



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 20th July 2020 at 7pm
Virtual Meeting via Zoom

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith
 (Chair), J Weale, M. Weale

District and County Councillors: Neill Mison (District), Keith Walker (District and County)

Clerk: Marion Fox Goddard

77. Public Forum

5 Members of public joined the meeting. 2 residents raised concerns regarding the proposed petrol station 'due to the impact of traffic on the Great North Road. In view of The Suthers School imminent opening do the Council agree that the increased traffic accessing the southbound A1 will be a danger to the pupils from Fernwood in addition to the impact it will have on residents' (see item 84b).

78. Apologies for absence

None.

79. Declarations of Interest

None.

80. Approval of the minutes of the Parish Council meeting on 15th June 2020

The Parish Council minutes were approved as accurate record and were signed electronically by the Chairman. Proposer: R. Cullen, Seconder: J. Weale, RESOLVED unanimously.

81. Councillors & Clerk Reports

Councillor Micah – had heard of snakes being seen in the village. (Was reassured that these are not dangerous)

Councillor J. Weale – raised concerns regarding the road infrastructure with all the developments in and around Fernwood (see 84b)

Councillor Cullen – had attended a Bantycok liaison meeting. There will be consultations soon about the plans for this.

Councillor Smith – raised concerns regarding antisocial behaviour of youths near the shop/at the park. Suggested that the Parish Council consider improved CCTV provision at the September meeting to help tackle this. A member of public who has only just moved to the village agreed that this is a problem and told the Council the Police had attended after she had called to raise concerns.

Clerk to add to the September agenda for consideration and get indicative costs of NSDC monitoring CCTV/new cameras

Clerk's report	Agenda Item
Virtual meeting has been held with Matt Lamb (NSDC) to discuss maintenance in the new developments, the possibility of bringing the park provision in Fernwood North forward, Fernwood Central land ownership. Matt Lamb has said he'll get an update on the legal work.	19/249a 19/297e
Newark Town Fund Bid – Clerk and Councillor Newton to attend update meeting on 14/7/20	
Clerk has written to Saint-Gobain Formula/British Gypsum to pursue the idea of extending Cross Lane toward the Southern Relief Road. No feedback to date.	19/294
Printer contract – New printer installed	20/9d
Draft contract has been received for the Village Hall transfer from NSDC to Fernwood Parish Council – this has been sent to our solicitors who are currently liaising with NSDC on this	19/287b
Long term budget – Figures have been requested from NSDC to assist with this.	19/309e
Double Yellow Lines on Fernwood Business Park are planned for w/c 20/07/2020	PS19/85
It has been established that the 2 streetlights which are out on the path between Rubys Avenue and Dale Way (through woodland) belong to Derry's. NCC are prepared adopt these if they are brought to NCC standard.	20/18
Meeting requests – Robert Jenrick. and John Robinson (NSDC). New dates to be organised after the Coronavirus restrictions have been lifted.	20/18
Great North Road (B6326) – Councillor K. Walker has raised this with the County Councillors that look after roads. Parish Council has suggested this work is done at the same time as the Toucan Crossing installation.	20/18
Complaint regarding marketing signage. Planning enforcement has asked for much of the signage to be removed. Barratt David Wilson Homes have submitted a planning application. See planning applications – item 84b	PS20/13
Highways England yet to respond re. signage to Fernwood from the A1 – Clerk to request feedback again	PS20/16
Derry's woodland – Clerk has requested a plan with clear detail of the area that is being offered so a tree survey and valuation to be organised.	20/35e
Covid- 19 Update – Risk Assessments and special terms and conditions have been done to enable the hall to reopen. It seems unlikely that parties will be able to recommence for the foreseeable future. Signage and new processes are in place. Weight Watchers will recommence on 22/7/20 and the First Aid Responders used the hall on 18/7/20 for training. Clerk working with users to ensure they return safely, ensuring the hall is Covid-19 Secure. Caretaker has a new cleaning schedule. A risk assessment has been done for the gym equipment on Dale Crescent. Temporary advisory signage is in place (one item is out of order – Clerk in process of getting quote for repair). Government guidance is to hold virtual meetings wherever possible so Parish Council meetings should remain being virtual until the guidance is revised.	20/33
Village Hall – New booking for Saturday mornings from September – drama class for children. Also, 2 week booking for a Football Summer Camp – lunch/toilet/wet weather provision.	
The Clock Tower sale has been completed	20/62
Allotments – see item 88	20/75
Memorials – the Clerk has drafted a policy. This will be brought to the September meeting for consideration (due to the amount of planning items on the agenda).	20/75

82. County Councillor and District Councillors Reports

Councillor Walker – the Environment Agency are now involved in taking action regarding the illegal scrapyards on Hollowdyke Lane. Reported that NSDC will not approve the application for developer signage in the village (20/00581/ADV – see 84b)

Councillor Mison – will support the Parish Council in trying to tackle antisocial behaviour – he will talk to Terry Bailey and try to get a joined up approach.

