



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 21st September 2020 at 7pm
Virtual Meeting via Zoom

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| Present: | Parish Councillors: | R. Cullen (Chair from 97a), H. Micah, J. Newton, J Weale (Chair up to 97a), M. Weale (Councillors J and M Weale lost their connection during 97a) |
| | District and County Councillors | Neill Mison (District) (Left after item 95) |
| | Clerk: | Marion Fox Goddard |

90. Public Forum

Two residents joined the meeting. One observed the meeting with no comment. Melody Armstrong (who left after item 90), raised the lack of activities for teenagers in the village and suggested there should be updated recreational facilities for children/youths in Fernwood. She also suggested a yearly plan of activities and involving youths with any planning and fundraising. The Parish Council welcomed Melody's enthusiasm to tackle this. Issues such as the high price of land on the business park, the complication of most of the open space in central Fernwood still being owned by the developer and managed by the management company, and the drawbacks this has with obtaining grant funding were discussed. Councillor Cullen also gave details of the extra facilities planned for Fernwood in the new Barratt David Wilson Homes development including a new play park but explained this is dependent on house sales and could take some time. The Parish Council agreed to invite Melody to meetings with the youth service. Melody will continue to work on this project, keeping the Parish Council updated.

91. Apologies for absence

Parish Councillors D. Harrison and B. Smith.

92. Declarations of Interest

None.

93. Approval of the minutes of the Parish Council meeting on 20th July 2020

The Parish Council minutes were approved as accurate record. Proposer: R. Cullen, Seconder: J. Newton, RESOLVED unanimously. *Councillor J Weale to sign the minutes.*

94. Councillors & Clerk Reports

Councillor Micah – Raised the difficulty of getting a Covid 19 test; he had experienced having to wait a week and then this was in Leicester. *Councillor Mison to raise this issue at the Health and Wellbeing Board.*

Councillor J. Newton – Raised the issue of speeding traffic on Hollowdyke Lane and noted there are only 20mph signs from the B6326 direction on Hollowdyke Lane. *Clerk to request a 20mph sign on Hollowdyke Lane to remind vehicles leaving the site.*

Councillor J. Weale – Had attended a virtual development meeting (see Clerk's report) .He reiterated to attendees his belief that one road in/out of Fernwood is not enough.

| SEPTEMBER Clerk's report | Agenda Item |
|--|--------------------|
| Update meeting planned early next month with John Robinson/Matt Lamb (NSDC) to discuss maintenance in the new developments and Fernwood Central land ownership. | 19/249a 19/297e |
| Clerk has written to Saint-Gobain Formula/British Gypsum to pursue the idea of extending Cross Lane toward the Southern Relief Road. No feedback to date a reminder has been sent. | 19/294 |
| Draft contract has been received for the Village Hall transfer from NSDC to Fernwood Parish Council – this has been sent to our solicitors who are currently working through queries with NSDC. | 19/287b |
| Long term budget – Figures have been requested from NSDC to assist with this. | 19/309e |
| Awaiting date for a virtual meeting with Robert Jenrick to discuss what the government can do to help freeholders in managed estates. | 20/18 |
| Great North Road (B6326) –Toucan Crossing installation being done 21/9/20 to 4/10/20. It would appear the section of the B6326 which is in poor state of repair is note being done at the same time. <i>Clerk to raise with Jo Horton and Cllr Keith Walker</i> | 20/18 |
| Complaint regarding marketing signage. Barratt David Wilson Homes submitted a planning application which has now been refused. Planning Enforcement have asked for the signs to be removed – see 101d | PS20/13 |
| Highways England response regarding signage to Fernwood from the A1 – see 101b | PS20/16 |
| Derry's woodland – There is not a plan with clear detail of the area that is being offered. Quote for tree survey and valuation has been received – see 96d. | 20/35e |
| Covid 19 Update – The following regular users are now using the hall to operate classes in a socially distanced manner: Burlesque Dance, Caterpillar Music, Dynamix Dance School (new booking), Newark Karate Club, Peaches Dance School, Slimming World, Studio 29 (theatre) (new booking), Tae Kwon Do, Weight Watchers, Zumba. No parties bookings being taken but we are being booked for training. Risk assessments are in place and we are keeping up to date on government guidance. Full budget impact will be reported on at the October meeting. Government guidance recommends holding meetings remotely still so Parish Council meetings will be held this way for the foreseeable future. | 20/33 |
| Memorials – drafted policy on the agenda for approval – see 98a. | 20/75 |
| Signage regarding dogs – Community Protection Officer has said this won't be able to be enforced as the land is not owned by the Parish Council/NSDC. If the Council choose to install a sign on the village hall fence, he suggests 'Please keep dogs on leads' – <i>Clerk to order</i> | |
| Antisocial behaviour – meeting has been held with the Police, NSDC Antisocial Behaviour officer/Councillors. The following actions are being taken to deal with this problem: 1. Individuals identified as being involved with recent problems are being visited by the Police/Antisocial behaviour officer. If the people involved continue to offend the enforcement action will be escalated. 2. Patrols by the Community Protection Officer and Police are being increased. | |

