



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held at 7.00 pm on 24 April 2017
at the Fernwood Village Hall, Rubys Avenue, Fernwood**

Present: Councillors: D Harrison, P Murray, M Phelan, B Smith (Chair), J Weale, M Weale
District Councillors K Walker and N Mison (Part)

Clerk: Caron Ballantyne

In Attendance: Assistant Clerk – Marion Fox Goddard
0 members of the public

45.Public Forum

No members of the public present.

46.Apologies for absence

Apologies received from Cllr Mike Hartley and accepted.

47.Declarations of interest

None

48.Approval of the minutes of the last meeting of 20th March 2017

Minutes were approved as an accurate record of the meeting and were signed by the Chair.

49.Councillors & Clerk Reports

Councillor M Weale

Nothing

Councillor J Weale

Nothing

Councillor Harrison

Nothing

Councillor Smith

Neighbourhood plan has been examined, currently awaiting the report from the examiner.

Email from PC Ellie Smalley with regard to driver behaviour in the village carpark, which has identified a new group of people. The person whose vehicle has been identified has been spoken to and asked to spread the word about the scheme currently being run by the Police

Councillor Murray

Email from member of the Residents Association about the FCJMP, this is in hand and minutes and relevant documents are now posted to the Parish website.

Councillor Phelan

There appears to be a communication issue with the RA – unclear how to resolve this.

Clerk

	Agenda Item
David Wilson Homes Signs at the entrance to Fernwood – have been discussed with Nottinghamshire County Council Highways again – still awaiting update from them.	17/21
Proposed Planning Meeting – Awaiting Cllr K Walker.	17/27
CCTV – landowner contacted to arrange meeting – meeting held, all agreed, awaiting confirmation in writing.	17/29
CIL Draft Charging Schedule submitted to NSDC	17/38c
Section 137 Grant for Under 11’s Football – Additional information requested (see agenda item 17/53).	17/40a
Additional litter bins – NSDC contacted, awaiting information on how to progress this matter.	17/41
Additional CCTV cameras installed.	17/42a
Speech Dialler – currently being investigated with current alarm provider.	17/42b
Branded items – Fleeces and Polo Shirts Ordered. Lanyards Purchased, ID cards produced, where photo available.	17/43
New Councillor Training booked for all Councillors on Thursday 27 th April at Epperstone.	17/44b

Other Matters

Public Consultation event for Larkfleet Homes development held and appears to have been well received. Subsequently an article has appeared in the Advertiser.

Free Dog poo bags – awaiting dispensers before putting in grit bins.

Assistant Clerk has now completed her 6 month probation period – Appointment to be made permanent.

50. County Councillor and District Councillors Report

Cllr N Mison

Nothing to report as there has been no full council meeting.

Cllr K Walker

Meeting with the MP at Balderton, no reply has been received, Roger Blaney is now taking this up.

51. Planning

a. Applications

17/00518/RMA	Land South of Bowbridge Lane	Reserved Matters comprising Parcel 1a landscaping with Key Phase 1 – SUPPORTED – would like to mention the need for the road network to be developed as part of this development.
--------------	------------------------------	---

b. Decisions to note

none		
------	--	--

- c. Larkfleet Homes Proposed Development – Statement in the Newark Advertiser. From the article, there is a concern about the setting up of another Management Company for the new developer. The Parish Council should not be spending money on maintaining others' land as it has no authority to do so. Resolved that the Parish Council should meet with NSDC Chief Executive to try and ensure that this development transfers the land at the end of the development to the Parish Council and not to a management company. District Cllr N Mison to try and set up this meeting as a matter of urgency at Kelham Hall.

52. Finance

- a. Bank reconciliation for the year end circulated to members previously – noted.
b. Items of income

b) Income	Total
Regular Hire	£1,501.31
Other Hall Hire	£456.28
Precept Grant	£34,928.50
HMRC VAT rebate	£1,051.28

- c. Items of expenditure paid by Direct Debit/Standing Order or Items of expenditure approved under delegated powers since the last meeting.

