



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held at 7.30pm on 9 October 2017
at the Fernwood Village Hall, Rubys Avenue, Fernwood

Present: Councillors: N. Branston, D. Harrison, M. Hartley, H. Micah, B. Smith (Chair), J. Weale, M. Weale

Clerk: Marion Fox Goddard

In Attendance: 2 members of the public

137. Public Forum

A member of the public congratulated the Parish Council on their work on the neighbourhood plan and looks forward to its adoption. He went on to ask about the Parish Council's plans for the £1.43million being allocated to improve the facilities in Fernwood central in the 106 agreement. Councillor Mison said that the figure had not been finalised yet. Councillor Smith detailed that there will be consultation to inform the use of the money. He informed the meeting that a letter has gone to community director at Newark and Sherwood District Council to request a meeting including himself and the planning officer dealing with Fernwood, so the Parish Council can discuss this, in addition to devolution.

138. Apologies for absence

District Councillor I. Walker

139. Declarations of interest

None

140. Approval of the minutes of the last meeting of 18th September 2017

The minutes were approved as an accurate record of the meeting unanimously and were signed by the Chairman.

141. Councillors & Clerk Reports

Councillor J Weale

Had attended the Newark Healthcare Consultative group and reported that Newark Hospital are taking 6% more patients than they were; the group reminded the parish council to publicise information when requested.

Reiterated that we need to meet with NSDC as soon as possible.

Asked Councillor Mison if the district council are buying Flowserve; Councillor Mison informed the meeting it is the land next to Flowserve that NSDC are purchasing.

Councillor Branston

Has spoken to a few people about having bike racks for nearby the village hall/shops and this seems to be a good idea; they seem relatively inexpensive; however the issue is where to put it. *Clerk to contact the shop owners to see if it could be sited on one of their external walls.*

<i>Clerk</i>	Agenda Item
David Wilson Homes Signs at the entrance to Fernwood – clerk has written to Robert Jenrick to get an update.	21
Proposed Planning Meeting – Awaiting Cllr K Walker	27
Additional litter bins – NSDC contacted, awaiting information on how to progress this matter	41
Speech Dialler – This has been installed. Phone numbers to be added to the system.	42b/106
Meeting requested with owners of the retail unit – no response so far	102
New bank signatories updated. Awaiting signatures so form can be sent	92e
Referendum – 295 people voted in favour and 48 people voted against. The next stage is for Newark and Sherwood District Council to formally adopt the referendum version of the Fernwood Neighbourhood Plan at their meeting to be held on 10 October 2017	103
Declarations of interest and acceptance have been sent to NSDC for Cllrs Branston and Micah	117
Scrapyard feedback - Awaiting Cllr K Walker	121
Rubys Way Parking issues - Awaiting Cllr K Walker	121
Letter written to NSDC planning with details of why Fernwood Parish Council objected to 17/01266/OUTM Larkfleet development	123
Fire extinguisher now bought and located near containers	124d
SLCC membership has been bought	127
External Screens – equipment required on order	131
Dog waste bin – A1 slip road – drill has been purchased. Caretaker is going to replace.	132
NSDC event for Parish Councils 16/10/17 – clerk has given a list of councillors who wish to attend	136i
Lamp post poppies have been ordered	136n
Newark Community First Aid will be doing free first aid sessions in the hall 27/10/17	136l

142. County Councillor and District Councillors Report

Cllr N. Mison

Reported that the Fernwood Neighbourhood Plan will go to full council on October 10th and following its adoption it will be part of the Local Development Planning Framework.

The Health and Wellbeing Strategy is being reviewed and consultation is taking place.

A Parish Council event is taking place on October 16th, including a presentation from the NHS Mansfield & Ashfield Clinical Commissioning Group.

Cllr K. Walker

Is still awaiting feedback on the yellow lines on Rubys Way and on the scrapyard.

Has met with Roger Blaney and we should know the outcome of applications for funding for the southern relief road before Christmas; if successful the road could be completed in 2.5 years.

143. Planning

No applications to consider and no decisions to note.

