



Dear Councillors Ryan Cullen, Dee Harrison, Henry Micah, John Newton, Barry Smith, Jim Weale and Mollie Weale,

You are summoned to attend the next meeting of the Parish Council to be held on Monday 21st February commencing at 7pm. This meet will be held in the small hall of Fernwood Village Hall, Rubys Avenue, Fernwood, NG24 3RS

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

The meeting can be accessed via Zoom: <https://us02web.zoom.us/j/84754283416> Meetings are being streamed online to make it easier for people to access. If there is a meeting you are interested in, you can watch it from the comfort of your home.

Marion Fox Goddard, Fernwood Parish Clerk, Thursday 10th February 2022

A G E N D A

15. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press
16. Public Open Forum (15 minutes) - ***Fernwood Parish Council is committed to community engagement and therefore warmly invites members of public to contribute during this part of the meeting***
17. Apologies for absence
18. Declarations of interest
19. Approval of the minutes of the last Parish Council meeting of 17th January 2022
20. Councillors' & Clerk's Reports
21. County Councillor and District Councillors reports & the Council to note Councillor Lee will no longer come to Fernwood Parish Council meetings
22. Finance
 - a. Bank reconciliation for the year to date to be noted
 - b. Items of income to be noted
 - c. Items of expenditure paid by Direct Debit/Standing Order to be noted and items of expenditure approved under delegated powers since the last meeting – to be noted
 - d. Items of expenditure for consideration
 - i. Remote meeting alternative solution
 - ii. Heating pipework improvements
 - iii. Signs for the park
 - e. Interim Internal Audit Report to be noted

23. Planning and Licensing

a. To consider the following applications:

22/00245/FUL	Cowtham House A1 Fernwood To Balderton Newark On Trent NG23 5EA	Change of use of agricultural building to one dwelling.
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- b. To consider Foot Path Diversion Order – Fernwood No.1 Diversion Order 2021
c. To consider [Claypole's draft Neighbourhood Plan](#)
d. To note the following decisions made by Newark and Sherwood District Council

21/02472/TPO	Various locations	Undertake works to trees identified as being protected by TPO N302;	Grant Works to Tree/s Protected by TPO
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24. To discuss how to proceed regarding Hollowdyke Lane

25. To note the Antisocial Behaviour meeting notes from a recent meeting between local stakeholders

26. To note the Village Hall Management Group Notes and consider the suggestions made by the group

27. Policy

New documents to be considered:

- a. Risk Assessment for Woodland behind the nursery
b. Internal Audit Review

Current policies to be reviewed:

- c. [Personnel Committee terms of reference](#)
d. [Safeguarding Policy](#)
e. [Equality and Diversity Policy](#)
f. [Armed Forces Covenant](#)
g. [Planning and Strategy Committee Terms of Reference](#) – to consider whether to continue to conduct this business in Full Council meetings

28. Correspondence

- a. Consultation on the Draft Nottinghamshire and Nottingham Waste Local Plan
b. Email from National Grid Electricity Transmission Plc regarding maintenance on the overhead electricity line between Cottam Power Station and Ufford
c. Introductory email from NSDC's new Community Relations Officer
d. Email regarding Parking Issues - Youngs Ave/Goldstraw Lane
e. Draft Criteria for Identifying Non-designated Heritage Assets – consultation
f. Email regarding responsibility for the ditch along Hollowdyke Lane
g. Email regarding dog poo bags being dropped in the village

EXEMPT BUSINESS – commercially sensitive and personnel

Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972

29. Consideration of quotes for maintenance of the Woodland behind the nursery

30. Consideration of the Personnel Committee's recommendation for a job offer to be made for the Administrative Assistant post



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 17th January 2022 at 7pm
at Fernwood Village Hall

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith
(Chair), J. Weale, M. Weale

Clerk: Marion Fox Goddard

County & District Councillors J. Lee (County, 7.20pm to 8pm)
I. Walker (District, 8pm to 9pm)

1. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

2. Public Forum

Two residents joined the meeting to discuss the following issues:

- Cars parked on pavement on Goldstraw Lane, making visibility poor and it dangerous to pull out from Youngs Avenue. The resident noted NCC's reply regarding mirrors not being used due to safety concerns but wanted NCC to come up with other options to resolve the issue – *Clerk to send NCC contact details to the resident so this can be raised directly with NCC and Clerk to also write to Cllr Lee to ask for alternative solutions to be found.*
- Tall Silver Birches on Dale Green – concerns regarding if the trees fall, mess on the driveways and them stopping residents getting solar panels. Clerk reported that the tree specialist has advised that he would only recommend taking off a couple of branches following reports in November regarding their proximity to the telegraph wires; the trees are heathy and stable – *Resident to establish what requirements solar panels installers who have respect to the height of the trees. Parish Councillors to go to view the trees.*
- Raised concerns about the new service station, the traffic congestion that it may cause and the fact that there is only one way in/out of Fernwood.

3. Apologies for absence

District Councillor Mison.

4. Declarations of Interest

None.

5. Approval of the minutes of the Parish Council meeting on 15th November 2021

The Parish Council minutes were approved as accurate record and signed by the Chairman.
Proposer: D. Harrison, Seconder: R. Cullen, RESOLVED unanimously.

6. Councillors & Clerk Reports

Councillor J Weale – The road infrastructure for Fernwood does need to be sorted out; the problem being that Hollowdyke Lane has been closed.

Councillor M. Weale – Asked whether there was any chance the decision to close Hollowdyke Lane could be changed as the current closure is only temporary.

Councillor Cullen – Had attended a liaison meeting with Barratt David Wilson Homes and Allison Homes and raised a query of when the public open space will open as work on this has commenced.

Councillor Harrison – Suggested the Parish Council contribute to Jubilee Street parties – *Clerk to look into this idea.*

Cllr Smith – Had attended a meeting with representatives from Balderton Parish Council, District Councillor Mison and NSDC's antisocial behaviour officer to discuss antisocial behaviour in the area. The 2 Parish Councils agreed it would be a good idea to work together to tackle antisocial behaviour including a joint Report It campaign and meetings with the Police when necessary.

Raised concerns regarding the scrapyard. The Clerk reported that NCC are looking into this, and an update has been requested - *Clerk to copy email to Councillor Lee.*

JANUARY Clerk's report	Agenda Item
Village Hall transfer from Newark and Sherwood District Council (NSDC) to Fernwood Parish Council has completed.	19/287b
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Meeting due to be held with NSDC and BDWH this month to resolve issues/move this forward.	21/46c
Derry's woodland purchase – This was not completed before Christmas and an update has been requested from our solicitor. Maintenance quote from NSDC – see item 8 d i. Tree work quote also received – see item 8d ii. Bin options will be ordered when the land has been transferred. Also, the light repairs and survey will be ordered once we have a transfer date in sight. Currently working on tree policy for the Council.	21/30
Streetlamps that are out on the path between Dale Way and Rubys Avenue – At September meeting the Council approved the NCC quote to inspect the lights (following the Parish Council request to quote for bringing them up to NCC standard) and for a contractor to repair the lamps. This work will be completed once the Parish Council own the land.	20/114g 21/125di
Parish Council Meetings – The integrated solution for conducting hybrid meetings in the small hall is on order but our supplier is struggling to obtain the components required. Quote the Council agreed to proceed with: £1125. Alternative quote has been received (£5641 excluding VAT).	21/45 21/125 dii
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH which may help with clarifying who is responsible for the area in front of the substation.	21/87e

Townhill Square/Cormack Lane adoptions — BDWH are arranging the adoption with NCC – November: BDWH have reported that they are waiting for formal confirmation from NCC, and this will be chased. No further feedback.	21/87h
Signage for the park – Competition entries have been received from Chuter Ede Fernwood, year 6 pupils and Suthers School, year 7 pupils. Councillors J and M Weale have chosen the best entries. I am in the process of ordering the signs.	21/98
Youth Initiative – Covid-19 Recovery Partnership: Social Recovery Fund has awarded £7000 to this project. Interviews have been completed for staff, but further interviews are required. NCC are dealing with the recruitment management. Second press release will be done when the recruitment of staff has been finalised.	21/127
B6326 Road Safety – Update from October meeting: ‘Councillor Cullen and the Clerk met with an NCC officer dealing with this. The proposal is to make the central refuge (on the B6326 close to the Tawny Owl) bigger and narrow the carriage way to make it safer for pedestrians/cyclists to cross there. When/if this is done is subject to the committee timetable of NCC and the final decision is with the County Councillors.’ – After the November meeting the Parish Council raised concerns as the widening the road and the slip road (widening of the B6326 near the Tawny Owl in November) seemed to be making the road harder to cross. The NCC officer has said the proposed work has taken into account the work that BDWH completed and suggested that they progress with the proposed modifications and see how well they improve matters. Cllr Lee has reported the decision will be made in March.	21/115e
Speed hump — 1 was changed to tarmac before Christmas. After the November Parish Council meeting the Council requested that all of them be changed. NCC gave the following feedback ‘We will investigate the feasibility of re surfacing the outstanding speed humps within the estate however this will have a significant cost element.’ The Parish Council has received an email from one resident who does not want the speed humps to be changed. <i>During the meeting Councillor Lee reported that NCC are not intending on doing. Should residents have concerns about these they should write to NCC.</i>	21/124
Request for signage at the T- junction at Plum way/Rubys Avenue – Councillor Lee has fed back the following: ‘The request for additional signage on Plum way/Ruby way will be added to my candidate scheme list for this coming budget year.’	21/129
Remembrance Sunday 2022 - RAF Balderton history group have said that they would be delighted if Fernwood Parish Council joined them to lay a wreath at RAF Balderton airfield entrance.	21/149
Antisocial Behaviour – A meeting was held with Balderton Parish Council and NSDC on January 17 th to discuss this issue.	21/149
Radar speed signs on Goldstraw Lane/Dale Way – Officer has fed back that NCC allows interactive speed signs to be installed without the need to assess them against their criteria if they are privately funded and that they are only of benefit where speeds are significantly higher than the speed limit. They have suggested new surveys are conducted at the proposed locations and said they can arrange this. See item 7	21/152
Administration Assistant – Vacancy has been advertised and applications have been arriving. Closing date 17/1/22. The Personnel Committee will conduct interviews 29/1/22 and 5/2/22.	21/156
Meeting with local MP – request has been made.	21/154
Request for signage for Fernwood from the Balderton roundabout – Feedback received from NCC. Email has been sent to Cllr Lee check whether they understand it is the roundabout the signage is requested for not the A1 – awaiting feedback.	21/154
Coat of Arms – Initial enquiries have been made – see item 8 d v.	21/154

Jubilee Celebrations – 2 volunteers have come forward. The first meeting will be held on 20/1/22.	21/159
Construction traffic/Mud complaints – 21/159. Planning enforcement served a breach of condition notice regarding the mud just before Christmas. I am hopeful that the introduction of a second wheel wash will reduce the mud left on the road. Fewer complaints regarding construction traffic so far in January – hopefully, the new signage that should be in place for the end of this month will help.	
Water Tower, Goldstraw Lane – following a complaint regarding broken fencing to the rear of the tower, I have managed to find and contact the owner who has agreed to get this fixed.	
<p>Liaison Meeting held with Barratt David Wilson Homes (BDWH) and Allison Homes (AH) on 10/1/22</p> <ul style="list-style-type: none"> • Second wheel wash is planned to be installed by BDWH w/c 17/1/22 • Improved directional signage due to be installed by 25/1/22 – <i>During the meeting, the Clerk reported this may be delayed as an application needs to be made.</i> • AH plans to start their roundabout on the B6326 in January but this is dependent on approvals from NCC • AH site manager is planning to get water from the industrial estate rather than Phoenix Lane • The path along the side of Hollowdyke Lane (HDL) (between Spring Drive and Thomas Road) will be done by BDWH after AH's gas and water works which will be on HDL. These works do not require the road to be closed. • BDWH have been asked to confirm when the public open space in phase 2 will be opened as work has started on it. Not likely to be open for another year but BDWH will confirm. 	

7. County Councillor and District Councillors Reports

District Councillor Mison – nothing to report.

County Councillor Lee – Has requested temporary interactive signs and speed measurement strips on Goldstraw Lane. (Cllr Smith suggested Dale Way should be covered too). Has requested police patrols around schools to tackle dangerous/illegal parking.

