



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 28th March 2022 at 7pm
at Fernwood Village Hall

Present: Parish Councillors: R. Cullen, D. Harrison H. Micah, J. Newton, B. Smith
 (Chair), J. Weale, M. Weale

Clerk: Marion Fox Goddard

County Councillor: J. Lee (from 19:00 to item 40)

District Councillor: I. Walker (from 19:50, from item 38 to item 40)

Agenda, reports and accompanying information for this meeting is available on the Council's website here: [FERNWOOD PARISH COUNCIL \(fernwood-pc.co.uk\)](http://fernwood-pc.co.uk)

31. Declaration of intentions to record the meeting

Fernwood Parish Council and Councillor Lee.

32. Public Forum

Two residents joined the meeting to discuss the following issues:

- Cars parked on pavement on Goldstraw Lane – It was reported that residents are still parking on the path making visibility pulling out of Youngs Avenue poor. This was discussed at some length. The resident will speak to car owners again – *Parish Council to add an article to the October gazette regarding considerate parking and send resident NCC feedback that was received on mirrors.*
- Tall Silver Birches on Dale Green — The resident has looked into solar panels requirements and established that the density of the trees further across Dale Green would be a problem for installing solar panels, so the Silver Birches are not the main issue.
- Unclear who is responsible for maintenance of hedges affecting access to homes with shared access – Resident has sent further details to the Clerk so this can be investigated – *Clerk/Councillor Cullen to look at details that have been sent but it is likely the resident will need to take legal advice on this.*
- Raised concerns regarding children damaging the trees on Dale Green.

33. Apologies for absence

None.

34. Declarations of Interest

None.

35. Approval of the minutes of the Parish Council meeting on 21st February 2022

The Parish Council minutes were approved as accurate record and signed by the Chair. Proposer: R. Cullen, Seconder: J. Weale, RESOLVED unanimously.

36. Councillors & Clerk Reports

Councillor J Weale – Asked if there would be an agenda for the meeting with NSDC officers in May. Clerk confirmed that this will be issued closer to the date.

Councillor Cullen – Reported that he had attended a liaison meeting with Barratt David Wilson Homes and Allison Homes earlier that day. BDWH plan to open some of their park equipment in July but not all of it. They have committed to sending projected delivery dates for public open spaces.

MARCH Clerk's report	Agenda Item
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council –Target date for completion: October 2022. Meeting has been scheduled with NSDC.	21/46c
Derry's woodland purchase – We are very close to completion. As soon as we get this land into Parish Council ownership, we will arrange our suppliers to tidy up this area and make necessary repairs.	21/30 20/114g 21/125di
Trees – Awaiting date for tree surveys for the Village Hall and Dale Green. Contractor has been informed that we will require the tree work recommended for the woodland behind the nursery (once the land belongs to the Parish Council), so all this work is likely to be done together.	22/8dii -iv
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH which may help with clarifying who is responsible for the area in front of the substation.	21/87e
Townhill Square/Cormack Lane adoptions — BDWH are awaiting an update on the adoption from NCC – Cllr Lee has also received an enquiry regarding this and is seeking updates from County Council officers. Awaiting update from NCC.	21/87h
Signage for the park – is up and an article has been added to the April Fernwood Gazette.	21/98
Youth Initiative – Youth Club will open on 22/4/22. This has been covered in an article in the Fernwood Gazette and posts will be added to Fernwood social media closer to the time. Building induction has been conducted with the leader of the group.	21/127
Antisocial Behaviour – A meeting was held with NSDC's CCTV manager to discuss options for permanent CCTV in this area. <i>Clerk to work with Police and Antisocial behaviour officer to build a business case for this.</i>	21/149
Radar speed signs on Goldstraw Lane/Dale Way – Cllr Lee is arranging a temporary solution but at this stage we do not have a date when they will be installed.	21/152
Administration Assistant – due to unforeseen circumstances, the role has become vacant again - <i>Clerk to liaise with personnel committee regarding recruitment.</i>	21/156
Meeting with local MP – This was requested on 9/2/22 (again) but so far no date has been offered.	21/154
Request for signage for Fernwood from the Balderton roundabout – Feedback from NCC - they don't want to do this at his time.	21/154
Coat of Arms – Letter has been sent to request the granting of Arms. They have requested some details about the initiation of Fernwood Parish Council which requires the Clerk to go to the Nottinghamshire Archives – <i>Clerk to go.</i>	21/154
Jubilee Celebrations – plans are well underway for a community celebration on the evening of 2/6/22. We have applied for a road closure to keep everyone safe.	21/159

