



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 15th June 2020 at 7pm
Virtual Meeting via Zoom

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith
 (Chair), J Weale, M. Weale

Clerk: Marion Fox Goddard

65. Public Forum

No-one joined the meeting.

66. Apologies for absence

None.

67. Declarations of Interest

None.

68. Approval of the minutes of the Parish Council meeting on 18th May 2020

The Parish Council minutes were approved as accurate record and were signed by the Chairman.
 Proposer: R. Cullen, Seconder: J. Weale, RESOLVED unanimously.

69. Councillors & Clerk Reports

Councillor J. Weale – Reiterated that we need to get the B6326 between the Goldstraw and Dale roundabouts sorted and the developer signage removed as requested by planning enforcement.

Councillor Harrison – developer signage – as Cllr J. Weale.

Councillor Micah – Expressed concerns over dogs being walked off lead after being approached by aggressive dogs for a second time. Requested signage for dogs to be kept on leads. *Clerk to add to the agenda for discussion/agreement how to proceed at the July meeting.*

Clerk's report	Agenda Item
Virtual meeting has been held with Matt Lamb (NSDC) to discuss maintenance in the new developments, the possibility of bringing the park provision in Fernwood North forward, Fernwood Central land ownership. Matt Lamb has said he'll get an update on the legal work.	19/249a 19/297e
Newark Town Fund Bid – Clerk attended a virtual Parish Council Consultation on the Newark Town Deal. Raised the lack of public transport in the village as an issue.	
Clerk has written to Saint-Gobain Formula/British Gypsum to pursue the idea of extending Cross Lane toward the Southern Relief Road. No feedback to date.	19/294
Printer contract – Waiting for normal working arrangements to resume to arrange installation.	20/9d

Draft contract has been received for the Village Hall transfer from NSDC to Fernwood Parish Council – this has been sent to our solicitors. The solicitor fees have increased since originally quoted due to the delay/change of rate.	19/287b
Long term budget – Figures have been requested from NSDC to assist with this.	19/309e
Double Yellow Lines on Fernwood Business Park are planned for w/c 20/07/2020	PS19/85
It has been established that the 2 streetlights which are out on the path between Rubys Avenue and Dale Way (through woodland) belong to Derry's. NCC are prepared adopt these if they are brought to NCC standard.	20/18
Meeting requests – Robert Jenrick. and John Robinson (NSDC). New dates to be organised after the Coronavirus restrictions have been lifted.	20/18
Great North Road (B6326) – Councillor K. Walker has raised this with the County Councillors that look after roads. The Parish Council has suggested this work is done at the same time as the Toucan Crossing installation.	20/18
Complaint regarding marketing signage. Planning enforcement has asked for much of the signage to be removed. Barratt David Wilson Homes are submitting a planning application. Their staff are furloughed so cannot remove the signs at this time. An email has been sent to Barratt David Wilson Homes (5/6/20) to get this moving again now the builders are back on site.	PS20/13
Highways England yet to respond re. signage to Fernwood from the A1	PS20/16
Derry's woodland – tree survey and valuation to be organised after the Coronavirus restrictions have been lifted.	20/35e
Covid 19 Update – So far, the Parish Council has been able to help 1 resident in Fernwood with shopping and 6 non-Fernwood residents with prescription collections. The village hall is still closed. The caretaker is doing more maintenance at the hall and the Clerk continues to work from home. We have successfully applied for a Covid Business Grant for £10,000.	20/33
Owner of the Clock Tower has agreed to contact the Parish Council, should the sale fall through.	20/62

70. County Councillor and District Councillors Reports

Prior to the meeting Councillor Walker reported to the Clerk that he has been in contact with County Councillors regarding the work required between the B6326 between the Goldstraw and Dale roundabouts.

