



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 18th July 2022 at 7pm
at Fernwood Village Hall

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, B. Smith (Chair), J. Weale, M. Weale
 Clerk: Marion Fox Goddard
 District Councillors: N. Mison (arrived during 114, left after 105)
 County Councillor: J. Lee (left after item 105)

Agenda, reports and accompanying information for this meeting is available on the Council's website here: [FERNWOOD PARISH COUNCIL \(fernwood-pc.co.uk\)](http://fernwood-pc.co.uk)

99. Declaration of intentions to record the meeting

The Clerk recorded the meeting.

100. Public Forum

No members of the public joined the meeting.

101. Apologies for absence

Councillor Newton. District Councillors I. Walker and K. Walker.

102. Declarations of Interest

None.

103. Approval of the minutes of the Parish Council meeting on 20th June 2022

The minutes were approved as accurate record and Councillor Smith signed them.
 Proposer: R. Cullen, Seconder: D. Harrison, RESOLVED unanimously.

104. Councillors & Clerk Reports

Councillor Micah – reported that 2 residents had raised concerns regarding the amount of dust at the moment; he too had noticed this. The Council discussed this noting contributory factors including construction, farming, Bantycok, the current dry weather. It was also mentioned that at a meeting with Barratt David Wilson Homes and Allison Homes that day and the developers reported that they are both road sweeping daily and are trying to dampen down dust with hosepipes. They reported that N&SDC have visited their sites regarding this. Allison Homes has bowsers to aid their efforts to reduce dust and Barratt David Wilson Homes are getting some.

Councillor Cullen – confirmed that he had attended a liaison meeting with both developers earlier that day and that Barratt David Wilson Homes have started to install play equipment that day. Nottinghamshire Youth Service Application/DBS process almost complete so he can volunteer at the youth club.

July Clerk's report	Agenda Item
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Target date for completion: October 2022. N&SDC and Fernwood Parish Council have sent a joint letter at the beginning of July seeking an update on this. Awaiting feedback.	21/46c
Trees – The dead Elm removal and crown reduction on one of the Silver Maples on Dale Crescent has been completed. Also, see item 116c.	22/8dii - iv
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH.	21/87e
Youth Initiative – New system for registering for a place at the youth club has been introduced and seems to have reduced the issues which were experienced before/after half term. Currently exploring whether a change of day is possible. Following issues at the club, Acceptable Behaviour Contracts have been issued by the police to 3 young people. A review meeting was conducted on 15/7 and we are continuing to work closely with Youth Services and N&SDC to make this a success.	21/127
Antisocial Behaviour – see item 113	21/149
Request for signage for Fernwood from the Balderton roundabout – Following the Parish Council's request costs for the signs in November 2021, County Councillor Lee detailed the signage will cost £2100 last month but no installation date has been provided – it could be this financial year or next. The Clerk had asked the Council to consider whether to offer to pay for the signs (using CIL) to get an earlier installation date but during the meeting Councillor Lee said this would make no difference.	21/154
Coat of Arms – Councillor Harrison and I have met with the Research Assistant to the Windsor Herald and the brief for the artist (who will design the arms, crest, and badge) has been agreed.	21/154
Barratt David Wilson Homes Development: Construction traffic improved directional signage – still not in place but a planning application was submitted in March. NSDC are still awaiting feedback from NCC*. Following Councillor Micah's report last month, BDWH fed back that they are reducing an existing bund blocking access to the next run of plots, which unfortunately requires the use of heavier machinery than standard ground works. This seems to be the cause of the additional disruption experienced. These works have now finished. A further complaint has come in regarding dust which may be from the site. The resident has been referred to N&SDC for advice. <i>*During the meeting the Clerk reminded Councillor Lee that NCC feedback on the planning application has yet to be provided and ask him to speak with officers about this as this is delaying installation of directional signage.</i>	22/87
Water Tower, Goldstraw Lane – broken fencing to the rear of the tower still not fixed.	22/6
Scrapyard – Still awaiting official feedback from NCC officer. However, Councillor Lee gave a brief confidential update before the meeting.	22/6
Hollowdyke Lane – see item 115	22/24
Ditches responsibility on Hollowdyke Lane – a note was sent to NSDC regarding this, and they have asked their solicitor to investigate this. No further feedback at this stage.	22/16
Summer Play Sessions – these will be held on August 3 rd , 10 th , 17 th , 24 th in the village hall garden with places for 50 children at each. Booking system will be organised if deemed necessary after the first session. Parents to stay with children.	22/80
Administration Assistant recruitment – adverts are out. Closing date Monday 29th August 2022. Interviews due to be held on the second weekend in September.	
Village Hall extension – the draft plans are with N&SDC for pre-planning application advice – Feedback was due early this month, but N&SDC are awaiting feedback from consultees.	

Finance system – this month, I have started looking into financial packages for the accounts.	
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Note: The Council resolved to bring items 114 and 115 forward on the agenda so these 2 items were discussed before item 105.

114. Discussion on how the Parish Council will proceed regarding speed tube results on Dale Way and Goldstraw Lane

Following Nottinghamshire County Council feedback that that they will look at speed on these roads again in 18 months and evidence that some cars are speeding on Dale Way, Fernwood Parish Council agreed to request costs from NCC for the Parish Council to pay (using CIL) for 1 interactive sign on Dale Way (in the vicinity of streetlamp 46 or 47) for traffic coming into Fernwood.

115. Discussion on how the Parish Council should proceed regarding Hollowdyke Lane

The Parish Councillors, County Councillor and District Councillors discussed at length the issues that will be caused by the long term closure of Hollowdyke Lane. Following the letter from NSDC and email from NCC, the Councillors agreed to meet with NCC officers to ask questions about this issue and be given an overview of all the plans regarding highways in the area. Councillor Lee asked the Clerk to suggest dates so this could be arranged at NCC.

105. County Councillor and District Councillors Reports

County Councillor Lee – Detailed that the completion date for the Southern Relief Road has been pushed back to 2024. Has visited Bantycok and thinks that no dust is coming from there. Said NCC would be against road out of Fernwood which would go past the Suthers School. Mentioned the YMCA opening – gym in August, everything else - September. Cabinet system going working well, if Councillors don't agree with officers and vice versa, they can get portfolio holder to relook at things. Plans to visit the youth club to have engagement session with the young people.

District Councillor Mison – YMCA has sports college and is a good facility. Phase 3 will include a skate park and cycling facilities. First full council after cabinet system due 19/7. Cllr Mison sits on Policy & Performance Improvement Committee. This is a different structure for the council – more motions. Looking at kerbside recycling – whole area is likely to change. Plans being made for library gardens. Travellers' pitches policy/allocation is being looked at.

106. Finance

- a. Bank reconciliation – noted.
- b. Year to date income – noted.
- c. Expenditure since last meeting under delegated powers/previously agreed expenditure was noted
- d. Items of Expenditure considered – all payments unanimously approved items i, ii, iv, v, vi.

