



Dear Councillors David Mack, Ian McGregor, Neill Mison, Leigh Rixon, Kimberley Shepherd, Jim Weale, and Mollie Weale,

You are summoned to attend the next meeting of the Parish Council to be held on Monday 15th May commencing at 7pm. This meet will be held in the small hall of Fernwood Village Hall, Rubys Avenue, Fernwood, NG24 3RS.

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

Marion Fox Goddard, Fernwood Parish Clerk, Tuesday 9th May, 2023

A G E N D A

85. Declarations of any intentions to record the meeting
86. Apologies for absence
87. Declarations of interest
88. Public Open Forum (15 minutes) - ***Fernwood Parish Council is committed to community engagement and therefore warmly invites members of public to contribute during this part of the meeting***
89. Approval of the minutes of Parish Council meeting held on 17th April 2023
90. Councillors' & Clerk's reports
91. Welcome and introductions to the new District Councillors followed by County Councillor's and District Councillors' reports
92. Finance
 - a. Bank reconciliation to be noted
 - b. Items of income to be noted
 - c. Items of expenditure paid by Direct Debit/Standing Order to be noted and items of expenditure approved under delegated powers since the last meeting – to be noted
 - d. Items of expenditure for consideration
 - i. Energy contract – Electricity
 - ii. Summer play days
 - iii. Business rates
 - iv. Cellar cooler
 - v. Rural Community Action Nottinghamshire subscription
 - vi. A-board
 - vii. Fire extinguisher refills and fire stopping works identified in the fire risk assessment

- viii. Parish Council insurance
- e. Council to note Community Infrastructure Levy letter from Newark and Sherwood District Council

93. Planning

- a. To consider the following applications (Fernwood Parish Council is a consultee only; Newark and Sherwood District Council is the planning authority):

23/00630/HOUSE	14 Gilmores Lane, Fernwood	Wooden gazebo structure (part retrospective)
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- b. To note the following decisions made by Newark and Sherwood District Council

23/00370/ADV	Phase 1B - Greater Fernwood Development Fernwood	Installation of one large billboard sign for Fernwood Phase 1B.	Refuse Advertisement Consent
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- 94. To note the minutes of the Personnel Committee held on April 17th and consider whether to accept the committee's recommendations including a discussion on training requirements for Councillors.

95. Village Hall

- a. To note the Village Hall Management Group notes from May 3rd.
- b. To decide whether to proceed with recommendation from the group to have a photography competition and some new canvases of regular user activities.
- c. To consider a village hall free usage request from Ciarán's Bags

- 96. To consider the Annual Parish Council Report

- 97. To consider the Community Infrastructure Levy Consultation Results

- 98. To note the Business Continuity Plan and any note any changes required

99. Correspondence

- a. Local Government Pension Scheme: Funding Strategy Statement consultation
- b. Message raising concerns regarding drainage near Phoenix Park
- c. Feedback from NCC/Via regarding highways issues Fernwood Parish Council has raised

EXEMPT BUSINESS

Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972

- 100. Brief new Councillors regarding Communications with Nottinghamshire County Council and discussion on how to proceed.

MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 17th April 2023 at 7pm
at Fernwood Village Hall

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, B. Smith (Chairman), J. Weale, M. Weale
Clerk: Marion Fox Goddard
Residents/Public 2 Fernwood residents attended the meeting until item 65.

Agenda, reports and accompanying information for this meeting is available on the Council's website here: [Agenda pack for this meeting](#)

51. Declaration of intentions to record the meeting

The meeting was not recorded.

52. Apologies for absence

Parish Councillor Newton. County Councillor Lee (Apologies for all future meetings received March 2023).

53. Declarations of Interest

None.

54. Public Forum

A resident raised concerns regarding the lack of bus services to/from Fernwood. The Councillors agreed that the provision is poor and committed to ask Nottinghamshire Council to address this – see item 64a for action agreed.

55. Approval of the minutes of the Parish Council meeting on 20th March 2023

The minutes were unanimously approved as an accurate record and Councillor Smith signed them.

56. Councillors' and Clerk's Report

Councillor Cullen - asked if anyone had heard anything about the Southern Relief Road as he had expected to see work by now.

Councillor J. Weale – detailed that he has been proud to serve with the Parish Councillors over the years, noting the elections next month.

Councillor D. Harrison - Agreed with Councillor J. Weale, adding a lot has/is being achieved.

April Clerk's report	Agenda Item
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood – We had a productive meeting with N&SDC at the end of March. Our solicitor will review documentation as soon as possible and we are due to meet after the elections to progress this.	21/46c 23/37
Youth Club – Annual review meeting held at the end of March. Councillor Cullen and I have been DBS checked and now are helping once a month with the club.	
CCTV –N&SDC officer has given indicative costings verbally and I have requested a formal quote.	21/149
Hollowdyke Lane – A reminder has been sent to NCC as we have not received a response to our letter requesting a 30mph Traffic Regulation Order on Hollowdyke Lane (funded with CIL funding). Our transport planning specialist has suggested that the costs for keeping Hollowdyke Lane will be prohibitive.	22/24 22/139 22/153 23/17 23/31
Interactive Speed Sign on Dale Way – Still awaiting full costing and timescales – the lead time to obtain the sign is 12-14 weeks once we have received and approved a quote from Via East Midlands.	22/114
Community Infrastructure Levy (CIL) –The March issue of the Fernwood Gazette which includes a consultation article on CIL was delivered to all households and businesses in Fernwood at the beginning of March. The online survey went live on 28/2/23. Weekly reminders were added to the local Facebook groups to encourage residents to have their say. See item 61	22/163f
Woodland Update - Costall Woods –Wildlife Garden –N&SDC commenced the work w/c 10/4/23.	23/34
Rumble Strips Replacement – A report with collated consultation responses has been sent to NCC with a request to address this issue and an offer for CIL to fund works required. A response was received from Via which did not seem to consider the evidence the FPC had sent. A response has been sent to ask them to reconsider the letter fully.	
Double Yellow Lines Consultation – Parish Council response has been sent to Via/NCC. Their consultation ended on 10/3/23. A Via officer has advised 'Objections have been received for this scheme to which a report will be submitted to NCC to the Cabinet Member for the Environment for their adjudication.'	23/28
Village Hall Extension Investigations – A meeting has been held with our Transport Planning Specialist, a planning officer from N&SDC and a NCC highways planning officer. We are aware of their requirements and our specialist is obtaining revised quotes for the parking surveys so we can move this project forward. See item 58d.	
Replacement Dog bins – The dog bins at the end of Rubys Walk and near Code fitness have been replacement. We are awaiting a quote from our contractor to install the replacement bin on Cross Lane (opposite the nursing home) – this one requirement digging out and concrete foundations.	23/26
Liaison Meeting with Allison Homes - Their landscaping contractor will be tidying up the Dale Way roundabout soon (the grass has been churned up during their recent works, but they have committed to sort this out).New owners of 6 of their new builds will be moving in soon. They confirmed that there are no current planning conditions for them to do the work to reduce the speed limit on Hollowdyke Lane. This may be possible for a future application but the timescale for this is approximated to be over 5 years away	
Community Event – Road closure application has been sent to Via. I have consulted with businesses on Rubys Avenue, and they are happy with this. Volunteers meeting to be arranged after the election. See item 58 d.	

57. County Councillor and District Councillors Reports

None.

58. Finance

[Bank reconciliation](#) – noted.

a. Year to date income – noted.

b. Expenditure since last meeting under delegated powers/previously agreed expenditure was noted.

c. Items of Expenditure considered:

Expenditure	Budget Area	Total £	Decision
i. Fees for highways consultancy and parking surveys ¹	Professional Advice and Service Delivery – highways (CIL)	7650 + VAT	Unanimously agreed.
ii. Legal fees	Professional Advice and Service Delivery – Legal (CIL)	£275 ² per hour plus VAT	Unanimously agreed.
ix. Replacement fencing for the Village Hall	Village Hall (CIL)	£7280	Unanimously agreed..
x. Community Event Items <ul style="list-style-type: none"> • Live acts • Portaloos • Bins • Road closure application • Road closure management • First Aid – see below 	Community Event	1100.00 540 +VAT 220.48 + VAT 605.00 524 +VAT	Unanimously agreed.

The Council unanimously agreed to delegate the decision regarding which First Aid provider to use as the Clerk was waiting for advice on the level of cover proposed.

The Council unanimously agreed to increase the budget for the August event to £8000 (plus VAT) considering the increased provision/costs this year.

d. The Council unanimously agreed to consolidate the TSB reserve accounts into one reserve account and the TSB current accounts into one current account,

e. The Council unanimously agreed to suspend financial regulations in relation to the procurement of a new boiler and cylinder for the hot water and heating requirements of Fernwood Village Hall. The Council unanimously agreed to accept a quote from an alternative Viessmann Trained Installer and Partner for £12,970.98 plus VAT.

f. Financial year end

i. The Councillors noted the internal auditor's report.

ii. Annual governance statement 2022/23 - The Council unanimously resolved to accept the annual governance statement, and this was duly signed by the Chairman.

iii. Financial return for the year 2022/23 - – The Council unanimously resolved to accept the financial return, and this was duly signed by the Chairman.

59. Planning

a. Planning Authority decisions which were noted:

23/00137/HOUSE	1 Kenny Close Fernwood	Installation of Air Source Heat Pump	Grant Householder Application
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60. Policy

New Document considered:

a. Business Continuity Plan – The Council unanimously agreed adopt this.

¹ Original quote approved November 2022. Scope of work has changed hence reconsidered.

² Estimated number of hours for initial work is 3. However, this will be dependent on documentation received. Hopkins to be asked to keep the Clerk updated.

Updated documents considered:

- b. Ad hoc Village Hall Terms and Conditions
- c. Regular User Terms and Conditions
- d. Investment Policy

The Council unanimously agreed to the proposed changes on items b, c and d.

Documents reviewed

- e. [Tree Management Policy](#)
- f. [Village Hall Environmental Policy](#)

The Council unanimously agreed no changes were required to items e and f.

61. Consideration of the Community Infrastructure Levy Results

Due to the proximity of the local elections, this item was deferred for consideration of Parish Council at the May Parish Council meeting.

62. Consideration of the Post Inspection report for the gym equipment on Dale Crescent and decision on how to proceed

The Council unanimously agreed to respond to the installer with a counteroffer of £500 for them to return to relay the concrete on the double air walker and address the issues detailed in the play inspection report.

63. Youth Club Service Level Agreement

The Council noted the annual data for 2022/23 and unanimously agreed to accept and sign the SLA.

64. Correspondence

- a. Letter regarding Bus service cuts in Fernwood – The Council agreed to write to Nottinghamshire County Council's Cabinet member responsible for bus provision to ask for this issue to be addressed.
- b. Messenger note regarding Phoenix Park – The Council agreed to arrange a meeting with the Police, N&SDC's antisocial behaviour team and Barratt David Wilson Homes to see what can be done to address the issues raised.
- c. Complaint regarding parking on Goldstraw Lane – The Council noted the email and the Clerk's response. Fernwood Parish Council has written to Via/NCC regarding how/if this issue can be addressed and are awaiting feedback.
- d. NALC consultation the government's technical consultation on the Infrastructure Levy – The Council agreed to write to NALC to express support for their suggestions on CIL contributions to Parish/Town Councils.
- e. Via and NCC feedback regarding queries Fernwood Parish Council has raised regarding highways issues.

EXEMPT ITEM

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The Council unanimously agreed to close the meeting to the press and public.

65. Discussion Nottinghamshire County Council's emails regarding Communications

The Council noted the Monitoring Officer's email following Fernwood Parish Council's letter regarding their handling of the complaint and agreed to write to the Local Government Ombudsman about this.

