



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING  
held on 21 October 2019  
at the Fernwood Village Hall, Rubys Avenue, Fernwood**

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, B. Smith (Chair), J. Weale, M. Weale  
District Councillor: Keith Walker  
Clerk: Marion Fox Goddard

**289. Public Forum**

No attendees.

**290. Apologies for absence**

None. The Clerk reported that Julia Smith had resigned from the Council so a Casual Vacancy Notice will be required.

**291. Declarations of Interest**

None.

**292. Approval of the minutes of the Parish Council meeting on 19<sup>th</sup> September 2019**

The Parish Council minutes were approved as accurate record and were signed by the Chairman. Proposer: J. Weale, Seconder: R. Cullen, RESOLVED unanimously.

**293. Councillors & Clerk Reports**

*Councillor J. Weale* – Raised concern regarding the increasing rate of antisocial behaviour/vandalism in the village. *Clerk to ask the local PCSO to come to the next meeting and also ask for police presence in the village on 31 October. Clerk to talk to the Onestop shop about eggs being sold.*

*Councillor Cullen* – Reported that he had attended a Bantycok Liaison Meeting which was useful. They are currently working on their next planning application These meetings will be held every 6 months. *Clerk to provide a quote for the press release.*

<b>OCTOBER Clerk's report</b>	Agenda Item
The tree work that is required on Dale Crescent and the hall garden has been done. (Contractor completed all the recommended work except for the removal of the 2 trees on Dale Crescent which will be done after the bird nesting season).	246d
Amplifier enhancements and new projectors and screens – These have been installed.	180d
Bus services – Awaiting response from NCC.	288g

Barratt David Wilson Homes have agreed to put a sign on the verge next to Spring Drive to show this is a no through road/children are playing (current sign is too far back) – still awaiting installation	215
New Play Park – Clerk has asked Matt Lamb of NSDC to discuss bringing the park provision in Fernwood North forward with Barratt David Wilson Homes. <i>Clerk to contact Strawsons to arrange a meeting.</i>	249a
Unclear house numbering layouts – Awaiting details from the person who alerted us to this issue. An enquiry has been sent to NSDC to see how we can tackle this but no feedback to date.	254
A request for double yellow lines on Ruby's Avenue has been sent to NCC. No response has been received to date.	276a
Letter to Newark and Sherwood District Council regarding recycling - Clerk had drafted a letter which was approved at this meeting	281
Community Infrastructure Levy Feedback from NSDC – 'The CIL charge will be of such an amount that the developer has an instalment plan. It is likely that only half of the total amount for Phase 1 will be payable prior to the end of the financial year. The proportion of CIL payable to the Parish Council's will be paid in April 2020.'	283
Grit Bins – Order placed for new bin next to the pedestrian entrance of Chuter Ede Fernwood School.	288d
Over the last week there have been complaints regarding the Barratt David Wilson Homes development: <ul style="list-style-type: none"> <li>Noisy work on Sundays</li> <li>Contractors parking on the end of Phoenix Lane</li> <li>Excessive mud on Hollowdyke Lane (from Spring Drive to Phoenix Lane)</li> </ul> Liaising with BDWH contract manager, NSDC and complainants to resolve these issues as quickly as possible.	
Following feedback from a resident we are replacing the lid on the dog poo bin on the Great North Road as it is rusty. <i>Clerk will arrange inspection of all the bins and add this to the maintenance schedule.</i>	

## 294. County Councillor and District Councillors

*Councillor K. Walker* – Will ask Jo Horton to come to the village to discuss yellow lines/dropped kerbs. Detailed that British Gypsum had indicated that they would be willing to sell land to allow a road to be built from the bridge at the edge of the village (near Suthers School). *Clerk to write to them to ask them to confirm this.*

## 295. Planning and Strategy Committee

- Planning and Strategy meeting minutes from October 9<sup>th</sup> were noted.
- Applications for consideration

<a href="#">19/01813/ADV</a>	The Suthers School Cross Lane Fernwood	Display of signage on north and east elevation of school building	Unanimously supported. Prop: D. Harrison, Sec: R. Cullen
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*Clerk to respond to NSDC.*

## 296. Personnel Committee

The Council noted the minutes of the Personnel Committee. The Clerk will work 25 hours per week on an ongoing basis following the resignation of the Assistant Parish Clerk.