Expenditure	Budget Area	Total £	Decision
i. Ecological report for the woodland	Parish Council – individual items	2,178.70	Prop.; R. Cullen, Sec.; M. Weale
ii. Repairs to 4 emergency lights	Emergency Lights	80.00	Prop. D. Harrison; Sec.; M. Weale
iii. Upgrade intruder panel	Intruder Alarm	1500.00	The Council agreed not to proceed with this item.
iv. NALC event: Working between the tiers	Training	38.93	Prop.; H. Micah, Sec.; J. Weale
v. SLCC Training – Finance Summit	Training	54:00	Prop.; D. Harrison, Sec.; H. Micah
vi. Monitor	IT - hardware	145.00	Prop.; R. Cullen, Sec.; J. Weale

107. Planning and Licensing

a. Planning applications considered:

<u>22/01256/HOUSE</u>	6 Johnsons Road, Fernwood	Single storey kitchen extension to rear of the property, full width of current house, K-Render finish in keeping with neighbouring property extension, Flat GRP roof with glass lantern, remove external wall to create open plan space. Convert garage into half office and half storage.	The Council unanimously agreed to support this application. Prop.; R. Cullen, Sec.; H. Micah
<u>22/00862/FULM</u>	Land At Cross Lane Fernwood Business Park Fernwood	Proposed industrial warehouse development suitable for 3no. B2/ B8 Units Use Classes with ancillary E(g)(i) Office space, including service yards, car parking, landscaping, and associated access infrastructure.	The Council unanimously agreed to support this application. Prop.; D. Harrison, Sec.; J. Weale

108. Policy

The Council reviewed the following documents and unanimously agreed no changes were required.

General Data Protection Documentation

109. **General Power of Competence: Confirmation that the Council meets the eligibility criteria to exercise the General Power of Competence and resolve to adopt the power**

The Council unanimously resolved to adopt the General Power of Competence as the Parish Council continues to meet the eligibility criteria for this.

110. **Appointment of a new Internal Auditor**

The Council unanimously agreed to appoint Kenneth Goddard to perform the internal audit work for the Council.

111. **Woodland Volunteers meeting and suggestions**

The Council noted the meeting notes and agreed to:

- a. Apply to N&SDC for it to be compulsory to have dogs on leads in the area.
- b. Look into the possibility of carving one of the trees that need to be felled.

- c. Find a contractor to redesign the area behind Marron Court to make it more wildlife friendly, including soil tests.
- d. Do an online survey on a shortlist of names for the woodland.
- e. Commission a local artist to design a sign for the area.

112. Village Hall Management Group - June 14th, 2022

The notes from the meeting were noted.

113. Draft report on CCTV in open spaces including results of the Crime and Antisocial Behaviour Survey

The Council agreed to request 2 cameras through N&SDC's partnership arrangement. Initial costs to be paid for the community infrastructure levy that the Parish Council has, then annual monitoring and maintenance costs through precept.; one looking down Rubys Walk towards the shops (sited to cover the benches) and one looking over the playing field (possibly sited near the bat house). *Clerk to write to N&SDC to request inclusion in the partnership arrangement including business case.*

116. Correspondence

- a. Email requesting that any felled trees are replaced like for like – This is most likely to be a requirement of the planning permission to fell the trees anyway and the Council wants to maintain the area and is committed to replacing felled trees.
- b. Request for CCTV In Fernwood – see item 113.
- c. Request for replacement tree on Dale Crescent – Clerk to get quote for replacement tree with protection around it.
- d. Request for investigation into who is responsible for woodland behind some Dale Crescent homes – The woodland belongs to Barratt David Wilson Homes and is managed by FirstPort. Clerk to email FirstPort regarding this to see what can be done and to establish if they are responsible for looking after the building.

EXEMPT ITEM

Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972.

117. Communications with Nottinghamshire County Council

Members of the Fernwood Parish Council and the Clerk will meet with NCC officer and cabinet member next month.

Meeting closed at 21:50

Next Meeting Monday 19th September, 7pm, Fernwood Village Hall



26/9/22



**MINUTES OF THE EXTRAORDINARY FERNWOOD PARISH COUNCIL MEETING
held on 7th September 2022 at 7.45pm
at Fernwood Village Hall**

Present: Parish Councillors: R. Cullen, D. Harrison, , B. Smith (Chair), J. Weale, M. Weale
Clerk: Marion Fox Goddard
District Councillors: K. Walker
County Councillor: J. Lee

Agenda and accompanying information for this meeting is available on the Council's website here: [Agenda](#)

Councillor Smith welcomed the attendees and detailed that the extraordinary Parish Council meeting had been convened to discuss the Council's feedback as a consultee for the planning applications on the agenda; that N&SDC, as the planning authority, will make the decision on whether to grant permission for the applications. He went on to explain that the Parish Council would listen to attendees' feedback in the public forum, but this would not be directly passed to N&SDC, recommending that anyone wishing to give feedback to those officers/councillors at N&SDC making the final decision, to submit their comments on N&SDC's planning portal.

118. Declaration of intentions to record the meeting

The Clerk recorded the meeting.

119. Public Forum

11 members of the public joined the meeting from the beginning and another person joined just before Councillor Harrison's feedback on item 123.

Councillor Lee reminded everyone that the current arrangement is left in and left out of the site but said this is not being followed. He went on to say the officer he has spoken to has said if vehicles should go left in, left out there would need to be some form of works in the middle of the road and there isn't enough room for that; so the left turn only could not be enforced; that is: vehicles could go right if they wanted to. The officer was going to submit comments today but Cllr Lee has asked them to hold off so he can feedback to NCC officers what the Parish Council and residents have to say. N&SDC has said that they will let NCC send feedback on Friday (1 day late) when Cllr Lee has had chance to brief officers on the feedback from this meeting.

A resident detailed he had a major concern about the access in and out. He was going to say why cannot we have an area that separates the traffic, but Cllr Lee had answered that. When larger lorries start going in and out of the site, turning left only they will need every bit of the road and he thinks an accident is going to happen. Something needs to be done to give people from Fernwood more vision over the road.

Another resident that lives opposite reported that lorries coming out at night are setting off a resident's security lights because the trees have been stripped out. They are concerned that vehicles will come into the back gardens on the opposite side of the road from the services

entrance. The camber is not designed to send vehicles out left, so lorries will turn right. The resident asked if the third lane is not happening.

The Clerk explained that the plans for the widening of the road in the approved application will be happening. Welcome Break (WB) has been trying to get the plans for the road agreed since October 2021 but there have been delays (WB had not factored in that a retaining wall would be required and there have been delays in getting the plans agreed with NCC/Via). WB had initially intended to do the roadworks before construction started. This application has been made because the agreement is not in place for the works required to meet the planning condition; it is a temporary solution. It would have been useful for the Council to have sight of NCC/Via feedback because the letter in the application details that the requested changes in conditions have been prepared in discussion with the local highway authority's consultants (Via). Clarification has been sought from WB and they had fed back that Via's Crash Site Investigator had said he did not have any major issues and had provided feedback on signage/recommendations to stop vehicles turning right.

A resident said lorries would just take the bollards out. Another resident said trunckers and large lorries would cause a problem. Another resident said there are already tyre tracks over the central island.

Another resident said if the someone from the County Council has said you can fit a barrier down there, it cannot happen.

Councillor Lee disagreed with the Parish Clerk; the County Council, through Cllr Lee has said in their opinion you cannot put in any safety mechanisms. It is positive that NCC has not put in their comments before the meeting. If they had put their comments for or against until the Parish Council has spoken, the District Council would struggle to go against the comments of the highways authority. If NCC were for it and already put in their comments, it would not help. Waiting for the feedback, has given the Parish Council more of a say. In future, he would like Parish Council feedback to feed to the officers at NCC to let them know the Parish Council's concerns so that can be considered before they make their response.

Another resident said if they allow the services to open now, when the road widening work is done, the additional traffic visiting the open services will cause chaos when temporary traffic lights are in for the works.

Another resident said without barriers to stop traffic turning right, it cannot happen. A path on the other side would be the simple solution.

