



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 15 April 2019
at the Fernwood Village Hall, Rubys Avenue, Fernwood**

Present: Parish Councillors: N. Branston, D. Harrison, H. Micah, B. Smith (Chair), J. Weale, M. Weale

District Councillors: N. Mison, K. Walker, I. Walker (left at 8pm after item 219)

Clerk: Marion Fox Goddard

210. Public Forum

Councillor Smith welcomed Ryan Cullen to the meeting. Ryan will become a Fernwood Parish Councillor on May 6th. Ken Forbes attended the meeting to represent the residents association – MyFernwood.

211. Apologies for absence

None

212. Declarations of Interest

None.

213. Approval of the minutes of the meetings on 18th March 2019

The Parish Council minutes were approved as accurate record and were signed by the Chairman. Proposer: N. Branston, Seconder J. Weale, RESOLVED unanimously.

214. Discussion with the Notts Area Ramblers Rights of Way Committee

James McGill presented a map with details of Fernwood Footpaths. Fernwood footpath 1 runs by the school and then extends NW over field to cross the A1 which is dangerous. A foot bridge would be safer and should funds become available this should be considered (Indicative cost £1 million). James suggested a new footpath running along the dyke to the path network which would provide a route to Dry Doddington. *Clerk to write to developer to see whether this can be built into their plans.*

215. Councillors & Clerk Reports

Councillor N. Branston – Will be sad to leave the Council and thanked the Council for welcoming him to the team. He offered his assistance in future.

Councillor Smith – Expressed concern about the impact of the work on Hollowdyke Lane on Spring Lane residents. Suggested signage to help protect children playing on Spring Drive. *Clerk to look in to this for the next meeting.*

Clerk's report	Agenda Item
Asked LCP properties how much they would want for the car park and costs involved – still no feedback. <i>Clerk to ask again.</i>	17/102
Ventilation from changing rooms – The problem has been found and this has also highlighted other work that is required – quote received from contractor. NSDC - still awaiting feedback.	17/147c
Dog exclusion order in the play area request has been submitted to NSDC. This is going through the process to be implemented. Clerk has asked NSDC for guidance on what can be done about dogs not on leads on pathways –no feedback to date.	15b/123
Fire Risk Assessment has been carried out. Clerk working through the recommendations. Training was done on January 30 th . Emergency Plan in draft format. Awaiting call out/emergency arrangements to be finalised before publishing.	170b
Annual Tree Review – This was done last month. The report has now been received and a quote requested for the remedial work that has been recommended.	180d
Amplifier enhancements - Councillor Branston and the clerk have met with the supplier and we should have a report for the next meeting	180d
Parish Council elections – 7 people were nominated so this will be an uncontested election. Awaiting instructions from NSDC.	
Hydrogen Fuel Cell Appliance has been installed. We have heating and hot water but the hot water needs 'tweaking' – then the hydrogen fuel cell side will be switched on to start energy production w/c 22 April.	194
Bus services – An email has been sent to Chris Ward at NCC to see if he has any further updates on more services for Fernwood	198
Street names: Whittle, Blenheim, Hampden and Horsa have been accepted for the new development.	204b
Electrical repairs have been completed in the village hall. Quotes have been received for upgrading the lighting to LED – see agenda item 218d.	205c
Call out system/Fire procedure – this has been delayed as the prices quoted at the last meeting cannot be used for businesses – new quote – see item 218d. As soon as we have the phones, these can be implemented.	207
Poppies for lampposts have arrived and are ready for November	208b
Notts Area Ramblers Rights of Way Committee – see agenda item 214	
Pay Review – Letters have been sent to all staff informing them of the new pay scale and how this will affect their pay	209
Annual Parish Meeting was held on April 3 rd . Awaiting internal audit date.	
Barratt David Wilson Homes Development/Hollowdyke Lane upgrade – this has caused issues, particularly for the residents of Spring Drive. Clerk liaising with NSDC planning enforcement, developer & their contractor and residents to try to resolve issues and improve communications. Monthly meeting in place with developer to help with this. There have been numerous reports of construction traffic coming through the village, but most have not been related to the Barratt David Wilson Homes Development/Hollowdyke Lane upgrade.	218d

216. County Councillor and District Councillors

Councillor M. Mison – Following the Annual Parish Meeting, he arranged for Spring Drive bins to be emptied. Hollowdyke Lane does look a lot better now.

