



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING**  
**held on 18<sup>th</sup> July 2022 at 7pm**  
**at Fernwood Village Hall**

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, B. Smith (Chair), J. Weale, M. Weale

Clerk: Marion Fox Goddard

District Councillors: N. Mison (arrived during 114, left after 105)

County Councillor: J. Lee (left after item 105)

*Agenda, reports and accompanying information for this meeting is available on the Council's website here: [FERNWOOD PARISH COUNCIL \(fernwood-pc.co.uk\)](http://fernwood-pc.co.uk)*

**99. Declaration of intentions to record the meeting**

The Clerk recorded the meeting.

**100. Public Forum**

No members of the public joined the meeting.

**101. Apologies for absence**

Councillor Newton. District Councillors I. Walker and K. Walker.

**102. Declarations of Interest**

None.

**103. Approval of the minutes of the June Meeting and Parish Council Meeting**

The minutes were approved as accurate record and Councillor Smith signed them.  
 Proposer: R. Cullen, Seconder: D. Harrison, RESOLVED unanimously.

**104. Councillors & Clerk Reports**

*Councillor Micah* – reported that 2 residents had raised concerns regarding the amount of dust at the moment; he too had noticed this. The Council discussed this noting contributory factors including construction, farming, Bantycok, the current dry weather. It was also mentioned that at a meeting with Barratt David Wilson Homes and Allison Homes that day and the developers reported that they are both road sweeping daily and are trying to dampen down dust with hosepipes. They reported that N&SDC have visited their sites regarding this. Allison Homes has bowsers to aid their efforts to reduce dust and Barratt David Wilson Homes are getting some.

*Councillor Cullen* – confirmed that he had attended a liaison meeting with both developers earlier that day and that Barratt David Wilson Homes have started to install play equipment that day. Nottinghamshire Youth Service Application/DBS process almost complete so he can volunteer at the youth club.

July Clerk's report	Agenda Item
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Target date for completion: October 2022. N&SDC and Fernwood Parish Council have sent a joint letter at the beginning of July seeking an update on this. Awaiting feedback.	21/46c
Trees – The dead Elm removal and crown reduction on one of the Silver Maples on Dale Crescent has been completed. Also, see item 116c.	22/8dii - iv
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH.	21/87e
Youth Initiative – New system for registering for a place at the youth club has been introduced and seems to have reduced the issues which were experienced before/after half term. Currently exploring whether a change of day is possible. Following issues at the club, Acceptable Behaviour Contracts have been issued by the police to 3 young people. A review meeting was conducted on 15/7 and we are continuing to work closely with Youth Services and N&SDC to make this a success.	21/127
Antisocial Behaviour – see item 113	21/149
Request for signage for Fernwood from the Balderton roundabout – Following the Parish Council's request costs for the signs in November 2021, County Councillor Lee detailed the signage will cost £2100 last month but no installation date has been provided – it could be this financial year or next. The Clerk had asked the Council to consider whether to offer to pay for the signs (using CIL) to get an earlier installation date but during the meeting Councillor Lee said this would make no difference.	21/154
Coat of Arms – Councillor Harrison and I have met with the Research Assistant to the Windsor Herald and the brief for the artist (who will design the arms, crest, and badge) has been agreed.	21/154
Barratt David Wilson Homes Development: Construction traffic improved directional signage – still not in place but a planning application was submitted in March. NSDC are still awaiting feedback from NCC*. Following Councillor Micah's report last month, BDWH fed back that they are reducing an existing bund blocking access to the next run of plots, which unfortunately requires the use of heavier machinery than standard ground works. This seems to be the cause of the additional disruption experienced. These works have now finished. A further complaint has come in regarding dust which may be from the site. The resident has been referred to N&SDC for advice. <i>*During the meeting the Clerk reminded Councillor Lee that NCC feedback on the planning application has yet to be provided and ask him to speak with officers about this as this is delaying installation of directional signage.</i>	22/87
Water Tower, Goldstraw Lane – broken fencing to the rear of the tower still not fixed.	22/6
Scrapyard – Still awaiting official feedback from NCC officer. However, Councillor Lee gave a brief confidential update before the meeting.	22/6
Hollowdyke Lane – see item 115	22/24
Ditches responsibility on Hollowdyke Lane – a note was sent to NSDC regarding this, and they have asked their solicitor to investigate this. No further feedback at this stage.	22/16
Summer Play Sessions – these will be held on August 3 <sup>rd</sup> , 10 <sup>th</sup> , 17 <sup>th</sup> , 24 <sup>th</sup> in the village hall garden with places for 50 children at each. Booking system will be organised if deemed necessary after the first session. Parents to stay with children.	22/80
Administration Assistant recruitment – adverts are out. Closing date Monday 29th August 2022. Interviews due to be held on the second weekend in September.	
Village Hall extension – the draft plans are with N&SDC for pre-planning application advice – Feedback was due early this month, but N&SDC are awaiting feedback from consultees.	

Finance system – this month, I have started looking into financial packages for the accounts.	
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*Note: The Council resolved to bring items 114 and 115 forward on the agenda so these 2 items were discussed before item 105.*

#### **114. Discussion on how the Parish Council will proceed regarding speed tube results on Dale Way and Goldstraw Lane**

Following Nottinghamshire County Council feedback that that they will look at speed on these roads again in 18 months and evidence that some cars are speeding on Dale Way, Fernwood Parish Council agreed to request costs from NCC for the Parish Council to pay (using CIL) for 1 interactive sign on Dale Way (in the vicinity of streetlamp 46 or 47 ) for traffic coming into Fernwood.

