



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 15 October 2018
at the Fernwood Village Hall, Rubys Avenue, Fernwood**

Present: Parish Councillors: N. Branston, D. Harrison, H. Micah, B. Smith (Chair), J. Weale, M. Weale

District Councillor: N. Mison (from 7.20pm)

Chief Executive of NSDC John Robinson (left after item 145)

Clerk: Marion Fox Goddard

141. Public Forum

No-one attended the public forum. However, Julia Smith had sent a written update on Public Transport (the Clerk read this after the Councillors' reports).

142. Apologies for absence

Councillor M. Hartley (Holiday), Councillor K. Walker (County and District Councillor).

143. Declarations of interest

None.

144. Approval of the minutes of the meetings on 17th September 2018

The Parish Council minutes were approved as accurate record and were signed by the Chairman. Proposer: J. Weale, Seconder: H. Micah, RESOLVED unanimously.

145. Mr John Robinson, Chief Executive of Newark and Sherwood District Council – management companies in Fernwood and planning and infrastructure around Fernwood

The Chief Executive of Newark and Sherwood District Council attended the meeting and various issues were discussed.

146. Councillors & Clerk Reports

Councillor J. Weale

Will be attending a maintenance meeting (representing residents in phase 3 of Fernwood (not the Parish Council) with Fernwood Residents Association on October 30th.

Councillor M. Weale

Reported that she had been to a Residents' Association meeting and a bin on Restfil Way had been requested. *Clerk to write to NSDC ask whether one can be installed.*

Councillor B. Smith – See item 152a. Reported:

- he and the Clerk will be attending an event at County Hall regarding proposed local government reorganisation in Nottinghamshire on October 23rd.
- had attended the Annual Parish Conference and was interested to learn only 213 people are over 60 in Fernwood, the lowest in the district percentage terms of total population.
- he and the clerk had met with Adrian Sail of Strawsons and established the price of the land opposite the Tawny Owl. Although the land is beyond the budget of the Parish Council the meeting was useful.

Clerk's report – to be included in the minutes	Agenda Item
Asked LCP properties how much they would want for the car park and costs involved – no feedback to date.	17/102
Ventilation from changing rooms – The problem has been found and this has also highlighted other work that is required – quote received from contractor. NSDC - still awaiting feedback.	17/147c
Development meeting – Clerk has contacted NSDC about next meeting - awaiting feedback.	6
Scrapyard - This is under investigation. No feedback from NCC at this stage. A letter has been sent to NCC asking for feedback on their 2006 report suggesting that the land be cleared of scrap and other associated elements within 2 months.	6
Dog exclusion order in the play area request has been submitted to NSDC. This is going through the process to be implemented. Clerk has asked NSDC for guidance on what can be done about dogs not on leads on pathways – no feedback to date.	15b/123
Speed hump on Goldstraw – Cllr Walker agreed to speak to Via about the survey costs.	40
Dog Poo bins are on order. FirstPort have agreed to the 4 locations for these. Still awaiting delivery date.	44
Bantycok Quarry – Monitoring was done next to the Advertiser building on 9/10 and the following result was given ‘.The monitoring took place on the road outside the industrial units which include the Newark Advertiser and Fisher German on the Fernwood Industrial Estate. Yesterday's blast consisted of 5 blasts on the Cocks Seam which is towards the base of the quarry workings at the bottom end of Cut 11. The monitor was not triggered by any of the blasts and due to the factor of distance from the blast and also the background noise from the A1 only one blast was audible’.	73
NCC have found external funding for a bus shelter near the Tawny Owl – This will be installed in January. Clerk has sent letters of thanks to Marshalls and Wrights bus companies.	84/129
Safeguarding policies – further work still required.	114
Awaiting date for curtain to be removed	91
Fire Risk Assessment was carried on October 15 th (today).	126
CCTV over the park – Clerk has contacted Terry Bailey for advice on this.	130
Leaflets have been distributed to every household in Fernwood – What's on in the Village Hall, Community Nights, Parish Council information, Invite to the 10 th Anniversary.	132
Annual Tree Review – awaiting quotes.	133
Risk Register – has been published on the website	136
Section 137 application –Girl Guides – further information has been requested	137
Village Hall 10 th year anniversary – Saturday 27 th October – plans well underway	139c
Defibrillator – Back in service.	139d
Road Safety Rubys Avenue - Clerk has written to NCC	140a
Parking on pavements - Clerk has written to NCC	140c

147. County Councillor and District Councillors

Councillor Mison

Four new community warden posts (with two new vehicles) have been approved by the Policy and Finance committee. These posts will be additional wardens covering dog fouling, fly tipping, anti-social behaviour.

Fernwood Parish Council will be approached regarding a review of conservation areas throughout the district.

Matt Lamb has offered to come to the next meeting to discuss parking issues on Goldstraw Lane.

Councillor Walker (verbal report given to the clerk before the meeting)

Has asked Via to investigate paying the costs of the survey and asked that all the speed humps are looked into.

Has requested a 40mph limit on the Old Great North Road through Fernwood from the roundabout.

No further reports on the scrap yard.

