



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING**  
**held at 7.30pm on 12 February 2018**  
**at the Fernwood Village Hall, Rubys Avenue, Fernwood**

Present: Parish Councillors:

N. Branston, D. Harrison, H. Micah, B. Smith (Chair), J. Weale, M. Weale

District Councillor:

N. Mison

County Councillor:

K. Walker

(from 8.30pm, item 25)

Clerk:

Marion Fox Goddard

**16. Public Forum**

No public in attendance.

**17. Apologies for absence**

Councillor M. Hartley

**18. Declarations of interest**

None

**19. Approval of the minutes of the last meeting on 15<sup>th</sup> January 2018**

The minutes were approved as accurate record unanimously and were signed by the Chairman.

**20. Councillors & Clerk Reports**

*Councillor J Weale*

Detailed that he has emailed Robert Jenrick and NSDC with reference to the play area and the section 106 agreement. This was following FirstPort's suggestion that the play area might be subject to added costs on residents' bills and could be closed down if this was not agreed by the residents.

Has also emailed FirstPort to ask when they will be collecting the backdated voids on phase 1. A reply has been received detailing FirstPort cannot claim this money from David Wilson Homes and the reasons why.

*Councillor Harrison*

Noted that in Larkfleet's planning document it is stated there will be new schools in the north and south of Fernwood. It is believed this is an error and the current school will be extended and there will be a new school in the south.

*Councillor Smith*

Detailed that he had received an anonymous letter detailing a Fernwood Resident's concerns over the community night/conflicts of interest. He was concerned that the sender wouldn't sign their letter and the resident didn't feel comfortable in identifying themselves to the Parish Council. A brief discussion was held about the content of the letter and due to the issue above a response cannot be sent.

Explained that the latest Neighbourhood Plan regulations state that Local Authorities need to notify any Neighbourhood Plan Group where they have a made Neighbourhood Plan of planning applications in their area. Fernwood Neighbourhood Plan Group no longer meets but the membership included Councillors Harrison, Smith, M Weale and J Weale who will see applications coming through to Parish Council meetings.

**Clerk's Report**

	<b>Agenda Item</b>
Additional litter bins – NSDC contacted again, awaiting information on how to progress this matter.	<b>41</b>
Meeting requested with owners of the retail unit – no response so far	<b>102</b>
Rubys Way Parking issues – No budget for yellow lines 2018/9	<b>121</b>
Ventilation from changing rooms – The problem has been found and this has also highlighted other work that is required – quote received from contractor. <i>Clerk to write to NSDC about this.</i>	<b>147c</b>
Play equipment repairs – quotes agenda item 8d	<b>148</b>
Signage Plum Way/Rubys Avenue – this has been requested and should take 6 weeks.	<b>152d</b>
A meeting has been rearranged 14/2/18 with NSDC to discuss section 106 agreements and the management of the land in Fernwood.	<b>137</b>
Bike racks – still awaiting feedback from LCP properties	<b>161</b>
Letter to Balderton Parish Council with reference to Hollowdyke Lane has been sent and received and the chair and vicechair have been invited to a BPC meeting to discuss this.	<b>161</b>
The agreed response was sent to Larkfleet Homes (23/11/17). No response has been received from Larkfleet.	<b>169d</b>
A complaint was sent to Via about the maintenance of the weeds/shrubs on Dale Way (23/11/17). No response has been received from Via. <i>Clerk to email Councillor Cutts.</i>	<b>169h</b>
Development meeting – Scheduled for 15th March	<b>6</b>
Scrapyard clerk has sent a letter to NSDC and NCC – This is under investigation	<b>6</b>
Precept requirement has been sent to NSDC	<b>9</b>
Section 137 form - clerk has revisited this and the form does ask for a set of accounts and if these cannot be provided bank statements for the last 6 months.	<b>10</b>
Letter has been sent to Chris Attwater of FirstPort on Parish Council involvement in the maintenance panel.	<b>12</b>

New village hall terms and conditions have been published and are being used.	<b>13</b>
Letter to NCC Highway with reference to vehicles speeding has been sent.	<b>15a</b>
Clerk has emailed NSDC to obtain paperwork to request a dog exclusion order in the play area. <i>Clerk to progress.</i>	<b>15b</b>

## 21. County Councillor and District Councillors Report (this item was conducted after item 24.

### *Councillor Mison*

Has had more complaints about dog owners not picking up after their dogs.