Meeting closed at 9.40pm

Next Meetings:

Monday 15th May 2023, **6pm**, Fernwood Village Hall – Annual Parish Council Meeting

Monday 15th May 2023, **7pm**, Fernwood Village Hall – May Parish Council Meeting

DRAFT

May Clerk's report	
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood Our solicitor has not received documentation. Our solicitor is liaising with N&SDC's solicitor on this to move this forward.	21/46c 23/37
Youth Club – Service Level Agreement signed by both parties for service delivery until March 2024.	23/50
CCTV for Rubys Walk and Over park off Rubys Avenue – Still awaiting formal quote from N&SDC.	22/113
Hollowdyke Lane – Via have said they will not change the mandatory speed limit to 30mph. They had offered this previously (2019), but the County Councillor opted for advisory 20mph signs. I have reminded them of the previous offer for a 30mph temporary limit (for 10 years) and asked them to reconsider Fernwood Parish Council's request with the reasoning for this (funded with CIL funding – Approx £1322, plus signage and design costs). Our transport planning specialist has suggested that the costs for keeping Hollowdyke Lane will be prohibitive – awaiting written confirmation.	22/24 22/139 22/153 23/17 23/31
Interactive Speed Sign on Dale Way – Still awaiting full costing and timescales – the lead time to obtain the sign is 12-14 weeks once we have received and approved a quote from Via East Midlands.	22/114
Community Infrastructure Levy (CIL) – See item 96	22/163f
Woodland Update - Costall Woods – Wildlife Garden –N&SDC have finished their work but will be returning to water the plants/trees as necessary. Community bat box making – June 4th 2.30-5pm	23/34
Rumble Strips Replacement – A report with collated consultation responses was sent in March for NCC/Via with a request to address this issue and an offer for CIL to fund works required. A response was received from Via which did not seem to consider the evidence the FPC had sent. I have written to them sent to ask them to reconsider the letter fully as it provides references to Nottinghamshire County Council's policy not to have rumble strips in residential areas and of the effect they're having on some of the households that are close by.	23/17a 23/24 23/44
Double Yellow Lines Ruby Avenue – Via/NCC consultation ended on 10/3/23. A Via officer had advised 'Objections have been received for this scheme to which a report will be submitted to NCC to the Cabinet Member for the Environment for their adjudication.' The Traffic Regulation Order no longer appears on and NCC's website. The officer who was dealing with the consultation has said it is still going through the objection procedure.	23/28
Village Hall Extension Investigations – Parking survey will be conducted from May 11th to 15th. Parish Council staff will also be surveying attendees to the village hall for this period to provide sufficient data to the planning authorities,	
Replacement Dog bins – We are awaiting a date from our contractor to install the replacement bin on Cross Lane (opposite the nursing home) – this one requirement digging out and concrete foundations.	23/26
Community Event – Road closure application – I have spoken to Via and the officer foresees no issues. First aid booked following receiving advice from EMAS. Volunteers meeting to be arranged and Event Management Plan being worked on.	23/45c
Village Hall Fencing – I have taken advice from N&SDC's planning team and applied for a Lawful Development Certificate. We should know the outcome for the end of June. If successful, the supplier will do this work in September (taking 5-6 days for completion).	23/45c
Request for improved Bus Service to/from Fernwood – A letter has been sent to NCC's portfolio holder for public transport (21/4/23). No response has been received so far.	23/51a
Phoenix Park – Antisocial behaviour concerns – A meeting has been held with the local beat team, N&SDC's antisocial behaviour team and the technical director of Barratt Homes. Suggestions were made to improve the park and BDWH will discuss these with N&SDC. Another meeting will be held in approx. 2 months to review this. Police reports are extremely low. We need to remind residents that ASB issues need to be reported to help us address this.	23/51b

2 May 2023 (2023-2024)

Fernwood Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/04/2023		
	Cash in Hand 01/04/2023		1,310,381.76
	ADD		
	Receipts 01/04/2023 - 30/04/2023		51,079.38
			1,361,461.14
	SUBTRACT		
	Payments 01/04/2023 - 30/04/2023		11,083.41
A	Cash in Hand 30/04/2023 (per Cash Book)		1,350,377.73
	Cash in hand per Bank Statements		
	Petty Cash	30/04/2023	0.00
	TSB Reserve - Parish Council	30/04/2023	59,248.91
	TSB Current - Parish Council	30/04/2023	51,362.95
	CCLA Investment Management Ltd	30/04/2023	1,120,000.00
	Virgin Money	30/04/2023	85,000.00
	TSB - Reserve - Village Hall	30/04/2023	7,230.25
	TSB Current - Village Hall	30/04/2023	2,257.11
	Unity Bank	30/04/2023	26,194.75
			1,351,293.97
	Less unrepresented payments		916.24
			1,350,377.73
	Plus unrepresented receipts		
B	Adjusted Bank Balance		1,350,377.73
	A = B Checks out OK		

b. *Income from April 1st 2023 to April 30th 2023*

Description	Amount
Regular Hire Income	£ 2,276.75
Ad Hoc Hire Income	£ 543.75
Interest	£ 3,702.88
Precept	£44,556.00
Total	£51,079.38

c. *Expenditure since last meeting under delegated powers/previously agreed expenditure.*

Description	Supplier	Net	VAT	Total
Samsung Galaxy A8 tablet	Currys	182.50	36.50	219.00
Mobile Phones	Brighter Bills	31.78	6.36	38.14
Online meeting software	Zoom	12.99	2.60	15.59
Cooler inspection (Cellar)	Lynx AC	187.20	37.44	224.64
Lawnmower repairs / servicing	Newark Repair and Sales	56.00	0.00	56.00
Waste	Newark and Sherwood District Council	133.51	0.00	133.51
Water	Waterplus	44.15	0.00	44.15
Electricity	SSE Southern Electric	641.58	32.07	673.65
Online Software	Parish Online	98.75	19.75	118.50
Telephone/Broadband	BT	172.78	34.56	207.34
Email	Ionos	18.98	3.80	22.78
Internal Audit	KG Enterprises	169.00	0.00	169.00
Expense Claim (MFG - mileage)	Staff Expenses	87.75	0.00	87.75
Fire Training	JP Fire	345.00	69.00	414.00
Lawful Development Certificate Application	Portal Plan Quest Ltd	123.08	24.62	147.70
Miscellaneous items - Village Hall (Fire extinguisher tags)	FSSS LTD	4.16	0.83	4.99
Gas	Crown Gas and Power	217.50	10.88	228.38
Work Boots	Amazon S.a.r.l. UK Branch	28.29	5.66	33.95
Printer Paper	Amazon S.a.r.l. UK Branch	42.96	8.60	51.56
Files/dividers/plasters	ESPO	33.10	6.62	39.72
HMRC/Salaries/ Pensions	Various	6,752.01	0.00	6,752.01
Boiler and Cylinder installation (deposit)	Heatspec (East Midlands) Ltd	2,594.20	518.84	3,113.04
Youth Club Provision	Nottinghamshire County Council	9,216.50	0.00	9,216.50
Wildlife Garden Design (final payment)	Jonathan Wild Gardens	625.00	0.00	625.00
		21,818.77	818.13	22,636.90

d. *Items of Expenditure to be considered*

Expenditure	Budget Area	Net £	VAT £	Total £
i. Energy Contract - Electricity	Village Hall	Various quotes to follow		
ii. Summer Play Days	Events	400.00	-	400.00
iii. Business Rates	Village Hall	600.00	-	600.00
iv. Cellar Cooler	Village Hall	Various quotes to consider		
v. RCAN subscription	Village Hall	95.00	15.00	114.00
vi. A-board	Parish Council Administration	Various quotes to consider		
vii. Fire extinguisher refills and firestopping work	Village Hall	464.00	92.80	556.80
viii. Parish Council insurance	Parish Council Administration	Various quotes to consider		

92 di Electricity contract review – Quotes will be provide on the Friday before the meeting or on the Monday of the meeting due to fluctuations in the prices

92 dii Summer Play Sessions

Newark and Sherwood Community Hub has offered the following dates for play sessions in the village hall garden this summer:

Wednesday: August 2nd, 9th, 16th, 23rd 1pm - 3pm

92 diii Business Rates

Following the Valuation Office Agency reviewing the rateable value of Fernwood Village Hall, the new rateable value takes us over the level where 100% relief was applied (£12,000).

Therefore this year £600 will be payable in business rates. I propose to set up a direct debit for this.

Property

**Fernwood Village Hall, Rubys Avenue,
Fernwood, Newark, Notts, NG24 3RS**

Valuation
[Help with current valuation](#)
[Compare properties](#)

Valuation

Current rateable value (1 April 2023 to present)

£14,750

This is the rateable value for the property. It is not what you pay in business rates or rent. Your local council uses the rateable value to calculate the business rates bill.

[Estimate your business rates bill](#)

Valuations for this property

Valuations ?	Effective date ?	Rateable value
CURRENT 1 April 2023 to present	1 April 2023	£14,750
PREVIOUS 1 April 2017 to 31 March 2023	1 April 2017	£5,900

92 dviii Insurance

To date, the Parish Council and Village Hall have had separate insurance policies. I have reviewed this this year, and recommend to the Council that we have one policy that covers the Parish Council including the Village Hall. This will eliminate duplication of certain lines of cover e.g public liability and will reduce time obtaining and evaluating quotes in future. I believe having separate policies was a throwback to when the village hall was not managed by the Parish Council. Also, the Parish Council now owns (rather than leases) the building following the recent transfer of ownership of the building from Newark and Sherwood District Council.

I have taken advice and we can cover the Village Hall and Parish Council in one policy and also cover our requirements for event insurance.

Councillors are asked to consider the quotes that have been sent via email to them.

Option 1

From: REDACTED
Sent: Thursday, April 27, 2023 2:15 PM
To: Office <office@fernwood-pc.co.uk>
Subject: Cellar Cooler Quotation

I am writing to quote for the Installation of an Air Conditioning Suite at your premises.

REDACTED proudly operates as an accredited Installer for **J&E Hall**. As such we thoroughly recommend their equipment for their good balance of cost effectiveness, quality and performance.



The below quotation is based on room size requiring a specific amount of Cooling. System power is crucial in ensuring the room achieves temperature whilst maintaining energy efficiency and system reliability. If the system isn't the right power, electrical usage will increase, the lifespan of the equipment will be drastically reduced and there's a chance the system will not cool effectively during extreme climates.

We can offer the following system:





**Pictures are a representation. Equipment supplied & installed may look different.*

J&E Hall 2kw Cellar Cooler System

Supplied & Installed 3yr Warranty

£2,105 +VAT

Quotation is on the basis of:

- Indoor Unit to be placed on internal wall meeting manufacturers specifications.
- Outdoor unit to be placed outside the adjacent external wall on cantilever arms meeting manufacturers specifications.
- Existing Mains Electrical Supply to be reused and connected via Fuse Spur. Or Customer is to supply Electrical supply themselves. Any faults with existing supply to be resolved by the customer.
- Condensate Drain is to be Gravity or Pump with either White or Black 21.5mm overflow to ground.

If you would like to go ahead, we will require full payment in order to arrange delivery of the equipment from the manufacturer. Once confirmed, please allow 3 working days for delivery. Once we have ascertained a delivery date from the manufacturer we will coordinate with yourselves to arrange a convenient time to perform works.

Be aware, on the agreed day of installation, we will require unimpeded access to the premises for a number of days*. There may be some disturbance from the use of power tools so we ask that you make arrangements as required. We will make every effort to ensure the premises is protected with the use of Dust Sheets however any additional efforts that you can make to ensure no damage can occur is recommended. It is likely there may be blemishes on the wall in the vicinity of where the new AC system is being installed. We are happy to rectify on the day if you can provide us with some touch up paint. We also ask that any valuable items & furniture be removed from in the vicinity of the indoor unit location, so as to avoid the risk of breakages.

T&C's

**Installation is on the basis that the unit is placed in the verbally agreed location. Complications may require additional works and will be quoted if required.*

**50% deposit required in order to go ahead with works. Remainder on completion.*

**Cancellation after deposit is paid and parts are ordered, may incur a 20% restock fee as charged by the manufacturer.*

**There may be minor blemishes within the premises, we are happy to resolve, however we are not responsible for any major remedial works as a result of installation.*

**It is the customers responsibility to inform ourselves of any electrical / Gas supplies that are within the vicinity of the installation location.*

**Quote subject to change based on manufacturer supply.*

** Parts warranty requires yearly servicing as specified by the manufacturer. Failure to agree to servicing will void the warranty.*

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REDACTED

Item 92div

Option 2 & 3

Re: Fernwood Village Hall.

Re: Proposed quotation to supply and install new replacement beer cooler.

Following our enquiry, we have pleasure in submitting our quotation below.

To supply and install new cellar cooler equipment with all new refrigeration pipework, condensate drains, interconnecting cables.

We would commission on completion.

List of equipment - J&E option - Three years parts warranty & one years labour warranty.

1No J&E Hall Cellar cooler, model JCC225/J5L, Full cellar cooler system.

All for the sum of £2,200.00 +VAT.

List of equipment - Marstair option - Five years parts warranty & one years labour warranty.

1No Marstair CXE30/CKC20 Full cellar cooler system.

All for the sum of £3,200.00 +VAT.

Inclusions:

Removal of existing cellar cooler equipment.

Warranty listed above.

Exclusions:

Out of hours work.

We hope this meets with your approval and assure you of our very best attention at all times.

Quotes are valid for 30days.

Yours faithfully

Option 4**Marion Fox-Goddard****18.04.23**

**Fernwood Village Hall
Rubys Avenue
Fernwood
Newark
NG24 3RS**

Reference: Q230132 Replacement Beer Chiller

Dear Marion,

Further to your valuable enquiry and our site visit, we have the pleasure in submitting our quotation for the supply and installation of the replacement cellar cooler to the above property and area.

Proposal:

The equipment we propose is a JE Hall cellar cooler to meet the requirements of the existing cellar 2 x 2 x 2.5 above ground cellar. We will remove all the existing equipment and install all new equipment and interconnecting services, pressure test evacuate and commission the new equipment.

We aim to re-use the existing supplies as we are not qualified to make any alterations there may be a requirement to change the mains electrical, details below.

Equipment schedule:

Item No.	Model No.	Type	Location
1	JCC225E	Internal fan coil	Cellar
1	J5LC15C	Condenser	External wall

Inclusions:

- * Decommission and disposal of existing equipment.
- * Supply and installation of equipment listed above, pipe work, interconnecting cabling, insulation, cable tray, suspension and miscellaneous fixing consumables.
- * Internal cellar cooler mounted in the same location as the existing.
- * External condenser to be mounted on the wall in the same place as the existing condenser.
- * Gravity condensate drainage.
- * Labour and travel.
- * Pressure testing of the pipe work and AC equipment.
- * Evacuation of air and moisture from the system.
- * Final commissioning, testing and handover.

