

Supply of Bar Services at Fernwood Village Hall

Thank you for booking Cox Events to provide bar services for your celebration at Fernwood Village Hall. We look forward to serving you and your guests on the day. Please read through our terms of service below. We want you and your guests to know our terms of service when at Fernwood Village Hall so please let them know; no drinks can be brought into the Village Hall during your booking. As a business, we cannot have drinks brought in – this could affect our licence and it is not fair us on a business – customers would not expect to take their own drinks to a pub, and we hope you understand we are the same – Thank you.

By opting to have the licenced bar open for your event, you must adhere to the following service conditions.

1. It is illegal for anyone under the age of 18 to purchase, attempt to purchase or consume alcohol. We suggest that anyone who looks or could be thought to be under the age of 21 brings photographic ID / Proof of age with them, or we will not be able to serve them.
2. We will refuse to serve anyone at the event who is or appears to be excessively under the influence of alcohol or uses threatening or abusive behaviour towards any member of staff, customer or other guests.
3. We will refuse to serve anyone who purchases or attempts to purchase alcohol for someone under the age of 18 or someone who has previously been refused alcohol by the bar staff.
4. The decision on such matters will be taken by the bar staff and will be final. The bar staff also reserve the right to close the venue at any time if in their opinion unruly or troublesome behaviour has arisen or is likely to arise within the venue or its neighbourhood.
5. By opting for a bar service to be available, you agree that Cox Events Ltd, Will be the sole supplier of **all** beverages for your event. Any drinks brought to the venue by yourself, or any guest attending, will be subject to corkage charge of -
 - Up to 70cl Wine / Champagne £5.00 per bottle
 - Up to 2Ltr bottle of Soft Drink £1.00 per bottle

This must be arranged no later than 2 weeks prior to your event, by contacting our events team at info@coxevents.co.uk. Full payment will also be required at the time of arrangement.

6. No spirits or any other bottled alcoholic products are permitted within the venue other than those supplied by the bar provider.
7. Should any person be found to have brought drinks into the venue the following action will be made
 - 7.1 The bar manager will let the person who has made the booking know that one of their guests has brought alcohol in and ask them to not drink it during the booking and leave it with the bar staff until the end of the booking/when the guest leaves.
 - 7.2 If the person who made the booking does not want to ask their guest to not drink any brought in drinks, the bar manager will ask the guest hand over the drinks until the end of the event/when the guest leaves. If the guest refuses, they will need to leave the premises.
8. You have agreed a last orders time with Fernwood Parish Council – as soon as all last orders have been served, we will close the bar. Please ensure your guests have vacated the property and you are ready to leave the village hall at the agreed end time of your booking.
9. We operate a 0% tolerance of abusive behaviour towards our staff. Any persons found to be abusive towards our staff, will be asked to leave. Should there be any abusive behaviour towards Cox Events Ltd staff or venue property, the management team reserve the right to end the event immediately, and the relevant law enforcement authorities be asked to attend.

I, _____ (Hirer's Name) agree to the conditions set by Cox Events Ltd (the Bar provider) for my event being held on _____ (Date)

Signature of Hirer

Date Signed