8. Finance

a. [Bank reconciliation](#)– noted.

b. Income 2021/22	£
Regular Hire	14,356.51
Other Hall Hire	5,302.41
CIL	59,615.59
Precept	71619.00
Interest	1,158.20
Advertising income	485.00
Feed in tariff	1,341.12
VAT reimbursement	1,786.83
Youth Project External Funding NCC/NSDC	3100.00
Total	158,764.66

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
Parish Council					
	Salaries, HMRC, pension (December and January)			9,475.70	BACS
Amazon EU S.a.r.l UK Branch	Stationery	28.39	5.70	34.09	CARD
Apogee	Copies	0.88	0.18	1.06	BACS
HMRC Land Registry	Search	3.00		3.00	CARD
Iliffe Media	Job Advertisement	520.00	104.00	624.00	BACS
Light and Mobile Accessories	Individual Items – Paint	5.37	1.08	6.45	CARD
NSDC	Play Equipment Inspections	95.00	19.00	114.00	BACS
Sherwood Signs	Individual Items – Safety Sign Dale Crescent	60.00	12.00	72.00	BACS
Unity Bank	Bank Charges	18.00		18.00	BACS
Verve Architecture	Individual Items – Village Hall Designs	900.00		900.00	BACS
Zoom	Software/licences Online meeting platform	23.98	4.80	28.78	CARD
Village Hall					
Ionos by 1&1	Email provider & domain	15.96	3.20	19.16	BACS
Amazon EU S.a.r.l UK Branch	Individual Items - blind slats. straps	17.04	3.41	20.45	CARD
BC Profiles	Individual Items - carpet glue	14.91	2.98	17.89	
Brighter Bills	Utilities - Mobile Phones	59.84	11.96	71.80	BACS
BT	Phone and broadband	142.35	28.47	170.82	BACS
Cardea Solutions	Individual Items - door finger protectors	56.48	11.30	67.78	BACS
Crown	Utilities - Gas	193.68	9.69	203.37	BACS
DCR	Boiler Service	140.00	28.00	168.00	BACS
Kepes	Individual Items - blind weights.	12.07	2.42	14.49	BACS
Lemonfresh	Cleaning Services	300.00		300.00	BACS
NSDC	Premises Licence	180.00		180.00	BACS
NSDC	Trade Waste	110.36	22.08	132.44	BACS
PHS	Waste	81.60	16.32	97.97	BACS
PPL/PRS	Music Licence	264.04	52.81	316.85	BACS
RB Wholesale	Cleaning - Products	82.42	16.48	98.90	BACS
SSE	Electricity	573.21	28.66	601.87	BACS
Unity	Bank Charges	18.00		18.00	BACS
Waterplus	Water	216.28		216.28	BACS

d. Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
i. Woodland ground maintenance	Grounds Maintenance (CIL)		Decision deferred. <i>Clerk to obtain more quotes</i>
ii. Woodland Tree Maintenance	Grounds Maintenance (CIL)	6145.20	Unanimously approved Prop.: R. Cullen, Sec.: J. Newton
iii. Tree Survey – Village Hall and Dale Crescent	Grounds Maintenance	360.00	Unanimously approved Prop.: J. Weale, Sec.: R. Cullen
iv. Donation to the Nottinghamshire Wildlife Trust	Section 137	250.00	Unanimously approved Prop.: J. Newton, Sec.: D. Harrison
v. Coat of Arms	Parish Council Individual Items	10905.00	Unanimously approved Prop.: D. Harrison, Sec.: M. Weale
vi. Honour Board	Parish Council Individual Items		Decision deferred

e. Precept request–Budgets for 2022/23 and precept required - The Council agreed to accept the proposed budget and request a precept of £80,949. (Representing no change in charges to council taxpayers - £75.05 per band D property). Proposer: H. Micah, Seconder: J. Weale, RESOLVED unanimously.

Clerk to send the precept request to NSDC and publish budget report on the Council website.

9. Planning

a. Planning applications considered:

21/02679/S73M	Field At Great North Road Fernwood	Application to vary condition 2 (approved plans) and approve details for conditions 7 (surface water drainage), 11 (foul water drainage), 12 (water vole protection/mitigation), 18 (construction management plan) attached to planning permission 20/01177/FULM Proposed single petrol filling station forecourt building with associated drive thru, drive thru kiosk, 6no car pump islands, canopy, HGV fuelling, dedicated parking, and landscaping.	The Council agreed to support this application. 6 Support 1 Object
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b. The Council noted the following decisions made by Newark and Sherwood District Council:

21/01461/FUL	Field At Great North Road, Fernwood	Diversion of an existing oil pipeline.	Grant Full Planning Permission
21/02349/HOUSE	7 Wisdom Close, Fernwood	Erection of porch (Retrospective)	Grant Householder Application
21/02346/S73M	Phase 1B - Greater Fernwood Development Land North and East of Existing Fernwood Development Fernwood Newark	Application to vary condition 02 to amend wording to add Plot 167 and approval of 3m barrier details (approved barrier detail and Plots 190, 192 and 193 remain unchanged) all as attached to planning permission 19/02125/RMAM.	Grant Section 73 Major Applications

10. Policy

New document considered:

- a. Employee Eye Test Reimbursements

The Councillors unanimously agreed to adopt this policy. Proposer: R. Cullen, Seconder: J. Weale *Clerk to add to the Council's website.*

Current documents that were reviewed:

- b. [Risk Register](#)
- c. [Village Hall Risk Assessment](#)
- d. [Dale Crescent Green Risk Assessment](#)
- e. [Communications Policy](#)
- f. [Health and Safety Policy](#)

The Councillors unanimously agreed that no changes were required to items b-f. Proposer: H. Micah, Seconder: D. Harrison

DRAFT

FEBRUARY Clerk's report	Agenda Item
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Meeting held with NSDC and BDWH. Target date for completion has been set: October 2022.	21/46c
Derry's woodland purchase – Cllrs Cullen, J. Weale and I met with our solicitor on 4/2/22 to go through the legal work. Due to complete this month. Tidy up, bin installation and lighting repairs will be completed as soon as possible after the transfer into Parish Council ownership. <i>Risk assessment to be considered – item 27a</i>	21/30 20/114g 21/125di
Trees – Awaiting date for tree surveys for the Village Hall and Dale Green. Contractor has been informed that we will require the tree work recommended for the woodland behind the nursery (once the land belongs to the Parish Council) Donation has been made to the Nottinghamshire Wildlife Trust.	22/8dii - iv
Parish Council Meetings – Alternative option for integrated solution for conducting hybrid meetings - see item 22di	21/45 21/125 22/6
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH which may help with clarifying who is responsible for the area in front of the substation.	21/87e
Townhill Square/Cormack Lane adoptions — BDWH are awaiting an update on the adoption from NCC – Cllr Lee has also received an enquiry regarding this and is seeking updates from County Council officers.	21/87h
Signage for the park – see item 22diii	21/98
Youth Initiative – Recruitment has been further delayed. We are aiming to start the youth club after the Easter holidays but further recruitment work is required. I have been in contact with Newark Youth Trust and as they are inviting grant applications for equipment; I recommend we wait until the group is up and running so we can ask the attendees what they'd like to have funding for to ensure we get what they want.	21/127
Antisocial Behaviour – The temporary camera over the park has been in place for 3 months and is due to be moved elsewhere in the district. <i>Clerk to arrange a meeting with NSDC to discuss options for permanent CCTV in this area.</i>	21/149
Radar speed signs on Goldstraw Lane/Dale Way – Cllr Lee is arranging a temporary solution.	21/152
Administration Assistant – Interviews have been conducted and the Personnel Committee will be making a recommendation to Full Council – see item 30.	21/156
Meeting with local MP – I have called to request this again (9/2/22) so hopefully we can get a date set soon.	21/154
Request for signage for Fernwood from the Balderton roundabout – The following feedback has now been received: NCC do not want to look at signage in this area and they may look at it as part of a larger scheme in the future but Cllr Lee has said he will pass on our email to the relevant officer to see if they will reconsider.	21/154
Coat of Arms – Letter has been drafted to request the granting of Arms.	21/154
Jubilee Celebrations – plans are underway for a community celebration on the evening of 2/6/22. Clerk suggests that funding be used for this celebration rather than contributing to street parties – as this will be difficult to administer fairly.	21/159
Construction traffic/Mud complaints – Planning enforcement have inspected the roads at the end of January and are now satisfied with the additional measures that the developer has put in. They will continue to periodically monitor this. The new construction traffic signage is still not in place – the latest update I've had is that we are awaiting an application to be submitted to NSDC (2/2/22). That being said, there have been no complaints regarding construction traffic in the village recently.	

Water Tower, Goldstraw Lane –broken fencing to the rear of the tower still hasn't been fixed. The owner has been reminded and has said he will get this repaired.	
<p>Liaison Meeting held with Allison Homes (AH) on 27/1/22</p> <ul style="list-style-type: none"> • the new roundabout off the B6326 leading into the AH site will be started w/c 31/1 – the half of the roundabout within the AH site will be constructed first with the aim of diverting traffic on the completed AH site half whilst the half on the B6326 is being constructed. This will hopefully minimise disruption to road users. Working with NCC to finish phase 2 of the safety audit. • AH site manager is planning to get water from the industrial estate rather than Phoenix Lane 	
Scrapyard – No further feedback from NCC regarding activity on this site. Correspondence has been copied to Cllr Lee as requested.	22/6

Ignore Delete Archive Reply Reply All Forward More Meeting Applicants Team Email Create New To Manager Reply & Delete Quick Steps Move Actions Move Unread Follow Up Tags Find Related Select Editing Read Aloud Immersive Reader Translate Language Zoom

Re: Letter to Councillor Lee regarding communications with Fernwood Parish Council



Councillor John Lee <Clr.John.Lee@nottsc.gov.uk>
 To clerk@fernwood-pc.co.uk
 Cc Anthony May; Gary Wood; Monitoring Officer; Councillor Bruce Laughton

Reply Reply All Forward

Mon 31/01/2022 18:13

Ythank you very much for your email I think going forward I will only be communicating with you though email I will no longer be attending parish council meetings due to confrontational nature of the meetings .

Yours sincerely councillor John lee

From: clerk@fernwood-pc.co.uk <clerk@fernwood-pc.co.uk>
Sent: Monday, 31 January 2022, 12:05
To: Councillor John Lee
Cc: Anthony May; Gary Wood; Monitoring Officer; Councillor Bruce Laughton
Subject: Letter to Councillor Lee regarding communications with Fernwood Parish Council

Good afternoon,

Please find attached a letter regarding communications with Fernwood Parish Council.

Best wishes,

Marion Fox Goddard
 Parish Clerk
 Fernwood Parish Council
 Email: clerk@fernwood-pc.co.uk
 Tel: 01636 613024



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Apologies to Councillor Lee – this was not included in the agenda pack published on 11/1/22.

Marion Fox Goddard
Parish Clerk and Responsible Financial Officer

Email received from Cllr Lee 7/1/22

Updates

Speed Humps/Rumble Strips

- We will investigate the feasibility of re surfacing the outstanding speed humps within the estate however this will have a significant cost element .

Visibility for drivers turning out of Youngs Avenue onto Gold straw Lane

- We ceased to install mirrors on the highway some time ago due to safety concerns. The view that traffic mirrors give is distorted and can create a false impression of how far away an oncoming vehicle is and how fast it is approaching. Drivers also tend to trust what they can see in the mirror, instead of using it in conjunction with the limited view they can naturally see of the road.

Signage for Fernwood

- If it's directional signage Fernwood they would potentially have to be incorporated into the larger existing Advanced Directional Signage (ADS) signs which is greatly expensive. However, this could be done when the ADS are replaced for maintenance, but this could take a few years unless there is a vehicle strike/collision etc.
- If needed on the A1 itself then the National Highways would need to approve any additional signage - info@highwaysengland.co.uk General enquiries: 0300 123 5000
- The request for additional signage on plum way/Ruby way will be added to my candidate scheme list for this coming financial year.

Works over the last 6 months

- figures only cover from 01/07/2021 – to 30/09/21. The more recent figures are currently be collated and will be sent out to Councillors in the next 2-3 weeks.

Overview of Works Completed

Ward Statistics from last Quarter					
Potholes Repaired:	141	Streetlights Repaired:	23	Gullies Cleansed:	64
Enquiries Received:	153	Schemes Delivered:	3	Completed Inspections:	184

- There are no further works planned for the Fernwood Estate, other than the usual reactive and routine maintenance issues.

crossing issue over Great North Road at the Tawny Owl. That project is included in a draft programme of works for next year which, I understand is now scheduled to go to Committee for approval in March.

Councillors communications

.Police

Thank you for the email, we have acknowledged the request on your email for patrols and traffic enforcements at the mentioned schools. As a Beat team (Balderton & Fernwood) we will monitor the situation, look to speak with the schools and also any vehicles/ keepers that we see parked in dangerous positions.

Newark police

.Correspondence with schools

I have sent letters out to every school in my division requesting meetings to discuss ongoing parking concerns outside schools including both schools in Fernwood .

.Working with residents and partners

Working with First Port to plant a tree and place a plaque in recognition of cllr Keith Walker Who represented the community for many years , I thank the residents Association for their support in this matter as they were very supportive .

elsewhere in my division we are speaking to County Council officers about planting trees in County Council allocated spaces .

.Holydyke Lane

I welcome the 20 mile an hour speed signs that have now been placed On Holydyke Lane I've only received one in formal complaints about speed on this road since to signs have been in place and would advise any resident who feels the speed is excessive on this road needs to report it to the police on 101 .

We will look at speeding tubes on this road in the future if we receive a higher level of complaints but at the moment it looks positive .

.Gold straw Lane and surrounding areas

Since putting the 30 mile an hour for a reason signs around Fernwood including near the secondary school I have received no complaints about speed in Fernwood .

We have requested speeding tubes for Fernwood so we can look at evidencing speed and where appropriate we will look at measures .

I also look forward with working with the Parish Council to bring a speed watch scheme forward for the community .

A price of interactive signs was requested by the clerk of the Parish Council ,

I've been advised by the chairman highways at the county council that they cost one of his Parish Council £9000 each i'm waiting on a formal response from the offices but this would give the Parish Council a rough estimate on what they would cost the parish if they wanted to go ahead and purchase them their selves .

But the advice by the county council officers at the moment is that they are not required .

