



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 15th March 2021 at 7pm
Virtual Meeting via Zoom

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith
 (Chair), J. Weale, M. Weale

Clerk: Marion Fox Goddard

35. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

36. Public Forum

2 people joined the meeting. Carl Meacham of Fernwood Community Church brought a suggestion of having a Fernwood Trail. The Parish Council welcomed the idea and agreed that the Village Hall Management Group could work with Carl on this.

Clerk to arrange a meeting to move this concept forward.

37. Apologies for absence

None.

38. Declarations of Interest

None.

39. Approval of the minutes of the Parish Council meeting on 15th February 2021

The Parish Council minutes were approved as accurate record. Proposer: R. Cullen, Seconder: J. Weale, RESOLVED unanimously. *Councillor B. Smith to sign the minutes and send to the Clerk.*

40. Councillors & Clerk Reports

Councillor Harrison – Has discovered that there was an Ice House in Fernwood and is researching this.

Councillor Micah - Met with Sally Ward on March 9th to discuss ideas on consultation, working to get a collective community voice and the Localism Act 2011.

Councillor Cullen – Attended the Barratt David Wilson Home Liaison meeting on March 9th (See Clerk's report).

Councillor Newton – Would like to start work on the flower beds in the car park (owned by LCP but requires approval). Clerk reported that LCP has been asked but they have yet to respond.

Councillor Smith – Attended an Open Spaces Strategy Presentation from NSDC with the Clerk. The Strategy is currently confidential but the Parish Council has been asked to feedback on it. It will then go out to public consultation. Is concerned about the litter accumulating on the land belonging to Strawsons across the B6326 and on the roadside.

Clerk to contact LCP Properties again regarding the flowerbeds, read the Localism Act 2011, respond to NSDC regarding the Open Spaces Strategy and contact Strawsons and NCC regarding the litter.

MARCH Clerk's report – to be included in the minutes	Agenda Item
Following the Parish Council's meeting with NSDC in December , examples of issues Fernwood residents have had with selling/remortgaging their homes and paying debt to the management company have been shared with NSDC.	19/249a 19/297e
No feedback from Saint-Gobain Formula/British Gypsum following attempts to pursue the idea of extending Cross Lane toward the Southern Relief Road.	19/294
Village Hall transfer from NSDC to Fernwood Parish Council – Our solicitor still awaiting feedback from NSDC.	19/287b
Meeting with Robert Jenrick to discuss managed estates and land ownership – still awaiting date. However, Barratt Homes has now responded to Robert Jenrick's letter (July 2019) which asked if Barratt David Wilson Homes would consider handing over the ownership of the open space land to Newark and Sherwood District Council who in turn could hand it over to Fernwood Parish Council and if not why. The Parish Council have met with Newark and Sherwood District Council (15/3/21) and they have agreed that they will work with us to get the land transferred into public ownership. See items 46c & d	20/18
Great North Road (B6326) repairs – The repairs were completed w/c 1/3/21	20/18
Derry's woodland purchase - Awaiting map of the area that is being sold to Marron Court residents so that we can have the area the Parish Council is purchasing mapped. Meeting arranged with the Nottinghamshire Wildlife Trust on April 15 th to discuss the best way to look after this area. The urgent tree work has been done.	21/30
Covid 19 Update – The village hall is still closed again due to National lockdown but will reopen to activities that are allowed on April 12 th subject to Government roadmap timescales being met. A further Local Restrictions Support Grant has been received for up to March 31 st .	20/33
Signage regarding dogs – new sign for the village hall fence has been chased.	20/69
Streetlights that are out on the path between Dale Way and Rubys Avenue – This has been raised with the owner of these lights. Once the woodland sale has been completed the Parish Council will be able to arrange repair them if the owner hasn't done so in the meantime. <i>Clerk to obtain quotes in readiness for this.</i>	20/114g
Antisocial Behaviour Update – Councillors J. and M. Weale and the Clerk have met (virtually) NSDC's new Antisocial Behaviour Officer, Lynne Oxlade. This problem seems to have reduced but we will continue to monitor it. Lynne has committed to find out when the CCTV covering the bus stop will be in place so the glass can be replaced.	
Update following Barratt David Wilson Homes Liaison Meeting <ul style="list-style-type: none"> • Estimated date for work on the Goldstraw roundabout – end March/beginning of April – this will take approximately three weeks. There will be traffic management in place and the work will be done in the day time. • In total, approximately 40 new houses are occupied and 75 partly constructed. David Wilson Homes will be starting their second phase in April in the field behind the school (on the opposite side of Spring Lane to where they are currently building). Initial work will be on roads and sewers. Barratt Homes will be starting their second phase in September – this is behind the phase that is currently being built (further from the centre of the village). • A one-way system is in place and wheel wash being used to minimise the dirt on Hollowdyke Lane. • Still awaiting approvals on the path between Spring Drive and Thomas Road – no date given. 	

