on the days I work from home.

Today there was a group of 9 young people. The ball was kicked several times into our front garden where cars and caravan are parked. When asked to keep the ball away from the cars, the boys become verbally aggressive and abusive.

I have attached a photograph taken this afternoon.

I have also reported the situation to the Police.

Kind Regards

REDACTED

Hello REDACTED,

04/07/22 16:49

I am sorry to hear that this is still an issue. I have a no ball games sign ready to go up when our caretaker is back off annual leave and I am currently in the process of getting quotes for a shrubbery. (This will need to be put in later this year to give it the best chance of surviving).

In the meantime, please also contact N&SDC's Antisocial behaviour team: customerservices@newark-sherwooddc.gov.uk I hope they will send out their community support officers to help with this. I will email them too now.

Best wishes,

Marion Fox Goddard

Parish Clerk

From: REDACTED

Sent: 04 August 2022 09:08

To: Marion Fox Goddard <clerk@fernwood-pc.co.uk>
Subject: Fwd: Newark Dragon Boat Festival

Item

139c

Morning

Can you pass the attached to FRA -

Also please talk to DW/Barrets we are seeing lorries for the new builds coming through village I assume it is the site near the school as they come through Hunters rd

In addition the lorries are not adhering to the 20 mph in Fernwood and Hollowdyke rd

17:16 4/8/22

Good afternoon

Thanks for your email.

I have forwarded the Dragon Boat details to info@myfernwood.org for you.

I will contact BDWH about construction traffic using Hunters Road – any evidence you could provide would be appreciated. Improved signage is planned but has been delayed; I am hoping this will help. I will add this to the September agenda, so the Council are aware of your concerns. You could also report the construction traffic on Hunters to N&SDC as they are the planning authority who would take action if necessary: customerservices@newark-sherwooddc.gov.uk It is always worth copying details of breach to me, as I have been keeping a log of them all and I raise this with N&SDC when there is clear evidence of repeated breaches. Recently the numbers have been low.

On Hollowdyke Lane, the 20 speed signs are advisory only. The speed limit on there is 60mph (The Parish Council had asked for a 30mph enforceable limit, but the option taken was 20mph advisory.) Again, I will raise this with the Parish Council at the next meeting, but I must let you know that Nottinghamshire County Council are responsible for the road so I recommend you contact cllr.john.lee@nottscc.gov.uk or go to [Make a new highways request | Nottinghamshire County Council](#) to report this issue.

Best wishes,

Marion Fox Goddard

Parish Clerk

18:08 4/8/22

In addition -

Can you advise who is responsible for the playground in the park on Fernwood?

When will dog bins be put in on the new build? The bin on corner of Phoenix gets full up and can not cope

Thanks

REDACTED

19:45 4/8/22

Hi,

The playground is looked after by FirstPort (I presume you mean the one next to the village hall). There have been no decisions on dog bins on new build but again I will raise this with the Parish Council at the September meeting.

Best wishes,

Marion Fox Goddard

8:06 5/8/22

Morning Marion,

Our site does link onto Hunters Road and I've passed this message on to our site and Commercial teams to ensure they reiterate the correct construction access route with suppliers.

Our construction team have fenced further down the new section of Hunters Road, so that delivery lorries can't reach the site compound via it to further discourage them. It's worth noting we do have a good number of occupied plots accessed solely from Hunters Road, so there will be some vehicles using it for domestic deliveries also.

My colleagues at North Midlands have final say on the measures on Hollowdyke Lane, but it's going to be difficult to enforce the 20mph limit, especially given it's only advisory. We can certainly speak to our suppliers and contractors, but there's little we can do physically to control speeding beyond signage.

Kind Regards

REDACTED

David Wilson Homes - East Midlands

77th AGM

Supported by

CCLA

TO ALL MEMBER COUNCILS AND MEETINGS

Dear Colleague

ANNUAL GENERAL MEETING 2022

This is to notify you that the 77th Annual General Meeting of the Nottinghamshire Association of Local Councils will be held on **Thursday 17 November** at Oxton Village Hall, Main Street, Oxton, Nottinghamshire, NG25 0SA commencing at 7.30pm. Once again we plan to have a light buffet for members to enjoy before the meeting starts. This will be available from 6.30pm and will provide an opportunity for members to meet and get to know each other and to view the trade stands from companies of interest to parish councils.

Our speaker will be Ben Bradley MP, Leader of Nottinghamshire County Council

This notice is accompanied by **5 forms** to be returned.

Form A - Appointment of Voting Delegates

In accordance with the constitution of the Association every member council is entitled to appoint **ONE** voting delegate to vote at the Annual General Meeting. That does not mean only one person from any council can attend the AGM, indeed we welcome the interest of all councillors and clerks, but to ensure fairness only those nominated can vote.

Form B - Nominations for the Election of Officers

This form can be used to make nominations for a position of office within the committee.

Form C - Nominations for the election of the Executive Committee

As per the constitution, any member council can nominate **ONE** councillor from within their council for election to sit on the executive committee.