Yours cllr johno Lee

**Bank Reconciliation
Fernwood Parish Council**

Period Ending 31-Jan-22

Prepared by: *Marion Fox Gaddard, Clerk*
Date: 02 February 2022

Approved by:

Date:

Balance per bank statement as at 31-January-2022

	£	Total £
TSB Current Account - Parish Council	£4,706.05	
TSB Reserve Account - Parish Council	£60,503.45	
Unity Trust - Parish Council	£54,180.18	
TSB Current Account - Village Hall	£4,274.59	
TSB Reserve Account - Village Hall	£7,180.40	
Unity Trust - Village Hall	£14,686.86	
Nationwide	£83,573.71	
Redwood	£85,000.00	
Virgin Money	£85,722.50	
Petty Cash	None held	
		399,827.74
Less: any unpresented cheques/BACS payments at 31-January-2022		£0.00
Add: any unbanked cash / cleared cheques at 31-January-2022		£0.00
Net bank balances as at 31-January-2022		<u><u>£399,827.74</u></u>

The net balances reconcile to the Cash book (receipts and payments)

CASH BOOK

Opening Balance	£324,564.58
Add: Receipts in the year	£168,815.04
Less: Receipts from 2020/21*	-£58.50
Less: Payments in the year	£93,493.38
Closing balance per cash book as at 31-January-2022	<u><u>£399,827.74</u></u>

Ringfenced Amounts in the Parish Council Reserve Account/Nationwide

CIL	£139,688.95
	<u><u>£139,688.95</u></u>

*£58.50 cheque received in 2020/21 but paid in in 2021/22

Agenda Item 22 - Finance.

b.Income 2021/22	£
Regular Hire	16,403.28
Other Hall Hire	6,238.41
CIL	59,615.59
Precept	71619.00
Interest	1,225.81
Advertising income	485.00
Feed in tariff	1,341.12
VAT reimbursement	1,786.83
Youth Project External Funding NCC/NSDC	10100.00
Total	168,815.04

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
Parish Council					
	Salaries, HMRC, pension (February)	4737.65		4737.65	BACS
Amazon EU S.a.r.l UK Branch	Individual Items: Long Service gift voucher	50.00		50.00	CARD
BNP Paribas	Copier and copies	294.24	58.25	353.09	BACS
B. Boyer	Internal Audit	62.50		62.50	BACS
Dell	IT: Laptop	499.16	99.83	598.99	CARD
M. Fox Goddard	Expenses: Mileage and Eye Test	122.93		122.93	BACS
Microsoft	Licence	66.66	13.33	79.99	CARD
NSDC	Waste: Brown bins	70.00		70.00	CARD
Zoom	Software/licences Online meeting platform	11.99	2.40	14.39	CARD
Village Hall					
Ionos by 1&1	Email provider & domain	7.98	1.60	9.58	BACS
Brighter Bills	Utilities - Mobile Phones	55.96	11.20	67.16	BACS
BT	Phone and Broadband	142.35	28.47	170.82	BACS
Crown	Utilities - Gas	294.72	14.74	309.46	BACS
DCR	Boiler Maintenance/plumbing	237.60	47.52	285.12	BACS
Lemonfresh	Cleaning Services	125.00		125.00	BACS
NSDC	Trade Waste	195.88	39.18	235.06	BACS
RB Wholesale	Cleaning - Products	52.59	10.52	63.11	BACS
Waterplus	Water	35.65		35.65	BACS

d. Items of Expenditure to be considered

Expenditure	Budget Area	Net £	VAT £	Total £
i. Logitech Rally Installation (for hybrid meetings)	Individual Items	2 options		
ii. Repairs to pipework	Boiler Maintenance/Plumbing	1341.23	268.25	1609.48
iii. Signs for the play park	Individual Items	720.00	144.00	864.00

Item
22di

DESCRIPTON	Cost
(OPTION 1) Logitech Rally plus: conferencing system spec sheets have been attached price Includes pc with logitech rally plus system with motorized ptz camera in full installation	3075.00
(OPTION 2) Logitech Rally Bar: conferencing kit all in speaker camera system spec sheets have been attached for full specification price includes pc and fiiting	4150.00
Total	

Please do not hesitate to contact me if you need any further information about this quote

kind regards



DATA SHEET
LOGITECH RALLY BAR MINI

Simplicity meets versatility with Rally Bar Mini, Logitech's most advanced all-in-one video bar for small meeting rooms and huddle spaces. With studio-quality audio and video, AI-driven performance, and flexible deployment options, Rally Bar Mini sets a new standard for small room collaboration.

PREMIER VIDEO BAR FOR SMALL MEETING ROOMS

Rally Bar Mini is Logitech's premier all-in-one video bar for small rooms and huddle spaces.

It's remarkably simple to use, manage, and deploy at scale, delivering the capabilities of larger video bars like Logitech Rally Bar in a compact form factor for smaller spaces. With studio-quality audio and video, motorized pan and tilt, and AI-powered performance, Rally Bar Mini sets new standards for video collaboration.

Scalable across hundreds or thousands of rooms, Rally Bar Mini offers clutter-free cable management, multiple mounting options, and flexible deployment modes. Plug and play with virtually any PC or Mac, or run supported video conferencing applications on the device without a computer.



SIMPLE TO SET UP

USB Plug and Play

Easily connects to virtually any PC or Mac®, with no additional software required

Appliance Mode

Built-in compute allows you to run supported video conferencing applications such as Zoom directly on the device

All-in-One Design

Sleek, minimal footprint expedites setup and reduces clutter

Streamlined, Flexible Installs

Confidently deploy at scale with smart cable management and multiple mounting options

SIMPLE TO USE

RightSense Technologies

RightSight

Detects meeting participants, automatically moves the lens and adjusts the zoom so no one is left out of the picture

RightLight

Intelligently adjusts video settings in all light conditions so everyone always looks their best

RightSound

AI-driven voice leveling and unwanted noise suppression deliver outstanding clarity

One-Touch Join

Optionally deploy with Tap to quickly and easily initiate meetings across Zoom, Microsoft Teams, and other cloud services

SIMPLE TO MANAGE

Logitech Sync

Single platform to monitor room health and keep devices up to date, plus insights on room occupancy

Deploy Updates at Scale

Easily propagate upgrades and bug fixes to Rally Bar and your other supported Logitech devices

Forward-Looking Architecture

Sync API is a robust foundation for new insights and integrations

Partner Dashboard Support

Fully integrated with partner solutions like Microsoft Teams, Zoom, and others for a simplified device management experience



AUDIO	VIDEO	AI VIEWFINDER
<p>Room-filling Sound</p> <p>Ultra low distortion speakers with RightSound™ convey every word with outstanding clarity</p> <p>Adaptive Beamforming Mic Array</p> <p>Beamforming mics pick up voices at every seat and focus on the active talker while suppressing ambient noise</p> <p>Expansion Ready</p> <p>Add up to two Rally mic pods for even greater coverage in larger settings</p>	<p>Ultra-HD Video</p> <p>Brilliantly sharp video, outstanding color, and exceptional optical accuracy at resolutions up to 4K</p> <p>Expansive Room Coverage</p> <p>Mechanical pan and tilt covers rooms 163° across by 110° high, with exceptional image quality</p> <p>Cinema Quality</p> <p>Logitech RightLight™ technology captures natural-looking skin tones, even in dim or backlit conditions</p>	<p>Framed to Perfection</p> <p>A second built-in camera lens has the ability to detect meeting participants, amplifying RightSight™ autoframing</p> <p>See Everyone Clearly</p> <p>All meeting participants, even late arrivals, are automatically seen and included</p> <p>Move About Freely</p> <p>AI Viewfinder uses scene awareness to keep the camera on the action</p>

ACCESSORIES



TV Mount for Video Bars
Securely mount Rally Bar Mini above or below a TV or monitor



Wall Mount for Video Bars
Neatly and confidently secure Rally Bar on the wall for minimal footprint



Rally Mic Pod in Graphite
Expand audio coverage and provide convenient access to mute controls



Rally Mic Pod in White
Expand audio coverage and provide convenient access to mute controls



Rally Mic Pod Extension Cable
Easily connect mic pods to Rally Bar with up to two 10m extension cables



Rally Mic Pod Mount in Graphite and White
Hide cables and anchor mics on the table or ceiling for a clean, finished look



Logitech Tap Controller
Deploy with Tap for easy one-touch to join



Rally Mic Pod Hub
Customize microphone placement for your conference table configuration

TECH SPECS

CERTIFICATIONS & COMPATIBILITY	GENERAL	CAMERA
<p>Certifications: Zoom™ Certified, Certified for Microsoft Teams as a USB device. Contact the manufacturer for additional information on pending and granted certifications.</p> <p>Compatibility: Plug and play USB connectivity with virtually any video conferencing application</p> <p>Appliance Mode: Supports compatible video conferencing software in appliance mode (no PC required), including Zoom Rooms Appliances. Certification pending for Microsoft Teams Rooms on Android and additional video conferencing platforms.</p>	<p>Built-in Components: 6 beamforming microphones, PTZ camera, 3 speakers, AI Viewfinder, cable management & retention system, table stand, Logitech CollabOS platform</p> <p>Enclosure: All-in-one enclosure with integrated table stand and patented speaker suspension system to eliminate vibration-induced camera shake and audio interference</p> <p>Device Management: Logitech Sync</p> <p>Displays Supported: 2</p> <p>Display Resolution: Up to 4k</p>	<p>Resolution: 4K, 1440p, 1080p, 900p, 720p, and SD at 30fps</p> <p>Pan: Motorized ±25°</p> <p>Tilt: Motorized ±15°</p> <p>Zoom: 4X HD digital zoom</p> <p>Diagonal Field of View: 120°</p> <p>Horizontal Field of View: 113°</p> <p>Vertical Field of View: 80.7°</p> <p>Total Room Coverage (field of view + pan and tilt): 163° horizontal x 110° vertical</p>
DIMENSIONS	SPEAKERS	RIGHTSENSE™ TECHNOLOGIES
<p>Height: 91.4 mm/3.6 in</p> <p>Width: 719 mm/2.36 ft</p> <p>Depth: 101 mm/3.98 in</p> <p>Lens Depth: 18.5 mm/0.73 in</p> <p>Weight: 4.03 kgs/8.88 lbs</p>	<p>Woofer: 70mm/2.7in</p> <p>Mid-range: 2x/1.5in</p> <p>Output: 90dB SPL @1W, 99dB SPL @8.0W, both +/-2dB at ½ meter</p> <p>Sensitivity: 86+/-2dB SPL at 1W, ½ meter</p> <p>THD: 1kHz < 2%</p> <p>Speaker Sampling Rate: 48 kHz</p>	<p>RightLight™: Renders natural skin tones for each participant.</p> <p>RightSight™: Maintains persistent room awareness and detects human figures to auto-frame participants.</p> <p>RightSound™: Distinguishes speech from other sounds to auto-level voices while suppressing background noise and echo.</p>



MICROPHONES		INTERFACES		POWER & CABLES	
Frequency Response: 90Hz – 16kHz Sensitivity: > -36dBFS +/- 1dB @ 1Pa Microphone Data Rate Output: 48 kHz Pickup Range: 4.5m/15 ft Beamforming Elements: Six omnidirectional digital MEMS microphones forming five adaptive acoustic broadside beams Audio Processing: AEC (Acoustic Echo Cancellation), VAD (Voice Activity Detector) Noise Suppression: AI filter Add-on Mics: Supports up to 2 additional Rally Mic Pods		HDMI Out: 2 HDMI In: 1 USB 3.0: 3x Type A, 1x Type C Network: 10/100/1G Ethernet WiFi: 802.11a/b/g/n/ac (MIMO) External Mic Input: Yes (proprietary input supports optional Rally Mic Pod, Rally Mic Pod Hub, and Rally Mic Pod Extension Cable) Remote Control: Bluetooth® Low Energy		Power Supply: Auto-sensing Operating Voltage/Power: 100-240V, 19V, 4.74A Power Supply Dimensions: 127mm x 51mm x 30mm DC Cable: 1.5m/4.9 ft AC Cable: 1m/3.28 ft HDMI 1.4 Cable: 2m/6.5 ft USB A to USB C 3.0 Cable: 2.2m/7.2 ft	
ENVIRONMENTAL		SECURITY		WARRANTY	
Operating Temperature: 0 to 40 °C Storage Temperature: -40 to 70 °C Humidity: 10 to 95% BTU/hr: 57 idle, 64 in meeting		Full Disk Encryption: AES-128 Data Encryption: Symmetric Keys, PKI Device Identity: Protected by device attestation Device Access: Authenticated using API Key Protection: Arm TrustZone, RPMP		Standard: 2-year limited hardware warranty included Extended: Additional one-year extended warranty available at the time of hardware purchase. Contact your reseller for availability.	
PACKAGE CONTENTS			PRODUCT SPECS		
Rally Bar Mini Power supply AC power cord HDMI cable			Rally Bar Mini - Graphite Part #: 960-001336 UPC: 097855162199		
USB cable Remote control Lens caps for main lens and AI Viewfinder User documentation			Rally Bar Mini - White Part #: 960-001348 UPC: 097855162250		



www.logitech.com/RallyBarMini

Contact your reseller
 or contact us at
www.logitech.com/vcsales

Logitech Americas
 7700 Gateway Blvd.
 Newark, CA 94560 USA

Logitech Europe S.A.
 EPFL - Quartier de l'Innovation
 Daniel Barel Innovation Center
 CH - 1015 Lausanne

Logitech Asia Pacific Ltd.
 Tel : 852-2821-5900
 Fax : 852-2520-2230

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Published October 2020

SMARTER MEETINGS AUTOMATICALLY.



Logitech Rally

Logitech® Rally offers an Ultra-HD imaging system, delivering brilliantly sharp video, outstanding color, and exceptional optical accuracy at resolutions up to 4K. The modular audio system brings crisp, clear audio and unmatched voice clarity to the table.