<ul style="list-style-type: none"> Reported that NCC officer has said that there should be no changes to the signage on Hollowdyke Lane – <i>Clerk will contact to explain that the children crossing signs are in the wrong place and that there are no 20mph signage in one direction</i> An offer was submitted for the scrap yard but this has moved no further. 	
The April issue of the Gazette has been printed and will be delivered by Councillors and the Clerk before the end of March. Local businesses have been invited to advertise. Includes articles from Fernwood Residents Association and local churches and updates on Fernwood Parish Council's strategy and action plan.	
New Dog Poo Bin – On Deeke has been installed.	21/25d

41. County Councillor and District Councillors Reports

None

42. Finance

a. Bank reconciliations circulated to members previously – noted.

Bank Reconciliation Fernwood Parish Council

Period Ending 28-Feb-21

Prepared by: *Marion Fox Geddard, Clerk*

Date: 02 March 2021

Approved by:

Date:

Balance per bank statement as at 28-February-2021

	£	Total £
TSB Current Account - Parish Council	£25,101.74	
TSB Reserve Account - Parish Council	£60,339.06	
Unity Trust - Parish Council	£49,618.47	
TSB Current Account - Village Hall	£3,242.46	
TSB Reserve Account - Village Hall	£7,160.69	
Unity Trust - Village Hall	£13,802.74	
Nationwide	£83,263.36	
Clydesdale and Yorkshire	£85,000.00	
Petty Cash	None held	
		327,528.52
Less: any unpresented cheques/BACS payments at 28-February-2021		£0.00
Add: any unbanked cash / cleared cheques at 28-February-2021		£0.00
Net bank balances as at 28-February-2021		<u>£327,528.52</u>

The net balances reconcile to the Cash book (receipts and payments)

CASH BOOK

Opening Balance	£116,643.37
Add: Receipts in the year	£292,008.19
Less: Payments in the year	£81,123.04
Closing balance per cash book as at 28-February-2021	<u>£327,528.52</u>

Ringfenced Amounts in the Parish Council Reserve Account/Nationwide

CIL	£80,073.36
General Reserve	£60,339.06
	£140,412.42

b. Income 2020/21 Total	£
Regular Hire	6589.40
Other Hall Hire	105.00
Commission	363.84
CIL	192,320.76
Covid/ Business Support Grant	18173.21
Feed in tariff	1,368.18
Precept	70,008.00
VAT Rebate	2,572.00
Interest	437.80
Advertising income	70.00
Total	292,008.19

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (March)			4630.96	BACS
Parish Council					
Zoom	Online meeting platform	14.39		14.39	CARD
NSDC	Trade Waste - Dog Poo Bins	2530.00	506.00	3036.00	BACS
M. Fox Goddard	Expenses			66.78	BACS
NSDC	Waste – Brown Bin - garden waste	30.00		30.00	BACS
Nottinghamshire Association of Local Councils	Training	60.00		60.00	BACS
HMRC	Individual Item – Land registry searches	15.00		15.00	BACS
Village Hall					
1&1	Email provider & domain	7.98	1.60	9.58	BACS
TV Licence	TV Licence refund			-115.88	BACS
Waterplus	Water	70.65		70.65	BACS
Brighter Bills	Mobile Phones	49.81	9.96	59.77	BACS
JDS DIY LTD	Individual Items - Paint	37.70	7.54	45.24	CARD
SSE	Electricity	311.22	15.56	326.78	CARD
SSE	Gas	1,233.87	61.70	1,295.57	CARD
DCR	Heating – radiator/pipework repairs	702.08	140.42	842.50	CARD

d. Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
Water contract review	Water – 3 year contract (price dependent on usage)	1543.41	The Council decided to not proceed with the alternative water supplier
Insulation Small Hall	Village Hall - Individual Items	744.00	Unanimously agreed. Prop.: M. Weale, Sec.: H. Micah

Clerk to arrange loft insulation in the small hall.

