



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 15th November 2021 at 7pm
Online meeting due to Covid isolation

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith
 (Chair), J. Weale, M. Weale

Clerk: Marion Fox Goddard

144. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

145. Public Forum

Two residents joined the meeting to raise the following concerns:

- Cars parked on the pavement on Goldstraw Lane making visibility poor and it dangerous to pull out from Youngs Avenue
- Trees on Dale Green getting tall and touching telegraph wires.

Clerk to write to NCC to see if mirrors can be put on Goldstraw Lane so cars pulling out of Youngs Avenue can see (Including offer for Fernwood Parish Council to pay for these)

Clerk to look at the trees on Dale Crescent and contact our contractor if maintenance is needed.

146. Apologies for absence

District Councillor Mison.

147. Declarations of Interest

Councillors M & J Weale declared an interest in item 158, and it was agreed they should take no part in the discussion/decision.

148. Approval of the minutes of the Parish Council meeting on 18th October 2021

The Parish Council minutes were approved as accurate record. Proposer: R. Cullen, Seconder: J. Weale, RESOLVED unanimously. The Councillors agreed to confirm the decisions made at the meeting (as it was held virtually due to Covid isolation). Proposer: R. Cullen, Seconder: D. Harrison, RESOLVED unanimously.

149. Councillors & Clerk Reports

Councillor Harrison – Had represented the Parish Council at local Remembrance Day Services. Suggested that next year the Parish Council should lay a wreath at the entrance to Balderton Airfield.

Councillor M. Weale - reported that the rumble strip/speed hump on Dale way that is being changed is not the worst one. (The one at the top of Oakfield Road is worse)

Councillor Smith – had also been to the Remembrance Day services. Reminded the Clerk to look into getting an honour board. Had spoken to the chairman of Balderton Parish Council and discussed anti-social behaviour and whether a collaborative approach to tackle this would be helpful.

Clerk to:

- *contact RAF Balderton History Group regarding laying a wreath at the airfield entrance next year*
- *contact NCC regarding getting all the rumble strips changed on Dale Way*
- *contact Balderton Parish Council, the antisocial behaviour officer and local beat team to arrange a meeting to discuss anti-social behaviour.*

NOVEMBER Clerk's report	Agenda Item
Village Hall transfer from Newark and Sherwood District Council (NSDC) to Fernwood Parish Council – Councillors J and M Weale and I went to Hopkins Solicitors on 3/11/21 to sign the paperwork so the transfer is imminent.	19/287b
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Clerk wrote to NSDC at the beginning of November as we have received no further correspondence. The legal work is still under negotiation between NSDC's solicitors and BDWH solicitors and NSDC has clarified their solicitors are awaiting feedback for BDWH solicitors.	21/46c
Derry's woodland purchase – Our solicitor reported last week that they are waiting for the Local Authority searches, and he would chase these. However, the deal has been delayed to changes in the legal team of the seller. With no further delays he was hopeful the deal could complete before Christmas. Awaiting maintenance quote from NSDC – this has been chased. Bin options will be ordered when the land has been transferred. Also, they light repairs and survey will be ordered once we have a transfer date in sight <i>Clerk to ask the landowner to clear the leaves on the path which a becoming slippery.</i>	21/30
Streetlamps that are out on the path between Dale Way and Rubys Avenue – At September meeting the Council approved the NCC quote to inspect the lights (following the Parish Council request to quote for bringing them up to NCC standard) and for a contractor to repair the lamps. This work will be completed once the land is owned by the Parish Council.	20/114g 21/125di
Parish Council Meetings – The integrated solution for conducting hybrid meetings in the small hall is on order but our supplier is struggling to obtain the components required. <i>Clerk will look at alternative options if we do not have an installation date soon.</i>	21/45 21/125 dii
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH which may help with clarifying who is responsible for the area in front of the substation.	21/87e
Townhill Square/Cormack Lane adoptions — BDWH are arranging the adoption with NCC – BDWH have reported that they are waiting for formal confirmation from NCC, and this will be chased.	21/87h