Another resident suggested Councillors visit a peak time. Kids ignore the pedestrian crossing. They also asked if the school has been consulted.

A resident suggested pedestrian barriers on the edge of the paths.

A resident raised concerns that we are totally trapped in Fernwood with one way out and one way in. Councillor Smith confirmed that the Parish Council shares this concern, and this is why the Council did not want Hollowdyke Lane to be closed.

Cllr Walker suggested that objectors write to the planning committee members at N&SDC. A site meeting for the planning committee could be possible. (The Clerk asked if the application will go to committee) – Cllr Walker stated it could be decided through delegated powers rather than go to committee.

A resident raised concerns about the limited notifications on plans such as these. Not enough people know that the applications are coming through. This led to discussions on lack of knowledge about the applications and more should be done to let people know. A resident raised concerns that work commenced before necessary reports/approvals/investigations had been put in place. A Water Vole survey was given as an example. Another resident detailed that surveys were done at quiet times – pedestrian and noise surveys. Councillor Smith suggested these concerns need to be raised with the District Councillors.

120. Apologies for absence

Councillor Micah. District Councillors M. Mison and I. Walker.

121. Declarations of Interest

Councillor Newton declared that his son has been offered a job at the services (7 hours per week). Therefore, Councillor Newton did not take part in the Council's debate and vote on the Welcome Break application.

122. Correspondence

- a. Email from a resident regarding application 22/01598/S73M - this was noted.

123. Planning

- a. Planning applications considered:

The Councillors each gave their feedback regarding Welcome Break Application summarised as follows:

Councillor Cullen - detailed the buildings are nearly completed but there is a condition that the roadworks must be done before opening the services. If they do not find a solution the services build will be completed with no access. Welcome Break have looked at their options and experts have said they can safely go left in and left out. He feels sorry that people that have been offered jobs given that we are coming up to Christmas/facing the energy crisis. However, it needs to be safe. Would have loved to have formal written document from experts not working for WB. Not confident that it would be easy for lorries to do 360 degrees around the Tawny roundabout. Now Cllr Lee has suggested that there is not the space in the road to put the barrier in, that then becomes a problem. We see it at Asda, people ignore signs. Has concerns of the affect the roadworks (road widening) will have if the services were already open.

Councillor Harrison - Agreed with Councillor Cullen – feels for those getting jobs there with the economy as it is. It is difficult as the application says lorries can turn, left in , left out – it looks viable. Does not share concerns about lorries going around the Tawny roundabout. Would like to see cyclist dismount signs at the Tawny Owl. We do not have NCC/Via view, find it difficult to object.

Councillor J. Weale – Objected to the original application. Can see the problem. Fernwood only has 1 way in and out. It is a danger and bigger lorries will come. Also noted the comments about lights and that will get worse. Can see there will be an issue with kids. Previously written to the paper about too many builds in Fernwood. There is a lot of apathy from the people of Fernwood.

Councillor M. Weale – Listening tonight, hearing there will be bigger lorries and we will not get the central reservation – that is a real worry. Wonders if there was an accident, what precautions would be put in place; why that cannot be put in place now. Agrees with Cllr J. Weale: it is in the wrong place, should be further up the A1. Accident waiting to happen. Will it only be 8 weeks. Could NCC/NSDC visit to look at the site in the rush hour?

Councillor Smith – Has never had a problem with the service station, thinks it is a good idea for this end of Newark. Only concern is the resident’s feedback about large trucks. Ultimately want services, employment, facilities but would have concern about large lorries. Does not know what vehicles were used in the safety assessment with the application to assess the safety of the proposal. Has seen problems with big lorries at Staple Lane.

The Council’s decision:

22/01598/S73M	Welcome Break Newark Services Great North Road Fernwood Newark on Trent	Application for variation of conditions 5 (Site Access) and 20 (Highway Signage) attached to planning permission 20/01177/FULM to allow occupation prior to highway works and approve details pursuant to condition 20.	Unanimous vote to object to this application. Prop.; R. Cullen, Sec.; M. Weale (Cllr Newton did not take part in this vote – see item 121)
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Clerk to send objection notification to N&SDC – including the following concerns: safety of large vehicles (European low line trucks need more space to turn) – not enough room, concern that Via (through Cllr Lee) have said that there isn’t room for some kind of works in the road to stop vehicles turning right, public safety when pedestrians/cyclists cross the road (at the entrance of the services). Traffic congestion that will be caused when the permanent solution (road widening works – approx. 10 weeks) is delivered if the services are open at that time.

Councillor Cullen – Gave an overview of the application and confirmed he has no concerns regarding this application.


The Council’s decision:

22/01545/RMAM	Land North & East of Fernwood West & East of Spring Lane/Hollowdyke Lane South of A1 And West of Railway Line Fernwood	Reserved Matters Submission (Replan) For Footprint Amendments and House Type Amendments (Phase 3) For Plots 597- 598, 600-612 And Plot 527 Following Outline Planning Approval Ref: 14/00465/OUTM	The Council unanimously agreed to support this application. Prop.; R. Cullen, Sec.; M. Weale
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Councillor Smith thanked attendees for coming and asked them to come again and let the Parish Council know their feedback.

Meeting closed at 20:55

Next Meeting Monday 26th September, 7pm, Fernwood Village Hall

 26/9/22



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 26th September 2022 at 7pm
at Fernwood Village Hall

Present: Parish Councillors: R. Cullen (Vice Chairman), H. Micah, J. Newton, J. Weale, M. Weale
 Clerk: Marion Fox Goddard

Agenda, reports and accompanying information for this meeting is available on the Council's website here: [FERNWOOD PARISH COUNCIL \(fernwood-pc.co.uk\)](http://FERNWOOD PARISH COUNCIL (fernwood-pc.co.uk))

124. Declaration of intentions to record the meeting

The Clerk recorded the meeting.

125. Public Forum

5 members of the public joined the meeting.

126. Apologies for absence

Parish Councillors Harrison and Smith. District Councillor I. Walker. County Councillor Lee.

127. Declarations of Interest

None.

128. Approval of the minutes of the Parish Council meeting on 18th July 2022

The minutes were approved as accurate record and Councillor Cullen signed them.
 Proposer: J. Weale, Seconder: J. Newton, RESOLVED unanimously.

129. Approval of the minutes of the Extraordinary Parish Council meeting on 7th September 2022

The minutes were approved as accurate record and Councillor Cullen signed them.
 Proposer: J. Newton, Seconder: J. Weale, RESOLVED unanimously.

130. Councillors' and Clerk's Report

Cllr Newton – Confirmed that the 2 lamps that were out in the woods are now working.
Clerk to get quote for remaining lamp to be changed to LED.