43. Planning and Licensing

a. Planning applications considered:

21/00368/FUL	Cowtham House Cottage A1 Fernwood To Balderton Newark On Trent NG23 5EA	Change of use of existing buildings to create additional accommodation to the existing house and to create 1 additional dwelling	The Council unanimously agreed to support this application. Prop.: .: R. Cullen Sec: J.Newton
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b. The Council noted the following decisions made by NSDC since the last meeting

20/02432/FUL	21 Phoenix Lane Fernwood	Erection of a summerhouse for use as a hairdressing salon	Grant Full Planning Permission
21/00034/TPO	Balderton Hall South Drive Fernwood	Undertake works to trees protected by TPO N302	Grant Works to Tree/s Protected by TPO
21/00044/TWCA	1 Collinson Lane	Fell beech and conifer	Does not require permission
20/02471/TPO	Land At Balderton Hospital Great North Road Fernwood NG24 3RS	Undertake works to trees protected by TPO N302 – work on multiple trees including some felling	Grant Works to Tree/s Protected by TPO

c. To agree on a response to Newark and Sherwood District Council's Local [planning validation checklist consultation](#). - This was noted and the Council had no feedback.

44. Policy Review

a. New policies that were considered

- i. [Grants Policy](#) - The Councillors unanimously agreed to adopt this policy. Prop.: H. Micah, Sec.: J. Weale. (This will replace the S137 Policy and application form)

b. Documents reviewed

- ii. [Expenses Policy](#)
- iii. [Village Hall Management Group Terms of Reference](#)
- iv. [Personnel Committee Terms of Reference](#)
- v. [Planning and Strategy Committee Terms of Reference](#)

The Councillors unanimously agreed that no changes were required to items ii to v. Prop.: H. Micah, Sec.: J. Weale

- vi. [Planning and Maintenance Strategy](#) - The Councillors unanimously agreed that to update the content regarding CIL received/due and current position on open space management. Prop.: R. Cullen, Sec.: H. Micah

Clerk to update the planning and maintenance strategy and publish all of the documents on the Parish Council website.

45. Parish Council Meetings Review – Discussion and decision on whether to publish recordings of Parish Council meetings and on how to proceed with meetings from May (Virtual or Physical)

The Council unanimously agreed not to publish recording of meetings but retain them until the minutes have been approved at the next meeting. After this meeting the recording will be permanently deleted. The Council unanimously agreed to follow government legislation regarding virtual meetings and continue to have these if legally allowed to do so. Prop.: M. Weale, Sec.: D. Harrison (Note: current legislation would not allow a virtual meeting on the third Monday of May. If this does not change, the Clerk will produce a risk assessment and work to ensure we can safely hold a physical Parish Council meeting in the village hall)

Clerk keep up to date with legislative changes and make arrangements according to what is allowed for the May Parish Council Meeting.

46. Correspondence

- a. Email from the [Voluntary Sector Development Team](#) at Nottinghamshire County Council regarding the support they can give – Noted. *Clerk to add details to the Parish Council website and promote on local Facebook pages to see if there are volunteers willing to work on a youth initiative in Fernwood.*
- b. Newark and Sherwood District Council Consultation on the Review of the Public Space Protection Order(s) – dog controls – Noted. No action required.
- c. Barratt David Wilson Homes (BDWH) letter regarding Fernwood Central Public Open Space Management – Following the last meeting, this letter was received from BDWH detailing how the Fernwood Open Spaces could be transferred to Newark and Sherwood District Council (NSDC). The Parish Council met with NSDC on 15/3/21 to discuss if they would help the Parish Council move this forward. NSDC agreed they will work on this with the Parish Council so the Parish Council will respond to BDWH. This does not change the maintenance arrangements for Fernwood Central as there is a lease in place with FirstPort. The lease will be transferred. – *Clerk to write to BDWH to request that BDWH request the transfer of the freehold of the woodland, parkland and open spaces areas to NSDC.*
- d. Email from Robert Jenrick's office regarding Barratt Homes letter regarding Fernwood Central Public Open Space Management – noted.
- e. Thank you letter from Citizens Advice Sherwood and Newark for Grant Funding – noted.

Meeting closed at 8.30pm

Next Meeting: Monday 19th April 2021, 7pm