



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held at 7.30pm on 15 January 2018
at the Fernwood Village Hall, Rubys Avenue, Fernwood

Present: Parish Councillors: N. Branston, D. Harrison, H. Micah, B. Smith (Chair), J. Weale, M. Weale, M. Hartley

District Councillor: N. Mison

County Councillor: K. Walker

Clerk: Marion Fox Goddard

Assistant Clerk: Emma Oldham

Representatives from Bowmer and Kirkland Ltd. (left after item 5).
 Matt Price
 James Beeston

1. Public Forum

No public in attendance.

2. Apologies for absence

None

3. Declarations of interest

Councillors M and J Weale – item 12.

4. Approval of the minutes of the last meeting on 20th November 2017

The minutes were approved as accurate record unanimously and were signed by the Chairman.

5. Suthers School – representatives from Bowmer and Kirkland Ltd Discussion New School Plans

Matt Price and James Beeston gave a thorough explanation of the assessment undertaken with respect to roads and traffic around the new school including a projection of what these will be like in 2026 when the school is to full capacity. Taking into consideration the Parish Council's concerns and feedback, the planning application will be submitted shortly. Matt and James agreed to:

- Raise the future potential uses for the bridge in ongoing discussions with NCC
- Update the Transport Assessment supporting the planning application to reflect extending the 40mph zone across the existing bridge
- feedback on Councillor J Weale's question on whether there will be enough demand for the school.

6.Councillors & Clerk Reports

Councillor J Weale

Detailed that when he and Councillor Smith met with County Councillor Cottee, he suggested speaking to Councillor Keith Walker to arrange a meeting to discuss the road structure around Fernwood. *Councillor Walker agreed to arrange this.*

Requested that development meetings are recommenced as he is not aware of plans and feels that this is needed by Parish Councillors. *Clerk to arrange meeting (including liaison with the clerk to Balderton Parish Council).*

Councillor Hartley

Expressed concern over dog owners not clearing up after their dogs around Apple Avenue. The Parish Councillors would be happy to pay for more bins and emptying of them – formal resolution to be made when this has been investigated fully. Councillor Mison detailed that the district council would pay for the signs. *Councillor Hartley to send the clerk a list of places where he suggests signage needed and where extra dog bins could go. Clerk will discuss with FirstPort once our requirements are known.*

Councillor Harrison

Raised concern about the illegal scrap yard that is operating. County Councillor Walker reported that he is waiting for the officer to return from sick leave. *Clerk to write to Head of Planning at County Hall.*

Following Councillor Harrison's suggestion to write to Balderton Parish Council with reference to the closure of Hollowdyke Lane and the potential impact on Sibcy Lane the Council agreed on the suggested letter. *Clerk to add hgvs and send to Balderton Parish Council*

Councillor Micah

Reported that the gazebo used on New Year's Day has a tear in it. *Assistant clerk and caretaker to investigate and resolve.*

Councillor Smith

Detailed the bike thefts over Christmas which have led to an increase in Neighbourhood Watch members.

Clerk's Report

	Agenda Item
David Wilson Homes Signs at the entrance to Fernwood have now been removed.	21
Proposed Planning Meeting – Awaiting Cllr K Walker	27
Additional litter bins – NSDC contacted again, awaiting information on how to progress this matter.	41
Speech Dialler – This has been installed and phone numbers to be added to the system.	42b/106
Meeting requested with owners of the retail unit – no response so far	102
New bank signatories complete.	92e
Scrapyard feedback - Awaiting Cllr K Walker	121
Rubys Way Parking issues - Awaiting Cllr K Walker	121

Newark Community First Aid free first aid sessions in the hall 17/11/17 were well attended.	136l
Ventilation from changing rooms – awaiting supplier. Engineer booked 18/1/18	147c
Christmas Closure – no issues. Slimming World came in with no problems.	147d
2 Trees have been removed on Dale Crescent – 2 new trees have been planted.	148
Play equipment repairs – one quote received. Awaiting a second quote.	148
Signage Plum Way/Rubys Avenue – this has been requested – still no feedback to date. Reminder email sent 5/1/18.	152d
A meeting has been arranged 24/1/18 with NSDC to discuss section 106 agreements and the management of the land in Fernwood. (The original meeting was cancelled due to staff sickness)	137
Cllr Branston will be attending new councillor training on 17/1/18. Following this, all councillors will have attended this course.	
Cllr Branston kindly looked through the consultation documents on the Mineral Local Plan. At this stage there will be no feedback from Fernwood Parish Council.	163c
Bike racks – still awaiting feedback from Onestop – clerk to progress.	161
Letter to Balderton Parish Council with reference to Hollowdyke Lane has been drafted for approval at this Parish Council Meeting.	161
New office chairs have been purchased.	164d
Contract now in place with Cox Events Ltd for the bar provision.	166a
The agreed response has been sent to Larkfleet Homes (23/11/17). No response has been received from Larkfleet.	169d
A complaint has been sent to Via about the maintenance of the weeds/shrubs on Dale Way (23/11/17). No response has been received from Via.	169h

7. County Councillor and District Councillors Report

Councillor Mison

Has had a lot of complaints about dog owners not picking up after their dogs. The dog wardens do have a hit squad if they are informed of problem areas and will erect signs.