September Clerk's report	Agenda Item
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Target date for completion: October 2022. N&SDC and Fernwood Parish Council sent a joint letter at the beginning of July seeking an update on this. Awaiting feedback.	21/46c
Replacement tree for the dead Elm removed on Dale Crescent – one quote received so far. Other quotes are being sought. Only 5 responses were received on the consultation	22/116c 22/92

September Clerk's report	Agenda Item
on how to address the bald patch on Dale Green. Three respondents preferred the shrubbery option, one respondent said they would be happy with turfing, or a shrubbery and one respondent said they would be happy with turfing, gym equipment or a shrubbery. I have started getting quotes for a shrubbery.	
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH.	21/87e
Youth Initiative – Reopened after the summer break. The booking system is still being used. There will be an article on the youth club in the October Fernwood Gazette. Councillor Cullen and I have now completed all the checks required to volunteer at the group should the staff require assistance. The recruitment of a permanent worker in charge and an additional youth support worker has been delayed but Youth Services do have this in hand. N&SDC have pledged £1731.23 to cover a youth support worker for July 2022 to June 2023. A new Worker in Charge (temporary) will start on September 30 th .	
Antisocial Behaviour/CCTV – A letter has been sent to N&SDC to request 2 cameras managed through the partnership that N&SDC are members of – awaiting feedback. Nottinghamshire Police have been in contact to ask if the Parish Council would like to attend quarterly Safer Neighbourhood Group meetings which will cover Balderton, Fernwood and Middlebeck. A resident has suggested having a volunteer group to tackle those individuals dropping litter. <i>Clerk to ask NSDC's WISE team to visit to try to address this.</i>	21/149
Coat of Arms – A second sketch has been done. <i>Councillor Cullen signed the sketch at the meeting. Clerk to return to the Windsor Herald with a note detailing how the Lancaster should be changed.</i>	21/154
Barratt David Wilson Homes Development: Construction traffic improved directional signage – still not in place. The planning application was submitted in March. NSDC received feedback from NCC at the beginning of August. The developer received a quote from Via to erect signs on 16 th September, so they (BDWH) are now going to arrange installation.	22/87
Water Tower, Goldstraw Lane – broken fencing to the rear of the tower still not fixed. Teenagers have been seen trying to get into the building. I have raised this issue with the Police and N&SDC's antisocial behaviour team and they have got Environmental Health Officers involved. I spoke to the owner of the tower on 16 th September; he has said he will send his own staff to fix the fences w/c 19/9/22.	22/6
Hollowdyke Lane – We are trying to find a suitable date to go to NCC to discuss this. The Council agreed to conduct an online survey to confirm if there is support for the lane to be reopened. <i>Clerk to draft questions so survey can be conducted.</i>	22/24
Responsibility for ditches Hollowdyke Lane – a note was sent to NSDC regarding this, and they have asked their solicitor to investigate this. No further feedback at this stage.	22/16
Summer Play Sessions in the Village Hall Garden – these were very well attended.	22/80
Administration Assistant recruitment – Interviews were conducted on September 15 th and the new person will start on October 3 rd .	
Request for an Interactive Speed Sign on Dale Way – see item 135	22/114
The headmistress of Chuter Ede, Fernwood has been in touch regarding a child that hit a car whilst crossing the road near Restfil Way recently. The school are doing everything they can to educate the children to cross safely but there is concern that the design of the road is not helping the situation and a belief that a pelican crossing/ double yellow lines may be helpful in keeping pedestrians/cyclists going to school safer. She has said she will contact Nottinghamshire County Council directly, following our conversation but I have	

September Clerk's report	Agenda Item
advised if she needs any support in future regarding this to come back to the Parish Council.	
Woodland – ecological report/general update – see item 136	
New Internal Auditor booked to do interim audit in November.	22/110
FirstPort have responded regarding the woodland behind Dale Crescent homes They have said: the woodland marked is part of the managed estate; the building is Transco's responsibility (which may still have gas valves in); the wood was subject to a 5 yearly tree survey, on the last report they were no concerns about any of the trees and that they are carrying out a survey later this year. As Transco no longer exist, I have contacted National Grid who have now fed back that Cadent Gas own the property. Cadent Gas will be doing a site visit and feeding back to us.	22/116
Village Hall extension – N&SDC have provided pre-planning application advice based on the draft plans that our consultant prepared. A meeting has been held with the consultant to go through the feedback. The consultant is currently getting quotes for a parking survey for the Council to consider. It is recommended this is done to assess current usage of the car park with a view to seeing whether it would be sufficient to meet extra demand from an extension	
Finance system – I have had demonstrations from Rialtas and Scribe. Currently awaiting quotes for the Council to consider.	

131. County Councillor and District Councillors Reports – No reports this month

132. Finance

- a. Bank reconciliation – noted.
- b. Year to date income – noted.
- c. Expenditure since last meeting under delegated powers/previously agreed expenditure was noted
- d. Items of Expenditure considered with unanimous decisions:

Expenditure	Budget Area	Total £	Decision
Floor scrubber	Village Hall – Individual items	Up to £2000	Prop. J. Newton; Sec.; J. Weale.
Wildflower bulbs	Grounds Maintenance	Up to £250	Prop. H. Micah; Sec.; M. Weale
NALC finance course	Training	£60	Prop.; H. Micah, Sec.; J. Weale
Plumbing work to meet legionella risk assessment	Maintenance	£1462.03	Prop. J. Weale; Sec.; J. Newton
Additional work required following legionella risk assessment (Thermometer calibration, water testing)	Legionella Management	£414 per annum	Prop. J. Newton; Sec.; M. Weale
SLCC membership for the Clerk	Subscriptions	325.00	Prop. J. Newton; Sec.; J. Weale

Leaf blower	Parish Council – Individual items	264.59	Prop. H. Micah; Sec.; M. Weale
Bat Surveys	Parish Council – Individual items		Council will proceed on survey for tree 853. See note below.
Woodland Management Plan	Parish Council – Individual items		Additional quote to be sought from N&SDC
50% contribution to the costs for managing the road closures in Balderton for Remembrance Sunday	Parish Council – Individual items	340.00	Prop. J. Newton; Sec.; M. Weale

Clerk to get alternative quotes for Legionella Training and woodland management plan and get costings for decommissioning showers in the shower block. Also, to add a sign to indicate water may be hot in changing room toilets.

Notes:

- i. *Although legionella risk assessment indicated medium risk in disabled shower and changing room toilets, the Council noted these areas are locked off for most of the time and not used by hall users. Removing the showers and adding a sign will mitigate the risks outlined in the risk assessment.*
 - ii. *Tree 869 belongs to Balderton Hall. Clerk to write to the owner to explain the bat surveys requirement and seek their agreement to pay EMEC for the survey work required for tree 869.*
- e. The conclusion of the external audit for the year ended 31 March 2022 was noted.
 - f. The option to opt out of the SAAA central external auditor appointment arrangements was noted.

133. Planning and Licensing

- a. The Council noted the following decisions made by Newark and Sherwood District Council:

<u>22/01256/HOUSE</u>	6 Johnsons Road Fernwood	Single storey rendered extension to rear of the property	Grant Householder Application
<u>22/01410/ADV</u>	Welcome Break Newark Services Great North Road	Welcome Break Newark Services Great North Road	Grant Advertisement Consent

- b. Application for a premises licence to be granted under the Licensing Act 2003 for Welcome Break Newark Services (alcohol) – The Council was happy with the late night refreshments and 24 hour opening aspects of the application but unanimously objected to a 24 hour alcohol licence (a licence in line with the One Stop shop in Fernwood or Tesco and Sainsburys in Balderton would be more acceptable). *Clerk to send feedback to N&SDC.*
- c. N&SDC's emails regarding further changes to the N&SDC's Scheme of Delegation for planning and associated applications and offer of planning training – noted. *Clerk to thank N&SDC and ask for the slides to be copied to the Fernwood Parish Council.*

134. Via East Midlands' consultation on the reduction of the speed limit to 40mph on the B6326 between Hollowdyke Lane and Shire Lane

The Council unanimously agreed with the proposal – *Clerk to send feedback to NCC.*

135. Response to Via East Midlands' refusal to allow Fernwood Parish Council to install a speed activated sign on Dale Way

Cllr Cullen confirmed the wording of NCC's Highway Network Management Plan which details that requests for self funded speed activated signs will be accepted regardless of whether NCC's criteria for these are met. The Council agreed to ask for the sign on Dale Way again confirming the Parish Council will pay and highlighting the policy detailed above. *Clerk to respond to Via.*

136. Woodland Update Report

The Council noted the Clerk's report regarding the woodland and agreed to:

- a. Not ask NCC to inspect the lamps and or quote for path repairs and not seek adoption of the paths by NCC (Unanimous). *Clerk to seek quotes for path repairs from elsewhere..*
- b. Not to proceed with applying for on dogs on lead order following feedback from N&SDC (Unanimous).
- c. Name the woods 'Costall Woods' (4 votes in favour, 1 abstention)

137. Local Council Award Scheme

The Council unanimously agreed to apply to the award scheme.