148. Planning

a. Applications considered

Householder application to construct front porch, a rear porch and car port to rear of property	39 Pach Way, Fernwood Newark on Trent, Nottinghamshire	18/01510/FUL	Votes for :6 Votes against:0
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Clerk to send response to NSDC planning.

b. Decisions noted

Proposal to Convert Existing Water Tower Into 2 Dwellings (Apartments), With 11 Additional New Build Apartments on The Same Site	Land at The Water Tower Goldstraw Lane Fernwood	Granted Full Planning Permission Major
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c. **Bantycok Variation of conditions 2, 7, 12, 50 and 51 of planning permission 3/15/01880/CMA update**

Following the September meeting Fernwood Parish Council received 2 requests to object from residents. Fernwood Parish Council has requested NCC a formal assessment (into possible damage caused by blasting) by an independent body (not Bantycok or British Gypsum) before the variations are approved - especially when they are close to housing, and even more especially when the housing has been built, developed or extended since the original permissions were sought and given. Fernwood Parish Council has requested that this is done before NCC make a decision on this but have not objected.

149. Finance

a. Bank reconciliation for September circulated to members previously – noted.

	Total £
b. Income	87,309.61
Regular Hire (year to date)	10,783.34
Other Hall Hire (year to date)	4555.90
Commission	97.73
Entertainment night takings	624.00
Precept	70,317.00
VAT Rebate	996.46

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (September)	3537.45		3537.45	SO/BACS
Parish Council					
ACS	Stationery	36.66	7.33	43.99	BACS
Ruffles	Stationery	22.90	4.58	27.48	BACS
ST Property Maintenance	Grounds maintenance (relief)	110.00		110.00	BACS
C.Harvey	One off purchases – buffet 10 th anniversary (50% deposit)	425.00		425.00	BACS
Community Heartbeat	Defibrillator Suppliers	270.00	54.00	324.00	BACS
Village Hall					
Phs group	Waste	390.50	78.10	468.60	BACS
CRS	Electrical Maintenance –shutter service	140.00	28.00	168.00	BACS
Securetec	Alarm maintenance	57.00			BACS
Nottinghamshire Fire Safety	Fire extinguisher checks	327.55	65.51	393.06	BACS
Unity Trust	Interest	2.32		2.32	BACS
RB Wholesale	Cleaning materials	60.15	12.03	72.18	BACS
Bounceabout	Village hall individual items	97.00		97.00	BACS
SSE	Utilities - gas	417.66	20.88	438.54	BACS
Phs Group	Annual duty of care	75.25	15.05	90.30	BACS
BNP Paribas	Printer rental	175.70	35.14	210.84	BACS
SSE	Utilities - electricity	-1461.12	-73.06	-1534.18	BACS (credit)
Lemon Fresh	Relief Cleaner	187.50		187.50	BACS
CRS	Miscellaneous Maintenance – shutter repair	325.00	65.00	390.00	BACS

d. Expenditure	Budget Area	Net £	VAT £	Total £	
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Canva design software (1 year)	Advertising	92		92	Unanimously Agreed Prop.: M. Weale Sec.: N. Branston
SLCC membership (clerk)	Subscriptions	165		165	Unanimously Agreed Prop.: D. Harrison Sec.: J. Weale

e. **2018/9 Budget Review**

The Councillors scrutinised then agreed the proposed changes to the budget. Proposer: N. Branston, Seconder: J. Weale, RESOLVED unanimously.

150. Parish Council Planning and Strategy Committee

Councillor Branston updated the Council following the first meeting of the Planning and Strategy Committee. Councillor Harrison has joined this committee. The Council noted the minutes and agreed to the Terms of Reference for the Committee. Proposer: J. Weale, Seconder: H. Micah, RESOLVED unanimously.

151. Personnel Committee

The Council noted the committee minutes from 2 October 2018.

152. Land Ownership

This item was reported under item 146.

153. Dale Crescent

The Councillors noted the report from The Play Inspection Company and agreed no action will be taken at this time.

154. Document Review

- a. Health and Safety Policy – the Council noted that the Personnel Committee had reviewed this with no recommended changes.
- b. Safeguarding Policies – *Clerk to work on these.*

155. CCTV Policy

The Council agreed the CCTV Policy. Proposer: D. Harrison, Seconder: M. Weale, RESOLVED unanimously. *Clerk to publish, obtain required signage and ensure staff are fully aware of this policy.*

156. Village Hall Management Group

- a. Legionella Risk Assessment Update – the clerk is in the process of getting quotes for the work that is required quarterly.
- b. Fire Risk Assessment Update – The assessment has been done - awaiting written report – generally the feedback was good.

- c. 10th Anniversary Celebrations – Planning going well, invites have been distributed across the village. The Councillors plan to come.

157. Discussion on how Fernwood Parish Council proceeds with NSDC

Following the discussion with John Robinson (item 145), the Council agreed to see how things proceed.

158. Correspondence

- a. 2 emails concerning the variation to Bantycok planning permission – see item 148c. *Clerk to respond outlining Fernwood Parish Council's position on this.*

Meeting closed at 9.30pm