



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 16th November 2020 at 7pm
Virtual Meeting via Zoom

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith
 (Chair), J. Weale, M. Weale

District and County Councillors: Neill Mison (District) Keith Walker (County and District)
 left after item 121

Clerk: Marion Fox Goddard

115. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

116. Public Forum

No residents joined the meeting.

117. Apologies for absence

None.

118. Declarations of Interest

None.

119. Approval of the minutes of the Parish Council meeting on 19th October 2020

The Parish Council minutes were approved as accurate record. Proposer: R. Cullen, Seconder: D. Harrison, RESOLVED unanimously. *Councillor B. Smith to sign the minutes and send to the Clerk.*

120. Councillors & Clerk Reports

Councillor J. Newton – Raised concern over the lack of 40mph signage on the B6326 Great North Road. More signage is required as it is not clear to drivers that there is a limit in place. This is particularly concerning with children crossing this road to get to/from the Suthers School. *Clerk to write to NCC regarding this issue. Cllr Walker will also raise this with NCC.*

Councillor M. Weale – Apple Avenue bin store – doors back on, but no lock. Lots of people turned out in Fernwood for Remembrance Sunday which was nice.

Clerk to contact resident/FirstPort

Councillor B. Smith – Detailed that parents are raising concerns about the lack of crossing facilities for Suthers pupils. The children are being put in danger when crossing the road near the Tawny Owl and Lancaster Grange.

Clerk to write to NCC regarding this issue. Cllr Walker will also raise this with NCC.

Cllr J. Weale – Reported that he and other residents are unhappy with the increase in charges from FirstPort. There is no information as to why the bill has gone up. Also, concerned that the Fernwood Residents Association has not had meetings which residents can attend/join to raise concerns and wonders if the association is representing residents appropriately.

Clerk to write to Fernwood Residents Association to ask what is happening with the Residents Association and invite the committee to the January Parish Council meeting.

NOVEMBER Clerk's report	Agenda Item
Update meeting with NSDC rescheduled for December 14 th . Maintenance and land ownership will be discussed.	19/249a 19/297e
Clerk has written to Saint-Gobain Formula/British Gypsum to pursue the idea of extending Cross Lane toward the Southern Relief Road. Still no feedback.	19/294
Village Hall transfer from NSDC to Fernwood Parish Council – Our solicitor has sent proposed changes to NSDC. Awaiting feedback.	19/287b
Long term budget – Figures have been requested from NSDC to assist with this.	19/309e
Meeting with Robert Jenrick to discuss managed estates and land ownership – awaiting date.	20/18
Great North Road (B6326) repairs – Latest feedback (22/10/20) – ‘The area is relatively small so total resurfacing won’t really be an appropriate treatment or one that will be used. It will be repaired yes and but this will involve structural patching. Depending on the need for treatment and the required size of the patches it may well be full width which will appear to be ‘resurfacing’ but I can’t give you a definite answer as I haven’t seen it for quite a while. It will receive the treatment most appropriate for the defects but please don’t think that it will fall short’ Update has been requested as we have been given no timescales.	20/18
Derry’s woodland. See agenda item 125.	20/35e
Covid 19 Update – The village hall currently closed due to National lockdown. Ready to reopen as soon as permitted.	20/33
Signage regarding dogs – new sign on order for the village hall fence.	20/69
Memorials Policy has been published on the website.	20/75
Hollowdyke Lane – 20mph signs have been requested from the developer to remind contractors leaving the site of this limit.	20/94
Antisocial behaviour – Update meeting with NSDC and the Police will be held on 17/11/20. NSDC recruiting new antisocial behaviour officer.	20/99
Dale Crescent – Repairs have been done on the faulty gym item. Suggestions for additional equipment items – see item 128.	20/96
LCP properties are looking in to the 2 street lights which are not working in the car park between the village hall and nursery. Clerk has also reminded them that the Council would like the flower beds to be improved/tied up.	20/107
Streetlight that is out on the path between Dale Way and Rubys Avenue – Clerk has contacted NCC for price for fixing/upgrading these lights. Landowner has asked the Parish Council to arrange/pay for if he will reimburse the Council – see item 125.	20/114g
NSDC cleaner, safer, greener grant – Clerk discussed this with NSDC. Due to the Council having significant reserves and CIL, it is unlikely the grant would be awarded to Fernwood Parish Council. Application needs to ‘demonstrate that without support from the District Council the project/initiative would not be able to proceed at all or to the extent outlined in the application’ and ‘able to demonstrate alignment to parish priorities.’	20/114l

121. County Councillor and District Councillors Reports

Councillor Walker – detailed that the District and County Councils are working very hard to support residents and organisations during the pandemic/lockdown and they are doing a fabulous job. He asked that the Parish Council bear with them during this time and give them time – three to four months and see how things are going.

Councillor Mison – detailed that many NSDC officers have been reassigned to different jobs during the pandemic and agreed that they are working very hard. Noted the filling station application has been approved and that NSDC are sending a comprehensive response to the Government on the proposed new planning laws as there are concerns regarding some of the proposals.