71. Finance

a. Bank reconciliations for May circulated to members previously – noted.

b. Income 2020/21 Total	£
Regular Hire	316.95
Other Hall Hire	-101.00
Commission	363.84
CIL	83,263.36
Covid Business Grant	10,000.00
Feed in tariff	126.00
Precept	35,004.00
VAT Rebate	-
Interest	119.63
Total	129,092.78

c. Expenditure since last meeting under delegated powers/previously agreed expenditure

Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (June)			4507.83	SO/BACS
Parish Council					
Apogee	Printing and copies	139.75	27.95	167.70	BACS
Zoom	Online meeting platform	14.69		14.39	BACS
B. Boyer	Internal Audit	62.50		62.50	BACS
DPS Trading	Stationery	6.57	1.32	7.89	CARD
M. Fox Goddard	Expenses	49.70		49.70	BACS
Village Hall					
Brighter Bills	Mobile phones	30.80	6.16	36.96	BACS
1&1	Email provider & domain	7.98	1.60	9.58	BACS
Waterplus	Water	55.21		55.21	BACS
Blue Castle	Waste Collection	124.92	24.99	149.91	BACS
Ironmongery Direct	Door protectors	22.95	4.59	27.54	CARD
M. Dickinson	Expenses (decorating materials)	28.56	5.71	34.27	BACS

d. Items of Expenditure considered

Expenditure	Budget Area	Total £	
Gas supply contract – 3 year contract Crown with Energisave	Utilities	£2376.57	Unanimously Agreed Prop.: J. Newton Sec.: J. Weale
Covid signage/screen/hand sanitiser station for when the hall reopens	Village Hall individual items	– £1000	Unanimously Agreed Prop.: M. Weale Sec.: D. Harrison

Clerk to arrange.

Councillor Newton suggested looking into fogging for the hall which can give long lasting protection. *Cllr Newton to send details to the Clerk.*

e. Internal Audit report for 2019/20 - noted

f. Financial year end

- i. Annual governance statement 2019/20 - The Council unanimously resolved to accept the annual governance statement and this was duly signed by the Chairman and clerk. Prop.: H. Micah, Sec.: J. Newton
- ii. Financial return for the year 2019/20 – The Council unanimously resolved to accept the financial return and this was duly signed by the Chairman. Prop.: R. Cullen, Sec.: D. Harrison.

72. Planning and Licensing

a. Applications considered

20/00799/FUL	33 Marron Court Fernwood	Householder application for proposed single storey rear kitchen garden room extension	Unanimously agreed to SUPPORT this application. Prop: D. Harrison, Sec: M. Weale.
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b. Planning decisions made by NSDC since the last meeting which were noted.

20/00429/ADV	Erection of 8 Flag Pole Advertisements and 4 Pole Mounted Signs	Land Off Dale Way and Goldstraw Lane	Refuse Advertisement Consent
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73. Policy Review

- a. Model Publication Scheme – The updated scheme was unanimously agreed. Prop.: R. Cullen, Sec.: H. Micah.
- b. [Fernwood Village Hall Fire Emergency Plan](#)
- c. [Fernwood Village Hall Fire Safety Policy](#)
- d. [Sickness Absence Policy](#)
- e. [Grievance and Disciplinary Policy](#)
- f. [Anti-Bullying and Anti-Harassment Policy](#)
- g. [Working Relationships between Councillors and Council Employees Policy](#)

The Council unanimously agreed to make no changes to item 73b - 73g. Prop.: R. Cullen, Sec.: D. Harrison.

Clerk to publish on the Council's website

74. Section 137 Application

- a. Marie Curie Nottinghamshire – The Council unanimously agreed to give £150 to this cause under LGA 1972, S 142 (2) (a).

Councillor Newton suggested making a donation to Beaumont House. *Clerk to add to the agenda for discussion/decision at the next meeting and ask Beaumont House if they would accept a donation.*

75. Correspondence

- a. Response from Via East Midlands following Fernwood Parish Council's enquiries about the Toucan Crossing – noted.
- b. Response from Via East Midland regarding reducing speed limits in Fernwood – noted.
- c. MyFernwood Suggestion of memorial bench – The Parish Council does not have a policy on this and these are often arranged by the family of the deceased person. *Clerk to respond and research this and bring a proposed policy to a future meeting.*
- d. Allotment requests – *Clerk to investigate options and produce a report for consideration to a future meeting.*
- e. Email regarding Moles in meadow/resident's garden – This is not something the Parish Council has jurisdiction on. *Clerk to feedback.*
- f. Complaint about construction traffic in the village – Since the building work has recommenced there has been some evidence of construction traffic in the village. Some reports have not been related to the construction when investigated. Concerns over

litter/damage to the verges from the traffic have also been raised but no evidence provided. *Clerk to continue to log/deal with complaints and request evidence of damage/litter.*

76. Exempt Business – Personnel

Confidential item

Meeting closed at 9.00pm

Next Meeting: Monday 20th July 2020, 7pm

DRAFT