83. Finance

a. Bank reconciliations for June circulated to members previously – noted.

b. Income 2020/21 Total	£
Regular Hire	316.95
Other Hall Hire	-145.00
Commission	363.84
CIL	83,263.36
Covid Business Grant	10,000.00
Feed in tariff	126.00
Precept	35,004.00
VAT Rebate	-
Interest	180.50
Total	129109.65

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total	Payment Method
	Salaries (July)			4507.83	BACS
Parish Council					
J. Robinson	VE DAY flag			9.98	BACS
Zoom	Online meeting platform			14.39	BACS
Unity Bank	Bank charges			18.00	BACS
Village Hall					
Brighter Bills	Mobile phones	27.98	5.60	33.58	BACS
1&1	Email provider & domain	7.98	1.60	9.58	BACS
Waterplus	Water	55.21		55.21	BACS
Blue Castle	Waste collection	36.00	7.20	43.20	BACS
NSDC	Waste collection	99.77	19.95	119.73	
M. Dickinson	Expenses (decorating materials & measuring tape)	18.61	3.72	22.33	BACS
Unity Bank	Bank charges			18.00	BACS
SSE	Electricity	128.51	6.42	134.93	BACS
SSE	Gas	399.68	19.99	419.67	BACS
Guardian	Legionella management	174.50	34.90	209.40	BACS
PHS	Waste collection	214.53	42.91	257.44	BACS
RB Wholesale	Cleaning supplies	188.78	37.75	226.53	BACS
Amazon	Covid supplies	15.33	0.67	16.77	CARD
Amazon	Stationery	17.32	3.47	20.79	CARD
Changshe Baohui	Cleaning supplies	9.99	2.00	11.99	CARD

Zimplicity Ltd	Covid signage	2.88	0.58	3.46	CARD
Print 2 Print	Covid signage	25.73	5.15	30.88	CARD
KPMC Display Ltd	Covid signage	58.79	11.76	70.55	CARD
Jan Jaskowiec party décor	Covid signage	10.29	2.06	12.35	CARD
Office Pro direct	Cleaning supplies	79.97	15.99	95.97	CARD
Shenzhen shi fan su	Covid PPE	9.14	1.83	10.97	CARD
The Safety Supply Company	Covid PPE	23.90	4.78	28.68	CARD
Buildbase	Paint	119.87	23.97	143.84	CARD
Solopress	Covid supplies	175.00	35.00	210.00	CARD
Cleanlifehealth	Fogging machine	376.99		376.99	CARD
Williamson Dickie Europe	Uniform	83.83	16.67	100.00	CARD
Hydrochem UK Ltd	Cleaning supplies	135.00	27.00	162.00	CARD
Securetec	Fire, Intruder, CCTV system servicing	585.00		585.00	BACS
Star disposables	Covid PPE	7.08	1.42	8.49	CARD
Express Encapsulation	Covid Supplies	259.40	51.88	311.28	CARD

d. Items of Expenditure considered

Expenditure	Budget Area	Total	
Securetec	CCTV repairs/upgrades	£265	Unanimously Agreed Prop.: D. Harrison Sec.: J. Newton
Ames	Legionella Risk Assessment	£335 plus VAT	Unanimously Agreed Prop.: R. Cullen Sec.: M. Weale

Clerk to arrange.

84. Planning and Licensing

a. The Council noted and approved of the minutes of the Planning and Strategy meeting of 8th July 2020 Proposer: R. Cullen, Seconder: J. Newton, RESOLVED unanimously.