Payee	Budget Area	Net	VAT	Total	Payment Method
Various	Salaries	£2,923.46		£2,923.46	BACS
Blue Castle Waste	Trade Waste - Village Hall	£55.60	£11.12	£66.72	DD
Corona Energy	Utilities - Gas	£241.57	£12.08	£253.65	DD
Corona Energy	Utilities - Gas	£262.40	£13.12	£275.52	DD
1&1	Subscription - Parish Council emails	£1.99	£0.40	£2.39	DD
BNP Paribas	Copiers and Copies	£175.70	£35.14	£210.84	BACS
Blue Castle Waste	Trade Waste - Village Hall	£55.60	£11.12	£66.72	BACS
Severn Trent Water	Utilities - Water	£37.66		£37.66	DD
British Gas	Utilities - Electricity	£325.13	£16.25	£341.38	BACS
Interserve	Watersafe Contract	£117.67	£23.54	£141.21	BACS
NSDC	Trade Waste - Dog Poo Bins	£1,564.68	£312.94	£1,877.62	BACS
1&1	Subscription - Parish Council emails	£1.99	£0.40	£2.39	DD
Kestronics Ltd (Amazon)	Individual Items – Lanyards and Card Holders	£37.80	Nil	£37.80	Debit

Noted.

- d. Items of Expenditure to be approved (to be paid by BACS)

Payee	Budget Area	Net	VAT	Total
NSDC	Trade Waste - Dog Poo Bins	£1,564.68	£312.94	£1,877.62
Securetec	Maintenance Contract for CCTV	£839.00	Nil	£839.00

Resolved that these were approved

- e. Dog Bin Agreement for 2017/2018 to be approved – Resolved that no changes were required.
- f. To consider draft annual governance statement to be submitted to the auditors. Resolved that this reflects the current situation.

53. Section 137 Grant Applications

- a. Under 11's Football – additional information provided as requested. Resolved that a grant is awarded of ½ of the cost of the goals (£300). This will be awarded when evidenced that match funding in the form of a grant from another organisation has been obtained.

54. Parish Matters

- a. Annual Parish Meeting – to agree agenda and arrangements for the meeting. The Parish Chairman to put together an agenda. This will be published on the website and Councillors to speak to village groups about attending and share the agenda with them once published.
- b. Village Events - Resolved that the Parish Council would continue to manage these events. Assistant Clerk to post this to the Website and Facebook to try and seek volunteers to take both of these events forward (Summer Fete & Fireworks).

55. CCTV

Replacement Hard Drive(s) to be considered. Resolved to replace both hard drives.

56. Equipment/Supplies

- a. Replacement Answer Phone and Handsets. Resolved that these are replaced as currently not charging.
- b. Energy Contracts – Resolved that Clerk/Assistant clerk progress this to achieve the best deal possible for the village hall.

57. Fernwood Central Joint Maintenance Panel (FCJMP)

- a. To nominate and agree additional members from the Parish Council, following FCJMP resolution to increase numbers of representatives. Jim Weale would like to step down from this group, which would leave a vacancy in addition to the two additional posts required. Resolved that Mollie Weale, Mike Hartley and Michael Phelan would fill these vacancies on the FCJMP.
- b. To discuss and agree action in relation to First Port proposals for new site vehicle. Resolved that the vehicle is leased. 3 quotes to be obtained. Cllr P Murray to communicate this to the Residents Association.

58. Correspondence

- a. Chuter Ede Year 5 DARE Graduation. Resolved that Cllr J&M Weale to attend, if Cllr Murray is available he would also like to attend. Parish Clerk to advise the school of the attendees.

- b. Notts County Football in the Community – Funding Request. Resolved that this is not supported, enough support is given to local football teams already.
- c. First Port request to access Village Hall Facilities. Resolved that they are welcome to use the facilities when the building is open.
- d. Reboot Notts information. Resolved that leaflets are placed in the foyer and information posted to Facebook.

Meeting closed at 20:45pm