Signage for the park – Competition entries have been received from Chuter Ede Fernwood, year 6 pupils. Suthers School has committed to sending their entries w/c 15/11/21.	21/98
Youth Initiative – Service Level Agreement has been agreed and signed. I have applied for Covid-19 Recovery COVID-19 Partnership: Social Recovery Fund to contribute to the costs of this. Target Youth Club start date 28/1/22. £2000 contribution has been received from Cllr Lee's Divisional fund for this budget year. Update meeting due on 19/11/21	21/127
B6326 Road Safety – Update from October meeting: 'Councillor Cullen and the Clerk met with an NCC officer dealing with this. The proposal is to make the central refuge (on the B6326 close to the Tawny Owl) bigger and narrow the carriage way to make it safer for pedestrians/cyclists to cross there. When/if this is done is subject to the committee timetable of NCC and the final decision is with the County Councillors.' – Having seen the work being done during the current roadworks in this area, I suggest that we need to talk to NCC again – as the current work is widening the road and the slip road. <i>Clerk to contact NCC officer and Councillor Lee regarding this.</i>	21/115e
Village hall front door keys – the majority have been issued. The key safe code will be changed and only be used by monthly users and in emergencies.	21/109di
Speed hump — work is underway on one rumble strip/speed hump - See <i>Councillors reports item 149.</i>	21/124
Request for signage at the T- junction at Plum way/Rubys Avenue – no feedback on whether NCC will add this - Update has been requested	21/129
Liaison Meeting held with Allison Homes (AH) (was Larkfleet Homes) on 6/11/21. Key points to note: <ul style="list-style-type: none"> • They are planning to start building the new roundabout off the B6326 in January – this will take approximately 8 weeks. Working with relevant agencies to see if this can be done at night to minimise disruption to road users. • Approximately 2 weeks worth of work is required on Hollowdyke Lane (HDL) to bring water to the site. HDL will still be able to be used for the majority of the works, but the work will cause some disruption. Estimated time required to completely close the road: 2 hours. • Good progress on the infrastructure has been made within the site. • Hedgehog highways were requested by the Parish Council. • Environmentally friendly features of the new builds: solar panels, rainwater harvesting, ducting in place to allow residents to install car charging points • Show home target date July 2022 as well as the first occupation. • At the end of the development (approx. 5-7 years) a wildflower meadow will be planted at the back of the site. There will also be twelve allotments. • First CIL payment to NSDC 14/12/21 • Management of open spaces is under discussion and AH will work with NSDC to deliver the Parish Council's aim of having this maintained/owned by local councils rather than a management company. • AH confirmed that they will contribute to the advisory speed limit signage on Hollowdyke Lane and improved directional signage for construction traffic on the B6326, but they had not heard of timescale for this. 	

150. County Councillor and District Councillors Reports

District Councillor Mison – nothing to report. County Councillor Lee – no report received for this meeting.

151. **General Power of Competence: Confirmation that Fernwood Parish Council meets the eligibility criteria to exercise the General Power of Competence**

The Council resolved to adopt the General Power of Competence as the Parish Council now meet the eligibility criteria for this. Proposer: H. Micah, Seconder: J. Weale, RESOLVED unanimously.