Exclusions:

- * All out of hours working unless requested by Lynx AC.
- * External condenser cage.
- * Mains electrical supplies.
- * Incidental decoration.
- * Additional maintenance of the newly installed equipment once left in operational condition.
- * Any Builders work (If required).

* Any item not specified.

Electrical requirements (By others):

1no. 20amp single phase supply to a rotary isolator adjacent to the internal unit.

Cost Summary:

Replacement cellar cooler - £ 3,013.00

All prices are subject to VAT at the applicable rate.
VAT is rated at 20%

Warranties and Maintenance:

All new commercial air conditioning and ventilation installations attract a minimum 12-month parts and labour warranty. This can be extended subject to a continuous maintenance contract being in place with [] and is dependant on the equipment manufacturer installed as follows:

J E Hall:

Can be extended by a further 1 years, giving a total warranty period of 3 years - 'Parts and Labour'

Unless otherwise specified, we recommend the contract provides 2 No. Maintenance visits per annum

Some specialist applications may require more frequent servicing than this but, our maintenance team will always advise accordingly.

The cost of the maintenance contract based on the equipment detailed in this quotation would be £142.90 + vat per annum.

Please see attached for further details on the terms and conditions to warranties and our Joblogic portal where all your equipment details will be held for future reference.

The above charges are reviewed regularly and may be subject to change in line with inflation.

Terms of payment and lead times:

Clients shall pay: 28 Days from invoice.

Any dispute with the invoice/application must notify [] with in 7 days of the date of the invoice. Failure by the client to make any payment shall entitle Lynx AC Ltd to suspend work, charge interest on the amount outstanding at 8% above the base rate of []s bank and to recover from the client any administrative or legal costs incurred.

Quotation validity time: 30 Days from the date issued.

Lead times (Approximate): 4 to 6 Weeks from purchase order.

All commissioning certificates and handover documents will be issued on receipt of full payment.

We trust our quotation meets with your requirements, however if you have any queries or require any further information, please do not hesitate to contact us.

Yours Sincerely



RCAN
Arnot Hill House
Arnot Hill Park
Arnold
Nottingham
NG5 6LU
0115 6975800

Email: enquiries@rcan.org.uk

Monday, 17 April 2023

Invoice

For the attention of: The Clerk, Fernwood Parish Council and Village Hall

Quantity	Details	Unit Price	VAT rate
1	Annual RCAN Membership renewal for Fernwood Parish Council and Village Hall 2023/2024	£95.00	20%

Total Net	£95.00
Total VAT	£19.00
Invoice Total	£114.00

Payment details:

For BACS Payments: Sort Code: **60 20 15** Account No: **60694335**

Cheques can be made payable to: **Rural Community Action Nottinghamshire**

VAT Reg No: **945 7397 73**

A-board for outside the village hall

Councillors are asked to consider whether they would like to have an A board for use outside the village hall (near front doors) - To advertise events that are on during the day (to be only out when there is an event on that day). A selection of the types of products available below.

[External Freestanding Poster Stand \(espo.org\)](http://espo.org)

Home / External Freestanding Poster Stand



External Freestanding Poster Stand

4 size options

N907561

£191.40 ex VAT

[Add to basket](#)

Qty **DELIVERED DIRECT FROM OUR SUPPLIER**

Frame Colour*

Aperture Size*

Designed for outdoor use

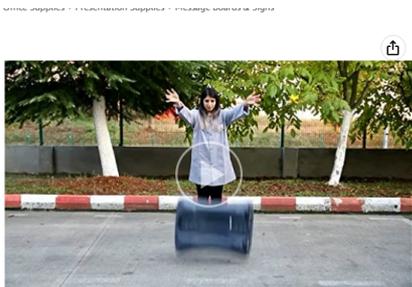
- ★ Double sided large external snap frame
- ★ Weatherproof seal and UV poster protection
- ★ Base can be easily filled with water for extra stability
- ★ Side wheels for easy transportation

[FULL DESCRIPTION](#)

IMPORTANT INFORMATION

Please allow 1 week for delivery

[Weather and Wind Resistant Outdoor Pavement Sign Holder for A1 \(594 X 841 mm\) Posters, Aluminum Easy Front Loading Frames - Sturdy Water Fillable Base. : Amazon.co.uk: Stationery & Office Supplies](https://www.amazon.co.uk/stationery-office-supplies)



[Click to see more videos](#)



Weather and Wind Resistant Outdoor Pavement Sign Holder for A1 (594 X 841 mm) Posters, Aluminum Easy Front Loading Frames - Sturdy Water Fillable Base.

Visit the House of Display Store

Price: **£142.07** excl. VAT
£170.49 incl. VAT

[Redeem](#) **Save 10%** promo code: U8WFW2ZJ [Shop Items](#) | [Terms](#)

Our gift to you. Pay £170.49 **£120.49** for this order. Get a **£50 Amazon Gift Card** upon approval for the Amazon Business Ames Card.

No annual fee in the first year. Rep. APR 37.9% Variable. Amazon is a credit broker, not a lender. [Learn more](#)

Size Name: A1 (594 X 841 mm)	
A0 (841 X 1189 mm) £236.49	A1 (594 X 841 mm) £170.49

Brand	House of Display
Size	A1 (594 X 841 mm)
Colour	Silver / Grey
Material	Aluminium
Mounting type	Outside Mount
Product dimensions	84.1L x 59.4W centimetres

About this item

- **HEAVY DUTY OUTDOOR ADVERTISING DISPLAY:** This sidewalk poster holder comes with double sided Snap Frame. The use of this aluminum frame is fairly easy. To load or change a graphic, simply snap open the four spring-loaded frame edges, remove the anti-glare transparent cover and place graphic, pictures, photo, poster and or artwork as required, then snap close the frame edges. The anti-glare cover allows a clear view of the print, poster and protects the artwork from dust and direct light.
- **NEWTECH WATER BASE:** Professional durable water base prevents your signs from tilt over on moderate wind conditions. Round base corners guarantee maximum safety on the pavement. Water base can be filled with water or sand to increase weight and stability. The wheels provides mobility.
- **DURABLE:** This Sidewalk Pavement Sign is made of the finest materials while providing the highest level of quality. To ensure the sustainability of the quality, the frame is made of aluminum with anodized

£142.07 (170.49 incl. VAT)

FREE delivery **May 10 - 11.** [Details](#)

Deliver to Fernwood - Newark NG24 2

In stock

Quantity:

[Buying in bulk?](#)

[Add to Basket](#)

[Downloadable VAT Invoice](#)

Dispatched from and sold by House of Display Ltd.

Have one to sell?
[Sell on Amazon](#)

Your One Stop Shop for Any Display Needs

Street SignPro with Lens Protective Cover, A1 (594 X 900 mm) Poster...
£200⁹⁰

Sponsored

Forecourt Sign for A0 Posters | Discount Displays

Home > Point of Sale Displays > Pavement Signs > Windjammer A0



Windjammer A0 Forecourt Sign Water Fillable Base

In stock

★★★★★ 1 Review

Product Code: PS052

Forecourt signs with a quick poster change snap shut poster frame and water-fillable base with in-built wheels for easy positioning. Steel springs enable minor panel movement, with an added frame to reduce the load on the pane, to further aid stability making it a great retail point of purchase display. [Read More](#)

£241.00 ex vat

Discounts

Buy 2 or more for **£236.50** each

Buy 5 or more for **£230.00** each

Poster Options *

Sign Only

Sign with 2 Printed A0 Posters

Qty 1

Add to Basket

For larger quantity discounts [request a quick quote](#) to get an unbeatable price

[How do I upload artwork?](#)



A2 Size Poster (420 X 594 mm) A-Frame Board Pavement Sign, Portable Poster Stand with Aluminium Frame, Mitered Corner - Durable and Sturdy Outdoor Poster Display Silver : Amazon.co.uk: Stationery & Office Supplies

Office Supplies > Presentation Supplies > Message Boards & Signs



Click to open expanded view

A2 Size Poster (420 X 594 mm) A-Frame Board Pavement Sign, Portable Poster Stand with Aluminium Frame, Mitered Corner - Durable and Sturdy Outdoor Poster Display Silver

Visit the House of Display Store

Price: **£60.49** excl. VAT
£72.59 incl. VAT

Redeem **Save 10%** promo code: U8WFW2ZJ [Terms](#) | [Shop items](#)

Our gift to you. Pay ~~£72.59~~ **£22.59** for this order. Get a **£50 Amazon Gift Card** upon approval for the Amazon Business Amex Card. **No annual fee in the first year.** Rep. APR 37.9% Variable. Amazon is a credit broker, not a lender. [Learn more](#)

Colour Name: **Silver**



Size Name: **A2 (420 X 594 mm)**

A2 (420 X 594 mm)	A1 (594 X 841 mm)
£72.59	See available options

Brand: House of Display
Size: A2 (420 X 594 mm)
Colour: Silver

£60.49 (72.59 incl. VAT)

FREE delivery **Monday, May 8.** Order within 1 hr 39 mins. [Detail](#)

Deliver to **Fernwood - Newark NG24 2**

In stock

Quantity:

[Buying in bulk?](#)

Add to Basket

[Downloadable VAT Invoice](#)
Dispatched from and sold by **House of Display Ltd.**

Add to List

Have one to sell?

[Sell on Amazon](#)



Poster A1 (594 X 841 mm) A-Frame Board Pavement Sign, Portable.

Spons

Home / Freestanding Aluminium Poster A Frame



Freestanding Aluminium Poster A Frame

4 size options, A1 and A2 also offer a chalkboard insert

N907421

£82.45 ex VAT

[Add to basket](#)

Qty DELIVERED DIRECT FROM OUR SUPPLIER

Aperture Size*

Style*

Suitable for outdoor or indoor use

- ★ Snap open and close silver aluminium frame
- ★ Front opening 32mm profile
- ★ Galvanised steel backing
- ★ Chrome rounded corners

[FULL DESCRIPTION ▾](#)

[IMPORTANT INFORMATION](#)



QUOTATION

Newark Fernwood Community Centre
Rubys Avenue
Fernwood
Newark
NG24 3RS

Date
5 May 2023
Expiry
19 Jun 2023
Quote Number
QU1512
Reference
EXTREMEDIALS - RP
VAT Number
325716700

JP Fire Safety Solutions
Unit 16
Beresford Way
Chesterfield
S41 9FG

Description	Quantity	Unit Price	VAT	Amount GBP
Extinguisher CO2 2Kg Service Exchange.	2.00	37.50	20%	75.00
Extinguisher Water Refill	5.00	29.50	20%	147.50
Extinguisher Wet Chemical 3L	1.00	67.00	20%	67.00
Extinguisher Foam Refill	1.00	29.50	20%	29.50
Commissioning, delivery and installation	1.00	25.00	20%	25.00
			Subtotal	344.00
			TOTAL VAT 20%	68.80
			TOTAL GBP	412.80



QUOTATION

Newark Fernwood Community Centre
Rubys Avenue
Fernwood
Newark
NG24 3RS

Date
5 May 2023

Expiry
19 Jun 2023

Quote Number
QU1513

Reference
FSW - RP

VAT Number
325716700

JP Fire Safety Solutions
Unit 16
Beresford Way
Chesterfield
S41 9FG

Description	Quantity	Unit Price	VAT	Amount GBP
For JP Fire Safety Solutions to carry out the required fire stopping works in the necessary areas.	1.00	120.00	20%	120.00
			Subtotal	120.00
			TOTAL VAT 20%	24.00
			TOTAL GBP	144.00



Castle House
Great North Road
Newark
Nottinghamshire
NG24 1BY

www.newark-sherwooddc.gov.uk

Telephone: REDACTED

Email: REDACTED

Fernwood Parish Council
Ms Fox Goddard
Fernwood
Village Hall
Rubys Avenue
Fernwood
NG24 3RS

Our ref: CIL-MP-Parish Letter 22/23 Oct-Mar

19 April 2023

Dear Ms Fox Goddard

Newark & Sherwood Community Infrastructure Levy (CIL) – Distribution of Funds to Town & Parish Councils

I am contacting you regarding the Community Infrastructure Levy (CIL) that has been collected in Fernwood Parish between 1st October 2022 to 31st March 2023.

The CIL Regulations require the District Council to pass a meaningful proportion of the funds collected to the neighbourhoods where the development has taken place. Where there is an adopted Neighbourhood Plan in place the amount will be 25% and where there is no Neighbourhood Plan it will be 15% capped at £100 per Council Tax Dwelling per year plus indexation.

In the period from 1/10/22 to 31/3/23 the District Council have collected CIL monies from a scheme/s in Fernwood Parish the meaningful proportion of this is 260,226.55 which is available for spending on infrastructure within Fernwood Parish, a BACS payment will follow shortly.