Councillor K. Walker – Agreed to speak to Via about what has been done to check on the works on Hollowdyke Lane. NCC are taking Via work back in house. Decision on British Gypsum due to be taken on April 23rd.

217. Planning and Strategy Committee

- a. Planning and Strategy Meeting Minutes – noted.
- b. Next committee meeting date – June 12th – noted
- c. Planning and Strategy Committee – member review to be done at the May 13th meeting.
- d. Meeting with NCC, NSDC and Balderton Parish Council – May 14th – to discuss concerns with respect to new developments – *Councillors Micah, J. Weale and M. Weale to attend with the clerk.*
- e. North build liaison meeting March 26th Minutes – noted.
- f. Decisions considered:

19/00622/ADV	Roundabout Dale Way Fernwood	Four identical, non-illuminated signs measuring 1000mm wide x 600mm high, fixed into the ground using steel posts (2 per sign) with the distance between the ground and the bottom of the sign being approximately 450mm. Posts will be fixed into the ground to a depth of approximately 500mm using postcrete. Each sign will be installed facing an entrance to the roundabout and not conflict with any existing traffic street furniture.	Unanimously opposed this application: Material reasons - Visual amenity and Highway safety Proposer: D. Harrison Seconder: M. Weale
19/00621/ADV	Roundabout Goldstraw Lane Fernwood	Installation of 5 identical, non-illuminated signs.	Unanimously opposed this application: Material reasons - Visual amenity and Highway safety Proposer: D. Harrison Seconder: M. Weale
3/15/01880/CMA	Bantycok	Variation of conditions 2, 7, 12, 50 and 51 of planning permission 3/15/01880/CMA to amend the working and restoration scheme to allow extraction of gypsum within an area previously granted permission, but not shown in the Review of Mineral Permission	No comments

Clerk to send feedback to NSDC Planning.

- g. Decisions noted:

19/00173/TPO	Land Off Goldstraw Lane Fernwood	Undertake works to trees protected by TPO N302: 1) Rear No.7 Carnell Lane - Remove 2 small trees overhanging garden (W7)	Permission granted
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- NG24
3FF
- 2) Rear No.9 Carnell Lane - Reduce height of Sycamore by no more than 15% and deadwood (T132)
 - 3) Williams Lane - Remove and stump grind 3 Pine trees
 - 4) Williams Lane - Remove limb on east side overhanging footpath - Lime tree (T168)
 - 5) Johnsons Road flats - Remove 2 Silver Birch and stump grind
 - 6) Apple Ave - Reduce east canopy to provide 3mts clearance from adjacent property - Willow (T10)
 - 7) Rear of Carnell Lane - Oak tree heavy on one side - Remove dead wood (W7)
 - 8) Rear of Carnell Lane - Lime with a lot of dead wood needs clearing out (W7)
 - 9) Facing tennis courts - Atlantic Cedar remove broken limb. (T99)
 - 10) Split stem Chestnut, poor condition needs removing (W2)
 - 11) 2No. dead Elm to be removed (W2)
 - 12) Goldstraw Lane entrance bank 4No. dead Elms to be removed (W1).

218. Finance

a. Bank reconciliation for March circulated to members previously – noted.

b. Income (year to date)	Total £ 112,418.46
Regular Hire	21,459.57
Other Hall Hire	9616.90
Commission	896.42
Entertainment night takings	892.00
Precept	70317.00
VAT Rebate	8881.03

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (April)			4737.39	SO/BACS
Parish Council					
Canva	Design Software			10.23	BACS
Marion Fox Goddard	Mileage/Parking expenses			63.65	BACS
DCR	Vitovolor boiler replacement (deposit)	4500.00	225.00	4725.00	BACS
Art of Flowers	Parish Council – individual item			15.00	CARD
BT	Phone and broadband	37.84	189.21	227.05	CARD