152. **Finance**

a. [Bank reconciliation](#)– noted.

b. Income 2021/22	£
Regular Hire	10,199.21
Other Hall Hire	4,140.78
CIL	59,615.59
Precept	71619.00
Interest	302.68
Advertising income	465.00
Feed in tariff	768.86
VAT reimbursement	361.96
Total	147,473.08

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
Parish Council					
	Salaries, HMRC, pension (October and November)			9,429.31	BACS
BNP Paribas	Copies and copiers (Quarter)	294.24	58.85	353.09	BACS
Amazon EU S.a.r.l UK Branch	Individual Items - Parish Council Stationery and bulb planter	36.98	7.40	44.38	CARD
Balderton Parish Council	Individual Items - Parish Council – Contribution to road closure costs	277.50		277.50	BACS
Barry Smith	Legal – proof of identity charge reimbursement (D. Harrison & B. Smith)	20.00		20.00	BACS
Hopkins Solicitors	Legal Fees – Village Hall ownership transfer	2252.50	442.50	2695.00	BACS
Marion Fox Goddard	Individual Items _ Parish Council reimbursement – Wreaths	53.97		53.97	BACS
NSDC	Trade Waste - Dog Poo Bins (6 months)	1456.00	291.20	1747.20	BACS
Ryan Cullen	Legal – proof of identity charge reimbursement	10.00		10.00	BACS
Zoom	Software/licences Online meeting platform	11.99	2.40	14.39	CARD
Village Hall					
Ionos by 1&1	Email provider & domain	17.97	3.59	21.56	BACS
Amazon EU S.a.r.l UK Branch	Individual Items - Village Hall – Drill battery	46.43	9.29	55.72	CARD

Brighter Bills	Utilities - Mobile Phones	30.43	6.09	36.52	BACS
Crown	Utilities - Gas	111.79	5.59	117.38	BACS
Modular Express Ltd	Individual Items - Village Hall – new tap for disabled toilet	308.32	61.67	369.99	BACS
PHS Group	PHS Waste	72.09	14.42	86.51	BACS
RB Wholesale	Cleaning - Products	136.27	27.25	163.52	BACS
Securetec	Maintenance Contract for CCTV	810.00		810.00	BACS
Viking Electrical	Electrical Maintenance	90.00	18.00	108.00	BACS
Waterplus	Water	59.65		59.65	BACS

d. Items of Expenditure considered

i. Radar Speed Signs – The Clerk presented 2 quotes to let the Councillors know the types of signs available and indicative costs so they could decide whether to proceed with these. The Councillors agreed to proceed with the project but defer the decision on specific cameras to be purchased to allow the Clerk to work with NCC to meet their requirements. Initial thoughts on requirements: 1 sign for Goldstraw Lane and 1 for Dale Way, mains powered and functionality to allow speed data collection.

Clerk to contact NCC to move this forward.

Expenditure	Budget Area	Total £	Decision
ii. Botanical Survey for the rare grass area (next to Balderton Hall)	CIL	£1461.60	The Council decided to defer this decision.
iii. Administration Assistant, 15 hours per week	Salaries/HMRC/Pensions	Up to £9599 per annum based on 2020/21 salary scales and employer pension contributions	Unanimously agreed. Prop.: R. Cullen, Sec.: J. Newton

Clerk to arrange a Personnel Committee Meeting to move this forward.

153. Planning

a. Planning applications considered:

21/02346/S73M	Phase 1B - Greater Fernwood Development Land North and East of Existing Fernwood Development Fernwood Newark South of A1 & West of Railway Line Fernwood	Application to vary condition 02 to amend wording to add Plot 167 and approval of 3m barrier details (approved barrier detail and Plots 190, 192 and 193 remain unchanged) all as attached to planning	The Council unanimously agreed to support this application. Prop.: R. Cullen, Sec.: J. Newton
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		permission 19/02125/RMAM	
21/02349/HOUSE	7 Wisdom Close Fernwood Newark on Trent NG24 3WJ	Erection of porch (Retrospective)	The Council unanimously agreed to support this application. Prop.: R. Cullen, Sec.: J. Newton

b. The Council noted the following decisions made by Newark and Sherwood District Council:

