



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 20th June 2022 at 7pm
at Fernwood Village Hall

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith
 (Chair), J. Weale, M. Weale

Clerk: Marion Fox Goddard

District Councillors: I. Walker (left after item 88)

County Councillor: J. Lee (left after item 88)

Agenda, reports and accompanying information for this meeting is available on the Council's website here: [FERNWOOD PARISH COUNCIL \(fernwood-pc.co.uk\)](http://fernwood-pc.co.uk)

82. Declaration of intentions to record the meeting

The Clerk recorded the meeting.

83. Public Forum

No members of the public joined the meeting.

84. Apologies for absence

District Councillor K. Walker.

85. Declarations of Interest

None.

86. Approval of the minutes of the Annual Parish Council Meeting and Parish Council Meeting, both held on 16th May 2022

The Annual Parish Council minutes were approved as accurate record and Councillor B. Smith signed them. Proposer: J. Newton, Seconder: J. Weale, RESOLVED unanimously.

The Parish Council minutes were approved as accurate record and Councillor B. Smith signed them. Proposer: R. Cullen, Seconder: J. Weale, RESOLVED unanimously.

87. Councillors & Clerk Reports

Councillor J. Weale – congratulated Councillor Newton and the Clerk for a successful community Platinum Jubilee Celebration.

Councillor Micah - reported that two of his neighbours had expressed concerns with respect to the ground shaking when certain work is being done on the Barratt David Wilson Homes site. Councillor Micah had also witnessed this once it had been drawn to his attention. The Clerk suggested that Councillor Micah and his neighbours keep a note of when this happens so this can be detailed to N&SDC if the problem continues.

Clerk to contact the developer about this and mention it to planning enforcement to see if they have received any complaints/alert them to residents' concerns.

Councillor Cullen – reported that some Allison Homes' new houses had gone on the market

Councillor Harrison - mentioned concerns about the youth club (this was discussed further later meeting)

Councillor Smith – had attended the Barratt David Wilson Homes Platinum Jubilee tree planting and, with the Clerk, had attended a presentation at Nottinghamshire County Council regarding the plans for devolution of funding and powers to a new East Midlands Mayoral combined authority, including Nottingham, Nottinghamshire, Derby, and Derbyshire (subject to Government approval).

June Clerk's report	Agenda Item
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Target date for completion: October 2022. No further updates at this stage.	21/46c
Trees – Tree surveys for the Village Hall and Dale Green – see item 95 which includes recommendation to fell the dead Elm on Dale Green and do a crown reduction on one of the Silver Maples.	22/8dii -iv
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH which may help with clarifying who is responsible for the area in front of the substation.	21/87e
Youth Initiative – Interviews for new staff were held on June 10 th . A youth support worker was appointed but we have yet to find a permanent worker in charge. I will be liaising with Nottinghamshire Youth Service to see what can be done to find a permanent worker in charge. A meeting was held last month to talk about how to help with issues outside of the youth club before/during/after the club following complaints. Demand has been unprecedented. Partners discussed ways to help with this including getting partners to come in to deliver sessions, introducing another staff member and the children doing a litter pick. Councillor Cullen and I are being DBS checked so we can help on some weeks. See item 89 di – Parish Council is asked to consider employing another youth support worker. <i>See note below this report.</i>	21/127
Antisocial Behaviour – I have received figures from the Police, and I will be attempting to write a business case for more CCTV for consideration at the next meeting.	21/149
A meeting was held with Robert Jenrick MP. Discussion included the continued campaign to change the law on freehold management charges (giving rights to freeholders on managed estates), the delay in the open spaces in central Fernwood being handed over to N&SDC/Fernwood Parish Council and the planned closure of Hollowdyke Lane which Fernwood Parish Council is against.	21/154
Request for signage for Fernwood from the Balderton roundabout – County Councillor Lee has said this will be in next year's budget. I have requested costs so the Council can consider whether to pay for these so the work can be done earlier but the costs have not been disclosed.	21/154

Coat of Arms – A list of ideas for the arms design has been sent to the Research Assistant to the Windsor Herald.	21/154
Jubilee Celebrations – see item 93.	21/159
Construction traffic improved directional signage – still not in place but a planning application was submitted in March. NSDC are still awaiting feedback from NCC.	
Water Tower, Goldstraw Lane – broken fencing to the rear of the tower has still not been fixed. Owner has been informed again.	22/6
Scrapyard – Still awaiting feedback from NCC	22/6
NSDC/NCC/National Highways were sent a letter regarding the concerns regarding all the traffic works and the closure of Hollowdyke Lane – When the Council met with NSDC in May, this was briefly discussed and it would appear if the Parish Council work with NSDC and NCC, we may be able to look at alternatives to closing Hollowdyke Lane. No further updates. Awaiting feedback from NCC.	22/24
Ditches responsibility on Hollowdyke Lane – a note has been sent to NSDC regarding this and they have asked their solicitor to investigate this. No further feedback at this stage.	22/16
Administration Assistant recruitment due to commence again. Quote received for Newark Advertiser advertisements. Personnel Committee will meet to discuss timescales.	
Village Hall extension – the draft plans have been sent to N&SDC for pre-planning application advice. We hope to have feedback for the next meeting.	