122. Finance

a. Bank reconciliations circulated to members previously – noted.

b. Income 2020/21 Total	£
Regular Hire	5662.10
Other Hall Hire	35.25
Commission	363.84
CIL	83,263.36
Covid Business Grant	10,000.00
Feed in tariff	792.34
Precept	70,008.00
VAT Rebate	1481.00
Interest	321.36
Advertising income	70.00
Total	£171,997.25

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (November)			4630.96	BACS
Parish Council					
Zoom	Online meeting platform	14.39		14.39	BACS
SLCC	Training (National Conference)	30.00		30.00	CARD
Royal British Legion, Balderton Branch	Individual Items – Wreaths	66.00		66.00	BACS
NSDC	Repairs Gym Equipment Dale Crescent	720.00	144.00	864.00	BACS
Printer Consumable Supplies	Stationery	6.54	1.31	7.85	CARD
Amazon EU S.a.r.l. UK branch	Stationery	16.25	3.25	19.50	CARD
ShenZhenShiShouXiKeJiYouXianGongSi	Cable ties	8.29	1.66	9.95	CARD
Village Hall					
1&1	Email provider & domain	17.97	3.59	21.56	BACS
Amazon EU S.a.r.l. UK branch	Individual Items – BT Mesh Wifi boosters	159.21	31.84	191.05	CARD

Amazon EU S.a.r.l. UK branch	Individual Items – Microwave	45.82	9.17	54.99	CARD
London General Insurance	Microwave insurance	6.09		6.09	
BT	Phone and Broadband	246.30	49.26	295.56	BACS
Brighter Bills	Mobile Phones	29.06	5.81	34.87	BACS
Chair Technologies	Mouse	4.49	0.90	5.39	BACS

d. Items of Expenditure considered

Expenditure	Budget Area	Total £	
BT Cloud phone Contract and Handset	Phone and broadband	151.35 plus VAT per quarter 108.45 plus VAT	Unanimously agreed. Prop.: R. Cullen, Sec.: J. Weale
Loft Insulation	Individual Items Village Hall	2180 plus VAT	Unanimously agreed to spend no more than £2180. Prop.: M. Weale, Sec.: H. Micah

Clerk to arrange BT Cloud phone and broadband contract and handset and get third quote for the insulation before proceeding with this work.

e. To discuss and decide on savings accounts – The Council unanimously agreed to place £85,000 in the Yorkshire Building Society 24 month term deposit account. *Clerk to arrange.*

123. **Planning and Licensing**

a. Planning applications considered:

20/02017/FUL	Erection of Detached Extension to form Multi-Activity Room	Spectrum Wellness, Spectrum Physiotherapy , Cross Lane Fernwood Business Park, Fernwood	The Council unanimously agreed to Support this application.
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124. **Policy Review**

a. New policies that were considered

- i. Internet Policy and Procedure – The Councillors unanimously agreed that no changes were required to this policy. Prop.: H. Micah, Sec.: J. Newton.

b. Documents reviewed

- i. [Complaints Procedure](#) The Councillors unanimously agreed that no changes were required to this policy.
- ii. [Code of Conduct for Members](#) The Councillors unanimously agreed that no changes were required to this policy.

Clerk to update the Internet Policy and Procedure to reflect social media can be used for Council business where appropriate and to publish on the Council website and copy to all staff.

125. **Discussion and agreement on how to proceed regarding possible purchase of land behind Fernwood Day Nursery and Street lamps that need repair**

Since the last meeting costs have been established for the tree work, path and light repairs. The Council agreed to ask the landowner the lowest price he would be prepared to accept based on these costs.

Clerk to write to the landowner to ask the lowest price he would be prepared to accept, with details of the costs. The need for tree work to be done within 1 month and the potential benefit of the Council taking over the liability to be included.

126. Discussion regarding street names for new developments

The Clerk had looked back and found suggestions from RAF Balderton Research Group from 2018: Dakota, Meteor, Millington, Timmerman, Couzin-Wood, Peck, McConnell, Brumpton and Lorimer – It was agreed to suggest these names for new streets in the first instance when NSDC request suggestions. It was agreed to use Nottinghamshire and Lincolnshire RAF base names, following this.

127. Discussion and agreement on how to proceed regarding developer signage in the village that does not have planning permission

There are still developer signs in the village that do not have planning permission. The Council agreed that we should raise this with planning enforcement.

Clerk to photograph the signs and write to planning enforcement.

128. Update on possible new play items on Dale Crescent Green

Two play equipment companies have submitted designs for play equipment on Dale Green and we are awaiting one more design. It was agreed to consult with all properties that look out onto Dale Green with respect to this idea before moving any further with this. Piping under the green needs to be investigated.

Clerk to write a consultation document and distribute to residents around the green.

129. Village Hall Management

- a. The Council noted the notes from the Village Hall Management group held on 4/11/20.
- b. The Council agreed the Christmas shut down period for the Village Hall – 24/12/20 - 3/1/21 inclusive.

130. Correspondence

- a. Email inviting the Council to apply to gain a Bronze Award in the Defence Employer Recognition Scheme from the Ministry of Defence – The Council agreed to apply for this. *Clerk to organise.*
- b. Email regarding signage on Hollowdyke Lane – *Clerk to write to Barratt David Wilson Homes about this.*
- c. [Nottinghamshire Recovery Action Plan](#) – noted.
- d. Request for lights to be fixed on the path between Dale Way and Ruby Avenue – noted. See item 125.
- e. Email raising concerns that the FirstPort management charge has increased – noted see item 120.

Meeting closed at 9.10pm

Next Meeting: Monday 18th January 2021, 7pm