b. Applications considered

19/01053/RMAM	Land At Fernwood Meadows	Reserved matters application for the construction of 350 dwellings with associated public open space and	Unanimously agreed to SUPPORT this
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	South Great North Road Fernwood	drainage infrastructure (in relation to outline approval reference 17/01266/OUTM)	application. Prop: R. Cullen Sec: J. Newton.
16/00506/OUTM	Land At Fernwood South	Outline planning application for a phased residential development of up to 1,800 dwellings; a mixed use Local Centre of up to 0.75ha to include up to 535sqm of A1 food retail (not exceeding 420sqm) and non-food retail (not exceeding 115sqm), A3 food and drink uses (not exceeding 115sqm), D1 community uses (not exceeding 1,413sqm); sports pavilion up to 252sqm; primary school (2.2ha) with school expansion land (0.8ha); formal and informal open space including sports pitches, pocket parks, structural landscaping / greenspace and drainage infrastructure; principal means of access, internal roads and associated works. All other matters to be reserved.	Unanimously agreed to OBJECT to this application. Prop: R. Cullen, Sec: D. Harrison due to infrastructure – impact on road concerns
20/01177/FULM	Field At Great North Road Fernwood	Proposed single petrol filling station forecourt building with associated drive thru, drive thru kiosk, 6no car pump islands, canopy, HGV fuelling, dedicated parking and landscaping.	Agreed to SUPPORT this application. Prop: J. Newton, Sec: R. Cullen. 5 votes in favour 1 vote opposed 1 Abstention Infrastructure – road/safety concerns
20/00581/ADV	Land At Balderton Hospital Great North Rd, Fernwood	Erection of 5 x Lamp post directional signs, 1 x Sign, 2 x Main Signs mounted on 4.0m posts, 2 x signs mounted on 1.5m posts, 1 x Banner sign mounted on 1.5m posts (retrospective)	Unanimously agreed to OBJECT to this application. Prop: J. Weale, Sec: D. Harrison
20/01123/FUL	Code Fitness Ltd William Hall Way	Retention of existing 14 KW air source heat pump and associated equipment	Unanimously agreed to SUPPORT this application. Prop: R. Cullen, Sec: J. Newton.

Clerk to send feedback to NSDC including a letter detailing the Council's concerns regarding infrastructure and to request a new road in/out of Fernwood.

c. Planning decisions made by NSDC since the last meeting which were noted.

20/00799/FUL	33 Marron Court Fernwood	Single storey rear kitchen garden room extension	Grant Full Planning Permission
20/00944/S73	Unit 7, Rubys Avenue, Fernwood	Vary condition 06 – opening times – Friday, Saturday, NYE	Grant Full Planning Permission

d. Traffic regulation orders for consideration

TRO 3318	B6326, Fernwood, Newark	Reduce the speed limit from National Speed Limit to 40 mph from a point 20 metres south- east of its junction with Hollowdyke Lane, Fernwood in a north-westerly direction to a point 62 metres south-east of Main Street, Balderton	Unanimously agreed to SUPPORT this proposal. Prop: D. Harrison, Sec: R. Cullen
TRO 3317	Unnamed road outside Suthers School, Fernwood	To introduce enforceable 'No Waiting At Any Time' restrictions (Double Yellow Lines), No Stopping 6pm - 6am restriction (Single Yellow Line) and 'School Keep Clear' markings (No Stopping Monday to Friday between 8am and 4.30pm)	Unanimously agreed to SUPPORT this proposal. Prop: R. Cullen, Sec: J. Weale

Clerk to send feedback to Via including a request for 30mph instead of 40mph restriction

e. Nottinghamshire County Council's proposal to extinguish the footpath which runs from Worthington Road Balderton straight up to the A1 and then from the Fernwood side of the A1 across what is soon to be a housing development – The Council were in favour and suggested this should be done as soon as possible.

Clerk to send feedback to NCC

f. Newark and Sherwood District Council's [Planning Enforcement Plan](#) Consultation – No feedback suggested.

85. Policy Review

a. Covid-19 Risk Assessments

- i. Gym equipment - This risk assessment was unanimously agreed. Prop: D. Harrison, Sec: H. Micah
- ii. Village Hall - This risk assessment was unanimously agreed. Prop: R. Cullen, Sec: H. Micah

Clerk to publish on the Council's website

86. Consideration of making a donation to Beaumont House – The Council unanimously agreed to donate £500 to Beaumont House under LGA 1972, S142 (2) (a) in memory of Julia Smith and to support this local cause.

87. Discussion regarding dogs off leads in Fernwood

Clerk to find appropriate wording for signage asking dog owners to be considerate/keep dogs on leads and indicative costings.

88. Consideration of the Clerk's report regarding the provision of allotments and to decide how to proceed - The Council unanimously agreed to wait for the developer's allotments to be provided and suggest Claypole allotments to Fernwood residents for the time being.

Clerk to add a section to the Council website regarding allotments.

89. Correspondence

- a. Update from Trevor Bailey on Anti-social behaviour survey – noted.
- b. New Model Code of Conduct Consultation – noted.
- c. Thank you letter from Marie Curie - noted.
- d. Email with an objection/concerns over cost to residents should the Council take ownership of Fernwood Central open spaces (change of deeds costs) – The Council would like ownership of the land but are not wanting to change the management arrangements at this stage. If they were to do so, factors such as this would be investigated and the Council would consult with residents. *Clerk to respond*
- e. Bike storage issue in certain apartments in Fernwood – noted.
- f. Complaint regarding bus stop signage being out of date . *Clerk to look in to this.*
- g. Email from Geospatial Commission regarding new public sector agreements for Ordnance Survey data, aerial photography and height, and additions to the PAF Public Sector Licence – Request for Expert User registration of interest - noted

Meeting closed at 9.30pm

Next Meeting: Monday 21st September 2020, 7pm