Rally comes standard with one speaker and one mic pod for medium and large sized meeting rooms. For larger spaces with 14 participants or more, Rally Plus offers two mic pods and two speakers for greater versatility out of the box.

Rally's modular audio components mean that speakers and mic pods can be placed wherever they are needed, achieving full audio coverage in your meeting space. Rally supports up to seven mic pods in total, helping you create the perfect audio configuration for your space.

Rally features RightSense™ proactive technologies, which make better meetings easy and automatic. RightSight™ auto-frames participants no matter their distance from the lens, RightLight™ prioritizes faces over environment to render natural-looking

skin tones, while RightSound™ enhances vocal clarity by suppressing background noise, auto-leveling voices, and focusing on active speakers. RightSense is compatible with most any video conferencing application that works with USB devices, including Google® Hangouts™ Meet, Microsoft® Skype® for Business and Teams, and Zoom.

Elegantly designed with premium finishes, thoughtful cable management, and modular audio, Rally integrates beautifully into any room design.

FEATURES & BENEFITS

VIDEO

Exceptional Video Quality

With an Ultra-HD imaging system, Rally delivers brilliantly sharp video, outstanding color, and exceptional optical accuracy at resolutions up to 4K.

Adaptive Pan, Tilt and Zoom

The smooth PTZ motor adjusts pan and tilt speed with the amount of zoom. The result: Faster camera movement when zoomed out for quick framing and slower camera movement when zoomed in for more control.

Sleek Industrial Design

The premium PTZ camera is elegantly finished in matte black and slate gray metal trim, complemented by sleekly designed audio components and accessories that look great in any room.

AUDIO

Advanced Modular Audio

Rally delivers sound that's natural, crisp, and highly intelligible. Exquisitely sensitive Mic Pods ensure that everyone in the meeting can be clearly heard while stand-alone speakers fill larger rooms with rich, life-like sound.

Front-of-Room Audio

Rally speakers are designed for placement at the front of the room. With mic pods on the table and speakers at the display, voices and video come from a natural direction — and never from behind you — so conversations feel more natural and lifelike.

Up to 7 Mic Pods

For large meeting rooms, add Rally Mic Pods to expand audio coverage and provide convenient access to mute controls. Each pod adds coverage for six additional participants, perfect for equipping large meeting spaces and boardrooms.

CONNECTIVITY & USAGE

Smart Cabling and Content Sharing

With a Display Hub and Table Hub to minimize cross-room cabling, Rally components and the meeting computer remain securely out of sight.

Loud and Clear

The built-in amplifiers in Rally Display Hub can power up to two Rally Speakers, providing rich sound even in larger rooms.

Optional Flexible Mic Pod Cabling

Rally Mic Pod Hub makes it easy to minimize cross-table cabling with three connectors for Rally Mic Pods or additional Mic Pod Hubs, helping participants reposition individual pods or to bring mute control within easy reach.

Optional Mounting Kit

Add the Rally Mounting Kit to streamline installation of each component with custom brackets and mounting hardware.

RIGHTSENSE TECHNOLOGIES AND DESIGN INNOVATIONS

Integrated Logitech RightSense technologies, built into Rally, automate a better user experience. RightSight perfectly auto-frames participants no matter their distance from the lens. RightLight prioritizes faces over environment to render natural-looking skin tones while RightSound enhances vocal clarity by suppressing background noise, auto-leveling voices, and focusing on active speakers to support better meetings.

RightSight

Logitech RightSight camera control technology automatically moves the lens and adjusts the zoom so no one gets left out of the picture. RightSight detects human figures, not just faces, to ensure that meeting participants remain in view and optimally framed on-screen.

RightLight

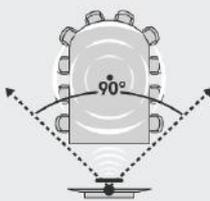
Logitech RightLight with Wide Dynamic Range (WDR) helps everyone look their best on camera, regardless of lighting conditions. RightLight reduces video noise, optimizes light balance, and fine-tunes color and saturation for natural results across all skin tones.

RightSound

Logitech RightSound is a suite of audio processing technologies and design innovations that deliver enterprise-class sound to video conferences. Optimized for the human voice, RightSound reduces unwanted vibrations and noise, and zeroes in on the active speaker to convey their every word with remarkable clarity.

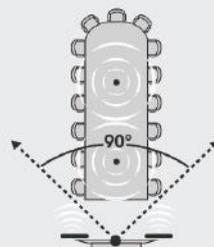
ROOM SETUP DIAGRAMS

Rally



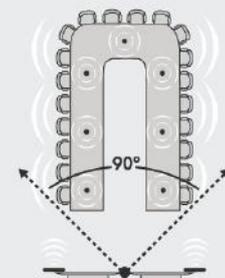
UP TO 10 SEATS

Rally Plus



UP TO 16 SEATS

Rally Plus



OPTIONAL MIC PODS
1 OPTIONAL MIC = 6 ADDITIONAL SEATS

UP TO 46 SEATS

ACCESSORIES



RALLY SPEAKER

Rally supports up to 2 Rally Speakers for larger rooms



RALLY MIC POD

Rally supports up to 7 Rally Mic Pods for expanded audio coverage in larger rooms



OPTIONAL RALLY MIC POD HUB

Connect 1 to 3 Rally Mic Pods or additional Mic Pod Hubs for flexible single-wire cabling



OPTIONAL RALLY MOUNTING KIT

Rally Mounting Kit with cable retainers and mounting brackets for Rally Camera, Rally Speakers (x2), Table Hub, and Display Hub

TECH SPECS

RALLY CAMERA

Ultra-HD imaging system supports:
4K, 1440p, 1080p, 900p, 720p, and SD at 30fps
1080p, 720p at 30 fps and 60 fps

Smooth motorized pan, tilt and zoom

Pan: ±90°

Tilt: +50°/-90°

15x HD zoom

90° field of view

Adaptive pan and tilt speed up to 70°/second
(slows when zoomed in for easier control)

Automatic inversion detection to correct image orientation and camera controls when mounted upside down

Autofocus

3 camera presets

Kensington® security slot

Video mute/unmute LED indicator

Standard tripod thread

Lens parks at -90° in sleep mode for assured privacy

RALLY MIC POD

Pickup range: 15 ft/4.5m diameter

Four microphones with eight beamforming elements

Mute button with LED status indicator

Captive cable: 9.6 ft (2.95m)

Daisy chain up to 7 Rally Mic Pods

Recommended participants:
Rally (one Mic Pod): 10
Rally Plus (two Mic Pods): 16
Additional participants per Mic Pod: 6
Recommended participants for Rally with 7 Mic Pods: 46

RALLY SPEAKER

High-performance 3" (76mm) driver

Patent pending suspension system eliminates vibration-induced camera shake and audio interference

Mini XLR cable (9.6 ft (2.95m)) connects to Rally Display Hub for both signal and power

RALLY TABLE HUB

Single cable (CAT6A) connection to Rally Display Hub (16.4 ft (5m) CAT6A Ethernet cable included, supports customer-supplied cables up to 164 ft (50 m))

Active speaker detection: analyzes audio from up to 7 Mic Pods and 56 beams every 8ms

12 Pin connector for Rally Mic Pod

HDMI Type A for wired content sharing

HDMI Type A for display

Power input

USB Type C (Ultra HD/4K capable)

USB Type A (reserved for future capability)

USB Type B (connects to meeting room computer)

RJ45 (Ethernet)

Bluetooth® wireless technology

RALLY DISPLAY HUB

HDMI Type A (x2) (connects to displays)

Power input

USB C (connects to Rally Camera)

USB Type B (connects to meeting room computer)

RJ45 (connects to Table Hub)

Mini XLR (x2) (connects to Rally Speakers)

Powers one or two Rally Speakers

REMOTE CONTROL

RF remote control (line of sight not required)

CR2032 batteries (included)

CABLES/POWER

Camera to Display Hub
6.5 ft (2m) USB 3.1 Type C to USB Type C 3.1

Conference Room Computer to Display or Table Hub
6.5 ft (2m) USB 3.1 Type A to USB Type B

Display Hub to Table Hub
16.4 ft (5m) CAT6A Ethernet cable (supports customer-supplied cables up to 164 ft (50 m))

Display Hub to Speaker (x2)
9.6 ft (2.95m) Mini XLR (supports customer-supplied extension cables up to 9.8 ft (3m))

Conference Room Computer to Displays (x2)
6.5 ft (2m) HDMI A

Mic Pod
9.6 ft (2.95m): Hardwired with 12 pin connector

Power Outlets to Power Supplies (x2)
3.2 ft (1m)

Power Supplies to Table Hub/Display Hub (x2)
4.9 ft (1.5m)

RIGHTSENSE TECHNOLOGIES

RightLight with Wide Dynamic Range (WDR)

RightSight automatic camera control¹

RightSound Mic Matrix

RightSound Anti-Vibration Speakers

COMPATIBILITY AND INTEGRATIONS

Plug-and-play USB connectivity

Certified for Skype for Business and ready for Teams

Certified for Google Hangouts Meet Hardware

Zoom Certified

Cisco Compatible

Compatible with BlueJeans, BroadSoft®, GoToMeeting®, Vidyo™, and other video conferencing, recording, and broadcasting applications that support USB cameras



PRODUCT SPECIFICATIONS

Rally

Part #: 960-001217
Price: \$1999
UPC: 097855140203

Rally Plus

Part #: 960-001225
Price: \$2499
UPC: 097855140227

Rally Speaker

Part #: 960-001230
Price: \$249
UPC: 097855142962

Rally Mic Pod

Part #: 989-000430
Price: \$349
UPC: 097855142955

Rally Mic Pod Hub

Part #: 939-001647
Price: \$249
UPC: 097855143143

Rally Mounting Kit

Part #: 939-001644
Price: \$149
UPC: 097855142979

SOFTWARE DOWNLOADS

Logitech Camera Settings software

WARRANTY

2-year limited hardware warranty

INSIDE THE BOX

Rally Camera
Speaker: 1 (Rally) or 2 (Rally Plus)
Mic Pod: 1 (Rally) or 2 (Rally Plus)
Table Hub
Display Hub
2 x Power Supplies
Remote Control
USB C to C cable
USB A to B cable
CAT6A
2 x HDMI A to A cable
Documentation

PRODUCT DIMENSIONS

Rally Camera

7.19" x 5.98" x 5.98"
182.5 mm x 152 mm x 152 mm

Rally Speaker

4.05" x 17.67" x 3.15"
103mm x 449mm x 80mm

Rally Mic Pod

0.83" x 4.01" x 4.01"
21mm x 102mm x 102mm

Rally Table Hub

1.57" x 6.93" x 5.43"
40mm x 176mm x 138mm

Rally Display Hub

1.57" x 8.11" x 7.05"
40mm x 206mm x 179mm

Rally Mic Pod Hub

0.63" x 4.01" x 4.01"
16mm x 102mm x 102mm

SYSTEM REQUIREMENTS

UVC/plug-and-play compatible
Windows® 10, 8.1, 7
macOS® 10.10 or later
Chrome OS™

¹RightSight is enabled by a software download with initial support for Windows® 10. Please see www.logitech.com/rightsight for availability.

www.logitech.com/rally

To order, contact your reseller or call us
at 800-308-8666

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RE: **VERY URGENT** 3rd **FWR**



Lewis Morley <lewis@dcr.co.uk>
To: clerk@fernwood-pc.co.uk
Cc: Emily Asman

👍 Reply Reply All → Forward ...

Mon 07/02/2022 10:14

Item 22dii

This message is part of a tracked conversation. Click here to find all related messages or to open the original flagged message.

Emily Asman
Heating Operations Manager

DCR
Electricians & Heating Engineers

Phone: 01636 706068
Email: emily@dcr.co.uk
Web: www.dcr.co.uk

Address: DCR, Unit 16, Jessops Way, Newark, NG24 2ER
DCR, Berkeley Suite, 35 Berkeley Square, Mayfair, London, W1J 5BF

Electrical | Heating | Renewables | Air Conditioning

From: Lewis Morley <lewis@dcr.co.uk>
Sent: 02 February 2022 18:40
To: Emily Asman <emily@dcr.co.uk>
Subject: **VERY URGENT** 3rd **FWR**
Importance: High

13315FER – Fernwood Village Hall – Luke has advised that as the pipework is not supported very well through the loft space of the village hall (initial heating installation when built) it advisable that additional auto air realise valves are installed. This would require the system to be drained and treated with x8 litres of sentinel x100

£822.36 plus VAT (£986.83)

Option Two: (This is based on the above work also being completed)

To supply and install x2 sproivent agitator's onto the radiator circuit. This isn't normally required but as we have very poorly installed pipework within the loft areas and towards the radiators it can save future issues and allows the new auto vents to remove air during maintenance only - £518.87 plus VAT (£622.65)

Kindest regards,

Lewis Morley
Mechanical Director

DCR
Electricians & Heating Engineers

Phone: 01636 706068
Email: lewis@dcr.co.uk
Web: www.dcr.co.uk

Address: DCR, Unit 16, Jessops Way, Newark, NG24 2ER
DCR, Berkeley Suite, 35 Berkeley Square, Mayfair, London, W1J 5BF

Electrical | Heating | Renewables | Air Conditioning

From: clerk@fernwood-pc.co.uk <clerk@fernwood-pc.co.uk>
Sent: 07 February 2022 10:03
To: Lewis Morley <lewis@dcr.co.uk>
Cc: Emily Asman <emily@dcr.co.uk>
Subject: RE: **VERY URGENT** 3rd **FWR**

Hi Lewis and Emily,

Thanks for this quote.