Construction traffic improved directional signage – still not in place. We will get an update from Barratt David Wilson Homes when we meet them at the end of this month.	
Water Tower, Goldstraw Lane – broken fencing to the rear of the tower still has not been fixed. The owner met the Clerk on 21/3/22. He plans to resubmit the plans that were approved last time and wishes to work with the community. He has got quotes for the fencing but has received a letter from NCC which has specific supplier requirements which he needs to check before instructing a contractor.	
Scrapyard – No further feedback from NCC regarding activity on this site. Correspondence has been copied to Cllr Lee as requested. <i>Clerk to copy email to Councillor Lee again.</i>	22/6
NSDC/NCC/National Highways were sent a letter regarding the concerns regarding all the traffic works and the closure of Hollowdyke Lane – National Highways have responded to say the work is not in their remit. No official response from NSDC. NCC response has been received via Councillor Lee – <i>Clerk to add to the April agenda.</i>	22/24
Dog Poo Complaint – A Facebook post has been added and the April Gazette has an article about this. NSDC has been contacted and they will be doing some patrols in the area. They do not have any signage that we can have at the moment but have committed to providing some when they have it.	22/28g
Ditches responsibility on Hollowdyke Lane – a note has been sent to NSDC regarding this and they have asked their solicitor to look into this.	22/28f
Representatives from Fernwood Parish Council met the Senior Construction Manager looking after the new services being built in Fernwood. The services will include a Petrol Station, Pret A Manger, Greggs, Burger King with drive through, Starbucks with drive through, Shop (brand to be decided), Gaming Zone, 42 HGV spaces, 12 EV charging spaces, Just Eat/Deliveroo will be used Petrol station/shop/fuel – 24 hours. A minimum of 65 jobs will be created. Roadworks - In approximately June/July, 8 weeks worth of roadworks will be required to do work to improve access to the site including some work on the B6326. This will need traffic control for this period. If there are no delays, Welcome Break aim to open the services at the end of September 2022. The Parish Council will meet with them monthly for updates.	22/20
NSDC's Conservation Officers will come to the April Parish Council meeting to discuss non-heritage assets.	22/28e
Village Hall – Heating pipework has been booked. Remaining action points yet to be completed due to workload.	

37. County Councillor and District Councillors Reports

Councillor Lee - asked to be allowed to be included in the discussion in exempt item 42 or to meet with the Council after the meeting. The Council did not agree to either of these requests but did agree to meet with Councillor Lee at a future date. *Clerk to arrange a meeting to discuss communications.*

- reported the following items regarding Fernwood: Funding has been allocated for great North Road/William Hall Way – Fernwood – Crossing improvements £25-£50,000 and cul de sac sign for Plum Way.
- reported on further NCC county initiatives on education and potholes repairs.
- invited Parish Councillors to join him on his weekly walkabouts and requested all communications to NCC be directed through him.

Councillor Walker reported that NSDC is moving to cabinet style system in May. (This was covered at the beginning of item 38 when Councillor Walker arrived.

38. Finance

- a. [Bank reconciliation](#) – noted.
- b. Year to date income – noted.
- c. Expenditure since last meeting under delegated powers/previously agreed expenditure - noted
- d. Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
i. Jubilee celebration expenditure -	Events	5000	The Council unanimously agreed to spend up to £5000 on the Platinum Jubilee event. Prop.: R. Cullen, Sec.: M. Weale
ii. Parish Online (mapping tool)	Software/licenses	118.80	Unanimously approved Prop.: R. Cullen, Sec.: J. Newton

- e. The Council noted the National Joint Council for Local Government Services 2021/22 National Salary award.

39. Policy

New document considered:

- a. [2022/23 Action plan and 2021/22 review](#)

The Councillors unanimously agreed to approve this. Proposer: J. Newton, Seconder: R. Cullen - *Clerk to add to the Council's website.*

Current documents that were reviewed:

- b. [Expenses Policy](#)
- c. [Grants Policy](#)
- d. Lone Working Risk Assessments
- e. [Planning and Maintenance Strategy](#)
- f. [Training and Development Policy](#)
- g. [Village Hall Management Group Terms of Reference](#)

The Councillors unanimously agreed that no changes were required to items b-g. Proposer: M. Weale, Seconder: J. Newton.

40. Correspondence

- a. Email encouraging feedback on the [Boundary Commission for England \(BCE\) public consultation](#) on its proposed map of constituencies – noted.
- b. NALC Guidance on what Councils can do to help the Ukraine – noted. The Council agreed to add Help for Ukrainians in Fernwood to the April agenda so the Council can formally discuss what Fernwood Parish Council can do to offer to help. *Clerk to add to the agenda.*

The Council unanimously resolved to exclude the public and press. Proposer: R. Cullen, Seconder: J. Weale.

EXEMPT ITEMS

Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972

41. Personnel Committee Minutes

The Council noted the Personnel Committee minutes.

42. Consideration of the Personnel Committee's recommendation on how to proceed with Communication issues with Nottinghamshire County Council

The Council unanimously agreed to proceed with the recommendations made by the Personnel Committee.

Meeting closed at 21:10

Next Meeting Monday 25th April, 7pm Fernwood Village Hall