For your information below is a table detailing funds that the District Council have issued to the Parish Council and required spend by date

Parish Funds Issued and Spend by Date				
Planning app	Period	Amount Issued	Date Issued	Spend by Date
Fernwood	19/20	£83,263.36	17/4/2020	16/4/2025
18/00526/RMAM	Underpaid 19/20 & 20/21 A-S	£109,057.40	15/1/2021	14/1/2026
18/00526/RMAM	20/21 – Oct to March	£59,615.59	23/4/2021	22/4/2026
19/01053/RMAM	21/22 – Oct to March	£398,249.93	27/5/2022	26/5/2027
21/01256/RMAM - Phase 3B	22/23 - Apr – Sept	£103,067.14	1/12/2022	31/11/2027
19/02125/RMAM - Phase 1B	22/23 - Apr – Sept	£64,816.03	1/12/2022	30/11/2027
19/01053/RMAM Phase 1	22/23 - Apr – Sept	£27,624.80	1/12/2022	31/11/2027

Parish Funds Issued and Spend by Date				
Planning app	Period	Amount Issued	Date Issued	Spend by Date
18/00526/RMAM Phase 2 only	22/23 - Apr – Sept	£110,360.18	1/12/2022	30/11/2027
21/01256/RMAM - Phase 3B	22/23 - Apr – Sept	£103,067.14	1/12/2022	31/11/2027
18/00526/RMAM Phase 3 only	22/23 - Apr – Sept	£64,712.18	1/12/2022	30/11/2027
19/01053/RMAM Phase 1	22/23 - Apr – Sept	£27,624.80	1/12/2022	31/11/2027
19/02125/RMAM - Phase 1B	22/23 - Apr – Sept	£64,816.03	1/12/2022	30/11/2027
18/00526/RMAM Phase 3 only	22/23 – Oct - March	62,949.52		5yrs from payment
18/00526/RMAM Phase 2 only	22/23 – Oct - March	107,354.14		“ “
19/02125/RMAM - Phase 1B	22/23 – Oct - March	63,050.55		“ “
19/01053/RMAM Phase 1	22/23 – Oct - March	26,872.34		“ “
Total Issued		£1,476,501.13		

In terms of spending this money I would draw the Parish Council’s attention to the following:

- The monies should be spent on either the provision, improvement, replacement, operation or maintenance of infrastructure; or anything else that is concerned with addressing the demands that development places on your area;
- When delivering infrastructure please ensure that you obtain any necessary permissions which may be required;
- If the Parish Council fails to spend the CIL funds within 5 years of receipt, or applies the funds not in accordance with the Regulations then the District Council may serve a notice on the Parish Council requiring it to repay some or all of the receipts passed. The District Council will be required to spend any recovered funds in the Parish Council’s area;

Further information about CIL and Neighbourhood Funds can be found in the ‘Spending the Levy’ section of the Community Infrastructure Levy Guidance which was published by the Department for Communities and Local Government in February 2014 and can be viewed at <https://www.gov.uk/guidance/community-infrastructure-levy>, this has been updated to explain the [Community Infrastructure Levy \(Amendment\) \(England\) \(No. 2\) Regulations 2019](#) which came into force on 1 September 2019.

If have any queries about this matter or any other aspect of CIL please contact me on REDACTED or e-mail REDACTED

Yours sincerely

REDACTED Infrastructure & S106 Officer
Planning Policy and Infrastructure

**MINUTES OF THE FERNWOOD PARISH COUNCIL
PERSONNEL COMMITTEE MEETING
held on April 17th, 2023
at Fernwood Village Hall**

Present: Parish Councillors: D. Harrison, H. Micah, B. Smith (Chair)
Clerk: Marion Fox Goddard
Apologies: Councillor Newton

1. Members resolved to conduct the meeting without the public and accredited representatives of newspapers.

2. Approval of the minutes from the last meeting held on October 6th, 2022

The minutes were approved as accurate record and Councillor Smith signed them.

3. Staffing Update

The Clerk gave a verbal update with key points being:

- Administration Assistant – Successfully completed 6 month probationary period, Appraisal March 2023, no issues
- Caretaker/Groundsman and Clerk/RFO appraisals up to date – no issues.
- No staffing issues.

4. Policy Review

Committee members unanimously agreed to recommend to Full Council that no changes are required to the following:

- a. Employee contracts and terms and conditions for all roles
- b. Job/descriptions/person specification for all roles
- c. Employee Eye Test Reimbursement Policy
- d. Lone working risk assessment - Caretaker/Groundsman

Committee members unanimously agreed to recommend updates to the Training and Development Policy to include the Administration Assistant and additional training requirement for Councillors and the Clerk – see item 5. Training will be added to the May Full Council agenda.

5. Civility and Respect Training

Committee members unanimously agreed to recommend to Full Council that the clerk and all councillors receive the full training package recommended by the SLCC. Where possible all councillors and the clerk could meet in the small hall to receive the training together to minimise costs and allow the Council to discuss the training afterwards. Courses to be included:

- Standards in Public Life
- Code of Conduct
- Respectful and Positive Social Media for Councils and Councillors
- Leadership in Challenging Situations for Councils and Councillors
- Personal Resilience and Emotional Intelligence - What does emotional intelligence and resilience mean in practice for Clerks, Council Officers and Councillors?

6. Policy Procedure Handbook offered by Personnel Advice and Solutions Ltd and the National Association of Local Councils

The Clerk reported that she will work through this and make recommendations to the Council at a future meeting.

Meeting closed at 18:40

Next Scheduled Meeting: Wednesday 27th September 2023 at 8pm, Fernwood Village Hall



Training and Development Policy

Recommended updated policy for consideration on May 15th, 2023

1. Introduction

Fernwood Parish Council is committed to the training and development of Councillors and staff, in order to assist the Council in achieving its aims, objectives, priorities and vision in accordance with the Council Constitution, as well as ensuring Council is kept up to date with all new legislation. To support this, funds are allocated to a training budget annually to enable staff and Councillors to attend training and conferences relevant to their office. Prospective Councillors and applicants for the post of Clerk should be made aware of the content of this policy and the expectations placed upon them contained within.

2. Policy Statement

2.1 Fernwood Parish Council is committed to ensure that it continues to fulfil its duties and responsibilities to residents professionally. To that end the Council's intention is that Councillors, Clerk and any other workers of the Council are suitably equipped with the correct knowledge and skills to carry out their roles and maintain effective working practices. The Council will procure or provide such training and development opportunities as it deems necessary and relevant for the delivery of its work.

2.2 It is essential that Councillors and staff are given equal opportunity to develop their knowledge of local government and the law relating to parish councils, and to learn new skills to promote partnership working and community engagement in order to become effective Councillors and lead a modern and progressive Parish Council of the future. Councillor and staff development should be recognised as an integral part of the Council's business.

3. Training and Development Activity

Fernwood Parish Council consists of 7 elected Councillors and employs a full time Parish Clerk/Responsible Financial Officer, a part time Administration Assistant and a part time Caretaker and Maintenance Operative. Training and development for Councillors and staff will be regularly reviewed but will contain as a minimum requirement:

3.1 Councillors

- a. Attendance at induction sessions explaining the role of Councillors.
- b. Civility and Respect Training:
 - i. Standards in Public Life
 - ii. Code of Conduct
 - iii. Respectful and Positive Social Media for Councils and Councillors

- iv. Leadership in Challenging Situations for Councils and Councillors
- v. Personal Resilience and Emotional Intelligence - What does emotional intelligence and resilience mean in practice for Clerks, Council Officers and Councillors?
- vi. Additional courses should they be recommended for Councillors.
- c. Provision of a Councillor Starter Information including Standing Orders, Financial Regulations, Code of Conduct, policies of the Council and other information deemed relevant. All policies are reviewed by the Council annually to refresh all Councillors on the content.
- d. Access to relevant courses provided by external bodies such as Nottinghamshire Association of Local Councils (NALC), Newark and Sherwood District Council Nottinghamshire County Council. expenses for attending briefings, consultations and other general meetings for Councillors in Nottinghamshire.
- e. Circulation of documentation such as briefings and newsletters/magazines to all Councillors.

3.2 Clerk/Responsible Financial Officer

- a. Induction sessions explaining the role of Clerk and Responsible Financial Officer.
- b. Provision of copies of the Standing Orders, Financial Regulations, Code of Conduct, policies of the Parish Council and other information deemed relevant
- c. Attendance at a 'New Clerk's' training course or similar
- d. Gaining the *Certificate of Local Council Administration (CiLCA) within 2 years of becoming Clerk/Responsible Financial Officer*
- e. Any other training relevant to the proficient discharge of their duties such as I.T., Legal Powers, Finance and understanding the planning system, identified through annual appraisal and training review.
- f. Attendance at relevant training courses and/or local meetings of external bodies such as Society of Local Council Clerks (SLCC), Nottinghamshire County Association of Local Councils (NALC), Newark and Sherwood District Council Nottinghamshire County Council
- g. Subscription to relevant publications and advice services
- h. Provision of the Local Council Administration handbook by Charles Arnold Baker and other relevant publications, which will remain the property of the Council.
- i. Arranging mentoring opportunities with suitably qualified Clerks from neighbouring parishes for new/inexperienced Clerks.
- j. Regular feedback from the Chairman of the Council in their performance.
- k. Expenses for attending briefings, consultations, training and any other general meetings.

3.3 Caretaker and Maintenance Operative

- a. Induction sessions explaining the role of Caretaker and Maintenance Operative.
- b. Briefings on relevant health and safety matters and the scope of their work prior to starting tasks.
- c. Briefing on the safe use of any equipment provided by the Council prior to starting tasks.

- d. Provision of copies of the policies of the Parish Council and risk assessments relevant to the role,.
- e. External Manual Handling, Health and Safety, Legionella and Fire training courses (some of these may be online).
- f. Regular feedback from the Clerk of the Council in their performance.
- g. Any other training relevant to the proficient discharge of their duties identified through annual appraisal and training review.

3.4 Administration Assistant

- a. Induction sessions explaining the role of Administration Assistant.
- b. Briefings on relevant health and safety matters and the scope of their work prior to starting tasks.
- c. Briefing on the safe use of any equipment provided by the Council prior to starting tasks.
- d. Provision of copies of the policies of the Parish Council and risk assessments relevant to the role,.
- e. Legionella and Fire training courses (some of these may be online).
- f. Regular feedback from the Clerk of the Council in their performance.
- g. Any other training relevant to the proficient discharge of their duties identified through annual appraisal and training review.

4. How Training Needs will be Identified

4.1 To provide appropriate training, development and learning opportunities for all Councillors and staff, identified through self assessment, the Council's aims and objectives and changes in legislation and staff appraisals.

4.2 Training requirements for Councillors will usually be identified by themselves, the Chairman and Clerk, with opportunities to attend courses being investigated by the Clerk and brought to the attention of the Council.

4.3 The Council will formally review the training needs of the Councillors at a meeting of the Parish Council.

4.4 Training needs for the Clerk and Caretaker and Maintenance Operative will be identified through the recruitment process for new and the annual staff appraisals.

4.5 The Clerk will keep up to date with developments in the sector and highlight to the Council any training required.

5. Funding

5.1 The Council will set a budget each year as required to enable reasonable training and development.

5.2 The Council will consider an allocation in the budget for the payment of a subscription to the Society of Local Council Clerks and Nottinghamshire County

Association of Local Councils to enable the Clerk and Councillors to take advantage of their training courses and conferences.

5.3 Purchases of relevant resources such as publications will be considered on an ongoing basis.

6. Evaluation and Review of Training

6.1 All training undertaken will be subsequently evaluated by the Council to gauge its relevance, content and appropriateness. Any additional training needs highlighted as a result, will be brought into the training identification process stated in section 4.

6.2 Training will be reviewed in the light of changes to legislation or any new systems relevant to the work of Council; new qualifications; new equipment; complaints received or incidents which highlight training needs and requests from Councillors, the Clerk.

6.3 The Clerk will maintain a record of training attended by themselves and Councillors.



Nottinghamshire Association of Local Councils

(Affiliated to the National Association of Local Councils)

The Minster Chambers, Southwell, Notts NG25 0HD

www.nottsalc.org.uk

County Secretary: Tanya Grimes

Email: office@nottsalc.org.uk

Tel: 01636816890

Chair Skills Course

Suitable for current Chairs of Councils or Committees and those aspiring to take on the role of Chair, the event will cover:

- Role of the Chairman
- Planning and Preparation
- The skills of a good chair
- Basic Tools & Techniques of Facilitation
- Civility & Respect Project
- The Public and the Media
- Providing Leadership in Challenging Situations

There are 2 locations to choose from -

- **Cotgrave Futures, Thurs 22nd June 2023, 6.30-8.30pm**
- **East Markham Village Hall, Mon 24th July 2023, 6.30-8.30pm**

Tea/coffee included, available from 6.15pm

Cost: Members - £45 pp, non-members £100 pp

Fernwood Village Hall Management Group

at Fernwood Village Hall

3rd May, 2023

Councillors – Ryan Cullen, Jim Weale, and Mollie Weale

Community/Hall User representative – Carl Meacham, Cheryle Mack

Staff – Malcolm Dickinson, Claire Blackman, Marion Fox Goddard

	Issue	By whom	By when
1	Approval of the Notes of the previous meeting 25th January 2023 The notes were approved.		
2	Matters Arising Fencing – The Parish Council reviewed three quotes at the April meeting and a contractor has been chosen to complete the work. Marion has been in touch with the planning department to discuss the protected trees in the garden and has been advised to obtain a Lawful Development Certificate. Bar- A review meeting is being held with Martyn Cox next week. Terms and conditions for the bar are now issued to anyone hiring it for their parties to ensure no one brings their own alcohol if they hire the bar. This is discussed fully during the booking process. Customers can pay corkage to the bar if they wish to service drinks on arrival etc. They can also decide to bring their own alcohol if they do not hire the bar. Cheryle asked whether the prices being charged by the bar was an issue? Cox Event’s charge prices comparable with pubs. Hall Heating – There has been ongoing issues with the heating in the small hall and the hot water in the building. It was agreed at the Parish Council meeting in April that the system would be replaced to allow the heating and hot water to be managed independently to resolve this problem. Key safe – The key safe number has been changed. This is used by ad-hoc users rather than issue them with a key.		
3	Bookings – party bookings have been quiet for May but are starting to increase for later in the year. A new regular booking is starting at the end of May, which will run for two Monday’s a month until August. This is a Peer Support group supporting spiritual development. A new cookery group will also be starting in September during term time for young people and their parents. Fernwood Community Church will be starting a new evening service on the last Sunday of every month from the end of May.		
4	Coffee Morning 26/05/2023 Following the success of the coffee morning in January, three further events will take place this year, with the next one being held on 26 th May. Businesses and groups are invited to attend and have a stand to promote themselves. Tea, coffee, and cakes will be provided throughout the morning. Due to the diverse community within Fernwood, Cheryle suggested more inclusivity by inviting residents from different cultures to come and showcase aspects of their heritage. This will be planned for the September coffee morning. Carl confirmed that the Church will be attending again.		
5	Warm Place – This has been slow to get going but was advertised in the latest issue of the Gazette. We are now getting a few regular attendees and are receiving positive feedback from those who are attending. We will be looking to purchase an A-Board for the front entrance, which can be used to advertise the session to passers-by every week. It may be that the Warm Place could be re-named for the summer.		

