



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING  
held following the Annual Parish Council Meeting on 15 May 2017  
at the Fernwood Village Hall, Rubys Avenue, Fernwood**

Present: Councillors: D Harrison, P Murray, M Phelan, B Smith (Chair), J Weale, M Weale  
District Councillors K Walker and N Mison (Part)

Clerk: Caron Ballantyne

In Attendance: Assistant Clerk – Marion Fox Goddard  
2 members of the public

**75. Public Forum**

Concerns were raised about the future proposed developments for Fernwood. There is a concern that there is little strategy and appears to be piecemeal. The Parish Council are aware of the issue and have been working on this for a number of years. All developers give assurance that they will be improving the infrastructure as part of their development. There is a proposal to improve the bridge over the A1 in the future. This will continue to be raised at every opportunity possible.

The current proposal to build the roundabout on an embankment seems a strange proposal and it should be the 2<sup>nd</sup> bridge already in existence. This has also been discussed by the Parish Council in the past and will continue to be pressed when possible.

**76. Apologies for absence**

None received.

**77. Declarations of interest**

Agenda Item 55 - Cllrs J&M Weale and Murray.

**78. Approval of the minutes of the last meeting of 24<sup>th</sup> April 2017**

Minutes were approved as an accurate record of the meeting unanimously and were signed by the Chair.

**79. Councillors & Clerk Reports**

*Councillor J Weale*

The signs at the gateway to the village are still in place. NSDC planning have this to deal with but there is little progress. N Mison & K Walker asked to follow this up.

*Councillor M Weale*

Nothing

*Councillor Harrison*

Community involvement on Fernwood and the lack of participation. There appears to be a lack of heart in the village and maybe that the thing which is missing is a church. Keen to ask the local vicar if she would be able to extend the reach of her church and arrange meetings in

the village hall to do this. Cllr M Weale advised that this has been tried in the past and wasn't a success, but that it might now. Everyone supported Councillor Harrison to investigate this with the vicar.

*Councillor Smith*

Notts Highways sign on lighting 18 Goldstraw Lane is falling down.

*Councillor Murray*

Email from member of the Residents Association about the FCJMP, this is in hand and minutes and relevant documents are now posted to the Parish website.

*Councillor Phelan*

He has been approached by Parishioner. Clerk has raised this with Notts Highways and has received no response.

*Clerk*

	Agenda Item
David Wilson Homes Signs at the entrance to Fernwood – have been discussed with Nottinghamshire County Council Highways again – This has been passed to NSDC as this is a planning matter – awaiting contact from NSDC	21
Proposed Planning Meeting – Awaiting Cllr K Walker	27
CCTV – landowner contacted to arrange meeting – meeting held, all agreed, awaiting confirmation in writing	29
Additional litter bins – NSDC contacted, awaiting information on how to progress this matter	41
Speech Dialler – order placed for this to be installed	42b
Branded items – Fleece and Polo Shirts Ordered. Lanyards Purchased and ID cards produced	43
Dog bin Agreements signed and returned to NSDC	52e
Under 11's football informed of Parish Council decision to match fund 50% of the cost	53
Summer Fete has been posted to Facebook and the website to try and generate a pool of volunteers	54b
Fireworks have been provisionally booked for Saturday 4 November	55
Order for replacement hard drives has been placed	56a
Replacement Answer Phone and Handsets have been purchased and installed	56b
Energy contracts have been negotiated for both Gas and Electricity and signed	58a
Gas is fixed for 4 years and Electricity fixed for 3 years	58a

**Other Matters**

Free Dog poo bags – awaiting dispensers before putting in grit bins

Clerk resignation has been handed in and accepted. The staffing panel will need to meet and discuss the recruitment process and agree adverts and dates for interview etc.



## 80. County Councillor and District Councillors Report

*Cllr K Walker*

Nothing to report as only elected recently to County Council – will be District Council vice chairman next year.

*Cllr N Mison*

Planning meetings – changes are being made to the process for commenting on planning applications, which will require the vote decision to be recorded.

The YMCA are the major partner in the sports hub and have been speaking to all sport in the Newark area and are expecting a formal application to come in later in the year with a small foot stadium plus athletics track cycle track and indoor sports, creche for children items will be appearing in the press. This will be the only sports hub like this in the country.

## 81. Planning

### a. Applications

None		
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### b. Decisions to note

None		
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## 82. Examiners Report – agreed unanimously to accept the report

Referendum dates proposed by NSDC are disappointing, but resolved to accept the proposal rather than delay further.

## 83. Finance

a. Bank reconciliation for the year end circulated to members previously – noted.

b. Items of income

b) Income	Total
Regular Hire	£1,198.93
Other Hall Hire	£993.80

c. Items of expenditure paid by Direct Debit/Standing Order or Items of expenditure approved under delegated powers since the last meeting.

Payee	Budget Area	Net	VAT	Total	Payment Method
	Salaries			3,148.42	SO/BACS
Amazon	Individual Items - Village Hall	£37.49	£7.50	£44.99	Debit
Asda	Ground Maintenance - Petrol for Mowing	£22.94		£22.94	Debit
Dustbusters	Cleaning Services	£48.00		£48.00	BACS
Lightning Strike	Annual Lightning Protection test	£120.00	£24.00	£144.00	BACS
Blue Castle Waste	Trade Waste - Village Hall	£58.96	£11.80	£70.76	BACS
British Gas	Utilities - Electricity	£237.03	£11.85	£248.88	BACS

Flag & Bunting Store	Individual Items - Parish Council	£8.28	£1.66	£9.94	Debit
Corona Energy	Utilities - Gas	£649.35	£32.47	£681.82	DD
Marion Fox Goddard	Village Hall Staff Expenses	£22.92		£22.92	BACS
Securetec	CCTV hard drive replacements	£320.00		£320.00	BACS
Securetec	Maintenance Contract for Intruder & Fire Alarms	£349.00		£349.00	BACS
Prime Print (Paid by Cllr Murray)	A0 to A3 prints of plans	£10.00	£2.00	£12.00	BACS

Noted.

d. Items of Expenditure to be approved (to be paid by BACS)

Payee	Budget Area	Net	VAT	Total
Dustbusters	Cleaning Services	£48.00	Nil	£48.00
Lightning Strike	Annual Lightning Protection test	£120.00	£24.00	£144.00

Resolved that these were approved

- e. Annual Play Equipment Inspection - resolved unanimously to ask NSDC to facilitate this.
- f. Internal report – no actions required. The report was therefore accepted unanimously.
- g. Annual Governance Statement was accepted unanimously.
- h. Financial Statement was accepted unanimous.

#### 84. Insurance renewals

- a. Agreed unanimously

#### 85. Complaint

Michael Phelan has received concerns about the way that the parish council has dealt with a complaint earlier in the year. This was in relation to the recommendation made by the NSDC standards board and the way in which the Parish Council dealt with the recommendation. There is no discipline code in place and Parish Councils can disregard the recommendations made. Parish Councillors have a duty to investigate matters such as this to try and resolve the matter. Emails detailing what the complainant wanted was sent following a meeting with the Clerk and Cllr Phelan to ensure that this represented the desired outcome. The complaint originally made was from a guest of the Petanque group. To pass on to the complainant that things are becoming more transparent and policies and procedures are being published on the website. The Parish Council resolved that the original decision made would stand by majority. Thanks given to Cllr Phelan for the work that he has put into this.

#### 86. Correspondence:

- a. Letter from Robert Jenrick with regard to Road Safety on the A1 and A46 - noted

Meeting closed at 21:00pm

19/6/17