The Royal British Legion	Individual items – poppies			39.00	BACS
Raymond Rouse	Communications – leaflet distribution			165.00	BACS
Jubilate	Printing -leaflets			147.00	BACS
BNP Paribas	Copers and copies	175.70	35.14	210.84	BACS
Village Hall					
Phs Group	Sanitary disposal	214.53	42.91	257.44	BACS
Ames	Legionella checks	58.17	113.63	69.80	BACS
Ames	WRAS piping replacement	45.00	9.00	54.00	BACS
Ames	Legionella Training	295.00	59.00	354.00	BACS
Lemonfresh	Relief cleaner			312.50	BACS
RBWholesale	Cleaning supplies	51.60	10.32	61.92	BACS
Waterplus	Water			49.83	BACS
BT	Phone and broadband	22.68	113.42	136.10	BACS/CARD
1&1	Email and domain	4.98	1.00	5.98	BACS
Blue Castle	Waste removal	122.40	24.48	146.88	BACS
SSE	Electricity	941.52	47.07	988.59	BACS
Autosilicone Hoses Ltd	Village Hall Individual Items - Paint	18.99	3.80	22.79	BACS
Amazon	Village Hall Individual Items -	29.99	6.00	35.99	BACS
OHMS Limited	Village Hall Individual Items -	67.37	13.48	80.85	BACS

d. Items of expenditure considered

Expenditure	Budget Area	Net £	VAT £	Total £	
2 Mobile phones	Village Hall – Mobile Phones (new budget area)			£100 for 2 phones, then £27.98 monthly Total £771.52	Unanimously Agreed Prop.: M. Weale Sec.: D. Harrison
Electrical works -Viking Electrical	Village Hall – Individual items	2220.00	444.00	2664.00	Unanimously Agreed Prop.: D. Harrison Sec.: J. Weale

Clerk arrange electrical work and purchase mobile phones.

e. Investment – CCLA

The Council did not want to make a long-term investment and the interest rate paid by the TSB (1%) is more than the rate offered by CCLA (0.7788%) so the Council will not invest at this time.
Clerk to inform CCLA.

219. Section 137 Applications

- Age UK – Resolved unanimously to give £50 to this cause. Proposer: M. Weale, Seconder: J. Weale
- Chuter Ede Primary School - Resolved unanimously agreed to give £435 to this cause. Proposer: N. Branston, Seconder: D. Harrison

Clerk to pay applicants and to write to them requesting a report within 6 months

220. Document Review

Section 137 Application Form – The Council agreed to change the application form as follows:

- 6.1 amend from 'report' to 'report/presentation to Fernwood Parish Council' and from '12 months' to '6 months'
- Add PTO

Clerk to amend and publish.

221. Village Hall

The Village Hall Management Group Meeting minutes from March 25th were noted.

222. Correspondence

- a. Fernwood Residents Association - Bassline tennis coaching – noted.
- b. Via East Midlands – Public Paths on Arable Lane – noted.
- c. Correspondences from Robert Jenrick to Fernwood Residents Association – noted.
- d. Complaint about FirstPort – *Clerk to respond with details of what the Parish Council can do and who to contact about this complaint.*
- e. Complaint about ball games/lack of 'no ball games' sign Restfil Way – Clerk reported this has now been resolved.
- f. Complaint about Open Spaces Management – *Clerk to write to complainant about whether the Parish Council can resolve this and the complaints process.*
- g. Email about Spring Drive Access/Bird hide rebuild – *Clerk to respond.*
- h. Email about concerns re. Hollowdyke Lane work and new development – Since the email has been received Hollowdyke Lane has improved but the Parish Council will discuss with Barratt David Wilson Homes the negative impact this work has had on the residents of Spring Drive and continue to liaise with Spring Drive residents on this.
- i. Letter from Housing Minister re. Leasehold Reforms – Following this letter, a meeting has been requested with Robert Jenrick as the issues Freeholders have in Fernwood have not been addressed.
- j. Email from Planning enforcement – NSDC – noted. Clerk has asked residents (via Facebook) to send evidence (times, number plates, names, photographs) if they see planning conditions being broken.
- k. Email request for Parish Council to discuss buying the Clock Tower – The Councillors discussed this. At present the Council does not have funds to purchase it, it would have huge implications and the Council cannot do something without a good reason to do it. *Clerk to write back to the person who suggested this.*

Meeting closed at 8.45pm