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| <p>3. The Schools Officer is going into local schools to talk about these issues and the possible consequences.</p> <p>4. CCTV is being put up to monitor the bus shelter that has been vandalised.</p> <p>5. A Police Architectural Technician will be visiting the area to advise on what can be done to deter the type of behaviour that has been experienced.</p> <p>6. Work is being done with the Youth Service, Neighbourhood Watch Coordinator, Newark and Sherwood District Council, Nottinghamshire County Council and Fernwood Parish Council to help tackle this issue. This includes looking at what can be done to engage with and provide activities for young people.</p> | |
| <p>Development Meeting – Attended by Councillor J. Weale and the Clerk. Updates given:</p> <ul style="list-style-type: none"> • A46 Newark Northern Bypass – deliver period estimate March 2025 - 2028 • A1 overbridge improvements – NSDC working with Highways England Design work should be finished this month but several years from the implementation • Southern Link Road – there is still a funding gap, hoping NCC can contribute. Will take 2 years to complete • Only a finite amount of schemes can be let on at anyone time so all stakeholders must make sure their planning/due diligence and delivery times will work taking into account ‘other’ works – these meetings will continue to allow for this. • Barratt David Wilson Homes: Have completed 15-20 units, working on Pavilion Plans. Working on plans for the bus route. Working with Highways England on the improvements on Goldstraw Lane roundabout – estimated delivery early 2021 (6-8 weeks of work) • Larkfleet have been working on their reserved matters with NSDC. Decision notice due in September. Detailed design work being done on the roundabout planned at the front of this development – estimated start time for this work March/April 2021. • Persimmon Homes – finalising Section 106 agreement with NSDC. Hope to get this signed off in October. Reserved Matters (200-300 units) likely to be submitted Autumn 2021. • Service Station application being considered by NSDC planning Committee 4/10/20 • Next development meeting January 2020 | |
| <p>Meeting held with Barratt David Wilson Homes 21/9/20 – <i>Clerk to do notes for the meeting and add updates to local social media pages</i></p> | |

95. County Councillor and District Councillors Reports

Councillor Mison – has met with Police/NSDC officers/Fernwood Parish Council to tackle anti-social behaviour issues in the Village. The Service Station application is being considered by the Planning Committee on 4/10/20. NSDC meeting cycles are getting back to normal.

96. Finance

a. Bank reconciliations circulated to members previously – noted.

b. **Income** 2020/21 Total
(to 31/8/20)

| | £ |
|-----------------|---------|
| Regular Hire | 1472.45 |
| Other Hall Hire | -461.00 |
| Commission | 363.84 |

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|----------------------|-------------------|
| CIL | 83,263.36 |
| Covid Business Grant | 10,000.00 |
| Feed in tariff | 126.00 |
| Precept | 35,004.00 |
| VAT Rebate | 1481.00 |
| Interest | 261.19 |
| Total | 131,510.84 |