138. Christmas closure period for Fernwood Village Hall and the Parish Council office

The Council agreed to close the hall and parish council office from December 24th, 2022, to January 2nd, 2023, inclusive.

139. Correspondence

- a. Email regarding the tinder in the woodland behind the nursery – noted. (EMEC advice is to leave woodpiles so request to remove 'tinder' will not be actioned.)
- b. Email regarding antisocial behaviour – noted. (N&SDC antisocial behaviour team and Police aware, quotes being obtained for shrubbery.)
- c. Emails regarding construction traffic on Hunters Road, vehicles going over 20mph on Hollowdyke Lane and enquiry on when there will be a dog bin on the new development. *Clerk to request speed measurement tubes on Hollowdyke Lane from NCC and ask Barratt David Wilson Homes when the bin on their plans will be installed.*
- d. Invite to the Nottinghamshire Association of Local Councils AGM. *Clerk and Cllrs J & M Weale will attend. Cllr J. Weale to vote.*
- e. Messenger request to ask developers to have all ages in mind when designing parks – noted. The Parish Council agreed to put this request to Persimmon when their S106 has been agreed. *Clerk to write to N&SDC and Persimmon.*
- f. Complaint regarding the park at Fernwood – noted. (Fernwood Parish Council is not responsible for the park in central Fernwood; this is owned by Barratt David Wilson Homes and managed by FirstPort. The Parish Council is working with N&SDC to get ownership of the open spaces in Fernwood, but this has yet to be completed.)
- g. Winter Service 2022/2023 - Offers to Assistance to Parish Councils – noted.
- h. Email regarding alcohol licence application at the Welcome Break Services – noted. See item, 133b.

- i. RCAN Community Engagement Project – noted.
- j. NHS Nottingham and Nottinghamshire Engagement Team Consultation regarding an Have your say to inform the development of a new mental health website for adults - noted. Cllr Micah agreed to respond.

EXEMPT ITEM

Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972.

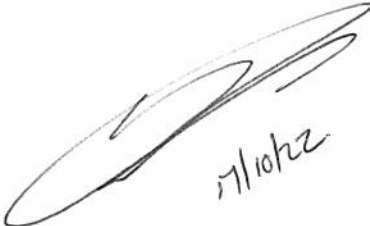
The Council unanimously agreed to close the meeting to the press and public.

140. Review the Parish Clerk and Responsible Financial Officer's working hours

The Council unanimously agreed to permanently change the clerk's working hours to 37 hours per week. (Prop.: R. Cullen, Sec.: J. Newton) *Contract documentation to be updated Clerk/Chairman*

Meeting closed at 9.15pm

Next Meeting: Monday 17th October, 7pm, Fernwood Village Hall



17/10/22



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 17th October 2022 at 7pm
at Fernwood Village Hall

Present: Parish Councillors: R. Cullen, D. Harrison, J. Newton, B. Smith
(Chairman), J. Weale, M. Weale
Clerk: Marion Fox Goddard
County Councillor J. Lee (left after item 147)
District Councillor K. Walker (left after item 147)

Agenda, reports and accompanying information for this meeting is available on the Council's website here: [Agenda pack for this meeting](#)

141. Declaration of intentions to record the meeting

The Clerk recorded the meeting.

142. Public Forum

No members of the public joined the meeting.

143. Apologies for absence

Parish Councillor H. Micah. District Councillors N. Mison and I. Walker.

144. Declarations of Interest

None.

145. Approval of the minutes of the Parish Council meeting on 26th September 2022

The minutes were approved as accurate record and Councillor Smith signed them.
Proposer: R. Cullen, Seconder: J. Weale, RESOLVED unanimously.

146. Councillors' and Clerk's Report

Cllr M. Weale – Reported that Malcolm is doing a good job in the woodland and suggested having a grit bin in there.

Clerk to get quotes for the next meeting.

Cllr Harrison – Reported that the bulb planting on October 15th had gone very well with families and young people enjoying the event.

Cllr Smith - Reported that he is concerned that some residents are still blaming the Parish Council for the condition of the play park in central Fernwood. Clarified that this is currently owned by Barratt David Wilson Homes (BDWH) and managed by FirstPort. The Parish Council does want to take ownership of the area but until this transaction is completed the council cannot invest in this park. The Clerk clarified that N&SDC and BDWH are still doing legal work for the transfer of the land to the Parish Council. Should residents have issues

with the park off Rubys Avenue, the Residents Association or John Jeys of FirstPort should be contacted.

Concerned regarding a post on Facebook suggesting Hollowdyke Lane from the B6326 to the 90 degree bend suggesting this part of the road may be closed and said he would be against this.

October Clerk's report	Agenda Item
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Target date for completion: October 2022. Awaiting full update from N&SDC but they have confirmed that the BDWH and N&SDC's lawyers are working on this.	21/46c
Replacement tree and shrubbery for Dale Crescent – No further on getting quotes.	22/116c 22/92
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH.	21/87e
Youth Initiative – The new temporary worker in charge is now running the club. Support has been offered from Councillor Cullen and the Clerk if needed. Adverts for the current vacancies are now out. A six month review meeting will be held later this month.	
Antisocial Behaviour/CCTV – still awaiting feedback regarding the Council's request to N&SDC to request 2 cameras managed through the partnership that N&SDC are members of. Following the last meeting, a request has been submitted to ask NSDC's WISE team to visit Fernwood to help address littering.	21/149
Coat of Arms – Signed sketch has been sent to the Windsor Herald.	21/154
Barratt David Wilson Homes Development: Construction traffic improved directional signage - The developer has said this will be installed w/c 24/10/22	22/87
Water Tower, Goldstraw Lane – Despite the owner of the tower saying he would send his own staff to fix the fences w/c 19/9/22, this still has not been done. N&SDC has said they will secure the site if the owner has not done this by the beginning of w/c 17/10/22.	22/6
Hollowdyke Lane – We are trying to find a suitable date to go to NCC to discuss this. The Council's online survey to confirm if there is support for the lane to be reopened is was launched on October 3 rd and there has been a significant response so far. See item 153.	22/24
Responsibility for ditches Hollowdyke Lane – a note was sent to NSDC regarding this, and they have asked their solicitor to investigate this. No further feedback at this stage.	22/16
Administration Assistant started on October 3 rd .	
Request for an Interactive Speed Sign on Dale Way – a renewed request was sent in following the last meeting - still awaiting feedback from NCC.	22/114
Woodland – bulb planting event went well. The owner of tree 869 has declined to work with the council on getting joint bat surveys so we will arrange the survey for our tree 853. The third streetlamp that belongs to the Parish Council will be upgraded to LED shortly (this had been included in the original quote).	
Request has been sent to N&SDC to ask developers to have all ages in mind when designing parks. N&SDC planning officers have forwarded this to Persimmon Homes	22/139e

147. County Councillor and District Councillors Reports

Councillor Lee - reported that he will not look at changing his scheme on Hollowdyke Lane. NCC officers have said Hollowdyke Lane will not be reopened unless there is a new application for this. Has meetings planned with both schools in Fernwood. Has been looking

at what 3 suggestions to make for the priority scheme for the next financial year and suggested double yellow lines on Rubys Avenue outside the shops and having Fernwood as a trial location for 20 is plenty scheme. (This led to discussion on whether double yellow lines were still required/other options and the safety of children at the Tawny Owl crossing point).