Lewis -Please could you confirm that will resolve the repeated failure of the small hall radiators to warm up.

They seem to not come back on when the heating has been reduced for shut down periods. If you could let me know if the quote below will resolve this, I can then let the Council know the reasoning for this work.

Best wishes,

Windows taskbar with icons for Start, Search, File Explorer, Edge, Word, Teams, and other background applications. System tray shows ENG UK, Wi-Fi, speaker, and date/time: 13:11 08/02/2022.

RE: ****VERY URGENT** 3rd **F** Forward this item to someone else.



Lewis Morley <lewis@dcr.co.uk>
To: clerk@fernwood-pc.co.uk
Cc: Emily Asman

Reply Reply All Forward

Mon 07/02/2022 10:14

This message is part of a tracked conversation. [Click here to find all related messages or to open the original flagged message.](#)

Hi Marion. I can confirm this will solve the issue but I would recommend both options as it is best to agitate the water to remove these air particles. The reason for this is that the original pipe work travelling across the loft is installed in different levels. The shallow points then slowly collect air that cant disperse causing air locks and prevents the return (not flow) water from travelling back towards the plant room. The air release valves will enable the system to discharge any airlocks and the product in option two will agitate the water helping to prevent the amount of air within the system.

I hope this is of help? Any further questions please let me know

Kindest Regards

Lewis

<p>Lewis Morley Mechanical Director</p>		<h1>DCR</h1> <p>Electricians & Heating Engineers</p>
<p>Phone: 01636 706068 Email: lewis@dcr.co.uk Web: www.dcr.co.uk</p>		
<p>Address: DCR, Unit 16, Jessops Way, Newark, NG24 2ER DCR, Berkeley Suite, 35 Berkeley Square, Mayfair, London, W1J 5BF</p>		<p>Electrical Heating Renewables Air Conditioning</p>

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RE: Quote /Query

 info@sherwoodsigns.co.uk
To office@fernwood-pc.co.uk

  Reply  Reply All  Forward 

Fri 07/01/2022 13:04

 Follow up.
You replied to this message on 12/01/2022 12:58.

Hi Marion

And to you. Those look very familiar and we have also produced similar items for other locations.

You will need two rails on the back and four 13mm clips per sign.

You will have a decision to make. The rails are always glued on the back with a high bond tape but we normally rivet them as well for additional security. In the past we found that vandals can slide a knife or screwdriver behind the rail and with a bit of effort slowly cut through the tape and remove the sign (which is normally damaged in the process). Rivets prevent this. Rivets on a large sign are not really that obvious but I feel they would be on such small panels.

The cost of these is £40 each plus vat including rails and fixings. I can alter the artwork in line with your queries.

Kind regards

Paul

From: office@fernwood-pc.co.uk <office@fernwood-pc.co.uk>
Sent: 07 January 2022 11:45
To: 'info' <info@sherwoodsigns.co.uk>
Subject: Quote /Query

Good morning Paul,

Happy New Year to you.

I believe you may have done the signs pictured. They are at Barnby Road Park in Newark and are 30 cm diameter.

Children from local schools have done some designs (2 attached as examples). I would like to make 18 (all different pictures) of these metal signs with fixings for the blue fences pictured at Fernwood. Quality to be as the Barnby ones.

I have a few questions:

1. Are you able to adapt the artwork to put a green border on them like the Barnby ones? (some would need a full border and some with the area with their first name added)
2. How much would it be to supply these with fixings for the blue fence pictured (I've put a ruler on it to show sizes of fixings required)?

Best wishes,

Tel: 01636-605336, 07772973411
E-mail: belinaboyer@outlook.com

**INTERIM INTERNAL AUDIT REPORT TO THE MEMBERS OF
FERNWOOD PARISH COUNCIL**

This interim internal audit encompasses the financial records up to and including 31 November 2021.

The accounts are prepared on a receipts and payments basis.

The Council makes most payments by Direct Debit or BACS. The Unity Trust account requires two members to authorise.

All staff are paid by BACS, have contracts, are being paid above minimum wage levels and are taxed where appropriate. The Council are members of the Local Government Pension Scheme.

Four transactions were spot checked. An Excel spreadsheet ledger was maintained and up to date. It was arithmetically correct. All sampled payments were supported by invoices.

The Agendas are signed, informative and displayed with 3 clear days' notice.

The minutes are informative and well written though somewhat extensive. Payments of a non-regular nature are minuted. The bank reconciliation is published as part of the minutes and gives the public a regular update on the council's financial position.

Section 137 payments have been identified in the cashbook.

Finally, may I thank the Clerk for her assistance and co-operation during this internal audit.

At the Annual Meeting of the Parish Council the election of the Chairman was not the first item on the agenda when it should have been pursuant of LGA 1972 s15.(2).

(2)The election of a chairman shall be the first business transacted at the annual meeting of the parish council and if, apart from subsection (8) below, the person presiding at the meeting would have ceased to be a member of the parish council, he shall not be entitled to vote in the election except in accordance with subsection (3) below.

Belina Boyer PSLCC

3 Jackson Court
Farndon
Newark
Nottinghamshire
NG24 3TS

Tel: 01636-605336, 07772973411
E-mail: belinaboyer@outlook.com

Under Minute 21/143 no decision was minuted Whilst the discussion had been - correctly -under exclusion of public and press due to discussion of personnel matter, the decision made should have been minuted. Tis can usually be done without divulging any personal data and thus be compliant with data protection.

A handwritten signature in black ink, consisting of several loops and a horizontal line extending to the right.

Belina Boyer PSLCC
Sunday, 16 January 2022



Castle House
Great North Road
Newark
Nottinghamshire
NG24 1BY

www.newark-sherwooddc.gov.uk

FAO Marion Goddard
Clerk to Fernwood Parish Council
Fernwood Village Hall
Rubys Avenue
Fernwood
NG24 3RS

Redacted

Your ref:
Our ref:

31 January 2022

Dear Sirs,

Footpath Diversion Order – Fernwood No.1 Diversion Order 2021

The Council has made a public footpath diversion order under Section 257 of the Town and Country Planning Act 1990 for part of Fernwood Footpath no.1.

I enclose by way of service upon you a copy of the Notice of Order together with a copy of the Order and Plan.

If you wish to make any comments or lodge any formal objections please deliver or send these in writing to Sue Bearman, Newark and Sherwood District Council, Castle House, Great North Road, NG24 1BY no later than 4th March 2022.

Yours faithfully,

Redacted

Amy Wakefield
Legal Officer
On behalf of Newark and Sherwood District Council

PUBLIC PATH DIVERSION ORDER

TOWN AND COUNTRY PLANNING ACT 1990, SECTION 257

NEWARK AND SHERWOOD DISTRICT COUNCIL

FERNWOOD DIVERSION OF FOOTPATH 1 ORDER 2021

This Order is made by Newark and Sherwood District Council ("the Council") under Section 257 of the Town and Country Planning Act 1990 because it is satisfied that it is necessary to divert the footpath to which this order relates in order to enable development to be carried out in accordance with planning permission granted under Part III of the Town and Country Planning Act 1990 namely: Proposed residential development for up to 950 dwellings and associated facilities (educational and recreational) infrastructure utilities.

BY THIS ORDER:

1. The footpath over the land shown by a bold black line on the attached map and described in Part 1 of the Schedule to this order ("the Schedule") shall be diverted as provided below.
2. There shall be created to the reasonable satisfaction of the Council an alternative highway for the use as a replacement for the said footpath as provided in Part 2 of the Schedule and shown by bold black dashes on the attached map.
3. The diversion of this footpath shall have effect on the date on which the Council certify that the terms of Article 2 above have been complied with.
4. Where immediately before the date on which the footpath is diverted there is apparatus under, in, on, over, along or across it belonging to statutory undertakers for the purpose of carrying on their undertaking, the undertakers shall continue to have the same rights in respect of the apparatus as they then had.

SCHEDULE

PART 1

DESCRIPTION OF SITE OF EXISTING PATH OR WAY

That part of Fernwood Footpath 1 shown on the attached plan commencing from a point marked E, SK 8264 5109 at the junction with the remainder of Fernwood Footpath 1, and proceeding for a distance of approximately 100 metres in a north-easterly direction to a point marked D, SK 8267 5111, then in a west-north-westerly direction to a point marked C, SK 8261 5115 at the junction with the remainder of Fernwood Footpath 1 and having a width of 1.5 metres between points E, D and C.

That further part of Fernwood Footpath 1 shown on the attached plan commencing from a point marked B, SK 8255 5120 at the junction with the remainder of Fernwood Footpath 1, and proceeding for a distance of approximately 107 metres in a west-north-westerly direction to a point marked A, SK 8246 5126 at the junction with the remainder of Fernwood Footpath 1.

PART 2

DESCRIPTION OF SITE OF ALTERNATIVE HIGHWAY

The effect of the diversion is to provide a new section of path on a *tarmac surface* with a width of 2 metres commencing from a point marked E, SK 8264 5109 at the junction with the remainder of Fernwood Footpath 1, and proceeding for a distance of approximately 95 metres in a generally west-north-westerly to north-easterly direction to a point marked C, SK 8261 5115 at the junction with the remainder of Fernwood Footpath 1, and a further new section of path on a *tarmac surface* with a width of 2 metres commencing from a point marked B, SK 8255 5120 at the junction with the remainder of Fernwood Footpath 1, and proceeding for a distance of approximately 110 metres in a westerly to west-north-westerly to north-westerly direction to a point marked A, SK 8246 5126 at the junction with the remainder of Fernwood Footpath 1, as shown on the attached plan.

Dated 19th November 2021

THE COMMON SEAL OF NEWARK)
& SHERWOOD DISTRICT COUNCIL)
was hereunto affixed in the)
presence of :-)

N. Hill

Sue Bearman Nigel Hill
Assistant Director Deputy Monitoring Officer
Law and Democratic Services



13210

Proposed Diversion Order
Parish and Path No. Affected:
Fenwood Footpath No. 1
OS Sheet No. SK 85 SW



NEWARK & SHERWOOD
DISTRICT COUNCIL

Scale 1:1,500

Date: 07/09/2021

Produced by: David Squires
© Crown Copyright and database rights 2021
Ordnance Survey 100019713

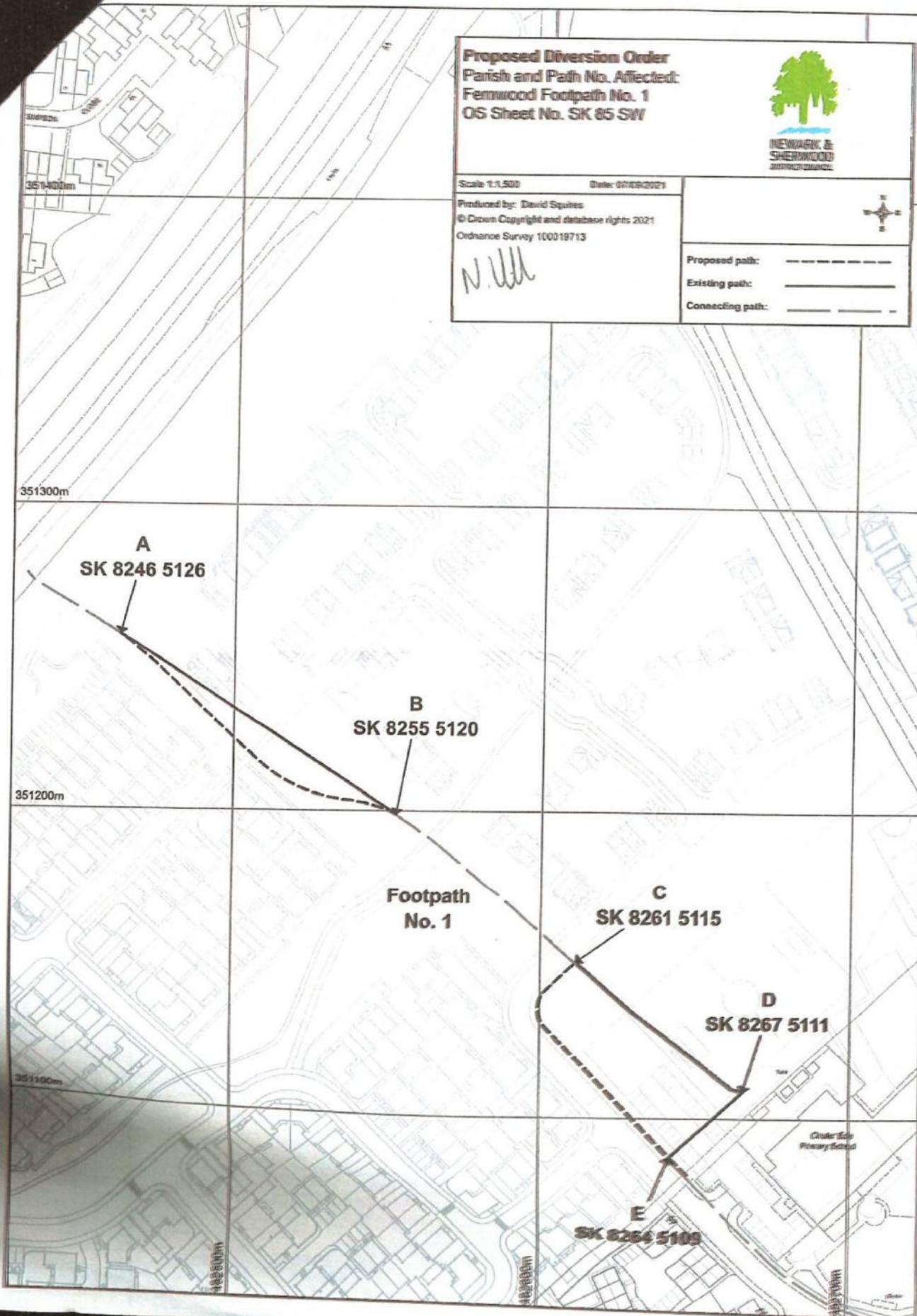
N.W.U.