Barratts Homes' section 106 agreement has been signed and is publicly available. The Persimmon 106 agreement is similar but not yet signed. Councillor Mison drew the Parish Council's attention to Page 40 para 10 with reference to transfer of open spaces/sports facilities/play areas and suggested the Parish Council investigate and evidence how the Parish Council could do this.

Does not believe Hollowdyke Lane will be permanently closed because there are currently discussions about the Larkfleet development having an access road to Hollowdyke Lane.

8.Planning

a. Applications for consideration

17/02083/FUL	Fernwood Day Nursery Limited Rubys Avenue Fernwood NG24 3RS	Raising roof by 1m, proposed loft conversion and internal alterations - please see drawing WA 425.04.
17/02141/FUL	Land At William Hall Way Fernwood Nottinghamshire	Erection of Gym and Sports Performance Centre incorporating new vehicular access and associated parking and boundary treatments.

Fernwood Parish Council unanimously resolved to support these 2 applications. *Clerk to respond to Newark and Sherwood District Council.*

b. Decisions to note:

None

9. Finance

a. Bank reconciliation for the year end circulated to members previously – noted.

b. Income Total £20545.80

Regular Hire (year to date) £14,442.00

Other Hall Hire (year to date) £6103.80

Noted

c. Expenditure since last meeting under delegated powers/previously agreed expenditure -

Noted

Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (November & December)			6316.30	SO/BACS
M. Dickinson	Miscellaneous items (replacement screws for flood lights)	12.62	2.52	15.14	BACS
RB Wholesale	Cleaning products	12.95	2.59	15.54	BACS
PPL	Music Licence	126.72	25.34	152.06	BACS
Waterplus	Water			37.65	BACS
Hirer	Partial bond refund			20.00	BACS
Hampshire Flag Company	Miscellaneous items (replacement Nottinghamshire Flag)	38.94	7.79	46.73	BACS
Apogee	Printer/copier charges	36.05	180.25	216.30	BACS
Community Lincs	Insurance Fireworks			210.00	BACS
Royal British Legion	Wreaths			46.00	BACS
RB Wholesale	Cleaning products	75.55	15.11	90.66	BACS
Acorn signs	Sign	30.00	6.00	36.00	BACS
Hirer	Compensation			100.00	BACS

Securetec	Emergency lighting remedial work			645.80	BACS
B. Smith	Mileage			37.80	BACS
M. Fox Goddard	Mileage			38.25	BACS
Partytime Ltd	Fireworks	1000.00	200.00	1200.00	BACS
Furniture at work	Chairs	315.00	63.00	378.00	BACS
Phs group	Waste	195.25	39.05	234.30	BACS
Unity trust	Bank charges			36.00	BACS
PRS	Music Licence			321.30	BACS
Microsoft	Software Licence			89.99	BACS
SSE	Gas	727.03	36.35	763.38	BACS
SSE	Electricity	886.84	44.34	931.18	BACS
BT	Phone and Broadband	193.98	38.79	232.77	BACS
Jubilate	Fanfare			346.00	BACS
Securetec	Speech dialler/Lighting systems			250.00	BACS
d. Expenditure	Budget Area	Net £	VAT £	Total £	Payment Method
None					

e. Precept - Agree budgets for 2018/19 and precept required

The Parish Council resolved unanimously to request a precept of £75.05 per Band D property from Newark and Sherwood District Council (the same as 2017/8) and accepted the proposed budget which had been scrutinised by the Finance Subgroup. *Clerk to contact Newark and Sherwood District Council.*

10. Section 137 - Grant application

Fernwood Amateur Dramatics - Resolved unanimously (5 councillors due to declarations of interest) to approve a grant for £400 towards the Hall hire for the Pantomime Production.

Whilst considering this application, it was noted that the application form should be reviewed. *Clerk to research alternatives/revise the form for approval at a future meeting.*

11. Community Infrastructure Levy

The Parish Council noted the response from Newark and Sherwood District Council on future CIL income.

12. FirstPort – Working together/Parish Council Responsibility

Resolved to focus on the Residents' Associations of Fernwood and to withdraw from the Fernwood Joint Maintenance Panel. *Clerk to respond to Chris Attwood's letter (FirstPort).*

13. Village Hall

- a. Feedback from Village Hall Subgroup meeting – noted.
- b. Updated Terms and Conditions – Resolved to move to the new terms and conditions from 16/1/18. *Assistant Clerk to update the website.*
- c. Newark & District Community First Responders – hall usage – resolved to not charge as the group work free of charge across the area for the benefit of local people.

14. Fernwood Residents Association including Fanfare/fete/fireworks funding

Councillor Smith detailed this had been discussed at the Residents Association meeting on January 9th 2018. *Councillor Branston to copy minutes to the clerk so Parish Councillors can be copied in.*

15. Correspondence

- a. Road safety on the estate – email from concerned resident – Resolved to write to Nottinghamshire County Council to highlight this issue. *Clerk to action*
- b. Email regarding dog exclusion – Resolved to apply for a dog exclusion order in the play area. *Clerk to action*
- c. Email regarding the deferral of the setting of referendum principles for town and parish councils for three years – noted.
- d. Community Governance Review- Newark Town Council - noted.
- e. Email regarding new defibrillator pads – Resolved that the Parish Council will pay for these and the ongoing upkeep of the defibrillators.