Form D - Submission of Motions for Debate

Member councils are also entitled to submit motions to be debated at the AGM. A maximum of two motions will be debated and they must be of relevance to all or a majority of member councils.

Please note the earlier submission date for this form.

Form E - Long Service Certificate Nominations

Certificates for long service are awarded at the AGM, but only if details are sent to the office prior to the AGM. This year a new award has been added to mark a milestone in the length of continuous service as a chair.

Will all parish clerks please ensure that these papers are brought to the early attention of their council so that they can be acted upon within the required time limits. We urge all councils to ensure they are represented at this, the 77th Annual General Meeting of the Nottinghamshire Association of Local Councils.

Yours sincerely

REDACTED

County Secretary

Dear

Parish

Council,

Is there a way you can somehow try and make it so new parks constructed by developers in Fernwood have all ages in mind when designing - especially young teens who want somewhere to go and have fun with their mates, but frankly in Fernwood there is no play equipment that satisfies them or is designed for them, I feel as most of it is designed for anyone under 10, and it's be great if all ages were considered when designing and building a new park.

Good morning,

Thank you for your email. Could you copy me correspondence in which it has been stated the Parish Council is responsible or let me know who has told you this please?

The Parish does not currently own or maintain the park so the information you have been given is incorrect.

FirstPort are responsible for the maintenance of the park. They should have play inspections done to assess the safety of the equipment so John Jeys should be able to let you have the latest reports.

Best wishes,

Marion Fox Goddard

Parish Clerk

Fernwood Parish Council

Email: clerk@fernwood-pc.co.uk

Tel: 01636 613024

From: REDACTED

Sent: 30 August 2022 16:21

To: Marion Fox Goddard (clerk@fernwood-pc.co.uk) <clerk@fernwood-pc.co.uk>

Subject: Re: Fernwood Park

Good afternoon Martin.

Thank you for getting back to me I have email, David Wilson, Newark and sherwood, Fernwood first port. But they are all tell me that it's you that is to sort this out and I am sorry to say this really is not good enough we paid a lot of money to live here and the that park is not it to any sort of standard.

This does not meet the open spaces act, the children act, Health and safety act this is not fair on the children that live here.

I do want something done about this is needs to be closed and the equipment taken way before a child is harmed

Thank you

REDACTED

On Tue, 30 Aug 2022, 2:21 pm , <clerk@fernwood-pc.co.uk> wrote:

Good afternoon ,

Apologies for the delay in getting back to you; I have been on annual leave.

I don't believe Rebecca Lawrence works for FirstPort anymore. John Jeys looks after the site:
john.jeys@firstport.co.uk

At the current time, the Parish Council has no input into the maintenance of the park. FirstPort liaise with Fernwood Residents Association – I suggest you contact them as well to raise your concerns - info@myfernwood.org

The Parish Council has been trying to get Barratt David Wilson Homes to transfer the open spaces ownership to the Parish Council for many years so the Parish Council can invest in new equipment in the area. This has been agreed but the legal work to complete the transaction is taking a very long time. As soon as the Parish Council does take ownership, we will work with FirstPort to improve things. In the meantime, contacting John Jeys and Fernwood Residents Association may be best.

I will raise your concerns at the Fernwood Parish Council meeting which will be held on 19/9/22 at 7pm at the village hall. This is a public meeting and you are most welcome to attend to talk to the Council about this and any other issues.

Best wishes,

Marion Fox Goddard

Parish Clerk

From: REDACTED

Sent: 20 August 2022 09:26

To: Rebecca Lawrence <Rebecca.lawrence@firstport.co.uk>; Marion Fox Goddard
(clerk@fernwood-pc.co.uk) <clerk@fernwood-pc.co.uk>

Subject: Fernwood Park

Good Morning,

Please can i speak with someone with regards to the children's play area.

I took my son there yesterday and to say it was unsafe and had better days is to be kind.

The slide is unsafe and the flooring is coming up all over. I believe that it needs to be closed and rebuilt before someone is harmed.

Can you tell me if there are any plans for this to happen ? I understand there will be a new park on the new part of Fernwood but I don't believe that this is to the standard that the children and family should have to put up with.

I don't want to go on about how much we all pay to live here but i really do feel something needs to be done.

Thank you

REDACTED

Wed 17/08/2022 11:54

Dear Sir / Madam,

Winter Service 2022/2023 - Offers to Assistance to Parish Councils

I am pleased to advise that Via East Midlands on behalf of Nottinghamshire County Council (NCC) will be continuing its offer of assistance to Parish Councils in the County as part of its Winter Service. These include:

- 20kg bags of salt to be provided to Parish Councils for use as they see fit in icy or hazardous conditions.
- Bulk bags of salt (nominal tonne) to be provided to Parish Councils for use as they see fit in icy or hazardous conditions.
- The opportunity to purchase blue grit bins.

It is also an intention to continue with the existing arrangements with Snow Wardens and Farmers; and they will be contacted by a separate note.

Bagged salt (20kg bags)

Each Parish Council will be entitled to receive up to 5 x 20kg sealed bags as requested and this will be provided free of charge. Further 20kg bags over and above the five free ones can be purchased at the cost of £5 + VAT per bag and should be ordered at the same time as the free bags in order to minimise transport costs.