	Issue	By whom	By when
	Actions – Source A-Board	CB	05/05/23
7	<p>Extension updates – When the hall extension was discussed with pre-planning, the potential lack of parking was highlighted as an issue. A Highways Specialist has reviewed the plans and feels that if extra parking can be obtained, they don't foresee any issues with the planning application being granted. A parking survey is planned for 5 days this month to monitor the use of the current car park and temporary cameras will be installed to monitor all car parking required by the planning officer. Staff will also be on site to ask visitors to the hall how they have arrived i.e. walked, parked etc. The new plans will include 2 disabled spaces at the front of the extension.</p> <p>Cheryle indicated that some residents are keen for a permanent stage to be included in the new plans. Marion confirmed that there will be a consultation to gauge what facilities residents/regular users would like to see in the hall extension. It was noted that the space needs to accommodate as many users as possible and a permanent stage would permanently take up space/reduce capacity where a modular option would give greater versatility of use.</p>		
8	<p>Policy – Hire Agreement Review Update – We have now updated the Ad-hoc users' terms and conditions, which included some additional terms from the ACRE document. The new terms and conditions cover all of the relevant do's and don't's and included the hall's licensing agreement.</p> <p>It has been agreed the regular hirer agreement be the ACRE template with a few additions/ amendments to make them pertinent to our hall.</p> <p>Action updated agreement to be sent to all regular hirers for signature.</p>	CB	31/5
9	<p>Legionella – The ongoing issues with water temperatures should be resolved by the installation of the new heating system.</p> <p>Fire Actions – Fire Marshall training was carried out with staff on 21st April and an email has been sent to all regular users with the key learning points.</p>		
10	<p>AOB – Jim asked for confirmation that the solar panels were working well and whether more would be put on to the new building. Cheryle also raised the question of battery storage. Marion confirmed this is something that would be taken into consideration.</p> <p>Church - Carl confirmed that a new pastor would be coming in to post for Fernwood Community Church at the end of August/ beginning of September. He also asked whether there was any scope for increased ceiling height on the hall during the extension work. Due to the current ceiling height, the projector screen can be difficult to see when the hall is full. Marion confirmed that no adaptations would be made to the main hall.</p> <p>Painting – Malcolm has completed painting in the small hall, but with the warmer weather, outside tasks are currently taking priority. Painting the remainder of the hall is an ongoing task.</p> <p>Kings Coronation – The Parish Council is not doing a Coronation event in Fernwood, but a community event is planned for the summer. Cheryle suggested a photography competition to commemorate the event, which winning photographs being hung in the hall. Marion will discuss this with the Parish Council. New canvas' of regular hirer's will also be discussed.</p> <p>Walkabout – The group did a walkabout of the building.</p> <p><i>Action: Photo competition and new canvases to be taken to the Parish Council for discussion.</i></p>	MFG	15/5

From: REDACTED
Sent: Monday, May 8, 2023 9:48 PM
To: Office <office@fernwood-pc.co.uk>
Subject: Re: Hall Hire

Hi Claire,

Hope your well and had a nice weekend. Please see below letter to apply for funding. I hope this is ok.

Thanks so much,

Sarah

Dear whom it may concern,

Ciarán's Bags C.I.C Company number: 14828994

I am looking to hire the hall on June the 3rd for a fundraising event. My charity Ciarán's Bags has been set up to help families in Neonatal Units & Paediatric Intensive care units, we create care bags full of essential items to help in a very stressful and hard time.

The event I am running is a pop up for families in the local area to showcase business and class providers, I will have stalls, refreshments, cakes, bouncy castle, raffle and more.

The aim is to raise as much money as we can to create our bags.

I would like to apply for funding if possible, please as this is a charity fundraising event the aim is to keep costs as low as possible.

Thank you so much for considering our application

Kind regards,

Sarah Massey

Ciarán's Bags

[Preloved Children's & Baby Clothing Shop – Ciarán's Bags \(ciaransbags.co.uk\)](http://ciaransbags.co.uk)

Note: Date 3/6/23 9am to 2pm (Amount if charged £75)



Annual Parish Council Report

2022 – 2023

Compiled by:

Marion Fox Goddard

Clerk and Responsible Financial Officer

May 9th 2023

Introduction

The annual report of Fernwood Parish Council covers the civic year, which starts in May at the Annual Parish Council Meeting when the Chairman of the Council was elected by fellow Councillors. The report also covers the financial year, from 1st April to 31st March and gives an overview of the financial position of Fernwood Parish Council.

This report is divided into sections, each outlines relevant information and details the work the Parish Council has been doing during the Civic year May 2022 to May 2023. We hope that you find this report of interest as it is intended to be a communication and information tool to keep you, the electorate, informed of the activities of your local Council. Much of this information is included on the website and is updated on a regular basis, this report simply collates the information on an annual basis.

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Introduction to Fernwood Parish Council and Councillors

The Parish of Fernwood is relatively new with Fernwood Parish Council being formed in 2008. Parish Councils are now seen as an important tier in the government structure and can take on and manage local areas.

The Parish Council is proactive in ensuring that the views of its electorate are heard at District and County Council level, with the Parish Clerk in regular contact with both District and County Councils to ensure requests made by residents are dealt with.

The Parish Council is proactive with all aspects of Planning within the Parish and will also respond to planning consultations in adjacent Parishes/Districts if it is felt that the application will have an impact on Fernwood residents. Any planning policy changes at either local or national level are considered, and responses sent when appropriate to the decision makers to ensure that these are fit for purpose. The Parish Council responses to consultations on applications are assisted when comments are received from parishioners, so these are welcomed. Due to the work conducted by the Parish Council, to ensure that Fernwood has a Neighbourhood Plan in place, Fernwood receives a larger proportion of Community Infrastructure Levy - 25%, uncapped. The Neighbourhood Plan went to referendum in September 2017 and now this is a more local policy document, to help to meet the future needs of the community.

The Parish Council is proactive in trying to represent as much of the Parish as is possible. Residents are encouraged to come to our meetings, contact our Councillors and staff if you need help or have an idea to share. We publish the Fernwood Gazette every six months and regularly update our website and Facebook page to keep residents informed.

The Parish Clerk (Marion Fox Goddard) can be contacted by the following methods:

Telephone: 01636 613024 email: clerk@fernwood-pc.co.uk

The Clerk is available on Tuesdays, Wednesday, and Thursdays from 10am – 1pm in the Parish Council office at Fernwood Village Hall (but will pick up/respond to emails and phone messages Monday to Friday).

Fernwood Parish Councillors

Councillor Name	Email Address
Dave Mack	cllr.david.mack@fernwood-pc.co.uk ;
Ian McGregor	cllr.ian.mcgregor@fernwood-pc.co.uk
Neill Mison	cllr.neill.mison@fernwood-pc.co.uk
Leigh Rixon	cllr.leigh.rixon@fernwood-pc.co.uk
Kim Shepherd	cllr.kimberley.shepherd@fernwood-pc.co.uk
Jim Weale	cllr.jim.weale@fernwood-pc.co.uk
Mollie Weale	cllr.mollie.weale@fernwood-pc.co.uk

Achievements and Progress during the year

- 1. Costall Woods** - The woodland (behind Fernwood Day Nursery) purchase was completed in May 2022. The lights that had not worked for years have been repaired/upgraded to LED. Bins have been installed. A meeting was held with the community in July 2022 to discuss ideas for the woodland which led to the design of a wildlife garden on the area behind Marron Court which was delivered in April. A community bulb planting session was held in October.. An ecological survey has been conducted and necessary tree work has been done. One of the felled trees has been carved into an owl. Community Infrastructure Levy (money from developers - CIL) is being used to fund this project.
- 2. Community Jubilee Celebration** - In June 2022, we held a Platinum Jubilee Celebration with live music, free entertainment, and fireworks – the event was a great success. Thanks go out to all our volunteers who worked with the Parish Council to make this happen. Also, many thanks to the local businesses and residents who were understanding of our need to close Rubys Avenue to keep event attendees safe.
- 3. Youth Club** - Fernwood Youth Club opened its doors on Friday evenings from April 2022. The club is open to young people in year 6 to year 11. The service is delivered by Nottinghamshire Youth Services. Community Infrastructure Levy funding along with grants and contributions from Newark and Sherwood District Council and Nottinghamshire County Council. The Parish Council has committed funding for the club for the next financial year and foresee this continuing in future years should the club to be in demand.
- 4. Village Hall Expansion** – The Council has submitted a pre-planning application enquiry to the planning authority to assess the likelihood of a planning application for the addition of a new hall (on the back car park) along with adaptation of the changing rooms to storage space being permitted. The feedback received led the Council to appoint a highways specialist to help us with ensuring the Council has enough parking spaces for the additional floor space planned. A parking survey will be completed in May 2023 and the Council will take the next steps to move

the application forward. Should the application be successful the hall will be able to accommodate more parties and regular activities/groups.

5. Fernwood Central Land Transfer - The Council is still working with Newark and Sherwood District Council to get the open spaces in Fernwood Central handed over from Barratt David Wilson Homes to Fernwood Parish Council. The progress of this is much slower than we would have liked but we continue to push for this and are assured that Barratt David Wilson Homes are committed to handing the land over.

6. Land Transfer/Maintenance in new developments in Fernwood – The Council has continued to work with Newark and Sherwood District Council to ensure public ownership and maintenance of public open spaces and community facilities are achieved without the use of management companies. This work is ongoing with there being three developers in/due to be the Parish.

7. Highways

a. *Interactive Speed Sign* - It has been agreed that the Parish Council can fund an interactive speed sign using Community Infrastructure Levy although we are waiting for Via East Midlands to deliver this.

b. *Rumble Strips* - Following a resident raising concerns regarding the noise/vibrations caused by rumble strips, we consulted with all households living close by to these on Goldstraw Lane and Dale Way. These are having a significant effect on some residents so the Parish Council approached Nottinghamshire County Council/Via to see if this could be addressed using CIL. Nottinghamshire County Council advise that rumble strips are not recommended for residential areas so alternative options have been requested.

c. *Hollowdyke Lane* – The Parish Council conducted an online consultation with residents through social media. A significant number of residents said they supported the Council investigating the possibility of keeping Hollowdyke Lane open although Nottinghamshire County Council have detailed lots of barriers to this. Our highways specialist has given an indication of the costs involved to keeping Hollowdyke Lane open and suggested that this be a condition of a future planning application and would be subject to political will.

The Council had speeding tubes placed on Hollowdyke Lane to assess the traffic using the road. The evidence shows that most traffic is not following the advisory 20mph limit and 50% of traffic is travelling over 30mph. A request has been submitted to Via East Midlands for the speed limit to be reduced to 30mph funded by Community Infrastructure Levy but unfortunately they have declined.

8. Local Council Award Scheme - The Parish Council was successful with its application for the Local Council Award Scheme Foundation Level. This award shows not only that we meet a set of minimum standards to deliver effectively for the community, but we are striving to offer more to our residents. To meet this award the council has had to demonstrate that it has the required documentation and information in place for operating lawfully and according to standard practice. The Council is committed to applying for the next level award and hope to do this in 2023/24.

9. Coat of Arms – The Council invested in a Coat of Arms from the College of Arms. This was funded with CIL funding with no cost to the council taxpayer. It was bought to use for signage at

the gateways to the Parish. The amount of money spent on this and community involvement with the decision was a concern to some residents leading to a petition being submitted to the Parish Council. Reports were published and a response to the petition given.

10. Staff - The Parish Council team of staff this year, has been further strengthened with the appointment of Claire Blackman as Administration Assistant. Claire works 15 hours per week alongside the Parish Clerk who has been moved to a full time contract. The Caretaker continues to work 30 hours and has enjoyed the additional work in Costall Woods.