| c. Expenditure since last meeting under delegated powers/previously agreed expenditure | | | | | |
|---|--|--------|-------|---------|----------------|
| Payee | Budget Area | Net £ | VAT £ | Total | Payment Method |
| | Salaries (August and September) | | | 9721.17 | BACS |
| Parish Council | | | | | |
| ICO | Information Commissioners Registration | 35.00 | | 35.00 | BACS |
| Zoom | Online meeting platform | 38.78 | | 28.78 | BACS |
| NSDC | Election costs | 133.88 | | 133.88 | BACS |
| Flying Colours | Parish Council Individual Items (Flag) | 81.95 | 16.39 | 98.34 | CARD |
| Mcafee | | 129.98 | | 129.98 | CARD |
| GS Signs | Signs (Covid – Dale Crescent) | 95.00 | 19.00 | 114.00 | BACS |
| Marion Fox Goddard | Expenses (Homeworking and stamps) | 24.12 | | 24.12 | BACS |
| Amazon EU | Stationery | 15.52 | 3.10 | 18.62 | CARD |
| Sainsburys | Individual Items – Parish Council | 6.67 | 1.33 | 8.00 | CARD |
| BNP Paribas | Copiers/Copies | 466.37 | 93.27 | 559.64 | BACS |
| Apogee | Copies | 66.47 | 13.29 | 79.76 | BACS |
| Community Heartbeat Trust | Defibrillator Supplies | 338.00 | 7.60 | 45.60 | BACS |
| Village Hall | | | | | |
| Brighter Bills | Mobile phones | 84.92 | 16.99 | 101.91 | BACS |
| 1&1 | Email provider & domain | 15.96 | 3.20 | 19.16 | BACS |
| Waterplus | Water | 64.84 | | 64.84 | BACS |
| Blue Castle | Waste collection | 45.00 | 9.00 | 54.00 | BACS |
| NSDC | Waste collection | 180.14 | 36.04 | 216.18 | BACS |
| RB Wholesale | Cleaning supplies | 61.34 | 12.27 | 73.61 | BACS |
| BT | Phone/Broadband | 246.30 | 49.26 | 295.56 | BACS |
| SSE | Gas | 286.08 | 14.31 | 300.39 | BACS |
| PHS | Waste Services | 76.50 | 15.30 | 91.80 | BACS |
| Wondy | Covid Supplies Sanitiser Dispensers | 21.65 | 4.33 | 25.98 | CARD |
| Rajapack limited | Covid Supplies Blue roll dispenser | 72.39 | 14.48 | 86.87 | CARD |
| Style my group | Covid Supplies Safety Tap | 19.99 | 4.00 | 23.99 | CARD |

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| Malcolm Dickinson expenses | Cleaning supplies | 5.41 | 1.08 | 6.49. | BACS |
| Y'ariba Y'ariba | Covid Supplies Face Shields | 5.98 | | 5.98 | CARD |
| Shenzhen shi sikangda | Individual Items hall CO detector | 14.58 | 2.92 | 17.50 | CARD |
| Amazon EU S.a.r.l. UK branch | Covid Supplies blue roll | 12.49 | 2.50 | 14.99 | CARD |
| Lemon Fresh Household Services | Relief cleaning services | 125.00 | | 125.00 | BACS |
| IBA Crafts | Stationery | 7.99 | | 7.99 | CARD |
| DCR | Vitavalor (Boiler) Service | 120.00 | 24.00 | 144.00 | BACS |
| Securetec | CCTV/Emergency lighting maintenance | 265.00 | | 2.65 | BACS |
| Viking Electrical | Electrical maintenance | 60.00 | 12.00 | 72.00 | BACS |
| Guardian | Legionella Risk Assessment | 335.00 | 67.00 | 402.00 | BACS |

d. Items of Expenditure considered

| Expenditure | Budget Area | Total £ | |
|--|---------------------------------|-----------------|---|
| Repair to Gym equipment on Dale Crescent | Play equipment maintenance | 720.00 plus VAT | Unanimously Agreed Prop.: R. Cullen Sec.: J. Weale |
| Land Valuation | Parish Council Individual items | 750.00 plus VAT | Unanimously Agreed Prop.: H, Micah Sec.: J. Weale |
| Tree Survey | Parish Council Individual items | 815.00 plus VAT | Decision deferred |
| SLCC Clerk Membership | Subscriptions | 227.00 | Unanimously Agreed Prop.: R. Cullen Sec.: J. Newton |

Clerk to arrange.

97. Planning and Licensing

a. Applications considered

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| 20/01306/RMAM | Land North & East Of Fernwood West & East Of Spring Lane/Hollowdyke Lane South Of A1 And West Of Railway Line Fernwood | Approval of reserved matters for 242 units - partial re-plan of Greater Fernwood Phase 3 (Approved by 18/00526/RMAM) | Unanimously agreed to SUPPORT this application. Prop: J, Newton Sec: J. Weale. |
| <i>Councillors J & M Weale lost internet connection therefore not present for the remaining items.</i> | | | |
| 20/01405/FUL | Land Off Main Street Balderton | Material change of use of land for stationing of caravans for residential occupation with associated | The Councillors unanimously agreed not to respond. |

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| | | development (new access, hard standing, utility block) part retrospective | |
| 20/01548/HOUSE | 30 Dale Way | Proposed Loft Conversion | Unanimously agreed to SUPPORT this application. Prop: R. Cullen Sec: H. Micah. |

Clerk to send feedback to NSDC

b. Planning decisions made by NSDC since the last meeting which were noted.

