



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 13 May 2019
at the Fernwood Village Hall, Rubys Avenue, Fernwood

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, B. Smith (Chair), J. Smith, J. Weale, M. Weale

District Councillors: K. Walker

Clerk: Marion Fox Goddard

238. Public Forum

Mr Donovan came in to discuss agenda item 242.

239. Apologies for absence

District Councillors Ivor Walker and Neill Mison.

240. Declarations of Interest

None.

241. Approval of the minutes of the meetings on 15th April 2019

The Parish Council minutes were approved as accurate record and were signed by the Chairman. Proposer: M. Weale, Seconder J. Weale, RESOLVED unanimously.

242. Discussion regarding the purchase of lane on Denny Close

Mr Donovan is offering the piece of land at the end of Denny Close for £1; He requests that Fernwood Parish Council pay for all the legal costs for the transaction. *Clerk to get quotes for the legal work required. Councillor Micah to get advice from his contact on this.*

243. Councillors & Clerk Reports

Councillor D. Harrison – Detailed that someone is still using the scrap yard and asked what is being done with this. Councillor Walker has contacted NCC regarding this issue. *Clerk to also write to NCC and obtain details of who is dealing with this from the Crown.*

Councillor J. Smith – Offered assistance to the Parish Council on business/communications/media relations. Had met with John Robinson and Matt Lamb of NSDC regarding green spaces in Newark and whilst there mentioned the work being done on public transport in Fernwood; they have offered to help with this. Detailed that we have not heard from Chris Ward with reference to the requests made for improvements to Fernwood's public transport provision – *Clerk to contact Chris Ward again for a progress update.*

Councillor B. Smith - Saw Robert Jenrick during election campaigning and reminded him that Fernwood Parish Council has requested a meeting. *Clerk to contact his secretary again to arrange.*

Clerk's report	Agenda Item
LCP properties have said they do not want to sell the car park and that they are arranging for door to be fixed on the unit next to the vets. Their property manager has been to the Parish Council office and asked for ideas of what Fernwood residents needed. Research done through Facebook has now been sent to him.	17/102
Ventilation from changing rooms – The problem has been found and this has also highlighted other work that is required – quote received from contractor. NSDC - still awaiting feedback.	17/147c
Dog exclusion order in the play area request has been submitted to NSDC. This is going through the process to be implemented. Clerk has asked NSDC for guidance on what can be done about dogs not on leads on pathways –no feedback to date.	15b/123
Fire Risk Assessment - Emergency Plan in draft format. Mobile phones have been delivered so we should be able to roll this out in May. Fire Drill to be completed once this has been rolled out	170b
Annual Tree Review – See item 246d - costs for work required.	180d
Amplifier enhancements - should have a report for the June meeting	180d
Hydrogen Fuel Cell Appliance has been installed – awaiting full hand over from supplier. There have been issues with the hot water. At the time of writing this report the hot water taps (without/before TMV) are reaching 53 degrees C. We need this between 55 and 60 degrees – engineers currently on site to rectify.	194
Bus services – An email has been sent to Chris Ward at NCC to see if he has any further updates on more services for Fernwood – at this stage he hasn't been able to address this but does plan to.	198
LED upgrade on lighting has been completed in the foyer, hall, toilets and office. Awaiting quote for outdoor lighting, kitchen, bar and entrance.	205c
Notts Area Ramblers Rights of Way Committee request for Shire Dyke Path – Clerk has requested this from the developers and sought advice from NSDC.	214
Barratt David Wilson Homes have agreed to put a sign on the verge next to Spring Drive to show this is a no through road/children are playing (current sign is too far back)	215
Section 137 awards have been sent to Chuter Ede Fernwood and Age UK. Section 137 application form has been updated and published.	219/220
All correspondence covered in the April meeting has been replied to as agreed.	222
Internal auditor has collected the files to complete the audit – we should have feedback w/c 13/5/19	
Barratt David Wilson Homes Development/Hollowdyke Lane upgrade – Monthly meeting held on May 1 st . Complaints have reduced.	218d

244. County Councillor and District Councillors

Councillor K. Walker – Provided NCC contact details for the scrap yard.