## 297. Finance

a. Bank reconciliations for September circulated to members previously – noted.

b. <b>Income</b> (year to date)	£
Regular Hire	9814.93
Other Hall Hire	5196.25
Commission	20.00
Entertainment night takings	22.00
Feed in tariff	637.53
Precept	69507.00
VAT Rebate	1311.02
Interest	344.67
<b>Total</b>	<b>86,853.40</b>

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (Sept & October)			9011.15	SO/BACS
<b>Parish Council</b>					
Canva	Design Software			10.82	BACS
BNP Paribas	Copier rental	175.70	35.14	210.84	BACS
Asda	Ground Maintenance – petrol			7.30	CARD
Art of Flowers	Individual Items			11.50	CARD
Trisoft	Individual Items - Projectors/Sound system	5599.69	1119.94	6719.63	BACS
Unity Trust	Bank Charges			18.00	BACS
Royal Mail	Postage			1.50	CARD
<b>Village Hall</b>					
RB Wholesale	Cleaning supplies	100.92	20.19	121.11	BACS
JP Fire Safety Solutions	Fire extinguisher safety check	112.00	22.40	134.40	BACS
Brighter Bills	Mobile phones	27.98	5.60	33.58	BACS
phs	Sanitary waste disposal/ Annual Duty of care	291.03	58.21	349.24	BACS
SSE	Electricity	501.42	25.07	526.49	BACS
1&1	Email provider	4.98	1.00	5.98	BACS
Waterplus	Water			49.83	BACS
Batch59	Individual Items – Geocache cases			8.97	CARD
Blue Castle	Waste	98.72	19.75	118.47	BACS
Photobox	Individual items – canvas	36.78	7.36	44.14	CARD
Amazon	Individual items – fire door signs			21.99	CARD
Amazon	Individual items – fire signage	17.27	3.43	20.70	CARD
Amazon	Individual items – shelf	8.32	1.67	9.99	CARD

Unity Trust	Bank Charges			18.00	BACS
Lemonfresh	Hall Maintenance – relief cleaning			250.00	BACS

- d. Items of expenditure considered
- i. Quotes from Apogee and Dynamic Technology Group have been received. Councillor Smith suggested looking into buying a printer outright with an extended warranty and maintaining it inhouse rather than leasing it and having a maintenance contract. *Clerk to investigate this and provide details at the November meeting so a decision can be made.*
  - e. Barratt David Wilson Homes New Development Maintenance costs - To decide on whether to use Community Infrastructure Levy funding to cover the costs of maintenance until the completion of the development and precept funding thereafter, subject to Newark and Sherwood District Council acquiring the land.

The Council unanimously agreed to spend up to £50,000 of Community Infrastructure Levy per year (plus inflation) funding and precept funding thereafter for the maintenance of the open spaces in the Fernwood North development if Newark and Sherwood District Council acquire the land. Proposer: D. Harrison, Seconder: R. Cullen, RESOLVED unanimously.

## 298. Section 137 Applications

- a. Royal British Legion - The Council agreed to allocate £261 Section 137 funding towards the road closure required for the Remembrance Day Parade.
- b. Chuter Ede Fernwood – The Council deferred the decision on this application due to accounting information being required. *Clerk to contact Chuter Ede for this information.*
- c. My Fernwood – Fernwood Residents Association - The Council deferred the decision on this application due to accounting information being required. *Clerk to contact MyFernwood for this information.*

Following notification of a family emergency the Chairman motioned to adjourn the meeting. RESOLVED unanimously.

Meeting closed at 7.45pm

The following agenda items will be carried to the November meeting:

- 299) Policy Review
  - a. [Safeguarding Policy](#)
  - b. [Health and Safety Policy](#)
  - c. [Prohibition of Sky Lanterns and Helium Balloons](#)
  - d. [Planning and Strategy Committee Terms of Reference](#)
- 300) Village Hall Management
  - a. Update on devolvement of the ownership of Fernwood Village Hall from NSDC to Fernwood Parish Council.
- 301) Correspondence
  - a. Letter from Fernwood Residents Association regarding an open general residents' meeting.

- b. Email request for allotments on the scrapyard site.
- c. Request for speed humps to be reinstated.

**DRAFT**