Bulk bags of salt (nominal tonne)

Bulk bags will again be offered at a cost of £55 + VAT per bag which again includes delivery. Bags are of the 'durable' type used by builder's merchants for sand, stone etc and are open at the top so you will need to consider storage when ordering these. It should be noted that the bulk bags are delivered on a large lorry so please ensure that the delivery location is suitable for access by an 18-tonne vehicle.

Blue grit bins

Blue grit bins can be purchased at a cost of £155 + VAT. This includes delivery and the initial filling of the bins. These bins will become the property of the Parish Council and NCC holds no responsibility for future maintenance or filling of the bins. The bins can be placed on the highway (locations will be inspected and agreed prior to their placement) or on private land, to serve the needs of the community.

Should you wish to take advantage of this year's scheme, please find attached / enclosed the order form.

It should be noted that orders received after **Friday 2nd October 2022** we cannot guarantee a swift turnaround in delivery due to the limited resources available during the winter period.

I would be grateful if you could fully complete the relevant sections to ensure a smooth delivery process and to return the form to **REDACTED** (Business Administrator) the following means:

Email: [REDACTED](#)

Post: **Via East Midlands Limited, Bilsthorpe Business Park, Bilsthorpe, Nottinghamshire, NG22 8ST**

I look forward to your continued support and assistance to help us deliver an effective service this winter.

Kind Regards

From: REDACTED

Sent: 02 September 2022 16:09

To: Marion Fox Goddard (clerk@fernwood-pc.co.uk) <clerk@fernwood-pc.co.uk>

Subject: Welcome break alcohol licence

Hi

Not sure if council is discussing this as well next Wednesday but I've just read that a 24 hour alcohol sales has been applied for Starbucks at welcome break, (didn't even know they sold alcohol) I think this will be a very bad thing, it will encourage anti social behaviour, litter and due to the location anybody drunk could easily be in danger of the roads /bridge/A1. I cannot figure out how to object to this but hope the council will object.

Regards

REDACTED

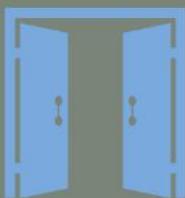


Is it time to put some **unity** back into your **community**?

Would your Village Hall like help facilitating a regular event where people can come together to enjoy good food and drink, access useful information and build connections in a safe and welcoming space?



RCAN are offering five rural communities the opportunity to receive **FREE** support to design, develop and facilitate an event to help their communities come together to **Talk Learn and Connect**.



We know encouraging locals to engage can be a challenge. **RCAN** will work with management committees to identify community need and help host an event that's right for your community.



Register your interest today:
Email jcarterdavies@rcan.org.uk
or **call** 0115 6975800

From: ENGAGEMENT (NHS NOTTINGHAM AND NOTTINGHAMSHIRE ICB - 52R) <nnicb-nn.engagement@nhs.net>
Sent: 02 September 2022 12:25
To: ENGAGEMENT (NHS NOTTINGHAM AND NOTTINGHAMSHIRE ICB - 52R) <nnicb-nn.engagement@nhs.net>
Subject: Have your say to inform the development of a new mental health website for adults

Item

139j

Please see below an opportunity for you to get involved. Please do also share the below information and attached resources with your communities and networks for participation.

Dear All,

Local mental health leads would like to understand the current experiences and feedback of people with lived experience, carers, and professionals, with regards to accessing information on adult mental health services, in Nottingham and Nottinghamshire. This will help inform the expansion of the [NottAlone](#) website, to enable an all-age, single point of access, for mental health information and support in the region and highlight any other avenues for consideration when promoting local mental health services. For further information, please visit: [Current and previous engagement & consultations - NHS Nottingham and Nottinghamshire ICB](#)

How you can get involved

If you are an adult with lived experience, or are a carer or professional, we want to know how you access information for mental health in the region, and what your experience has been like accessing this information online.

There are a number of ways to give us your feedback:

- You can participate in an [online survey here](#) or request a hard copy to complete at your leisure.
- You can share your views by phone.
- You can express your interest in joining a virtual focus group.
- You can request the Engagement Team attend one of your community group meetings.
- You can express your interest in joining a co-production group to support this work on a more ongoing basis.

If you need a hard copy of the survey, want to share your views over the phone or through a virtual focus group, or you would like us to attend a community group meeting, please contact the Engagement Team via nnicb-nn.engagement@nhs.net or call or text 07818580719. Please get in touch with the Engagement Team should you also like to join the co-production working group. Your contact details will be shared with the mental health leads to enable your ongoing participation as part of the co-production group.

We need to complete all engagement on this initiative by 21st October 2022.

We have also attached a leaflet and social media asset that you can use to share and promote this opportunity further.

To request this information in another language or format please contact the Engagement Team at: nnicb-nn.engagement@nhs.net or call or text 07818580719. If texting or leaving a message, please provide your contact details and a member of the team will get back to you.

Many thanks for your support.

Kind Regards,
NHS Nottingham and Nottinghamshire
Engagement Team