Proposed path: _____

Existing path: _____

Connecting path: _____



NOTICE OF PUBLIC PATH ORDER

TOWN AND COUNTRY PLANNING ACT 1990, SECTION 257

NEWARK AND SHERWOOD DISTRICT COUNCIL

FERNWOOD DIVERSION OF FOOTPATH 1 ORDER 2021

The above Order, made on 19th November 2021, under section 257 of the Town and County Planning Act 1990, will divert the public right of way. The effect of the diversion is to provide a new section of path on a *tarmac surface* with a width of 2 metres commencing from a point marked E, SK 8264 5109 at the junction with the remainder of Fernwood Footpath 1, and proceeding for a distance of approximately 95 metres in a generally west-north-westerly to north-easterly direction to a point marked C, SK 8261 5115 at the junction with the remainder of Fernwood Footpath 1, and a further new section of path on a *tarmac surface* with a width of 2 metres commencing from a point marked B, SK 8255 5120 at the junction with the remainder of Fernwood Footpath 1, and proceeding for a distance of approximately 110 metres in a westerly to west-north-westerly to north-westerly direction to a point marked A, SK 8246 5126 at the junction with the remainder of Fernwood Footpath 1, as shown on the plan.

A copy of the Order and the Order map can be viewed on the Council's website (<https://newark-sherwooddc.gov.uk/consultation/>) or may be obtained by telephoning Customer Services at Newark and Sherwood District Council on 01636 650000 or emailing customerservices@nsdc.info whereupon a copy of the Order and the order map will be emailed or sent by post to any enquirer.

Any representations about or objections to the Order may be sent or delivered in writing to Sue Bearman, Newark and Sherwood District Council, Castle House, Great North Road, Newark, NG24 1BY no later than 4th March 2022 being 28 days following the date of this notice.

If no such representations or objections are duly made, or if any so made are withdrawn, the Newark and Sherwood District Council may themselves confirm the Order as an unopposed Order. If the Order is submitted to the Secretary of State for the Environment for confirmation any representations and objections which have not been withdrawn will be sent with it.

DATED 3rd February 2022

Sue Bearman
Monitoring Officer
Newark and Sherwood District Council

Dear Sir or Madam

Item
23c

CONSULTATION ON CLAYPOLE’S DRAFT NEIGHBOURHOOD PLAN

This email is being sent to companies (local, regional and national), local government, healthcare and other groups with interest in Claypole, Lincolnshire. What follows is announcement of impending public consultation on Claypole's draft Neighbourhood Plan, commencing on 7th February 2022 for a period of 6 weeks. This has been shared in recent days with local residents. Instructions on how to participate are included below.

Yours faithfully

Andy Hey

Chair, Claypole Neighbourhood Plan Steering Committee

=====

OUR VILLAGE, OUR PLAN – TIME TO HAVE YOUR SAY!

A team has been working through 2021 to develop a Neighbourhood Plan for Claypole. Once it has been agreed through consultation and referendum, this plan will be used to guide decisions on planning applications. So it will play a crucial role in the development of our village over the next 15 years.

You’ve already played a big part in the plan – your responses to the survey earlier this year provided great insight into how you see the future development of the village – and it’s been a major input into the policies we’ve drafted within the Neighbourhood Plan.

It’s now time for you to have your say once again! Starting 7th February, we’re running a 6 week public consultation for the plan. It’s your chance to review the draft plan and comment so that we can make changes before passing it to South Kesteven District Council for further statutory consultation, leading to an independent examination and local referendum this summer.

You will be able to view and download the plan (and response forms) via the Parish Council website (<https://claypole.parish.lincolnshire.gov.uk/>) or the plan can be read in hard copy form at the village shop and the Side Café. We’ll also run a drop-in session at the Village Hall on Saturday 19th February, from 2pm to 5pm.

Please see the leaflet included with this month’s newsletter for more information about the plan. If you have any questions, you can contact the Neighbourhood Plan team via claypolenp2021@yahoo.com .

Claypole Draft Neighbourhood Plan 2021-2036

Your comments are needed!

This Plan has used the Survey results from 2021 and subsequent work to shape the future of how Claypole will develop by setting out the vision, objectives and policies needed to ensure our village maintains its character. Now we need your comments.

What is a Neighbourhood Plan?

It will guide decisions on planning applications. It covers the entire Parish, and it will be used by Claypole Parish Council; South Kesteven District Council; and Lincolnshire County Council in their decision-making.

The Consultation

The consultation period runs for a period of 6 weeks from Monday 7th February to Monday 21st March at 5pm. There is also a drop-in session to discuss and comment from 2pm to 5pm in the Village Hall on the 19th February. Response forms are available at the Village Shop and the Side House café as well as on the parish council website. You can send a form, or a letter by post or dropped into the council letter box by the bus stop. The postal address is:

Claypole Parish Council, 16 Tinsley Close, Claypole, Lincolnshire NG23 5BS

Or send a form or comments by email to:
claypolenp2021@yahoo.com

©Claypole Parish Council 2022

After Consultation

We will update the Plan to reflect your comments, and it will then be sent to South Kesteven District Council who will organise further consultation; an Independent Examination; and then a Local Referendum. If it passes, then it will come into force.



Where Can I Read the Draft Neighbourhood Plan?

The Draft Claypole Neighbourhood Plan and response forms can be found on the Claypole Parish website at:
<https://claypole.parish.lincolnshire.gov.uk/>

Printed copies can also be found at the Village Shop, the Side House Café and the Five Bells.

What is the Plan for?

It has this vision:

To provide a planning framework and policies that will result in proportionate and sustainable growth for the local community, ensuring that appropriate services, facilities and infrastructure are provided whilst also conserving the village and countryside environment.



Attendees	
Balderton Parish Council	Councillors: Neil Allen, Betty Brooks, Dan Gloster, Lydia Hurst, Gill Lee, Ronnie White Clerk – Cheryl Davison-Lyth
Fernwood Parish Council	Councillors Jim Weale, Mollie Weale, Barry Smith Clerk – Marion Fox Goddard
Newark and Sherwood District Council	Councillor – Neill Mison Antisocial Behaviour Officer - Lynne Oxlade

1. Introduction

Cllr Smith explained that he had suggested having a meeting as both Balderton and Fernwood experience antisocial behaviour and he wanted to explore what is being done and what more can be done to tackle this.

2. Balderton

- Majority of issues at the lake at the moment.
- Has 2 CCTV cameras at Coronation Street playing field and 1 on the lakeside (1 of these is monitored by NSDC). Also has an application submitted to NSDC to fund another camera down an alleyway near the park.
- Police Inspector attended a Balderton Parish Council meeting to discuss the issues, and this led to improvement of the situation.
- People seem reluctant to report ASB to the police.
- There is a link to the reporting form/crime stoppers form on the Balderton Parish Council website

3. Fernwood

- Main issue is youths being disrespectful to people around the shop/village hall area. Also, some issues on the playing field and doorbell ringing. Relatively quiet recently.
- Temporary CCTV camera over the playing field. CCTV camera around the village hall.
- Few reports to the ASB team at NSDC but there is lots of complaining on local social media.
- Neighbourhood Watch was implemented in Fernwood but not very active.

4. NSDC

- Public Spaces Protection Orders in place for Balderton Lakes, Coronation Street Park, Lakeside Shopping Centre
- PSPOs allow dispersal orders to be issued quickly

- Acceptable behaviour contracts can be put in place
- For low level problems a warning will be given first
- More PR the on is PSPOs planned.

5. Queries raised/Suggestions made

- Can individuals who repeatedly cause problems be banned from the whole village?
- Latest figures for reports to the Police needed
- How often are visits made to local schools/are all children covered?
- App needed to report ASB to Police¹

6. Actions Agreed

- Joint 'Report It Campaign' to be launched
- Both Councils to work together to tackle this issue; joint meetings with Police/antisocial behaviour team.
- Lynne to get recent figures on reports of ASB in Balderton and Fernwood to share with the groups and answers to the questions raised if possible.

¹ There is a form on the MyNotts app but since the meeting it has been established this is not for ASB.

at Fernwood Village Hall

February 7th, 2022

Councillors – Ryan Cullen, Jim Weale, and Mollie Weale

Community representative - Cheryle Mack

Staff – Malcolm Dickinson, Marion Fox Goddard

	Issue	By whom	By when
1	Approval of the Notes of the previous meeting 15/11/21 The notes were approved.		
2	Matters Arising New front door lock - Keys - all weekly regular users now have key. Key safe number to be changed. Key to be offered to Bounceabout Fixed electrical test work – majority of remedial work has been done. 1 outstanding item will be done on 8/2/22 Teenager party update – due to bad ² party early in January, the Parish Council has decided not to allow parties for 12-19 year olds	MFG/MD	1/3 8/2
3	Village Hall Extension Update Marion presented the 3 designs that Mark had provided. Overall option 2 was preferred but without the flat roof. Mark is preparing plans and paperwork for the preapplication process. Parking could be an issue. Extension is subject to obtaining S106 funding which could take 7 years to be paid in full. After we have got preapplication advice, we will talk to NSDC about our options regarding funding the project. Residents and regular users will be consulted on the plans.		
4	Bookings Update Salsa classes starting on 8/2/22. Party bookings – approx. 1 per week		
5	Hall Transfer Update The Hall now belongs to Fernwood Parish Council. PR to be organised with NSDC.	MFG	ASAP
6	Administration Assistant Subject to Parish Council, accepting the Personnel Committee’s recommendation, a lady will start on 1/3/22.		
7	Hall Inspection The group walked around inside and outside. The following suggestions were made: <ul style="list-style-type: none"> • Purchase bird feeders for in the garden • Remove bench under the trees as dilapidated • Dispose of cups and saucers • Look how the fence can be adapted to stop children coming under the fence Suggestions to be taken to the Parish Council for approval.	MFG	21/2
	Next meeting – 11am April 25 th 2022		

² Car damaged, disruption in shop, police had to be called

Risk assessment *For consideration of Fernwood Parish Council on 21/2/22*



Item
27a

Name of assessor		Marion Fox Goddard					Date		February 10 th 2022				
Location		Woodland behind the nursery											
What is the hazard?	Who might be harmed?	How might people be harmed?	Existing risk control measures	Risk rating			Additional controls	New risk rating (Residual)			Action/ monitored by whom?	Action/ monitored by when?	
				L	C	R		L	C	R			
Trip/slip Hazard	Public Staff	Fall/ Injury	Frequent grass cutting Paths to be cleared of leaves. Weekly checks	1	2	2	Add signage to ask users to stay on the paths.	1	2	2	Parish Clerk	Weekly – Caretaker and Maintenance Operative for Fernwood Parish Council	
Physical Hazard	Public Staff	Injury from branches or trees	Weekly checks; Specialist advice sought on safety if deemed necessary. Annual Tree Survey by tree specialist. Wind conditions and site to be checked for all potential physical hazards by group leader before any work is done by volunteers.	1	2	2	None	1	2	2	Parish Clerk	Weekly – Caretaker and Maintenance Operative for Fernwood Parish Council	

What is the hazard?	Who might be harmed?	How might people be harmed?	Existing risk control measures	Risk rating			Additional controls	New risk rating (Residual)			Action/monitored by whom?	Action/monitored by when?
				L	C	R		L	C	R		
Physical Hazard	Volunteers Staff	Risk of injury and infection through cuts and gashes, splinters, foreign bodies in eye, dirty hands etc	<p>All participants to wear appropriate PPE, long sleeved tops and trousers, sturdy footwear always.</p> <p>Group leader to advise about thorny plants. Provide gloves, rake /appropriate tools to cut thorny plants.</p> <p>Participants to avoid touching eyes, mouth and food with unwashed hands.</p> <p>Cuts and splinters to be treated promptly to avoid infection.</p> <p>Hand gel and First Aid kit, including sterile water and eyebath to be taken to any volunteer sessions.</p>									

What is the hazard?	Who might be harmed?	How might people be harmed?	Existing risk control measures	Risk rating			Additional controls	New risk rating (Residual)			Action/monitored by whom?	Action/monitored by when?
				L	C	R		L	C	R		
Health Hazard – Disease from dog excrement	Staff Public	Disease		2	4	8	Publish reminder to dog owners in Parish Magazine Install notice reminding people to pick up after their dogs.	2	4	8	Parish Clerk	Weekly/when bins emptied – Caretaker and Maintenance Operative for Fernwood Parish Council
Chemical Hazard	Staff Volunteers	Poisoning/sk in damage from ingestion or contact with hazardous plant materials e.g. toxic berries	PPE including gloves. Staff/volunteers to avoid touching eyes, mouth and food with unwashed hands.	1	4	4		1	4	8		
Review date		February 2022				Signature						

Review of effectiveness of Internal Audit February 2022
For consideration on February 21st 2022