11. Elections - On May 4th 2023 local elections were held. The election for Fernwood Parish Council was contested with 12 candidates standing with only 7 seats on the Council. 5 new councillors and 2 members of the previous council were elected (see page 3 for full details). Thanks goes to Ryan Cullen, Dee Harrison, John Newton, Henry Micah, and Barry Smith for their public service over the years.

Chairman's report (to be given at the Annual Meeting of Parishioners) - the new Chairman will report at the Annual Parish Meeting, which is due to be held on Wednesday 24th May 2023, at 7:45pm in the main hall at Fernwood Village Hall

Finance: 2022/23 year

The Parish Council is in a favourable financial position with adequate reserves and a significant amount of Community Infrastructure Levy funding to deliver excellent services in the Parish of Fernwood. The Parish Council, when setting the budget for 2023/24, has recognised the need to plan for future service delivery & development, whilst also not increasing the financial burden on residents.

An internal audit has been undertaken with the auditor report being submitted to full council. The Annual Governance and Accountability Return report to the council was signed in April and associated paperwork has been submitted to the appointed external auditor. The Parish Council has served notice of the public inspection period for the accounts. Once the external auditor has assessed our submission and reported back this will be published. The accounts can be inspected by appointment with the Parish Clerk in accordance with the Notice of Public Rights. Fernwood Parish Council has set the dates for the public inspection of their 2022/23 accounts from June 5th to July 14th, 2023 – to make an appointment to view the accounts, contact the Parish Council office.

The Council has an Investment Policy to ensure prudent management of the reserves the Council hold. Full details of expenditure and budgets are available on the Parish Council website.

Some Community Infrastructure Levy (CIL) is available to local groups through grants. No applications have been received this year.

Councillors Attendance Record (is published on the website [Fernwood Parish Council, Fernwood, Newark \(fernwood-pc.co.uk\)](https://www.fernwood-pc.co.uk))

2023/24 Timetable of Meetings

Full Council - The Parish Council meets on the third Monday of each month (except August and December when there is no meeting) at 7pm in the small hall of Fernwood Village Hall. All meetings of the Parish Council have a public forum which starts shortly after 7pm. Residents are invited to all meetings.

15	MAY 2023, MON	●	19:00 – 22:00	Parish Council Meeting PCM	Small Hall
19	JUN 2023, MON	●	19:00 – 22:00	Parish Council Meeting PCM	Small Hall
17	JUL 2023, MON	●	19:00 – 22:00	Parish Council Meeting PCM	Small Hall
18	SEPT 2023, MON	●	19:00 – 22:00	Parish Council Meeting PCM	Small Hall
16	OCT 2023, MON	●	19:00 – 22:00	Parish Council Meeting PCM	Small Hall
20	NOV 2023, MON	●	19:00 – 22:00	Parish Council Meeting PCM	Small Hall
15	JAN 2024, MON	●	19:00 – 22:00	Parish Council Meeting PCM	Small Hall
19	FEB 2024, MON	●	19:00 – 22:00	Parish Council Meeting PCM	Small Hall
18	MAR 2024, MON	●	19:00 – 22:00	Parish Council Meeting PCM	Small Hall
15	APR 2024, MON	●	19:00 – 22:00	Parish Council Meeting PCM	Small Hall

Annual Parish Council Meeting - In May, we hold an Annual Parish Council Meeting at 6pm prior to the usual Parish Council meeting. This is where we elect the Chair for the year and review all our standing orders, financial regulations and many more items regarding the administration of the Council. This meeting is open to residents.

Closing remarks

The Parish Council which served up to May 8th, 2023, worked hard to make improvements throughout the parish for the benefit of all residents. The new Council (elected on May 4th) and our staff will serve the community to the best of its ability during the next 12 months and will rise to the challenges that constantly require us to review and change what we do and how we do it, to represent the community which we serve.

Full details of the Council's work can be found in our 2022/2023 Action Review and a plan of action for 2023/24. This can be found on the Fernwood Parish Council website. Fernwood Parish Council is committed to considering all matters brought to the attention of the Parish Council, either through its Councillors or direct to the Parish Clerk.

If you have any questions, please do not hesitate to contact the Parish Clerk or the Parish Councillors.



Community Infrastructure Levy Consultation Results

March 2023, ISSUE 7

Fernwood Parish Council

Fernwood Gazette



Thanks to Geoff Bowers for this photograph taken in Fernwood

In this issue:

- **Community Coffee Mornings**
- **Community Infrastructure Levy Consultation**
- **Hollowdyke Lane**
- **New Play Park in Fernwood**
- **Updates on the Parish Council's work**
- **Woodland Update**

Prepared by: Marion Fox Goddard, Parish Clerk and Responsible Financial Officer

Date: April 10th, 2023

1. Introduction

On February 28th February 2023, Fernwood Parish Council published an online survey regarding the use of Community Infrastructure Levy in Fernwood. The questions can be found in [Appendix 1 – page 8](#). This was promoted through the Parish Council Facebook page and website and shared to the two local Facebook groups³. The consultation was also covered in the Fernwood Gazette which was delivered to all households and businesses in Fernwood at the beginning of March. The option to post replies to the Parish Council (at the village hall) was offered to any residents not online.

The online survey closed on April 5th, 2023. This document contains the results of the survey and will be included in the agenda pack for the Parish Council meeting to be held on April 17th, 2023, and the Council will discuss how to proceed at that meeting.

2. Survey results

36 responses were received. Full results can be read on pages 3 to 7 of this document.

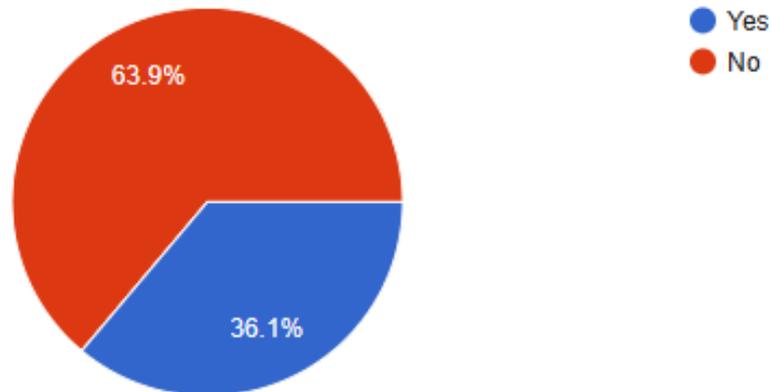
³ MyFernwood Residents Group and Fernwood Village Newark

3. Results

Question 1

Do you have any other suggestions for the use of CIL?

36 responses



Respondents' suggestions for use of CIL

Please also consider the new park on Phoenix Lane which is already becoming a favourite for anti-social behaviour. This is being reported but so far no improvements have been made. It needs CCTV, street lighting etc. which may help to keep behaviour at an acceptable level.

Alongside this - the real speeding issue is actually on Phoenix Lane as you come off Goldstraw. It won't be long until someone is hit as cars speed round at ridiculous speeds.

1. More parking next to village green.
2. Removal of Firstport and the maintenance & Management scheme in Fernwood.
3. PC to take on maintenance & Management of Fernwood Central.
4. Maintenance & Management scheme taken of our deeds.
5. Hollowdyke Lane to be keep open both ends.

I cannot understand why it cannot be left open both ends as it is right now.

If it was safe to have a travellers site right on the end blocking the view of the road and hump, so it's safe to drive through now (so why is everyone trying to make out its dangerous for everyone to use except gypsies).

Hollowdyke lane is the only alternative route out of the village when A1 is gridlocked.

We have Balderton residents taking their children to the annex in Fernwood blocking drives and roads in their cars on a daily basis because they cannot go up Hollowdyke lane.

They would have better access up Hollowdyke lane and cause less problems for the village.

6. Pushing all the new builds traffic through the existing village and onto the grate North Road will cause bottle neck every morning and evening at the island and slipways.

It has already started to cause problems now with traffic backed up on dale way and

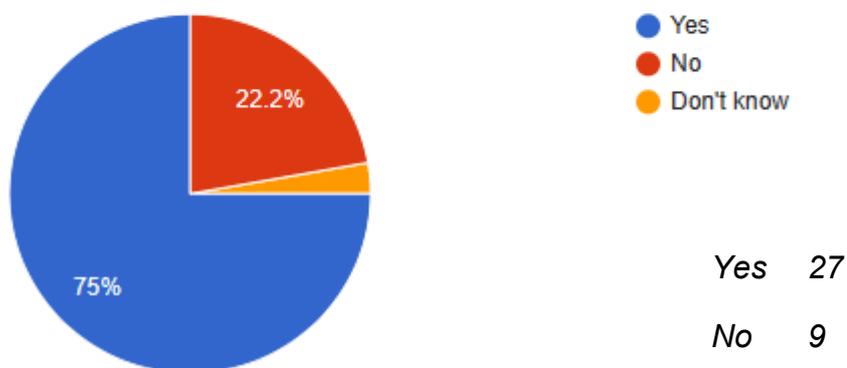
<p>Goldstraw Lane at peak times. How bad will it be with another 6000 plus cars from the new builds all trying to get out in the morning and back in the evening along with what we have already. Its Nightmare waiting to happen.</p>
<p>Agree with all suggestions above, but also some sort of signposted walk/trail around Fernwood. Summer activates on the greens</p>
<p>Agree with the CCTV, cover in the centre of Rubys Walk would be good too. Tidying up outside the shop and rails at the bottom of the slope. Some large dips are appearing along the grassed areas along Rubys Walk which looks to be as a result of virgin media works. Improvements to parking and verges on Goldstraw, where they could be replaced for parking bays. Lollipop men/ladies for schools and dangerous crossing points.</p>
<p>I think it would help if more were done to support the establishment of community groups at the village hall. At the moment if residents want to get together for say a book club or similar they have to go to the Tawny Owl because they have to pay to use the village hall. Charging is therefore a barrier to facilitating and encouraging small community groups.</p>
<p>Improve park facilities to accommodate slightly older children with wooden equipment such as zip line, climbing equipment and tree house. Improve Goldstraw lane to prevent parking on pavements (i.e nice bollards) and restrict parking to just one side of the road.</p>
<p>Improving the car parking around the estate in general especially around junctions which is just dangerous in places. Better maintained and signed walks around the estate/wooded areas</p>
<p>Keeping the paths clean.</p>
<p>Many people stop using the meadow in winter because the path are too muddy .I suggest covering the paths in self binding gravel ,a cheap modern way of making the paths usable.</p>
<p>More space for other groups to meet. Like scouts and guides</p>
<p>Speed control on Goldstraw Lane, stopping traffic from reaching the new development from Goldstraw lane to prevent it becoming a rat run.</p>
<p>The children of Fernwood deserve better facilities.</p>
<p>When the land at fernwood is handed over turn the meadow area a nature reserve Making it more wildlife friendly planting native trees etc and maybe incorporating the balancing ponds which currently are a bit of an eyesore. Existing woodland is too much of a monoculture and needs thinning. Also link into the new development green areas being built adjacent to this area creating wildlife corridors.</p>

Question 2

Other possible uses for CIL - Hollowdyke Lane The Council will be considering whether to use CIL to pay for feasibility studies and research to enable the council to see whether it would be possible to keep Hollowdyke Lane open at the Balderton end. The Council will consult with residents regarding this.

Do you agree the Council should use CIL funding to investigate when it is possible to keep Hollowdyke Lane open?

36 responses

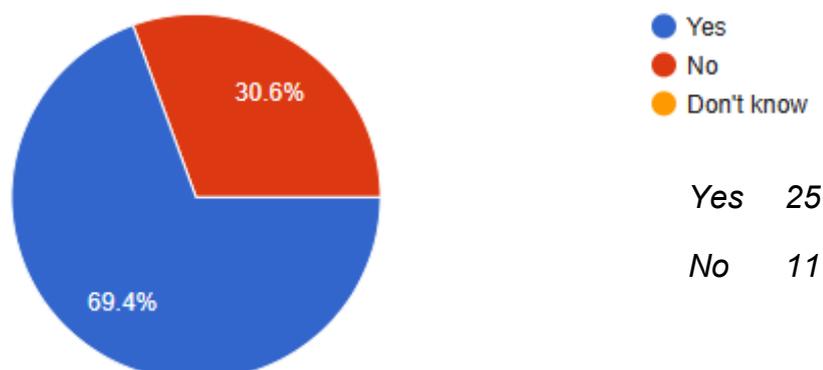


Question 3

Other possible uses for CIL - Parking issues on Goldstraw Lane The Council could consider using CIL to pay for a study on what can be done to ease parking issues on Goldstraw Lane.

Do you agree the Council should use CIL funding to investigate what can be done to ease parking on Goldstraw Lane?

36 responses



Question 5: Further feedback regarding the use of Community Infrastructure Levy

Address any social behaviour by employing an evening security guard who patrols Fernwood until around 12 midnight ish, which is the time that teenagers are often out.

Disagree with the CIL covering maintenance on areas not covered by FirstPort maintenance fees. There's no reason for them to have this, they buy on a normal development with local authority standard maintenance etc.

BBQ area for community to use during summer

Definitely need to stop the parking outside one stop due to lack of visibility when trying to cross the road.