21/01256/RMAM	Phase 3B - Greater Fernwood Development Land North and East of Existing Fernwood Development Fernwood Newark South of A1 & West of Railway Line Fernwood, NG24 3WA	Reserved Matters Application for 242 Dwellings (Partial Re-Plan of 20/01306/RMAM and 18/00526/RMAM), Phase 3B Greater Fernwood	Grant Reserved Matters Major
21/00390/S73M	Land At Fernwood Meadows South, Great North Road, Fernwood	Application to vary condition 1 of planning permission 19/01053/RMAM to allow house type changes including to the front of the site (Plots 1-5 inclusive; Plot 318 and Plots 348- 350 inclusive) and changes to approved material types.	Grant Section 73 Major Applications

154. [2021/22 Action Plan](#) Review and Discussion on Ideas for 'Welcome to Fernwood' signage

The Councillors discussed the action plan, with most of the work being underway. The Councillors agreed that the Parish should have a coat of arms. Initial ideas for items to have on this were: Clock tower, Balderton Hall, Lancaster Bomber/pilot, Trees. Four welcome to the parish signs would be required but the Council opted to wait for the coat of arms and to plan these taking into consideration changes to the roads (due to the developments in the Parish) where these would be placed.

Clerk to:

- *request a meeting with Robert Jenrick to discuss rights for freeholders on managed estates*
- *request signage for Fernwood from the Balderton roundabout*
- *look into how to go about getting a coat of arms and get costings for these to be designed. Residents to be consulted on options.*

155. **Policy**

New Policy considered:

- a. Investments Policy

The Councillors unanimously agreed to adopt this policy. Proposer: D. Harrison,
 Seconder: M. Weale *Clerk to add to the Council's website.*

Current Policies that were reviewed:

- b. [Complaints Procedure](#)
- c. [Internet Policy and Procedure](#)
- d. [Memorials Policy](#)

The Councillors unanimously agreed that no changes were required to items b-d.
 Proposer: H. Micah, Seconder: R. Cullen

156. **Decision on whether to employ and Administration Assistant**

See item 152 d iii

157. **Discussion on how to work with the County Councillor**

Following a meeting with Councillor Newton and the Clerk being missed and a rescheduled meeting declined, changes to how the Parish Council works with Via and NCC officers being requested and requests not to let residents know what is being planned, the Council agreed this should be raised with senior officers at NCC to check if there has been a change in policy at NCC and whether all Parish Councils were being told the same, whilst confirming the Parish Council wants to work cordially with NCC, Via and their members to deliver the best possible outcomes for Fernwood residents.

Clerk to write to NCC.

158. **Fernwood Village Hall Free Usage Request**

A member of Fernwood Amateur Dramatics Group had requested free use of the village hall on the evening of February 26th, 2022, to perform a murder mystery to raise money for a Kenyan Charity, Bungoma Calling. The 5 Councillors involved in discussing this request unanimously agree to give the hall free of charge to support the Bungoma Calling cause.

Proposer: R. Cullen, Seconder: D. Harrison.

Clerk to inform the original enquirer.

159. **Correspondence**

- a. [Queen's Jubilee Beacon](#) –The Council agreed it would be good for Fernwood to be involved. *Clerk to arrange a meeting to move this forward, inviting FirstPort and a Facebook post to look for a piper and local people to get involved.*
- b. Email raising concern regarding cars parking on path on Goldstraw Lane – see public forum item 145.
- c. Complaint regarding construction traffic on Dale Way – The Clerk has been working with Barratt David Wilson Homes to tackle this. NSDC's planning enforcement office is aware of the ongoing issues. Residents are asked to let the Parish Council know of

instances of construction traffic coming through the village (ideally with photographic evidence) so this can be raised with the developer.

- d. Complaint regarding mud from construction traffic on Hollowdyke Lane – This was raised with Allison Homes and Barratt David Wilson Homes to tackle the problem and planning enforcement made aware. This did lead to an improvement of the condition of the road following increased road sweeping. The Clerk has asked the resident to get in touch should the problems reoccur.

Meeting closed at 21:29.

Next Meeting Monday 17th January, 7pm Fernwood Village Hall

DRAFT