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| 20/01123/FUL | Code Fitness Ltd William Hall Way Fernwood | Retention of existing 14 KW air source heat pump and associated equipment | Grant Full Planning Permission |
| 20/00756/TPO | Marron Court, Fernwood | Works to trees protected by TPO N302 identified as T31 and T34 Sycamore and Ash | Refuse Works to Tree/s Protected by TPO |
| 20/00581/ADV | Land At Balderton Hospital Great North Road | Erection of 5 x Lamp post directional signs, 1 x Sign, 2 x Main Signs mounted on 4.0m posts, 2 x signs mounted on 1.5m posts, 1 x Banner sign mounted on 1.5m posts (retrospective) | Refuse Advertisement Consent |
| 20/01470/ADV | One Stop, Rubys Avenue | New signage, lighting and vinyls to replace existing | Grant Advertisement Consent |

98. Policy Review

a. New Policies for Consideration

- i. Flexible working policy – The Councillors unanimously agreed to adopt this policy (Prop.: H. Micah, Sec.: R. Cullen).
- ii. Management of stress in the workplace policy - The Councillors unanimously agreed to adopt this policy (Prop.: H. Micah, Sec.: R. Cullen).
- iii. Capability procedure The Councillors unanimously agreed to adopt this policy (Prop.: H. Micah, Sec.: R. Cullen).
- iv. Internet Policy and Procedure – decision deferred until the October meeting.
- v. Memorials Policy - decision deferred until the October meeting.

b. Documents for review – Unanimously agreed no changes required.

- i. [Village Hall Free Usage Procedure](#)
- ii. [Regular User Agreement](#)
- iii. [Booking terms and conditions](#)

Clerk to publish agreed Policies on the Council's website and copy to all staff. Items 98a iv and v to be added to the October agenda.

99. Discussion on Antisocial behaviour and consideration of improved CCTV systems

The Councillors agreed to see the results of the actions being taken by stakeholders (see Clerks report) before considering installation of more cameras.

Clerk to get a full position on which areas are covered by CCTV in the area.

100. **To receive a report on the repairs required to the gym equipment on Dale Crescent and decide how to proceed**

The Councillors agreed to move the piece of gym equipment and tasked the Clerk with looking into the costs for installing 2 more piece of play equipment. CIL funding (from the Newlands development) could possibly be used for this and further consultation will be needed.

Clerk to bring findings to a future meeting and update respondents to the questionnaire.

101. **Correspondence**

- a. Email from Nottinghamshire Ramblers suggesting a footbridge over the A1 for pedestrians – noted.
- b. Response from Highways England regarding signage for Fernwood from the A1 – noted. *Clerk to write to Highways England to confirm that Fernwood is a separate village from Balderton and request should any of the signs need replacing in future, that Fernwood is added.*
- c. Suggestion of having a collection point for milk bottle tops at the Village Hall – noted; when Covid 19 restrictions have been lifted completely, having a collection point in the village hall can be organised.
- d. Planning Enforcement update on signage in Fernwood – noted. *Clerk to continue to liaise with planning enforcement to ensure the signs are removed.*
- e. Via East Midlands: Winter Service 2020/21 - Offers to Assistance to Parish Councils (Grit/Grit bins) – No additional bins required this year. *Clerk to respond.*
- f. Email from resident raising concern over dust/air quality and lack of lane markings on Goldstraw Lane – *Clerk to respond detailing various sources of dust and British Gypsum's monitoring/Unlikely Via would agree to add white lines/no other complaints, therefore not something the Parish Council will pursue.*
- g. Suggestion for New Play/Recreation Area for Older Children – see public forum.
- h. Letter requesting better recycling/composting facilities in Fernwood – noted. Enquirer has been signposted to NCC and NSDC.
- i. Letter from Robert Jenrick thanking the Parish Council for it's response to the Coronavirus and offering a virtual meeting. *Clerk to finalise meeting date.*
- j. Complaint regarding Fernwood Parish Council not objecting to proposed filling station (application reference 20/01177/FULM) – noted.
- k. Copy of residents objections to NSDC to application 20/01177/FULM Service Station – noted.
- l. Email from Alliance Developments regarding proposed Service Station operator, fuel prices and signage – noted.
- m. Email regarding a Community Volunteer Network Project Pilot - noted
- n. Letter from NCC regarding a [proposal](#) to revisit the issue of local government re-organisation in the County – noted.

- o. Email regarding The Ministry of Housing, Communities and Local Government's Planning reform consultation - noted
- p. Email raising concerns regarding speed of construction traffic on Hollowdyke Lane – This has been raised with Barratt David Wilson Homes.
- q. Nottinghamshire Association of Local Councils AGM invitation – *Councillors to let Clerk know if they would like to represent Fernwood Parish Council at this AGM.*

EXEMPT BUSINESS - Personnel

Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972

102. a. The Council noted the National Salary Award and budgetary implications.
Clerk to organise

Meeting closed at 9.30pm

Next Meeting: Monday 19th October 2020, 7pm