Detailed a report is due to go to NSDC on replacement green bins for properties with 1 or 2 residents. He has also had complaints about additional waste in black bags not being collected.

### *Councillor Walker*

Detailed there is no budget for double yellow lines on Rubys Way in 2018/9.

Is arranging a meeting with County Councillor Cottee and Jo Horton for Fernwood Parish Council to highlight road issues in the area.

The scrapyard is being investigated by Nottinghamshire County Council enforcement officers.

## 22. Planning

### a. Applications for consideration

18/00103/FULM	Field Reference Number 5568 Land Off Cross Lane Fernwood Business Park Fernwood	Development of a 4FE Secondary School, 230 Place Sixth Form, Sports Hall, External Play Facilities, Access and Car Parking
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Fernwood Parish Council unanimously resolved to support this application. *Clerk to respond to Newark and Sherwood District Council.*

### b. Decisions to note:

17/02083/FUL	Fernwood Day Nursery Limited Rubys Avenue Fernwood NG24 3RS	Application permitted – Full planning permission
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## 23. Finance

a. **Bank reconciliation** for the year end circulated to members previously – noted.

**Total**

b. **Income** **£23681.43**

**Regular Hire (year to date)** £16297.13

**Other Hall Hire (year to date)** £7384.30

### c. Expenditure since last meeting under delegated powers/previously agreed expenditure

Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (January)			3227.13	BACS
RB Wholesale	Cleaning products	16.35	3.27	19.62	BACS
Securetec	Emergency lighting and fire checks			185.00	BACS
NALC	Annual subscription			382.12	BACS
Buildbase	Paint	225.00	45.00	270.00	BACS
ACS	Paper and teaspoons	36.27	7.25	43.52	BACS
Rosie's Helping Hands	Cleaning Services			237.00	BACS
1 & 1	Email hosting	1.99	0.40	2.39	BACS
Blue Castle	Waste	11.80	58.95	70.75	BACS
Robert Newton	Plumbing			55.00	BACS
RB Wholesale	Cleaning Products	51.23	10.24	61.47	BACS
RB Wholesale	Cleaning Products	83.33	16.67	100.00	BACS
Panel Systems	Stage	458.00	91.60	549.60	BACS
CPC	TV Stand	23.99	4.80	28.79	BACS
Tapastuff	Uniform	17.50	3.50	21.00	BACS
Waterplus	Water			37.65	BACS
PHS	Waste collection	39.05	195.25	234.30	BACS
BT	Phone/Broadband	38.79	193.98	232.77	BACS
BNP Paribas	Photocopier/Printer	35.14	175.70	210.84	BACS
SSE	Gas	44.34	886.84	931.18	BACS
SSE	Electricity	36.35	727.03	763.38	BACS

d. Items of expenditure to be approved – quotes for repair work Dale Green

The councillors resolved unanimously to use HAGS to complete the work. *Clerk to organise.*

## 24. Residents Association/FirstPort meeting debrief

A discussion was held with regard to the FirstPort meeting. The Council agreed to promote the public forum in Parish Council meetings and the fact that Council meeting notes are a record of the decisions the Council has made. During the FirstPort presentation, a Fernwood resident made it clear the legislation being referred to for the membership of the Residents Association was not applicable to freehold properties.

## 25. Village Hall

Resolved that the Parish Council will not subsidise the community nights. *Clerk to obtain further quotations for the entertainment.*

## 26. Verge/Roundabout Maintenance Feedback – Should Fernwood Parish Council offer to do this?

Unanimously resolved not to offer. This was in light of changes due to be made to the roundabouts with the new developments.

## 27. Correspondence

- a. Email about NALC diversity commission -noted.
- b. Funding request – Citizens Advice Sherwood and Newark – *Clerk to request a section 137 application.*
- c. Letter from Parishioner – concerns over next build problems and management and maintenance issues in Fernwood – Including a complaint to NSDC. Suggestion No Construction Traffic through the village signs on roundabouts – Some of the concerns can be answered and some the Parish Council will be discussing with NSDC with a pre-planned meeting. *Clerk to respond.*
- d. Invite from Suthers School Head – Councillor Branston offered to attend. *Councillor Branston to give some dates to the clerk so a date can be agreed.*
- e. Register of interest reminder - noted

Meeting closed at 9.30pm