Councillor Walker – Agreed to get an update on the Fernwood central land transfer from N&SDC officers

148. Finance

- a. Bank reconciliation – noted.
- b. Year to date income – noted.
- c. Expenditure since last meeting under delegated powers/previously agreed expenditure was noted
- d. Items of Expenditure considered with unanimous decisions:

Expenditure	Budget Area	Total £	Decision
Financial Software	Software	1153.20	Prop. R. Cullen; Sec.; J. Newton.
Woodland Management Plan	Parish Council – Individual items	1441.20	Prop. J. Newton; Sec.; M. Weale
Bird/bat boxes (10 of each)	Parish Council – Individual items/Event	Approx. £160	Prop. M. Weale; Sec.; R. Cullen
Design fee for area behind Marron Court	Grounds Maintenance	£1250 + £550 for project management if needed	Prop.; D. Harrison, Sec.; M. Weale
Interim maintenance fee for area behind Marron Court	Grounds Maintenance	£1200	Prop.; D. Harrison, Sec.; M. Weale
Energy Review	Utilities	Various	Deferred – new quotes to be sought for the January Parish Council meeting

- e. Budget Review 2022/23 – the report was noted.
- f. Asset Register Review – The Council unanimously agreed to accept the new asset register and the parameters for adding items to the register going forward. Lifetime of electrical items to be no longer than 5 years, all other items (except land) to be set at 10 years. Prop. J. Newton; Sec; J .Weale.

The Council agreed to dispose of the following items:

- 2 old laptops
 - Flood lights
 - Covers for the event shelters that are mouldy. (The Council will keep the frames for these with a view to ordering new covers when we have had the hall extension done and have suitable storage)
- g. Investment – The Council unanimously agreed to reinvest with Virgin Money in a two year term deposit fund. Prop. R. Cullen; Sec.; J. Weale.
 - h. Addition of the Administration Assistant on Unity Bank online banking - The Council unanimously agreed to this. Prop. M. Weale; Sec.; J. Newton.

149. Planning and Licensing

a. The Council noted the following decision made by Newark and Sherwood District Council:

<u>22/01534/LDC</u>	21 Rubys Avenue, Fernwood	Single storey rear extension	Refuse to issue a certificate
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150. Village Hall Management Group Notes – were noted by the Council.

151. Personnel Committee Minutes – were noted by the Council.

152. Policy

a. *Consideration the Village Hall Management Group's recommendations:*

- i. No changes required to the Village Hall Free Usage Policy – The Council accepted this recommendation.
- ii. Not to increase Village Hall hire prices and review them September 2023 – The Council accepted the recommendation not to increase prices now but agreed we should review prices at the July 2023 meeting with any increases to be implemented in September 2023.

b. *Consideration of the Personnel Committee's recommendation to make no changes to the following documents:*

- i. Sickness Absence Policy
- ii. Grievance and Disciplinary Policy (including panel members)
- iii. Anti- Bullying and Anti-Harassment policy
- iv. Relationships between Councillors and Council Employees
- v. Flexible working policy
- vi. Management of stress in the workplace policy
- vii. Performance Policy
- viii. Capability procedure

The Council accepted the recommendation to make no changes to these documents.

c. *Review the following documents:*

- i. **Safeguarding Policy** - The Council unanimously agreed to the updates suggested by the Parish Clerk. Prop. R. Cullen; Sec.; M. Weale.
- ii. Health and Safety Policy
- iii. Prohibition of Sky Lanterns and Helium Balloons
- iv. CCTV Policy

The Council unanimously agreed to make no changes to documents cii to civ.

153. Response to County Councillor's feedback on request for speeding tubes on Hollowdyke Lane

The Council agreed to write to NCC officers to further explain the reason for the request following Councillor Lee's refusal to change his request to wait until summer 2023 to have speeding tubes on Hollowdyke Lane and no response to date from officers.

154. Correspondence

- a. N&SDC feedback regarding the alcohol licence for Welcome Break – noted.

Meeting closed at 8.50pm

Next Meeting: Monday 21st November, 7pm, Fernwood Village Hall



21/11/2022



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 21st November 2022 at 7pm
at Fernwood Village Hall

Present: Parish Councillors:	R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith (Chairman), J. Weale, M. Weale
Clerk:	Marion Fox Goddard
County Councillor	J. Lee (left during item 162)
District Councillors	N. Mison (left during item 159), I. Walker (left after item 162), K. Walker (left after item 162)
Residents/Public	11 people joined the meeting. 6 left after item 159. 1 left during item 163 and 4 left after item 170.

Agenda, reports and accompanying information for this meeting is available on the Council's website here: [Agenda pack for this meeting](#) ([Additional document](#))

155. Declaration of intentions to record the meeting

The Clerk and Cllr Lee recorded the meeting.

156. Apologies for absence

None.

157. Declarations of Interest

None.

158. Public Forum

1 resident disputed page 9 of the Coat of Arms report¹ regarding why the Council did not provide a play park 4 years ago and work with Barratt David Wilson Homes and FirstPort.

1 resident commented about how people are informed on the estate if they do not have access to the internet, noting that the notice board next to the glass bins is not up to date. The Clerk clarified that this is a Residents Association noticeboard; Parish Council notice boards are on the side of the village hall and on Goldstraw Lane. All agendas and minutes are published as per the law set out for holding Parish Council meetings.

Clerk to ensure that each gazette covers where the parish council notice boards are.

¹ [Coat of Arms report including the Council's position on renewing the play park in Fernwood Central](#)

159. Discussion on the Council's previous decision to purchase a Coat of Arms and responses to queries regarding this (including public participation)

Neill Mison handed in a petition to request that the Parish Council stop spending money on the coat of arms/items related to this, also requesting consultation with residents regarding the coat of arms/Community Infrastructure Levy (CIL) usage. Disagreeing with the Council's policy that they do not spend money on land that they do not own.² Also, insisting that third party advice is sought on use of CIL and a full consultation process with Fernwood residents.

Cllr Smith accepted the petition and confirmed the Council will provide a response.

Residents raised the following issues/suggestions/comments:

- It is an extreme amount of money; a village sign would have been a better idea. Using the College of Arms was short sighted; a cheaper alternative would have sufficed.
- Residents should have been consulted on options.
- Residents would like lighting on the tennis courts, seats at bus stops, something to be done with the water tower (lottery grants could be investigated), improvements on the playground.
- Concern was raised regarding finances. Are there financial plans for maintenance of the new development? It is not a good idea for the Parish Council to take on maintenance.
- Why has the Council not tried to do something about the 999 year contract with the management company.
- The management company fee would have been cheaper for Fernwood central residents if the management company had been used in the new development.
- Where will the signs go? Was the purchase of arms a good investment/will the Council recoup the money? It is a vanity project.
- Concern regarding what comes next and wanting an opinion where the rest of the money is spent.
- Turn over of residents leads to not enough interest in decisions.
- A warm hub in the village hall.
- Is there co-ordination between the developers on what is provided?
- How often does the gazette go out?
- How much did the Water Tower sell for? Would the Council consider buying it for the community if it were on the market again?
- Will it just be 2 signs?
- Suggestion of a permanent stage if the village hall is extended.