Next Review Date February 2023

Meeting the standards Expected Standard	Evidence of Achievement 2021/22	Areas for development/Notes
1. Scope of internal audit	Scope of audit work takes into account risk management processes and wider internal control. Terms of reference and financial regulations define responsibilities in relation to preventing fraud.	Clerk to write a letter of engagement to the Internal Auditor for the 2022/23 financial year.
2. Independence	The Internal Auditor does not have any other role in relation to Fernwood Parish Council: She does not have any involvement in or responsibility for the financial decision making, management or control of the authority, or with the authority's financial controls and procedures.	
3. Competence	<p>There is no evidence that internal work has not been carried out ethically, with integrity and objectivity. Financial activity is reported at each Parish Council meeting, a bank reconciliation is signed off monthly by 2 Councillors and reported to Council.</p> <p>Internal auditor's competencies include</p> <ul style="list-style-type: none"> • understanding basic book-keeping and accounting processes; • understanding the role of internal audit in reviewing systems • awareness of relevant risk management issues; and • understanding proper practices in relation to governance and accounting requirements within the legal framework and powers of smaller authorities, as set out in JPAG's Practitioner's Guide • awareness of relevance of VAT and PAYE/NIC as applied to the Parish Council <p>Qualification: Recently achieved first class BA (Hons) Community Governance. CILCA/Principle member of the SLCC which ensures continuous professional development</p> <p>All internal and external audit reports are taken to the Parish Council to note/consider.</p>	

Meeting the standards Expected Standard	Evidence of Achievement 2021/22	Areas for development/Notes
4. Relationships	Responsibilities are defined in the job description for the Clerk and RFO and responsibilities for Councillors are stated under risk management and financial regulations.	Recommended reading for all Councillors: The Good Councillor's Guide To Finance And Transparency . Clerk's guide: Governance and Accountability for Smaller Authorities in England – Appendix 1 contains section 4 of this document to provide insight into this
5. Audit Planning and reporting	The audit is a feature of a wider plan with regards to internal control. Policy and procedural reviews and monthly reports and strong internal control procedures embed this approach within Fernwood Parish Council. Clerk/ RFO has in place a rolling programme of policy, procedural and risk assessment reviews to ensure that the policies and procedures adopted are compliant and current.	

Appendices 2- 4 contain recent internal and external audit documentation

Recommendation

As Belina Boyer has done our internal audit since 2018, it is recommended that Fernwood Parish Council find a new internal auditor for the year 2022/23.

Appendix One: Joint Panel on Accountability and Governance (JPAG) Practitioners' Guide

SECTION 4 — NON-STATUTORY GUIDANCE FOR INTERNAL AUDIT (March 2020 edition)

Introduction

4.1. A smaller authority is required by Regulation 5(1) of the Accounts and Audit Regulations 2015 to 'undertake an effective internal audit to evaluate the effectiveness of its risk management, control and governance processes, taking into account public sector internal auditing standards or guidance.'

4.2. The public sector internal audit standards, issued in 2013, have not been applied to smaller authorities. The information in this section of the Practitioners' Guide is therefore the non-statutory 'guidance' referred to in Regulation 5(1), and needs to be taken into account by smaller authorities in undertaking an effective internal audit.

Overview of internal audit

4.3. Internal auditing is an independent, objective assurance activity designed to improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

4.4. The purpose of internal audit is to review and report to the authority on whether its systems of financial and other internal controls over its activities and operating procedures are effective.

4.5. The internal audit function must be independent from the management of the financial controls and procedures of the authority which are the subject of review. The person or persons carrying out internal audit must be competent to carry out the role in a way that meets the business needs of the authority. It is for each authority to decide, given its circumstances, what level of competency is appropriate, and to keep this issue under review.

4.6. Internal audit is an on-going function, undertaken regularly throughout the financial year, to test the continuing existence and adequacy of the authority's internal controls. It results in an annual assurance report to members designed to improve effectiveness and efficiency of the activities and operating procedures under the authority's control. Managing the authority's internal controls is a day-to-day function of the authority's staff and management, and not the responsibility of internal audit.

4.7. Internal audit does not involve the detailed inspection of all records and transactions of an authority in order to detect error or fraud.

Appointing an internal audit provider

4.8. It is a matter for the authority to determine how best to meet the statutory requirement for internal audit, having regard to its business needs and circumstances.

4.9. There are two key principles an authority should follow in sourcing an internal audit provider: independence and competence.

Independence

4.10. Independence requires the absence of any actual or perceived conflict of interest. It means that whoever carries out the internal audit role does not have any involvement in or responsibility for the financial decision making, management or control of the authority, or with the authority's financial controls and procedures.

4.11. It follows, for example, that the circumstances in which a member could demonstrate that they are sufficiently independent of the financial decision making and procedures of the authority are difficult to envisage. Such a member would need to exclude themselves entirely from key financial decisions by the authority in order to maintain their independence. Similarly, it would not be appropriate for any individual or firm appointed by the authority to assist with the authority's accounting records, preparation of financial statements or the Annual Governance and Accountability Return, to be also appointed to undertake the internal audit function. Conflicts of interest must be avoided, such as in cases where an external provider of accounting software or services to the authority, also offers internal audit services through an associate company, firm or individual.

Competence

4.12. There is no requirement for a person providing the internal audit role to be professionally qualified, but essential competencies to be sought from any internal audit service include:

- understanding basic book-keeping and accounting processes;
- understanding the role of internal audit in reviewing systems rather than undertaking detailed checks that are more appropriately the responsibility of management;

- awareness of relevant risk management issues; and
- understanding proper practices in relation to governance and accounting requirements within the legal framework and powers of smaller authorities, as set out in this guide (possession of which is a prerequisite).
- Awareness of relevance of VAT and PAYE/NIC as applied to the authority

4.12a. Additional evidence as to competency might also include the possession of professional indemnity insurance cover.

4.13. There are various ways for an authority to source an internal audit service, for example:

- Appointing a local individual or a member of a panel of individuals administered by a local association or branch of NALC, SLCC or ADA. An individual will need to demonstrate adequate independence and competence to meet the needs of the authority.
- Engaging a competent internal auditor with sufficient organisational independence and status to undertake the role.
- Purchasing an internal audit service from a principal local authority.
- Purchasing an internal audit service from a local firm or specialist internal audit practice. The firm needs to have an understanding of the local government legal framework and a number of professional firms offer a service to public bodies, authorities and commercial companies. For the largest authorities a specialist contractor appointment may be appropriate.

Scope of internal audit

4.14. It is a matter for the authority and its internal auditor to determine the necessary scope and extent of its internal audit. When securing an internal audit service, the authority should make sure that it is proportionate to the needs, size and the circumstances of the authority.

4.15. The work of internal audit should be subject to an engagement letter on first appointment by the authority, setting out the terms of the appointment.

Engagement terms may include:

- roles and responsibilities;
- audit planning;
- reporting requirements;
- assurances around independence and competence;
- access to information, members and officers;
- period of engagement;
- remuneration; and
- any other matters required for the management of the engagement by the authority.

4.16. Each authority should set out its key financial and other controls, usually in the form of standing orders, financial regulations and risk assessments. The scope of internal audit must remain commensurate with, and adequately reflect, the scope and range of services for which the authority is responsible, and the assets under its control.

4.17. The internal audit programme must address the particular needs of each authority and the risks to which it is subjected. Internal audit's function is to test and report to the authority on whether its specific system of internal control is adequate and working satisfactorily.

Annual internal audit report

4.18. The duties of internal audit relate to reporting on the adequacy and effectiveness of an authority's system of internal control. The minimum reporting requirement for internal audit to the smaller authority is met by completing the annual internal audit report on page 4 of the Annual Governance and Accountability Return. Internal audit may also report in greater detail to the authority as required.

4.19. The annual internal audit report focuses on internal control objectives covering an authority's key financial and accounting systems and governance arrangement and concludes whether, in all significant respects, the internal control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the authority.

4.20. The annual internal report will inform the authority's response to assertions 2 and 6 in the annual governance statement.

Reviewing internal audit

4.21. Authorities should, at least annually, carry out a review of the effectiveness of their overall internal audit arrangements. Any review should balance the authority's internal audit needs and usage. It should be designed to provide sufficient assurance for the authority that standards are

being met and that the work of internal audit is effective. Authorities judge the extent and scope of the review by reference to their own individual circumstances.

4.22. The review should be designed to assure the authority that it has maintained the standards of an adequate and effective internal audit of its risk management, control and governance processes. It should include, as a minimum, making an assessment of each of the following:

- the scope of internal audit;
- independence;
- competence;
- relationships with the clerk and the authority; and
- audit planning and reporting.

4.23. The review should be undertaken by the authority. It cannot be undertaken by the external auditor or as part of the external auditor's review of the Annual Governance and Accountability Return, nor can it be delegated to an officer. Clearly it cannot be undertaken by internal audit, although it is good practice to seek their involvement in the process. Authorities may wish to set up a small working party to carry out the review or utilise an existing committee. Whatever approach is followed, the results should be reported to a full meeting of the authority.

4.24. There is no single approach to review of internal audit that will suit all authorities. Much will depend upon the size of the authority and arrangements it already has in place for conducting the wider review of its system of internal control and risk management generally. The areas described above in paragraph 4.22 will normally be the starting point, but the effectiveness of internal audit should not be judged solely by the extent of compliance with expected standards. The review is primarily about effectiveness, not process. In essence, the focus of this review should be on the quality of delivery of the internal audit service, i.e. reliable assurance about the authority's internal controls and its management of risk.

4.25. As with any review, it should be evidence based. Wherever possible this should be gathered throughout the year. Sources may include:

- previous review and action plan;
- annual report by internal audit;
- other reports from internal audit, including internal audit plan, monitoring reports, and the results of any investigations;
- any reports by the external auditor; and
- the results of any other external reviews of internal control.

4.26. If the review identifies any areas for development or change in internal audit, an action plan should be produced for the authority to manage the remedial process. The action plan should set out the areas of improvement required, any proposed remedial actions, the people responsible for delivering improvement, and the deadlines for completion of the actions.

Appendix 2: Interim Internal Audit Report 2021/22

Belina Boyer PSLCC

3 Jackson Court
Farndon
Newark
Nottinghamshire
NG24 3TS

Tel: 01636-605336, 07772973411
E-mail: belinaboyer@outlook.com

INTERIM INTERNAL AUDIT REPORT TO THE MEMBERS OF FERNWOOD PARISH COUNCIL

This interim internal audit encompasses the financial records up to and including 31 November 2021.

The accounts are prepared on a receipts and payments basis.

The Council makes most payments by Direct Debit or BACS. The Unity Trust account requires two members to authorise.

All staff are paid by BACS, have contracts, are being paid above minimum wage levels and are taxed where appropriate. The Council are members of the Local Government Pension Scheme.

Four transactions were spot checked. An Excel spreadsheet ledger was maintained and up to date. It was arithmetically correct. All sampled payments were supported by invoices.

The Agendas are signed, informative and displayed with 3 clear days' notice.

The minutes are informative and well written though somewhat extensive. Payments of a non-regular nature are minuted. The bank reconciliation is published as part of the minutes and gives the public a regular update on the council's financial position.

Section 137 payments have been identified in the cashbook.

Finally, may I thank the Clerk for her assistance and co-operation during this internal audit.

At the Annual Meeting of the Parish Council the election of the Chairman was not the first item on the agenda when it should have been pursuant of LGA 1972 s15.(2).

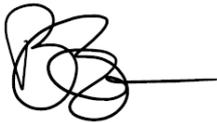
(2) The election of a chairman shall be the first business transacted at the annual meeting of the parish council and if, apart from subsection (8) below, the person presiding at the meeting would have ceased to be a member of the parish council, he shall not be entitled to vote in the election except in accordance with subsection (3) below.

Belina Boyer PSLCC

3 Jackson Court
Farndon
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Under Minute 21/143 no decision was minuted Whilst the discussion had been - correctly -under exclusion of public and press due to discussion of personnel matter, the decision made should have been minuted. Tis can usually be done without divulging any personal data and thus be compliant with data protection.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Belina Boyer PSLCC
Sunday, 16 January 2022

Appendix 3: Internal Audit Report for 2020/21

Annual Internal Audit Report 2020/21

Fernwood Parish Council

ENTER PUBLICLY AVAILABLE PAGE ADDRESS www.fernwood-pc.co.uk

During the financial year ended 31 March 2021, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2020/21 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			✓
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2019/20, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2019/20 AGAR tick "not covered")</i>	✓		
L. If the authority has an annual turnover not exceeding £25,000, it publishes information on a website/webpage up to date at the time of the internal audit in accordance with the Transparency code for smaller authorities.	✓		
M. The authority, during the previous year (2019-20) correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(evidenced by the notice published on the website and/or authority approved minutes confirming the dates set)</i> .	✓		
N. The authority has complied with the publication requirements for 2019/20 AGAR <i>(see AGAR Page 1 Guidance Notes)</i> .	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

** No petty cash held. BB

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

10/01/2021

18/04/2021

DD/MM/YYYY

Name of person who carried out the internal audit

Belina Boyer

NAME OF INTERNAL AUDITOR

Signature of person who carried out the internal audit

Boyer

Date

18/04/2021

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

**FINAL INTERNAL AUDIT REPORT TO THE MEMBERS OF
FERNWOOD PARISH COUNCIL**

This final internal audit encompasses the financial records up to and including 31 March 2021 and follows on from an interim internal audit conducted in January 2021.

The accounts are prepared on a receipts and payments basis.

The Council makes most payments by Direct Debit or BACS. The Unity Trust account requires two members to authorise.

