



MINUTES OF THE FERNWOOD ANNUAL PARISH COUNCIL MEETING
held on 20th May 2024 at 7 pm
at Fernwood Village Hall

Present: Parish Councillors:	Neill Mison, Kimberley Shepherd, Lee Rixon, Dave Mack, Jim Weale, and Mollie Weale
Clerk:	Darryl Flinders
Residents/Public	2
Newark & Sherwood District Councillors	0
County Councillors'	0

RECORDING OF COUNCIL MEETINGS

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting. In the interests of protecting privacy, it is asked that filming of the public seating area is not undertaken. Recording activity should be respectful to the conduct of the meeting, and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

- 288 To elect the Chair of the Council and to receive their Declaration of Acceptance of Office. Cllr Mison was the only councillor proposed with all Councillors in favour.** (Proposed by Cllr M. Weale & seconded by Cllr Shepherd). Cllr Mison signed a Declaration of Acceptance Office.
- 289 To elect the Vice Chair of the Council and to receive their Declaration of Acceptance of Office. Cllr Shepherd was the only Councillor proposed with all Councillors in favour.** (Proposed by Cllr M. Weale & seconded by Cllr Mack). Cllr Shepherd signed a Declaration of Acceptance of Office.
- Declaration of intent to record, film or photograph the meeting by members, members of the public or the press -** The Clerk/RFO recorded the meeting.
- 290 Apologies for absence –** DC Haynes & DC Allen
- 291 Declarations of Interest -** None received.
- 292 Appointment of Councillors to Committees**
a: Personnel Committee – Cllrs Rixon, Mison & M. Weale appointed
b: Appeals Panel (in case of grievance) – Cllrs Mack & J. Weale appointed
c: Village Hall Management Group – Cllrs Shepherd, M. Weale & J. Weale appointed

- 293 Review and adopt the Standing Orders of the Council.**
The existing Standing Orders have been reviewed and re-adopted
- 294 Review and adopt the Financial Regulations of the Council.**
The existing Financial Regulations have been reviewed and re-adopted
- 295 Review and adopt the Civility Pledge.**
The existing Civility Pledge has been reviewed and re-adopted
- 296 Review existing bank arrangements and agree to changes as required.**
The existing bank arrangements have been reviewed. No changes are required.
- 297 Review and adopt the Policy Review Schedule.**
The existing Policy Review Schedule has been reviewed. No changes are required.
- 298 Review the Asset Register**
The Asset Register is now contained within SCRIBE. No further revisions are required.
- 299 Review the Parish Council Insurance Policies**
The Insurance policies were reviewed & no changes were required. The new policy has already been issued for June 2024 to 31 May 2025.
- 300 Review the council's subscriptions to other bodies**
The existing subscription arrangements have been reviewed. No changes are required.
- 301 Confirm the time and place of ordinary meetings of the council up to and including the next Annual Meeting of the Council.**
The frequency of meetings will continue to follow the existing pattern (every third Monday of the month), with no scheduled meeting in August or December.
- 302 Review of the council's expenditure under s.137 of the Local Government act 1972**
No expenditure was noted.
- 303 Review of Bank Standing Orders & Direct Debits.**
Standing Orders and Direct Debits were presented to the council and no changes noted.
- 304 Finance**
- a. Bank reconciliations up to 31st March 2024
 - b. Items of income to be noted
 - c. Expenditure since the last meeting under delegated powers/previously agreed expenditure to be noted
 - d. Approval of invoices due for payment
 - e. Approval of expenses
- Items a to e have been considered, noted and approved as presented.**

305 Cllr Rixon is asking the council to agree to reestablish communication with NSDC regarding the proposed transfer of the POS (Public Open Space) in Greater Fernwood (Fernwood North) to Fernwood Parish Council.

It was **Resolved** that the council would re-engage with NSDC to establish exactly what would be included, where any potential assets would be and potential timescales for the transfer.

306 Cllr Rixon is asking the council to review, consider and propose amendments to the draft tender document for the legacy project of developing and expanding the children's recreation and play area in Central Fernwood.

The draft document has been circulated for comment and will be finalised when all/any comments have been received and noted.

The meeting closed at 8.15 PM