Great to see this survey. On the whole they seem like a sensible and positive set of suggestions for the community.

On Hollowdyke lane - great that you are looking into this, but please be cautious and consider that any plan to re-open the Balderton end would absolutely lead to Fernwood becoming a new bypass for the A1 every time it snarls up. This would be disastrous, since our roads struggle to deal with local traffic, let alone thousands of cars trying to find a way around the latest A1 crash. Any plan to open the Balderton end would likely need any village through-routes to be blocked off (except emergency vehicles) for everyone's safety.

What would be great to see is that end of Hollowdyke lane at least being made safe and attractive as a cycling route; it is not a very inviting or safe option currently considering we all need to cut back on car usage for so many good reasons.

On Goldstraw Lane -

I live on the corner of Goldstraw and Phoenix Lane and something absolutely has to be done about the dangers of that junction. Some ideas having lived there for 7 years :

- some parking bays built into the (very deep) pavement opposite Phoenix lane may help, but would need to be in conjunction with traffic calming; it's frightening the unsafe speed people already tackle that junction at - not necessarily faster than the speed limit, but far faster than is safe considering the almost complete lack of visibility due to parked cars - especially when the kids are walking to and from school.

- A 7.5 tonne weight limit in the village; it is astonishing the size of trucks trying to tackle that junction, regularly mounting and damaging the pavements, let alone endangering the many children and pedestrians using them.

If you need any more details, please feel free to contact me on REDACTED

I believe study for Hollowdyke will be wasted money as its been made totally clear that the council will not budge an inch on this. A study for Goldstraw Lane will be the same as we cannot magic parking spaces and if we use double yellows that will just move the problem further on, I feel it will just be a waste of money unless someone can actually see where some improvements can be made before a study is agreed

I think the community should be asked about feasibility studies when we have a clearer understanding of how much they are likely to cost.

I would very much like to see and improvement to the central play park, to bring it up to Claypole/Collingham standards and to provide something for older 10+ children (such as a small skate park or woodland army-style obstacle course)

Please use on existing infrastructure improvements and improved security rather than new projects.

Prevent County Councillors clawing credit for everything else other people do

Take over the tennis courts and have a sports equipment library - deposit but free. Tennis rackets. Buy some netball hoops, soft ball/ rounders equipment. Evening lighting.

Red telephone box (which might have to be in the grounds of the hall due to local delinquents) to use as a book swap, like other villages have.

More benches for people to sit and watch the world go by.

Do something to make the meadow a nice sub park for dog walkers. Some evening lighting there.

Lighting on path from Dale way to park.

There is lots of places to create additional parking, that will then allow yellow lines to be put on dangerous bends etc, but only when additional parking is made.

The extra wide paths around the village could have parking bays.

If you put yellow lines down before you create more parking, then you will just move it to another street.

Without a doubt, the play park/field need serious investment. Most villages have much better play parks than fernwood, ours is poor and needs developing.

May I suggest going to Collingham to have a look at the park there. Don't see why Fernwood can't have something similar.

Appendix 1: Fernwood Gazette Article including survey questions



Introduction

In January this year, Fernwood Parish Council adopted a Community Infrastructure Levy Policy. Community Infrastructure Levy (CIL) is the way Newark and Sherwood District Council (N&SDC) collect financial contributions from developers to help pay for new and improved infrastructure. It is calculated on a pounds (£) per square metre basis of new development.

CIL regulations require N&SDC to pass a proportion of CIL funds raised in developments in the Fernwood Parish to Fernwood Parish Council. Due to the work carried out by the Parish Council, to ensure that Fernwood has a neighbourhood plan in place, Fernwood receives a larger proportion of CIL - 25%, uncapped.

Guidance on CIL is available at Community Infrastructure Levy at www.gov.uk. By law, CIL money must be spent on the provision, improvement, replacement, operation, or maintenance of infrastructure needed to support development.

Fernwood Parish Council has received £1,216,274 of CIL up to 31st December 2022. With thousands more houses due to be built in the parish over the next 10 years, it is projected that the Council will receive over £600,000 more of CIL from the Barratt David Wilson Homes (BDWH) and Allison Homes (AH) developments. These figures do not consider the CIL that the Parish Council will receive from the Persimmon Homes development.

What CIL has been used for

So far CIL has been used for relatively small projects such as the woodland purchase (see page 10) and all related costs, new/replacement dog bins, a coat of arms for the parish, Village Hall transfer legal costs, Village Hall improvements, Youth Club provision and Dale Crescent green – shrubbery and gym equipment replacement.

What we plan to use some of the CIL for

Further expenditure has been earmarked for the following projects:

- **CCTV** over the Fernwood central park and on Rubys Walk (through the N&SDC CCTV partnership)
- Dale green – **replacement of gym equipment**
- **Interactive speed camera** on Dale Way
- **Legal agreements** for the land transfer/maintenance of open spaces/community facilities in new developments.
- **Maintenance/provisions** in the new developments.
- **Replacement/enhancement of Fernwood central play park**
- **Welcome to signage** on the edges of the parish
- **Village Hall extension**
- **Costall Woods** maintenance, signage, and development of a wildlife garden behind Marron Court

Other possible uses for CIL

- Hollowdyke Lane** The Council will be considering whether to use CIL to pay for feasibility studies and research to enable the council to see whether it would be possible to keep Hollowdyke Lane open at the Balderton end. The Council will consult with residents regarding this.
- Parking issues on Goldstraw Lane** The Council could consider using CIL to pay for a study on what can be done to ease parking issues on Goldstraw Lane.

Fernwood Parish Council welcomes suggestions from residents of Fernwood - we encourage you to get in touch if you would like to make a suggestion.

Grants

Grants of up to £5,000 are available to Community Groups and other organisations to enhance their work. For the Council's grant policy and application form – visit www.fernwood-pc.co.uk



Fernwood Parish Council is committed to using CIL for the benefit of the community.

Residents are invited to feedback on the Council's plans for use of Community Infrastructure Levy and submit any other ideas they feel would benefit the Parish of Fernwood.

Our online survey can be completed at: <https://forms.gle/u4XMkjVbUctZpd3v9>

There is a link for this on the home page of the Parish Council website:

www.fernwood-pc.co.uk

Alternatively email: feedback@fernwood-pc.co.uk to share your thoughts or post a note in the Fernwood Village Hall post box.

BUSINESS CONTINUITY PLAN

1. AIM

Business Continuity Management is:

“A planning process for all businesses and local authorities, small or large, to help reduce the impacts caused by disruptions and emergencies that can threaten its survival. “

The aim of this document is to record Fernwood Parish Council’s (the ‘Council’) important information and actions the Council would take to help the Council in an emergency or serious business disruption and can recover as quickly as possible afterwards.

2. POLICY

Loss or Disruption to the Council		
Loss	Disruption	Action
Staff	Key staff are off work due to sickness Threat of Sickness (widespread virus) Clerk/RFO resign	Temporary staff could be employed for periods of long-term sick. Relief caretaker if caretaker unwell. Locum Clerk could be used if Clerk off for long period. Staff are requested to work from home and have the relevant equipment to perform their tasks from home . Recruit through local advertising and job sites. NALC could provide advice on recruitment. Aim to employ a qualified clerk or someone who will work towards CiLCA qualification. A sufficient handover provided wherever possible and to use the SLCC New Clerk Handover Check Sheet Template Form.
Councillors	Lack of elected councillors	Election if required. If not, follow N&SDC advice on co-opting Councillors.
IT and Data	IT equipment is damaged irrecoverably, and backups have not worked	Information is saved on the Clerk’s and Administration assistant’s laptops and to the Onedrive.
Building(s) staff and Parish Council work from	Inability to access the Council office or meeting room due to fire, flood or other disaster	Staff can work from home, with access to emails and files – all password protected. The Clerk would need to source another venue to hold the Parish Council meetings.
Suppliers	Companies cease trading	New suppliers are found.

Utilities	Gas, Electric and Water are disconnected	Homeworking commences. The office is closed until such time that the utilities are reconnected.
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Equipment	Printer/Photocopier ceases to work Fire alarm and Intruder alarm breaks down	Work is emailed/scanned and printed at Clerk's home. Printer is leased and on maintenance contract so issues should be resolved relatively quickly. The maintenance contractor is called out to repair the alarm systems immediately.
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3. EMERGENCY CONTACTS

Listed below are the details of Key Persons that the Council may need to contact to make it aware of an emergency or serious business disruption.

Name	Contacts
Clerk (Marion Fox Goddard)	
Chairman	
Vice Chairman	

4. BUSINESS CONTACTS

Listed below are the Council's key suppliers; they will be contacted in the event of an emergency or serious business disruption

Contract Details	Company	Contact	Account details
Electricity	SSE		
Gas	Crown		
Water	WaterPlus		
Internet/Phone	BT		
Mobile Phone	Brighter Bills		

5. INSURANCE, BANK DETAILS & OTHER USEFUL CONTACT DETAILS

Company	Email/Telephone	Policy/Account Number
Zurich Insurance	See Appendix 1	
Unity Bank		
TSB		
Virgin		
CCLA		

BNP Paribas (Printers)		
Securetec (Fire & Intruder Alarms and Emergency Lighting)		

7. RECOVERY ACTIONS RECOVERY OF ESSENTIAL ITEMS/DATA

Business Records	How will you recover the records? Alternative Measures in Place
Computer records/data and location	Back-up records are held on the Onedrive and can be accessed remotely. HMRC system – HMRC data
Critical paper records/information and location	Deeds and such are stored e.g. in a cabinet in the Clerk's Office at Fernwood Village Hall and scanned to Onedrive.
Keys	The clerk has a full set of keys to the building and notice boards. She also holds spare keys which are kept in her desk drawer. All staff have a set of keys to the village hall.
Village Hall Emergency Information	See Appendix 2

8. RECOVERY ACTIONS

- i. Advise all councillors
- ii. Activate the continuity plan
- iii. Inform and allocate actions to staff
- iv. Activate alternative suppliers, premises, equipment as required
- v. Review diary and other commitments
- vi. Advise insurance provider
- vii. Complete recovery log

9. IMPLEMENTATION

A copy of essential information, including the Business Continuity Plan is held by the Chairman, and Clerk to the Council at their home address. No other Councillor or member of staff have access to this information.

Dated: April, 2023

Review: May 2023 – following elections or when Fernwood Parish Council has new suppliers/hirers

Appendix 1: Insurance

Parish Council insurance claims

7. Claims contact information

If you need advice on a claim, it is important that you speak to the appropriate specialist. Claims specialists are available to discuss your cover and advise you on how to make a claim. Their contact details are:

Type of Claim	Claims team	Claims contact details	
Buildings, contents including "All Risks" Items	Property Claims	Tel:	0800 028 0336
Business interruption		Email:	farnboroughpropertyclaims@uk.zurich.com
Money		Address:	Zurich Municipal Property Claims, Zurich Financial Services, PO Box 3303, Interface Business Park, Swindon, SN4 8WF
Works in progress			
Public liability	Liability Claims	Tel:	0800 876 6984
Employers liability		Email:	fnlc@uk.zurich.com (new claims) zmfic@uk.zurich.com (subsequent correspondence)
Personal assault under Money			
Personal accident		Address:	Zurich Municipal Casualty Claims, Zurich House, 1 Gladiator Way, Farnborough, Hampshire, GU14 6GB (DX 140850, Farnborough 4)
Financial and administrative liability			
Professional negligence			
Hirers liability			
Fidelity guarantee			
Libel and slander			
Engineering insurance			
Engineering – Deterioration of stock			
Business travel			
Motor			
		Email:	zmmotorclaimsoffice@uk.zurich.com
		Address:	Zurich Municipal Motor Claims, PO Box 3322, Interface Business Park, Swindon, SN4 8XW
Legal Expenses	DAS Legal Claims	Tel:	0117 934 2116 (Switchboard)

General claims procedure

This is a description of the general claims procedure you will need to follow:

1. Contact the relevant claims office, to notify the claim
2. If necessary, a claim form will be sent out to you for completion, or you will be asked to send details in writing
3. In the event of uncertainty, please call the relevant office for guidance.
4. Out of hours/Emergency Property losses - please contact 0800 028 0336
5. Track open claims on-line at: <https://www.zurich.co.uk/municipal/existing-customers>

Village Hall insurance claims

 insurance@alliedwestminster.com

 www.alliedwestminster.com
www.villageguard.com

 01937 845 245

How to Claim

If You need to make a claim, please call Allied Westminster (Insurance Services) Ltd on **01937 845 245**. Lines operate 9am to 5pm, Monday to Friday.

For emergency assistance outside these hours, a 24 hour, 365 days per year claims service is available on **0800 0151 498**. Please have Your Master Policy Number to hand when calling. This number is: **100723922BDN**.

You may also need Your Policy Number, which is: **VH 88/0047440/BSxxxxx**. The 'BS Reference Number' is unique to You. For Our joint protection, telephone calls may be recorded and/or monitored.

Appendix 2: Emergency Contacts List – Fernwood Village Hall

This list is for use in an emergency at Fernwood Village Hall.