All staff are paid by BACS, have contracts, are being paid above minimum wage levels and are taxed where appropriate. The Council are members of the Local Government Pension Scheme.

Six transactions were spot checked. An Excel spreadsheet ledger was maintained and up to date. It was arithmetically correct. All sampled payments were supported by invoices.

It was noted that the minuted amounts did not always correspond with the actually paid amounts. The actually paid amounts were lower than those minuted.

The Agendas are signed, informative and displayed with 3 clear days' notice.

The minutes are generally informative and well written. Payments of a non-regular nature are minuted. Bank Balances are not minuted but bank reconciliations are available online allowing members of the public to assess the Council's financial position.

Governance and accountability defines short-term investments – to be included in Box 8 of the annual accounting statement as investments with the following characteristics:

- " a) are denominated in pounds Sterling;
- b) have a maturity of 12 months or less;
- c) the whole of the original sum invested can, from the time that the investment is made, be accessed for use by the authority without any reduction; and
- d) the authority has assessed the counterparty and is satisfied that the original sum invested is not subject to unreasonable risk."

Belina Boyer PSLCC

3 Jackson Court
Farndon
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Nottinghamshire
NG24 3TS

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E-mail: belinaboyer@outlook.com*

Without evidence to the contrary it is assumed that the council's investments are all of a short-term nature.

With substantial funds in the Council's reserves it should adopt an investment policy as laid out in proper practices at the earliest opportunity.

Section 137 payments have been identified in the cashbook.

The council maintains an assets register which is up to date but very basic. A more detailed register would be more appropriate to the constantly increasing size of the council, its assets and its activities.

The Council swiftly adopted virtual meetings during the Covid-19 pandemic to ensure council business could continue. The clerk was given delegated powers to deal with day-to-day operations.

Finally, may I thank the Clerk for her assistance and co-operation during this internal audit.



Belina Boyer BA (Hons), PSLCC
Sunday, 18 April 2021

Appendix 4: External Audit Report for 2020/21

Section 3 – External Auditor Report and Certificate 2020/21

In respect of **FERNWOOD PARISH COUNCIL – NT0069**

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2021; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

2 External auditor report 2020/21

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None.

3 External auditor certificate 2020/21

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2021.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature



Date

27/07/2021

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

This matter is being dealt with by:
Nina Wilson
Reference: WLP
T 0300 500 80 80
E planning.policy@nottscc.gov.uk
W nottinghamshire.gov.uk/waste



Dear Sir/Madam,

28th January 2022

Consultation on the Draft Nottinghamshire and Nottingham Waste Local Plan

As waste planning authorities, the County and City Councils have a statutory duty to maintain an up to date Waste Local Plan which provides planning policies to help guide recycling and waste development proposals and provide the basis for decisions on planning applications.

We need to ensure that there are sufficient sites to meet future demand for waste and resource recovery over the next 15-20 years. If you were on our database at the time we will have consulted you on the Waste Local Plan Issues and Options document and a 'Call for Sites' between the 27th February and the 7th May 2020.

We have analysed the representations received from this consultation, obtained further evidence of future recycling and waste patterns and have now prepared a Draft Waste Local Plan.

This Plan will be published for consultation between **7th February and the 4th April 2022**.

We would encourage you to register on our online consultation system which will enable you to save and submit your comments on specific sections of the plan and will help us process comments more efficiently. Guidance on how to register and details of our privacy notice which you will be required to agree to can be found on our webpage - nottinghamshire.gov.uk/waste.

To introduce the Plan and discuss the future of waste and recycling in the local area, we are holding an online event, "Nottinghamshire and Nottingham City– Planning for Waste" between 10:00 and 12:30 on Friday February 11th 2022. If you would like to attend this event registration details can be found in the link below.

More details about the Plan and how to get involved in the consultation and where the documents are available for inspection can be found at Nottinghamshire.gov.uk/waste.

If you no longer wish to be informed about the development of the Waste Local Plan please advise us and we will remove your details from our database.

Yours sincerely

A handwritten signature in cursive script that reads "Nina Wilson".

Nina Wilson
Planning Policy Team, Nottinghamshire County Council

View our privacy notice at www.nottinghamshire.gov.uk/privacy
Nottinghamshire County Council, County Hall, West Bridgford, Nottingham NG2 7QP

Good afternoon,

Fri 28/01/2022 14:53

Item
28b

My name is xxxxx and I'm National Grid's Project Engineer for some essential refurbishment work that is needed on our overhead electricity line between Cottam Power Station in Nottinghamshire and Ufford, near Peterborough.

As some of the work will take place in your parish I wanted to take this opportunity to write to you with more information.

Our work involves replacing the wires that run between the pylons over a 90km stretch, as well as some work on the pylons themselves. This is essential refurbishment work which will ensure that the line continues to provide a reliable supply of energy to homes and businesses in the area in the years to come.

Our main work will take place between March and September, however over the coming weeks, you may see our staff and contractors in the area as we begin preparatory and access work.

Most of the overhead line runs through farmland, where access will be agreed with the grantors. Where we need to temporarily divert any footpaths or bridleways, we will ensure we notify local people in advance. We are working hard to keep any disruption to a minimum.

We are aiming to substantially complete our work by November 2022. Thereafter, the areas we've been working on will be reinstated and returned to the landowner.

This work will have no impact on power supplies in the area during the proposed refurbishment period.

Our experienced contractors, Morrison Energy Services will be carrying out this work under stringent health and safety measures to protect not just themselves but also the communities in which they operate. We continue to follow the most updated government guidance regarding Covid-19 and ensure that the decisions we're making are in the best interests of our people and communities throughout this period.

We are in the process of creating a project website where you can keep up to date with our work, and we will communicate this to you as soon as it is live. You can also find out about our [Community Grant Programme](#) which is aimed at community organisations and charities in the areas we are working.

If you have any questions you can contact our Community Relations Team on 0800 319 6165 or email communityrelations@nationalgrid.com. You can also write to us using our freepost address at the bottom of this email.

National Grid Electricity Transmission Plc

Freepost:Cottam to Ufford National Grid House, Warwick Technology Park, Gallows Hill, Warwick, CV34 6DA

Hello

I just wanted to introduce myself to you. I am the new Community Relations Officer for Newark and Sherwood District Council working in the Newark Town area and all villages in the district south of the River Trent.

Part of my role is to engage and interact with local communities and to build strong links with established community groups.

It would be lovely to meet you and find out a bit more about the work you are currently doing in our local area. If possible I would like to explain my role in greater detail and look at how we can work together.

Kind regards

Yours sincerely

Jenny

Jenny Palmer

Community Relations Officer

Housing, Health and Community Relations

Newark & Sherwood District Council

Tue 01/02/2022 07:15

Good morning Marion,

this is the reply I have had from Notts County Council, not very helpful, where do we go from here,?

regards

----- Original Message -----

From: REDACTED

To: REDACTED

Cc: REDACTED

Sent: Friday, 21 Jan, 2022 At 11:10

Subject: Parking Issues - Youngs Ave/Goldstraw Lane HAMS 6234585

Good Morning REDACTED,

Thank you for your recent enquiry as follows:

“Good morning, As a resident at Fernwood, I have an issue over parking unsafely on the pavement at the end of Youngs Ave & Gold straw Lane, I have spoken to the parish council about the matter and it was suggested we ask if mirrors could be installed, the parish council were advised by yourselves this was not an option, can you advise what else can be done before there is an accident at the junction, I await your response, Kind regards REDACTED

I'm sorry to hear of the parking issues that you are experiencing at Youngs Ave and Goldstraw Lane. We receive many enquiries relating to obstructive parking and our teams work hard to ensure all requests are assessed in a standard and consistent way. In the absence of formal parking restrictions, traffic offences such as obstructive parking (for example, parking partially or wholly on the pavement, parking over a vehicle access, within 10m of a junction or double parking); remain within the remit of the Police. Only Nottinghamshire Police hold the powers to issue a TORs (Traffic Offence Report) for obstructive parking. It should be noted that the Police can only act in the case of a real obstruction. For example, when a vehicle is parked on the footway in a manner that would not allow buggies / wheelchairs etc to pass. We hold no powers of enforcement to deal with such occurrences. We are however, working closely with the Local Newark Police, so that they can provide a presence in such locations. In this instance I would suggest sending any photographic evidence on to them so that they can understand the nature of the problem.

We trust that this information will be of assistance to you and are sorry that we are unable to help you further .

Kind Regards

REDACTED

Via East Midlands Ltd

Dear Sir/Madam

We are contacting all Parish Councils/Meetings to inform them about the emerging [Non-designated Heritage Asset Criteria](#) and the potential for local communities to get involved in the development of a Local Heritage List.

At this stage, we are only looking for comments on the Criteria document itself using our questionnaire or by emailing comments to Conservation@newark-sherwooddc.gov.uk.

The criterion contained within this document explains that a heritage asset must have historic, archaeological, architectural or artistic interest, and that this interest must in turn also have a degree of significance, either through its rarity, representativeness, aesthetic appeal, integrity or association with groups or individuals in the past. This guidance document clarifies each of the categories of interest and degrees of significance and puts forward a process of heritage asset identification to be used by the local planning authority. The deadline for comments on this document are 11th March 2022. The final version of the Criteria will be considered by the Economic Development Committee on the 23 March 2022.

The District Council are holding a number of workshop events in connection with the Draft Non-designated Heritage Asset Criteria consultation. There will be 3 online events dedicated to anyone with an interest in the Council's approach to identifying Local Listings. There will be a short presentation on how the Criteria will work, followed by an open forum discussion in which you will be able to put questions to Officers involved in the production of the document.

Virtual Online Events:

- Wednesday 23rd February 2022, 18.00 - 19.00
- Friday 25th February 2022, 11.00 - 12.00
- Monday 28th February 2022, 15.00 - 16.00

These sessions will be held online via Microsoft Teams and you are able to register your interest in attending by completing this online form. Alternatively, you can also register via email by responding to conservation@newark-sherwooddc.gov.uk or by telephone on 01636 650000 (please ask for the Conservation Team).

It is hoped that the Criteria document will be useful for Parish Councils and local communities. With support from the Conservation Team, Members of the Parish Councils, together with local residents, will be able to survey their own settlements using the guidance contained in this document. In addition, the identification of non-designated assets associated with a specific area may, in the future, contribute towards the designation of a conservation area, or amendment to an existing conservation area boundary. Local communities may also wish to use the Criteria to assist in their formulation of a Neighbourhood Plan.

Timescales

If the Council decides to adopt the Criteria on 23 March, the Conservation Team will be proposing a three year programme of review, on a parish by parish basis. At the end of this process, a list of buildings identified as being of Local Interest and measured against the Criteria will be recommended to the Council for adoption, thus creating the 'list'. However, property owners will have the opportunity to comment on and challenge any proposals affecting their property. Where the Conservation Team feels that a particular property meets the Criteria, they will prepare a detailed report explaining why they think it meets the Criteria. This in turn will be shared with the owner for comment. A further safeguard in place will be the ability for anyone to challenge the identification of a heritage asset at any time (a form is included at the back of the Criteria document). It is important to understand that the threshold for identification is high as explained in the Criteria document. It does not therefore follow that all recommendations for local listing will be agreed. These arrangements will be scrutinised at the March Committee.

The Conservation Team is able to attend Parish Council meetings to explain this process- please get in touch if you would like us to arrange this.

Kind regards

REDACTED

Senior Conservation Officer
PLANNING DEVELOPMENT
Newark and Sherwood District Council

Hi Marion,

Hollowdyke Lane – Ditch maintenance

I have concerns over a maintenance issue for the ditch on Hollowdyke lane so have emailed you to set out these concerns as at present, it is not a matter between the Residents Association and FirstPort.

The ditch between the B6326 and the 90 degree bend in Hollowdyke lane has been accepted by FirstPort for maintenance and is regularly maintained. The part of Hollowdyke lane between the 90 degree bend and Phoenix Lane has NOT been accepted by FirstPort for maintenance due its poor state of repair. Ownership of the ditch could either be Barratt David Wilson Homes or partly Barratt David Wilson and partly owned by houses that abut the ditch.

There is regularly water in this ditch but it appears blocked in places and nobody can recall if it has ever been maintained.

My concerns are:

Once either Newark and Sherwood District Council or Fernwood Parish Council takes ownership of the land, then they will become responsible for either part or all of the maintenance until such time as it is in a fit state for FirstPort to accept;

If the area was to be hit by a "once in 100 years storm" and houses became flooded because of the poor state of the ditch, then I suspect that the owner would be severely criticised or held partly responsible.

Ownership should be able to be established through Land Registry.

I felt that it may be worthwhile to establish ownership and the owner/s pressed to bring the ditch up to a sufficient standard for FirstPort to accept.

Kind regards

Hi Marion and Barry

You may have seen my Facebook posting yesterday about dog poo bags. I have received an email yesterday from John Jeys and felt that publicising it may help. I appreciate that it is a Parish Council function but perhaps this is something that the FRA and PC could talk about in case we have a brainwave! Councillor Johno Lee has contacted the Dog Warden on our behalf I expect that we will be able to meet with them soon.

Regards

These are the Dog poo bags that have been picked out by hand from the bushes by the path between Carnell Lane and the Meadow by FirstPort workers. There is a dog bin only 50 meters away, which is one of 20 regularly emptied bins around Fernwood. Do people really need reminding that, having picked it up, put it in one of the bins provided?



👍👍👍 25

22 comments

👍 Like

💬 Comment



Pc

#l

2 f

#r

2 f

#b

1 f

Re