144. Finance

a. Bank reconciliation for the year end circulated to members previously – noted.

b) Income	Total £14,626. 98
Regular Hire (year to date)	£10,232.43
Other Hall Hire (year to date)	£4,394.55

Payee	Budget Area	Net	VAT	Total	Payment Method
	Salaries (September)			3300.83	SO/BACS
Marion Fox Goddard	Expenses – mileage/parking			76.70	BACS
NALC	Training			90.00	BACS
St John's Ambulance	First Aid – Summer Fete	92.00	18.40	110.40	BACS
Nottinghamshire Fire Safety Ltd	Fire extinguisher checks	165.30	33.06	198.36	BACS
Securetec	Wireless fittings and repairs – intruder alarm			375.50	BACS
RB Wholesale	Cleaning supplies	59.90	11.98	71.88	BACS
phs	Waste services	195.25	39.05	234.30	BACS
RB Wholesale	Cleaning supplies	29.10	5.82	34.92	BACS
Grant Thornton	Audit Fees	400.00	80.00	480.00	BACS
Miller Freeman	Boiler maintenance	83.00	16.60	99.60	BACS
SSE	Electricity	1152.19	230.43	1382.62	BACS
SSE	Gas	703.24	140.64	843.88	BACS
BNP Paribas	Copier rental	175.70	35.14	210.84	BACS
Malcolm Dickinson expenses	Drill	57.08	11.41	68.49	BACS
ACS Business Supplies	Stationery	47.21	9.44	56.65	BACS
Miller Freeman	Repair of leaking pipework	500.88	100.18	601.06	BACS
Miller Freeman	Fan Ventilation investigation	72.00	14.4	86.40	BACS

Noted.

d. Items of Expenditure to be approved (to be paid by BACS)

Expenditure	Budget Area	Net	VAT	Total	Payment Method
Emergency Lighting repairs – battery replacement	Emergency Lighting			645.80	BACS

Resolved that these were approved.

e. The Council noted the conclusion of audit of its accounts for year ending 31st March 2017.

145. Fernwood Central Joint Maintenance Panel/FirstPort meeting update

Following the meeting with Gary Cox of FirstPort at the end of September, the Parish Council needs to consider how it works with management companies. It was resolved unanimously to hold an extraordinary meeting to discuss this. The meeting will be held on November 13th. *Clerk to publish agenda by November 6th.*

146. Assistant Clerk Recruitment

An assistant clerk has been appointed and will start on November 1st 2017.

147. Village Hall

- Emergency lighting remedial work. As per 144d (finance) – Clerk has asked the supplier to break down the quote into batteries and labour.
- Boiler repairs – Leaking pipework has been repaired. The clerk arranged this, in line with standing orders, as soon as the leak was found to minimise damage and avoid the risk of affecting regular users.
- The caretaker has found that air from the changing room is being pumped into the hall. *Clerk to find a company that can resolve this.*
- It was resolved to close the village hall between December 25th 2017 and January 1st 2018 inclusive. *Clerk to inform regular hirers and update the website.*

148. Dangerous Tree and Play Equipment Inspection on Dale Crescent

Tree specialists have recommended 2 trees need to be removed on Dale Crescent; one of them being potentially dangerous. These will be replaced with new trees. *Clerk to send letter to houses around the green and organise the work.*

149. Thank you letter from Chuter Ede

The Parish Councillors were pleased to receive a thank you for funding the children's trip to the Holocaust Centre. *Clerk to forward the email to the Councillor so that they can watch the children's film.*

150. Bonfire Night Plans

The Residents Association are meeting on October 19th to discuss this.

151. Christmas Lights

Councillor Smith reported that he hasn't got a quote for Christmas lights yet and in light of guidance from the highways team on the requirement for a Section 178 Licence for seasonal decorations on or overhanging the Public Highway, it would be better to organise this for next year.

152. Correspondence

- a. Speed awareness stickers for wheelie bins – as bins are stored away for the majority of the time, the Council will not purchase these.
- b. Holocaust Memorial Day – *Clerk to forward the email to Chuter Ede.*
- c. NALC AGM invite 15/11/17 – It was resolved that Councillors Harrison and Smith will vote. Councillors Hartley and Micah may attend too. *Councillors Hartley and Micah to let clerk know. Clerk to reply to the invitation.*
- d. Request for signage – Plum Way/Rubys Avenue – There is an issue with vehicles mistakenly driving into the cul-de-sac end of Rubys Avenue when trying to leave the village (missing Plum Way). The Councillors agreed that this is an issue. *Clerk to contact highways to request signage.*
- e. Complaint about the treatment at the Forest School – The District and Parish Councils support the Forest School. The decision to move it has been made by the landowner and actioned by Firstport. *Clerk to respond to the complainant.*