Please use these contact details for in an emergency only and do not share unless you have checked with the clerk that we have permission to do so. (Due to General Data Protection)

Staff	
Councillors	
Contractors	
Insurance Details	

If the hall is out of use and you need to cancel regular hirers

Hirer	Contact	Number	Email	
Caterpillar Music				Friday 9.30am Main
FADS				Tuesday 7.30pm Small
Fernwood Community Church				Sunday mornings Main & Small
Mums and Tots				Thursday 9am Main
Football Camp				School holidays Small
Newark Karate Academy				Tuesday 5.45pm Small
Lucina Mama Antenatal Education				Thursdays 6pm Small
Slimming World				Thursday 5pm Main
Still Smiling				Varies
Tae Kwon Do				Mondays 5.30pm Main
Weightwatchers				Tuesday 5.45pm Main
Youth Club				Friday 6pm Whole
Zumba				Monday 8pm Main

Note: consultation document to be emailed to all councillors 8/5/23

From: REDACTED

On Behalf Of Lgps Employer Support

Sent: Wednesday, April 26, 2023 11:07 AM

To: Lgps Employer Support <lgpsemployersupport@nottsc.gov.uk>

Subject: LGPS: Funding Strategy Statement consultation

Circulation list	Nottinghamshire Local Government Pension Fund – to all recorded Strategic & Finance contacts
Description	LGPS: Funding Strategy Statement consultation
Type	For information / action as required
Timing	By 31.05.2023
Cross Ref	n/a
Distributed by:	REDACTED

LGPS: Funding Strategy Statement consultation

Following the Pension Fund 2022 valuation the Pension Fund has made changes to its Funding Strategy Statement.

Therefore, as the Administering Authority we are seeking views by 31 May 2023 on the revised Funding Strategy Statement, a draft of which is attached. Should you wish to make any comments on the content please do so via email, entering “Consultation” in the subject line, to the following email address REDACTED

Once the consultation has closed, the fund will consider all responses when preparing the final version of the Funding Strategy Statement. Depending on the consultation responses and Committee timelines the Funding Strategy Statement will be presented for approval at the next available Pension Committee.

Regards

REDACTED

Group Manager Financial Services

Deputy Section 151 Officer

Chief Executive’s Department

Nottinghamshire County Council

Tel: REDACTED

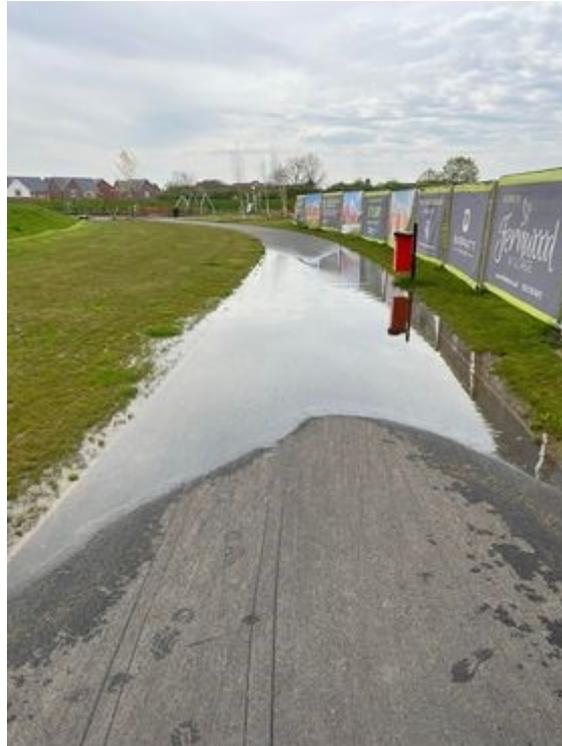


**Nottinghamshire
County Council**

Healthy > *Prosperous*

Facebook Messenger message 30/4/23

Hi near the park this are constantly floods. It needs looking at



Note from Clerk: I have asked Barratt David Wilson Homes to look at this. They have asked for more details on how long it stands after heavy rain. I have also let our contact at N&SDC know of this issue so it can be addressed before any land transferred from the developer.

Would any of the Councillors be able to monitor this for the next few times it rains please and let me know?

Note: In December 2022, Nottinghamshire County Council cancelled a meeting which had been planned to be held with NCC/Via and Fernwood Parish Council. The Parish Council requested an alternative meeting date and outlined in writing the issues that required discussion. The responses have been delayed due to some ongoing communications issues, but the following responses have now been received:

Fernwood Parish Council update April 2023

B6326

1. The Tawny Owl crossing and the A1 southbound slip road

Whilst widening the island has helped, it's still very dangerous for the school children that cross there. Can railings and a pedestrian light-controlled crossing be considered? We have indicated our suggestion in Appendix 1. If so, what would the cost be? We have CIL that we would be willing to invest. **Via**

Such a scheme would cost in excess of £80K, dependant on the existing infrastructure. Such a scheme would also require the support of the Local elected Member and NCC, for Design approval/Safety audit and due diligence study.

2. Several plans are to widen the B6326, how do we balance having two lanes of traffic travelling in one direction along with children crossing to the school?

I would anticipate that this will be considered during detailed design and the plans will be subject to a Stage 2 Road Safety Audit when they are submitted. SH

3. Previous major planning applications within Fernwood have outlined potential work along the B6326 which haven't been included in the S106. Should another major development come along (main plot of the industrial estate, new housing by the RAF Balderton memorial) do we know what is likely to be the next off the list to be picked?

I'm not sure what works you mean. If the outlined works meet the planning tests for that development (required/necessary etc) then they will have been conditioned. If you have specific examples of what you are referring to I can have a look and advise further. SH

4. The width of the B6326 is supposed to be 7.3 metres, with a 3 metre cycle/footpath to the east looking at the plans signed off by NCC. What width of road would NCC usually expect for a B road?

7.3m is a DMRB (Trunk Road) standard width and is therefore appropriate to carry vehicles not only on a B road but also A roads. SH

5. The A1 overbridge

We understand that the project is being funded by NSDC and that National Highways are involved as it goes over the A1. But does NCC have any designs, ETAs that they can share with us?

As you have highlighted it is not our scheme so unfortunately, we don't. Its provision is triggered by dwelling numbers. You would need to confirm the trigger with NSDC.

Hollowdyke Lane

6. Keeping Hollowdyke Lane open

Regarding, keeping Hollowdyke Lane open, does NCC have any modelling of predicted traffic going on to Main Street? So far we're aware that the major objections are the width of the road, the visibility on to Main Street and then the increase of vehicles on Main Street needing improvements with the junction at London Road. We would appreciate a presentation/discussion on these issues, so we can understand any other issues that may arise.

This was never modelled or presented for planning as part of the outline application and whilst I was not in this role at the time, I suspect that this may have been because the applicants knew that it would not be feasible/acceptable for all of the reasons highlighted in my email to you of the 29/06/22. A presentation/discussion is outside of our remit (our role in Highway Development Control is as consultee to the Local Planning Authority, considering information presented to us as part of the planning process) but in any case we couldn't hold a meaningful discussion on information we just don't have. The email sent to you previously was based on my professional opinion at the request of Councillor Lee and covers points in the generalised way possible.

However, I think you have misinterpreted some of the information in it – London Road was given as an example of a junction which would be likely to need mitigation but highlighting that it wouldn't be possible due to land constraints. Similarly, the issue at Hollowdyke Lane/Main Street is not just the visibility as even if this were able to be overcome, there is not enough highway land to provide a traffic signal junction (which is likely to be necessary). However, it was in no way an exhaustive list of the potential impacts from opening up Hollowdyke Lane and there are likely to be many other significant issues. SH

7. We have been told that if there is an accident on the A1 and the B6326 is blocked, there will be a facility to let traffic down to get through the bus gate, at the Main Street Balderton end of Hollowdyke Lane to allow traffic through. Would this just be emergency vehicles or is it all traffic? How will this be communicated in the event of an emergency? We would like to understand the parameters that have been set/considered and how this will work in practise. **Via**

Our Traffic Management Team do not believe that such an exemption would exist. It would be unworkable, unenforceable and compromise the whole point of the bus gate / lane. Any consideration would be on an ad hoc basis, relevant to the severity of the emergency and managed alongside the Police and National Highways, not to be considered as a formal diversion.

8. Speed of Cars on Hollowdyke Lane **Via**

We appreciate your concerns about speeding traffic which is a worry to us all; unfortunately, there seem to be more and more inconsiderate drivers who ignore restrictions on the highway with total disregard to the safety of other road users and residents. Speeding is a Police matter and without constant enforcement, (which is unlikely given their limited resources) drivers will continue to exceed the speed limit.

We try to follow National guidelines when setting local speed limits so that there is consistency across the country. This means setting local speed limits that will be obeyed by the vast majority of drivers because they can see from the road conditions and environment that it would be too risky to travel any faster. Where drivers can see there are potential hazards such as schools, villages, or shopping streets, they are more likely to be influenced when deciding on what is an appropriate speed.

The gateway to the 40mph limit on the B6326 Great North Road clearly tells drivers that they are entering a 40mph zone. The 40mph entry signs are placed at the point where the character of the road changes from rural to some

development. This effect impresses upon drivers the need to reduce their speed and increases compliance with the restriction as drivers can clearly understand the need for it.

It is of course appreciated that a 30 mph is always likely to be desired by residents and pedestrians alike as an alternative to a higher limit in any village, town, or urban area. However, the main issue when considering any speed limit reduction is what will be achieved in terms of actual vehicle speeds. Indeed, there is little point in establishing a limit, however desirable, if it is not going to be respected. It is very important that any limit reflects the road character i.e. roadside development so that it stands a fair chance of gaining respect from drivers without the need for an unrealistic level of enforcement.

Central Government have charged us with reducing accidents involving death and serious injury and this is where we target our resources. I can understand that quoting accident statistics in this manner can often attract criticism along the lines of having to await the occurrence of accidents prior to measures being considered. It does however ensure that our finite resources are used as effectively as possible in road injury accident reduction terms.

I can report that since 1999 there has been one reported accident in 2014 involving two vehicles at Spring Drive.

We acknowledge and appreciate that the Parish are willing to research and fund potential changes for the local area. Should you wish to consider funding a design that would improve pedestrian provision on this section of Hollowdyke Lane (i.e. provision of a footway for example) then please contact our Business Development Unit to discuss on : businessdevelopment@viaem.co.uk

a. Residents have contacted the parish council to express concerns regarding the speed of traffic on the road, so we did a survey to try to establish if others are concerned. Appendix 2 has the results.

Previously this road had been on the edge of the housing in Fernwood. Barratt David Wilson homes have now delivered more than 200 homes, which means that there is housing either side of Hollowdyke Lane. Many school children cross this road and many dog walkers walk up and along the road to take that dogs to the fields that are not developed yet. This, along with a significant amount of construction traffic travelling down Hollowdyke Lane leads us to be concerned with respect to the safety of pedestrians.

The area of concern is the part of Hollowdyke Lane after the 90 degree bend towards Phoenix Lane, in particular the length parallel to Thomas Road to Phoenix Lane.

b. Speeding tubes – On 28/9/22, we requested that speeding tubes be put on the lane at a point where we know there are lots of pedestrians. We have not received an official response on whether you can put these down or not, but the Council has seen a note from Councillor Lee on social media saying you cannot put speeding tubes on Hollowdyke Lane. Could you let us know the reason for this?

Speed Limit – Currently there are no future plans to change the speed limit, as it adheres to all the Government guidance in the setting speed limits.

c. Does NCC have any plans to assess the speed of traffic on Hollowdyke Lane or any other plans to address this issue?

As above

Goldstraw Lane/Dale Way Via

9. Could NCC provide a costing for a report on what could be done on Goldstraw Lane re. parking including an indication of costs of making changes? Previously we were advised by Via that moving parked cars off the road is likely to increase the speed of traffic along the road. We'd like to understand if you think it advisable to make any changes.

Via are looking into all options regarding the issues relating to obstructive parking on Goldstraw Lane/Dale Way.

10. We are interested to know how many complaints you have had regarding the rumble strips in the last 2 years. Could you provide a costing to get rid of all the remaining rumble strips to allow us to decide if it's something we'd like to contribute towards?

At this point we are not considering removing the Rumble strips (Speeding being the main concern).

Southern Relief Road

11. We are interested to know how this will impact on residents and businesses in Fernwood. Could you let us know the following:

- a. Estimated completion date for the work on the B6326 roundabout and the length of time you think we'll have disruptions whilst this is being installed. **Not currently known**
- b. When the new roundabout on Staple Lane will be constructed. **Not currently known. SH**
- c. If the roundabout at the junction of Grange Lane, Bowbridge Lane, Staple Lane is part of this work? **No – I am not aware of which development this is linked to. SH**
- d. An estimated completion date for all the work allowing motorists to drive straight to the A46. **December 2024. SH**

Having referred to our records, I can confirm that we have received no complaints regarding this matter, other than those received by Members of the Parish Council.

Kind regards,

Suggested Actions/ Notes

- 1. Tawny Owl Crossing to be added to next month's agenda so the Council can consider how to proceed.*
- 2. Via are looking into all options regarding the issues relating to obstructive parking on Goldstraw Lane/Dale Way – wait to see what comes back.*
- 3. Item 8 above now gives clarification that residents will not be able to get out of fernwood via Hollowdyke lane in the case of the B6326 being blocked. This is something that there has been confusion for some time. We now have an answer at least although it may not be the one that most would have liked.*
- 4. See Clerks report re. rumble strips and Hollowdyke Lane.*