#### **115. Discussion on how the Parish Council should proceed regarding Hollowdyke Lane**

The Parish Councillors, County Councillor and District Councillors discussed at length the issues that will be caused by the long term closure of Hollowdyke Lane. Following the letter from NSDC and email from NCC, the Councillors agreed to meet with NCC officers to ask questions about this issue and be given an overview of all the plans regarding highways in the area. Councillor Lee asked the Clerk to suggest dates so this could be arranged at NCC.

#### **105. County Councillor and District Councillors Reports**

*County Councillor Lee* – Detailed that the completion date for the Southern Relief Road has been pushed back to 2024. Has visited Bantycok and thinks that no dust is coming from there. Said NCC would be against road out of Fernwood which would go past the Suthers School. Mentioned the YMCA opening – gym in August, everything else - September. Cabinet system going working well, if Councillors don't agree with officers and vice versa, they can get portfolio holder to relook at things. Plans to visit the youth club to have engagement session with the young people.

*District Councillor Mison* – YMCA has sports college and is a good facility. Phase 3 will include a skate park and cycling facilities. First full council after cabinet system due 19/7. Cllr Mison sits on Policy & Performance Improvement Committee. This is a different structure for the council – more motions. Looking at kerbside recycling – whole area is likely to change. Plans being made for library gardens. Travellers' pitches policy/allocation is being looked at.

#### **106. Finance**

- a. [Bank reconciliation](#) – noted.
- b. Year to date income – noted.
- c. Expenditure since last meeting under delegated powers/previously agreed expenditure was noted
- d. Items of Expenditure considered – all payments unanimously approved items i, ii, iv, v, vi.

Expenditure	Budget Area	Total £	Decision
i. Ecological report for the woodland	Parish Council – individual items	2,178.70	Prop.; R. Cullen, Sec.; M. Weale
ii. Repairs to 4 emergency lights	Emergency Lights	80.00	Prop. D. Harrison; Sec.; M. Weale
iii. Upgrade intruder panel	Intruder Alarm	1500.00	The Council agreed not to proceed with this item.
iv. NALC event: Working between the tiers	Training	38.93	Prop.; H. Micah, Sec.; J. Weale
v. SLCC Training – Finance Summit	Training	54:00	Prop.; D. Harrison, Sec.; H. Micah
vi. Monitor	IT - hardware	145.00	Prop.; R. Cullen, Sec.; J. Weale

## 107. Planning and Licensing

### a. Planning applications considered:

<a href="#">22/01256/HOUSE</a>	6 Johnsons Road, Fernwood	Single storey kitchen extension to rear of the property, full width of current house, K-Render finish in keeping with neighbouring property extension, Flat GRP roof with glass lantern, remove external wall to create open plan space. Convert garage into half office and half storage.	The Council unanimously agreed to support this application. Prop.; R. Cullen, Sec.; H. Micah
<a href="#">22/00862/FULM</a>	Land At Cross Lane Fernwood Business Park Fernwood	Proposed industrial warehouse development suitable for 3no. B2/ B8 Units Use Classes with ancillary E(g)(i) Office space, including service yards, car parking, landscaping, and associated access infrastructure.	The Council unanimously agreed to support this application. Prop.; D. Harrison, Sec.; J. Weale

## 108. Policy

The Council reviewed the following documents and unanimously agreed no changes were required.

[General Data Protection Documentation](#)

## 109. General Power of Competence: Confirmation that the Council meets the eligibility criteria to exercise the General Power of Competence and resolve to adopt the power

The Council unanimously resolved to adopt the General Power of Competence as the Parish Council continues to meet the eligibility criteria for this.

## 110. Appointment of a new Internal Auditor

The Council unanimously agreed to appoint Kenneth Goddard to perform the internal audit work for the Council.

## 111. Woodland Volunteers meeting and suggestions

The Council noted the meeting notes and agreed to:

- Apply to N&SDC for it to be compulsory to have dogs on leads in the area.
- Look into the possibility of carving one of the trees that need to be felled.

- c. Find a contractor to redesign the area behind Marron Court to make it more wildlife friendly, including soil tests.
- d. Do an online survey on a shortlist of names for the woodland.
- e. Commission a local artist to design a sign for the area.

#### **112. Village Hall Management Group - June 14<sup>th</sup>, 2022**

The notes from the meeting were noted.

#### **113. Draft report on CCTV in open spaces including results of the Crime and Antisocial Behaviour Survey**

The Council agreed to request 2 cameras through N&SDC's partnership arrangement. Initial costs to be paid for the community infrastructure levy that the Parish Council has, then annual monitoring and maintenance costs through precept.; one looking down Rubys Walk towards the shops (sited to cover the benches) and one looking over the playing field (possibly sited near the bat house). *Clerk to write to N&SDC to request inclusion in the partnership arrangement including business case.*

#### **116. Correspondence**

- a. Email requesting that any felled trees are replaced like for like – This is most likely to be a requirement of the planning permission to fell the trees anyway and the Council wants to maintain the area and is committed to replacing felled trees.
- b. Request for CCTV In Fernwood – see item 113.
- c. Request for replacement tree on Dale Crescent – Clerk to get quote for replacement tree with protection around it.
- d. Request for investigation into who is responsible for woodland behind some Dale Crescent homes – The woodland belongs to Barratt David Wilson Homes and is managed by FirstPort. Clerk to email FirstPort regarding this to see what can be done and to establish if they are responsible for looking after the building.

#### **EXEMPT ITEM**

Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972.

#### **117. Communications with Nottinghamshire County Council**

Members of the Fernwood Parish Council and the Clerk will meet with NCC officer and cabinet member next month.

Meeting closed at 21:50

**Next Meeting Monday 19<sup>th</sup> September, 7pm, Fernwood Village Hall**