245. Planning and Strategy Committee

- a. Next committee meeting date – June 12th – noted
- b. North build liaison meeting May 1st Minutes – noted.
- c. Decisions considered - None

d. Decisions noted:

3/15/01880/CMA	Bantycok Quarry, Staple Lane, Balderton,	Variation of conditions 2, 7, 12, 50 and 51 of planning permission 3/15/01880/CMA to amend the working and restoration scheme to allow extraction of gypsum within an area previously granted permission, but not shown in the Review of Mineral Permission	GRANTED on 23 April 2019
----------------	--	---	--------------------------

246. Finance

a. Bank reconciliation for April circulated to members previously – noted.

	Total
b. Income (year to date)	£ 38,059.07
Regular Hire	2,526.07
Other Hall Hire	757.50
Commission	0.00
Entertainment night takings	22.00
Precept	34,753.50
VAT Rebate	0.00

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (May)			4737.39	SO/BACS
Parish Council					
Canva	Design Software			10.20	BACS
BT	Phone and broadband	109.61	19.98	129.59	BACS
BT	Phone and broadband	181.91	36.38	218.29	BACS
Onestop	Refreshments for annual Parish Meeting			8.18	CARD
Chuter Ede	Section 137 award			435.00	BACS
Age UK	Section 137 award			50.00	BACS
Forest Farm Tree Services	Grounds Maintenance – tree survey	330.00	66.00	396.00	BACS
BNP Paribas	Copier rental	175.70	35.14	210.84	BACS
Village Hall					
Viking Electrical	Electrical repairs	125.00	25.00	150.00	BACS
R B Wholesale	Cleaning supplies	40.90	8.18	49.08	BACS
PPI PRS United for Music	PPL/PRS Licence	227.13	45.43	272.56	BACS
Blue Castle	Waste removal	46.00	9.2)	55.20	BACS
Lemonfresh	Relief cleaner			62.50	BACS
R B Wholesale	Cleaning supplies	27.90	5.58	33.48	BACS
Blue Castle	Waste removal	97.92	19.58	117.50	BACS
RB Wholesale	Cleaning supplies	42.90	8.58	51.48	BACS
Aquarius Fire	Village Hall Individual Items – call point test keys			3.63	CARD
Asda	Grounds Maintenance - petrol			22.83	BACS

Bounceabout	Village Hall - community night			96.00	BACS
-------------	--------------------------------	--	--	-------	------

d. Items of expenditure considered

Expenditure	Budget Area	Net £	VAT £	Total £	
Forest Farm Tree Services	Grounds Maintenance	1245.00	249.00	1494.00	Unanimously Agreed Prop.: R. Cullen Sec.: M. Weale

Clerk to write to the residents who live around Dale Crescent to inform them about the 2 trees that will be cut down and explain that native replacement trees will be planted during tree planting season and a post to be added to Facebook.

247. Standing Orders

Councillor Smith reminded everyone that press queries should be referred to the clerk as detailed in standing orders (Item 21, page 18). Should councillors wish to contact the press/media, they should do so only on a personal level and not mention the Parish Council.

248. Advice from NSDC regarding Maintenance

The Council noted the correspondence from NSDC on this. *Clerk to add maintenance/moving forward the Residents Association to the next agenda.*

249. Correspondence

- a. Request from My Fernwood (Fernwood Residents Association) for new playground equipment to be installed on the village green – *Clerk to respond* (to agree this is a great idea and that the Parish Council would like to deliver this but without ownership of the land this isn't something the Parish Council could pay for as it would be spending public money on privately owned land; The Parish Council are working to address this issue).
- b. Response to complainant (management charges) from MyFernwood (Fernwood Residents Association) – noted.
- c. Consultation on Vehicle operator licensing system – Not applicable to Fernwood Parish Council.
- d. Emails re tennis coaching – noted.
- e. Thank you letter – Age UK – noted.

Meeting closed at 9.30pm