Note: At this point of the meeting the Council had a lengthy discussion with respect to how to tackle the issues that are being experienced on Friday night when the youth club is on. A statement will be added to the local social media and council website to explain that this is being taken seriously and Nottingham Youth Services and the Parish Council will work together to try to resolve the issues. The need for Police/Antisocial behaviour team support was also discussed and suggestions were made on what could help the situation. *Clerk to share ideas with Nottinghamshire Youth Services and contact the Police and Antisocial behaviour team.*

88. County Councillor and District Councillors Reports

County Councillor Lee – Detailed that devolution could bring up to £100 million to the area but it is dependent on what the Government offers. Suggested looking for a venue change of the youth club. Has speeding tube data for Goldstraw Lane and Dale Way -indicating that there is not a problem of speeding over 30mph. Officers will send the details to the Parish Council. Confirmed that part of the Middlebeck development falls in the Fernwood Parish and there is a possibility a large distribution centre will be built there (subject to planning). Letter regarding the Parish Council's wish to keep Hollowdyke Lane should have been sent 2 weeks ago. A meeting with NCC officers will be possible but the Council needs to see the response first.

District Councillor I. Walker – agreed the Clerk should take forward the query raised by Councillor Micah. N&SDC currently working on renewing the Astro-turf at the Magnus school and looking to relocate the lorry park.

89. Finance

- a. [Bank reconciliation](#) – noted.
- b. Year to date income – noted.
- c. Expenditure since last meeting under delegated powers/previously agreed expenditure was noted
- d. Items of Expenditure considered – all payments unanimously approved

Expenditure	Budget Area	Total £	Decision
i. Village Hall Insurance (<i>Figure incorrectly reported at previous meeting – brought to this meeting for clarification</i>)	Insurance	1,415.67	Prop.; R. Cullen, Sec.; M. Weale
ii. Extra staff for Youth Club	Parish Council Individual Items	1731.23	Prop.; H. Micah, Sec.; R. Cullen
iii. Tree Survey	Grounds Maintenance	876.00	Prop.; M. Weale, Sec.; D. Harrison
iv. Tree work – Elm Fell	Grounds Maintenance	312.00	Prop.; D. Harrison, Sec.; J. Newton
v. Tree work – Silver Maple crown reduction	Grounds Maintenance	210.00	Prop.; H. Micah, Sec.; D. Harrison
vi. Arnold Baker Publication	Parish Council Individual Items	139.16	Prop.; J. Newton, Sec.; M. Weale
vii. Newark Community First Aid	Section 137	600.00	Prop.; H. Micah, Sec.; J. Newton
viii. Iliffe Media	Advertising	540.00	Prop.; J. Weale, Sec.; R. Cullen
ix. How to review neighbourhood planning policies	Training	38.93	Prop.; M. Weale, Sec.; D. Harrison

90. Planning and Licensing

- a. Planning applications considered:

22/00847/FUL	17 Dale Way Fernwood	Change of use of land to residential. Demolition of existing wall and proposed new 1.8m boundary wall	The Council unanimously agreed to support this application. Prop.; H. Micah, Sec.; J. Newton
------------------------------	-------------------------	-------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------

91. Policy

- a. The Council reviewed the following documents and unanimously agreed no changes were required (Prop.; R. Cullen, Sec.; J. Weale):
 - i. [Village Hall Fire Safety Policy](#)
 - ii. [Village Hall Fire Emergency Plan](#)
 - iii. [Model Document Publication Scheme](#)
- b. *New Document Considered*
 - i. Risk assessment for Volunteers – Outdoor work - The Councillors unanimously adopt this document. Proposer: R. Cullen, Seconder: D. Harrison.

92. Consideration of correspondence regarding issues on Dale Green and a decision on how to proceed

The Council resolved to install a new ball games sign in the area where the problems are occurring and to consult with residents around Dale green on which of the following options they would prefer for the area:

- turfing
- have a shrubbery bed
- install a new piece of gym equipment.

The Clerk has also raised this with the antisocial behaviour team at Newark and Sherwood District Council to seek their support.

93. Platinum Jubilee Event Debrief and consideration of the possibility of future events

The Councillors agreed the event had gone very well with a lot of positive feedback from the community. The road closure worked well. It was agreed the council should aim to deliver another community event next year with similar arrangements. *Clerk to consult with local businesses about how the event was for them early feedback they may wish to give.*

94. Woodland Update on progress since the Parish Council's purchase of the land and discussion on how to proceed with the community engagement and naming of the area

The Council noted the Clerk's report and agreed an ecological assessment should be done before any tree felling is done. The Clerk reported that the lights have not been repaired as planned the update is being rescheduled with the contractor.

Clerk to arrange the volunteers group meeting and continue to keep the community updated on work in the area.

95. Tree surveys for the Village Hall and Dale Crescent and recommended work

The Council noted the reports and agreed on the work recommended.

96. Discussion on how the Parish Council should proceed regarding Hollowdyke Lane

The Council agreed to wait for the letter from Nottinghamshire County Council and then decide how to proceed.

97. Consideration of a Grant Application from Newark Academy

The Council agreed to award £800 to Newark Academy under LGA 1972, S 137

98. Correspondence

- a. N&SDC Street name confirmations for new developments in Fernwood – noted.
- b. Complaint regarding the rubbish after the Youth Club – noted. The Council will work with Nottinghamshire Youth Services and other local agencies to tackle the issues.

- c. Consultation on the Redesign of the Crime Survey for England and Wales – *Clerk to respond.*
- d. N&SDC: New scheme of delegation and development consultation forums – noted.
- e. N&SDC: Green champions volunteering scheme – noted. This will be taken up once the scheme is ready.

Meeting closed at 9.15pm

Next Meeting Monday 18th July, 7pm, Fernwood Village Hall

Woodland Volunteers/Information meeting Wednesday 6th July, 7.30pm, Fernwood Village Hall

DRAFT