Feedback given by the Parish Council:

- Fernwood Parish Council do not own the water tower. When the tower was for sale, the Parish Council did not have CIL and it was sold at auction. Last time it was auctioned it sold for £145,000. The owner has said he will be submitting a planning application the same as the lapsed one (apartments).

² The Council does not have a policy not to spend money on land they do not own. The Council has commitment that the open spaces in Fernwood are being transferred to the Parish Council and have opted to wait for this to save having to have legal agreements in place with the current landowner.

- Floodlights, seats at the bus stop are all possible.
- The Parish Council does not have sight of the 999 year lease at the moment as this is a private document between the Barratt David Wilson Homes and FirstPort. The Parish Council has asked for sight of it.
- The Council:
 - was not involved in the original maintenance arrangements made for Fernwood central
 - believes taking ownership of the open spaces will make it easier/cheaper improving the park in Fernwood central
 - did not want residents in new developments to have the same issues as residents who have to pay the management charge in central Fernwood, such as fees when changing their mortgages, fees when selling their homes
 - believe they are doing the right thing for the people moving into the new parts of Fernwood.
- Signs will go on the edge of the Parish (either end of the Great North Road) to:
 - mark its boundaries which are not just the housing estates
 - bring cohesion when the parish has 4 housing developments
 - mark/recognise the history of the site and to celebrate the area.
 - (At present, the current administration are planning for 2 but a future administration may choose to have more.)
- The Council is working on a CIL Policy and will have a strategic plan for CIL considering new developments in Fernwood. This will be consulted on with residents. A draft report is planned for January.
- Developer contributions that are planned: Sports pavilion x2, football pitches, allotments(x2 sites), shops, playing fields, a school. There will be a huge number of facilities which will not come from CIL³.
- N&SDC and NCC have their vision of what they would like to see in the area, and requirements are laid out in planning agreements.⁴ Fernwood Parish Council are a consultee on applications.
- The gazette goes out twice year; the Council could consider doing more issues of the newsletter. A resident (without internet access) was asked to let the Council what people who do not have electronic access would like to see to keep informed. The Clerk also invited residents to come to the Parish Council office if they would like a copy of the meeting agendas.
- The village hall could accommodate a warm hub.
- Regular users of the hall have been consulted about a stage and did not want one. The Council will consult with residents on any plans⁵ for the village hall extension so they have an opportunity to feedback on what they want.
- The Council is hopeful that despite being a divisive issue that the debate on the Coat of Arms will promote an interest in the parish council and its work and encourage people to contribute. The Council relies on volunteers. People who want to come to meetings and contribute are always welcome.

³ The developers will deliver and pay for these as part of there development.

⁴ Section 106 agreements and planning conditions

⁵ At present the Council is working out whether an extension is feasible based on pre-application advice that has been received from N&SDC.

Clerk to:

- *investigate provision of warm hub sessions at the village hall*
- *work with councillors to provide a response to the petition*
- *contact the owner of the water tower to see if he still plans to convert it to apartments*

Note: The discussion degenerated at one point following the Councillors being called liars and one councillor being told to shut up by a person in the public forum.

160. Approval of the minutes of the Parish Council meeting on 17th October 2022

The minutes were approved as an accurate record and Councillor Smith signed them. Proposer: R. Cullen, Seconder: J. Newton, RESOLVED unanimously.

161. Councillors' and Clerk's Report

Cllr J. Weale – Ask for clarification on double yellow lines on Rubys Avenue as he was unsure of what had been agreed previously. Cllr Smith confirmed that the Parish Council had investigated this in the past and been told by Via East Midlands (NCC) that an unobstructed road with no parking may result in vehicle speeds increasing along that length of road, so the Parish Council had not pursued it.

Cllr Cullen - Had attended the Remembrance Day service at Balderton on behalf of the parish council.

Cllr Newton – Asked for an update on the lamp in the woodland that has still not been upgraded to LED (although is working). The Clerk detailed this has been delayed due to illness and that this has not been paid for. *Clerk to check when this will be installed.*

Cllr Harrison – Had attended the RAF Balderton History Group and Air Museum Remembrance Day services on behalf of the parish council.

Cllr Smith - Reported he had spoken to the RAF Balderton History Group members regarding the monument which is at the old RAF main gate and detailed he would prefer it to stay in situ. The group would like to put some information out and Cllr Smith has suggested an article in the Fernwood Gazette; they would also like to put up a display board regarding the history.

Expressed concern regarding comments on Facebook directed at specific parish councillors which he had found upsetting and believed was out of order. Requested that if people have concerns about the Parish Council to come to the meeting which is on the same Monday every month⁶ and raise concerns in a friendly way.

⁶ Third Monday of each month. No meetings held in August or December

Double yellow lines on Rubys Avenue – concerned about the potential increase in speed with no cars on the road. (Cllr Lee said that he had requested this because the Parish Council had requested it and he had spoken to the Clerk about this. The Clerk detailed that an email had been sent to Councillor Lee stating that the safety of the B6326 was the key area of concern when Cllr Lee had enquired with the Parish Council regarding the priorities he was due to take back to NCC).

Clerk to check if the monument is registered as a historical monument and whether it is likely to be able to be moved by the developers.

November Clerk's report	Agenda Item
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – N&SDC has again assured me that the lawyers are working on this.	21/46c
Replacement tree and shrubbery for Dale Crescent – see item 163dix	22/116c 22/92
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH.	21/87e
Youth Initiative – see items 163d and 167. the Youth Services staff and I were due to interview for the youth support worker position on 11 November. Unfortunately, the candidate did not arrive for interview so we will look to review this in the new year.	
Antisocial Behaviour/CCTV – N&SDC has responded to the Council's request to have 2 cameras managed through the partnership that N&SDC are members of. They are currently reviewing their charging structure which has delayed a response, but they should be able to give feedback in the next couple of weeks.	21/149
Coat of Arms – See item 159	21/154
Barratt David Wilson Homes Development: Construction traffic improved directional signage was installed on the last week in October.	22/87
Water Tower, Goldstraw Lane – The owner has fixed the fences. N&SDC's environmental health officer is ensuring the building is being made safe by boarding up the windows.	22/6
Hollowdyke Lane – Councillor Cullen and I will be visiting NCC in December to discuss this and other highways plans in the area. The online survey to confirm if there is support for the lane to be reopened is still live.	22/24
Responsibility for ditches Hollowdyke Lane – a note was sent to NSDC regarding this, and they have asked their solicitor to investigate this. No further feedback at this stage.	22/16
Request for an Interactive Speed Sign on Dale Way – a renewed request was sent to NCC which has led to a quote being sent for the design of this – see item 163d	22/114
Woodland – see item 166	
Two year reinvestment has been arranged with Virgin Money. The interest rate for reinvestments is 2.2% AER. The 3.1% rate detailed in last month's agenda is only open to new customers.	
Request for speeding tubes on Hollowdyke Lane to assess speed of traffic using the lane (sent 28/9/22) – NCC officer has been in touch to confirm receipt of the request but at this stage we do not have a date fixed on when they will go down.	22/139c 22/153

162. County Councillor and District Councillors Reports

Councillor Lee – Reported that he had met with Lincolnshire County Council regarding road closures; they have open objection for Claypole being used for a diversion route. The previously planned 3 week closure of B6326 (Dale Way to Shire Lane) has been changed

to night-time/some weekend closures. Double yellow lines on Rubys Avenue have been approved for delivery next year. Speeding tubes have been requested for next summer at Phoenix Lane, Hunters Road, Cross Lane, Great North Road, Dale Way, Goldstraw Lane and Hollowdyke Lane. Has met with both schools in Fernwood. Looking into safety mechanisms for Restfil Way and extending double yellow lines on Hunters Road. Suthers School want more parking but it is unlikely NCC will be able to help with this. On the crossing improvement scheme at the Tawny Owl, thinks we are going to have to have a look at it again. Southern Link Road archaeological works have started; completion expected September 2024. There has been flooding on Staple Lane and fly tipping on Grange Lane. Cllr Lee also detailed figures for Via/NCC work over the last 4 months for Balderton/Fernwood division. (Cllr Smith expressed concern regarding the way children are crossing the road at A1 slip road/Tawny Owl and suggested barriers along the roads to ensure crossing at the correct points).

Clerk/Cllr Cullen to take a diagram to meeting with NCC next month so this can be discussed.

Councillor K. Walker – Thanked the Parish Councillors for their work over the years. Has spoken to Matt Lamb regarding the land transfer and will be in touch as soon as they can be. Clarified that he and Cllr I. Walker were not part of the petition and thought that Cllr Mison was wrong to start a petition having not attended parish council meetings for many months.

Councillor I. Walker – Gave information on N&SDC website hits over a week. Thanked Fernwood Parish Council for attending the Nottinghamshire Association of Local Council Annual General Meeting.

163. Finance

- a. Bank reconciliation – noted.
- b. Year to date income – noted.
- c. Expenditure since last meeting under delegated powers/previously agreed expenditure was noted
- d. Items of Expenditure considered with unanimous decisions:

Expenditure	Budget Area	Total £	Decision
i. Legionella Course Training	Training	90.00	Prop. D. Harrison; Sec.; J. Weale
ii. Grit bin for woodland	Individual Items – Parish Council	-	Decision deferred.
iii. Tree carving	Individual Items – Parish Council	720.00	Prop. J. Newton; Sec.; J. Weale
iv. Design fee – interactive sign for Dale Way	Individual Items – Parish Council	2192.58	Prop.; R. Cullen, Sec.; J. Newton
v. Parking Survey	Individual Items – Parish Council	£5725.00	Prop.; H. Micah, Sec.; D. Harrison
vi. Youth Club July 2023 - March 2025	Youth Club	9216.50	*Prop. J. Newton; Sec. R. Cullen

Expenditure	Budget Area	Total £	Decision
vii. Decommissioning of the showers in the shower block	Village Hall – individual Items	1183.99	Prop. D. Harrison; Sec.; H. Micah
viii. Service of the blow heaters in the main hall	Village Hall - maintenance	345.46	Prop.; R. Cullen, Sec.; J. Newton
ix. Shrubbery on Dale Green	Parish Council – individual items	1980.00	Prop. D. Harrison; Sec.; J. Newton

* Regarding the Youth Club – the Council agreed to commit to funding for up to 31st March 2024 at this point with a commitment to extend a further year should there continue to be demand for the club)

e. Discussion on the interim audit report and its recommendations

The Council noted the report and the Council agreed to the recommendations made by the auditor.

f. Decision on how to proceed regarding consolidation of bank accounts

The Council agreed to consolidate the Unity bank accounts. Also, to give notice on the 95 day term accounts with Nationwide Building Society and Redwood Bank with the funds to be invested in the CCLA investment. No changes to be made to the TSB accounts at this stage. Prop.; H. Micah, Sec.; J. Newton, RESOLVED unanimously.

164. Planning and Licensing

The Council noted the following decision made by Newark and Sherwood District Council:

<u>22/01380/TPO</u>	Land to the east of Balderton Hall off Rubys Avenue Fernwood (Costall Woods – behind Fernwood Day Nursery)	Undertake works to trees protected by TPO N302 identified as part of Group 7, Group 9, Group 11, T72, T73, T74 and T75 as detailed in the attached Tree Survey	Grant Works to Tree/s Protected by TPO
<u>22/01545/RMAM</u>	Land North & East of Fernwood West & East of Spring Lane/Hollowdyke Lane South of A1 And West of Railway Line Fernwood	Reserved Matters Submission (Replan) For Footprint Amendments and House Type Amendments (Phase 3) For Plots 597- 598, 600-612 And Plot 527 Following Outline Planning Approval Ref: 14/00465/OUTM and in lieu of reserved matters approval 18/00526/RMAM	Grant Reserved Matters Major
<u>22/01598/S73M</u>	Welcome Break Newark Services Great North Road Fernwood	Application for variation of conditions 5 (Site Access) to allow occupation prior to highway works and to approve details pursuant to condition 20 (Highway Signage) attached to planning permission 20/01177/FULM.	Refuse Section 73 Major Applications
<u>22/01534/LDC</u>	21 Rubys Avenue, Fernwood	Single storey rear extension	Certificate Of Lawful Use or Development Issued

165. Discussion on Community Infrastructure Levy

The Clerk detailed that she has begun drafting a CIL policy for consideration at the January meeting. The Council agreed to including a CIL grant awarding policy to enable

community applications. Councillor Newton said he would do some research on this, and we can tie it in to the Council's strategy.

166. Report on the work in the Woodland behind Fernwood Day Nursery

The Council noted the Clerk's report. The Clerk had met with the designer after the agenda pack was published and there had been the suggestion to have a pond in the area; the Councillors did not think this would be a good idea. The figure of £25,000 for the library gardens had been mentioned when meeting the designer; the Council agreed an indicative figure for the designer have in mind for the work is £10,000.

Clerk to inform the designer.

167. Youth Club Update

The Council noted the minutes of the Youth Club review meeting. Cllr Smith asked that staff at the club be made aware that there are still some concerns regarding antisocial behaviour.

The Council noted that the meeting had ran for 3 hours which is the maximum length of meeting according to the Council's standing orders. The Council unanimously resolved to extend the meeting to conduct the remainder of the business.

168. Allison Homes' offer of a defibrillator

The Council agreed to accept the defibrillator.

The Clerk reported that the headteacher of Chuter Ede Fernwood had been in touch to clarify ownership/responsibility for the defibrillator on the school fence. The Clerk will work with the school to clarify this.

169. Policy

New Policy : Banner Policy

The Council agreed to this policy. Prop.; R. Cullen, Sec.; M. Weale, RESOLVED unanimously. (With unkempt added to clause 6)

170. The Civility and Respect Pledge

The Council agreed to sign the Civility and Respect Pledge. Prop.; J. Newton, Sec.; J. Weale, RESOLVED unanimously.

Clerk to sign up to the pledge on behalf of the Council.

171. Correspondence

a. Email regarding becoming a member of Fernwood Parish Council – noted.

- b. N&SDC offer of training on planning – noted. *Clerk to send a reminder closer to the time.*
- c. Two complaints regarding the coat of arms (in report discussed in item 159) – complaint and the Clerk’s responses noted.
- d. Boundaries Commission consultation – noted.

EXEMPT ITEM

Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972.


The Council unanimously agreed to close the meeting to the press and public.

172. The national salary award and its implications on the Council’s budget

The Council noted the increase to the NJC pay scale the implication this will have on the salary budget.

Meeting closed at 10.15 pm

Next Meeting: Monday 16th January 2023, 7pm, Fernwood Village Hall



16/11 2023